

How to Call College Board if you are locked out of your account/need to change your password:

It is best to call the number below.

Students and Parents

888-225-5427

apstudents@info.collegeboard.org

International: 212-632-1780

Fax: 610-290-8979

Changing your email address to a Personal, non- CMS email

1. Some of our students have used their school email address as their email when they set up their CB accounts. That is not the best suggested practice. There was an important email that the College Board sent to students last week or at the end of the previous week asking them to verify the AP exams that they were scheduled to take. If students did not get that email, then they need to check their email on their account. If they want to change their email, here are the steps to do that:
 - Log into your College Board account
 - Click on your name on the top right corner
 - Click account settings
 - Scroll down to email. Change in personal email.
 - Make sure that your email allows for AP/PreAP box is checked as well as the CB news and updates checked.
 - Scroll down and hit Update.

Scores Sent to Colleges/Univeristies

1. If students want to send their scores to a particular college/university, they need to go to their College Board account, click on My AP Profile, click Score Send, search for the College/University name and hit SAVE.