

11 April 2017

Hello

My name is \_\_\_\_\_ I'm from Lowell High School, in Lowell OR. I am in the 10<sup>th</sup> grade careers class and we are creating a college informational fair for the 7<sup>th</sup> thru 12<sup>th</sup> students here at Lowell. I have chosen (name of school)\_\_\_\_\_ as my school to represent. I will be doing a PowerPoint presentation on your school and answering questions that students may have. I am looking for a poster or banner of the school that I could display at my table to attract students. Any information, online videos or handouts that I could supply to the students would be helpful. Our presentation, to the school will be April 27, 2017. We are expecting about 150 students to attend the fair.

Lowell High School

(your name)\_\_\_\_\_

c/o Brian Beard, careers instructor

65 S. Pioneer Street

Lowell, OR 97452

Thank you for your help,

(name)