

Lindenwold Public Schools District

Request for Change of Address Form

I, _____, am requesting a change of address for my child(ren), attending Lindenwold Schools
Parent/Legal Guardian's name

Student Name #1

Student Name #2

Student Name #3

OLD ADDRESS:

(Number & Street)

(Apt. #)

(City)

(State)

(Zip Code)

*NEW ADDRESS:

(Number & Street)

(Apt. #)

(City)

(State)

(Zip Code)

PHONE NUMBER: _____

EMAIL: _____

Please be aware: When a change of address creates either a change in transportation or elementary schools' attendance zone, this change may take up to 3 school days from the day of notice.

I certify that the information given on this form is correct.

PRINT NAME OF PARENT/LEGAL GUARDIAN

SIGNATURE OF PARENT/LEGAL GUARDIAN

DATE

*** Please return this form along with Parent/guardian ID and 3 current proofs of residency (1 Primary and 2 secondary) with parent/guardian's name.**

▪ **PRIMARY:** Valid Rental/Lease Agreement or Mortgage/Tax Bill/Settlement Papers

▪ **SECONDARY:** 2 Utility Bills within the last 30 days (electric, gas, water, cable, internet or ID w/ current address, etc.)

**** If you are moving out of Lindenwold due to economic necessity or family crisis, please complete this form and contact Elizabeth Iuliucci at (856) 627-8686 ext. 3210 for further information****

STAFF ONLY

PARENT PRESENTED:

☐ Valid Lease/Rental Agreement

☐ Current Mortgage Statement

☐ Tax Bill

☐ Deed

☐ Residency Affidavit:

>Appropriate Residency Form
>Valid lease/mortgage statement
>2 pieces of mail

☐ Utility/Mail #1

☐ Utility/Mail #2

☐ License/ID Card (with current address)

☐ Address changed in Real Time

DATE: _____

☐ Copies of proof sent to

SCHOOL: _____

☐ Please check if transportation needs updating.

☐ Forwarded to Liz Iuliucci

MKV Intake:

LINDENWOLD PUBLIC SCHOOL DISTRICT
Student Enrollment Residency Questionnaire/Verification

Student's Name: _____

In accordance with New Jersey State law (NJS 18A:38-1 and 18A:7B-12), it is necessary to determine the residence of students entering the school district.

Please indicate which situation best describes the student's CURRENT residence:

_____ 1. Student lives with parent/guardian in their own home or apartment (rent or own).
(For #1; also please complete next page Residency Information: PERMANENT)

_____ 2. Student was placed in a _____ Foster Home or _____ Treatment/Group Home by DCP&P or a similar agency.

Caseworker: _____ Phone Number: _____
(For #2; also please complete next page Residency Information: PERMANENT)

_____ 3. Student lives with parent/guardian/self in a family member's or friend's home due to economic hardship or family crisis situation.
(For #3; also please complete Residency Information: McKinney Vento Homeless Assistance Act & Residency Affidavit*)

_____ 4. Student lives with parent/guardian/self in a family member's or friend's home by choice.
(For #4; also please complete the Residency Affidavit*)

_____ 5. Student is an unaccompanied child or youth who meets the definition of the McKinney Vento Act and is not in the physical custody of a parent or guardian.
(For #5; also please complete Residency Information: McKinney Vento Homeless Assistance Act & Residency Affidavit*)

Parent/Guardian Signature: _____ Date: _____

- Note: Immigration/visa status shall not affect eligibility to attend school. Any student who is domiciled in the school district or otherwise eligible to attend school there pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status.

LINDENWOLD PUBLIC SCHOOL DISTRICT

Residency Information: PERMANENT

Student Name: _____ Date: _____

I, _____ swear under oath that the following is true:

1. On _____, I moved into the Borough of Lindenwold, in the State of New Jersey.
2. My address is: _____
and I will be residing here on a **permanent** basis with the above-mentioned student.
3. I am the _____ mother _____ father _____ legal guardian of the Student listed above and he/she lives with me at the address listed in Statement 2.
4. I am not the mother; father; and /or legal guardian but this student is living with me because

5. In order to document the validity of this living arrangement. I am providing the Lindenwold Board of Education with a copy of my current property tax bill, mortgage papers, or rental/lease agreement or affidavit from landlord AND **two proofs** of residency from the list below:

____ Valid driver's license or voter's registration card with correct name and address
____ Current utility bill with correct name and address
____ State agency agreements and other evidence of court or agency placements
____ Other: _____

Other forms of documentation accepted – please see the Preliminary Information sheet or contact Ms. Abby Ramirez, Central Registrar, at (856) 784-4071 extension 3126 to inquire.

If the student's parents are domiciled in different districts, regardless of which parent has custody, please answer the following questions:

6. Is there a court order or written agreement between the parents designating the district for school attendance, and if so, where does it require the student to attend school? (You will be asked to provide a copy of this document.) _____

7. Does the student reside with one parent for the entire year? If so, with which parent and at what address? _____

If not, for what portion of time does the student reside with each parent and at what addresses?

PARENT/GUARDIAN _____
Print Your Name Signature

Witnessed on this _____ day of _____, 20_____

Print Name (Witness) Signature of Witness

LINDENWOLD PUBLIC SCHOOL DISTRICT
Residency Information: McKINNEY VENTO HOMELESS ASSISTANCE ACT

Student Name: _____ **Date:** _____

I, _____, swear under oath that the following is true:

1. On _____, I moved into the Borough of Lindenwold due to a loss of housing, economic hardship or similar reason, I am currently unable to provide a permanent residence of my own and I am temporarily staying in the home of _____
whose address is: _____
2. I am the _____ mother _____ father _____ legal guardian of the Student listed above and he/she lives with me at the address listed in Statement #1.
3. My previous address was: _____

and I moved from this address because _____
4. The Student listed above _____ was _____ was not enrolled in school prior to moving to Lindenwold.
Name of previous school: _____
Address of previous school: _____

PARENT: _____
Print Your Name Signature

****You will be asked to submit a separate Residency Affidavit to be completed by the parent/legal guardian and owner of the Lindenwold property.**

Witnessed on this _____ day of _____, 20_____

Print Name (Witness) Signature of Witness

LINDENWOLD PUBLIC SCHOOL DISTRICT (Distrito Escolar Público de Lindenwold)

RESIDENCY AFFIDAVIT (Declaración Jurada de Residencia)

I, _____, am currently residing at the following
Lindenwold Resident (Yo, residente de Lindenwold) (,estoy residiendo en la siguiente

address: _____
dirección:)

The following people currently reside with me (las siguientes personas actualmente residen conmigo):

Parent/Legal Guardian (padre/madre/tutor legal)

Parent/Legal Guardian (padre/madre/tutor legal)

Student Name (nombre de estudiante)

Student Name (nombre de estudiante)

Student Name (nombre de estudiante)

Student Name (nombre de estudiante)

****In order to meet the guidelines for registration in this district, I have attached copies of documents verifying my address which is listed above. (A fin de cumplir con los requisitos para la inscripción en este distrito, he adjuntado copias de documentos que verifican mi dirección, la cual aparece arriba.)**

Lindenwold Resident's Signature
(Firma de residente de Lindenwold)

Date
(Fecha)

Parent(s)/Legal Guardian's Signature
(Firma de padre/madre/tutor legal)

Date
(Fecha)

The above individuals appeared before me on this the _____ day of _____, 20_____
(Los individuos arriba mencionados comparecieron ante mí el) (día de)

Notary Public (Notario Público)

****Please return this form along with Lindenwold Resident's current Rental/Lease Agreement, tax bill or mortgage statement **AND** 2 additional proofs of residency such as recent utility bill, bank statement, county ID, cell phone bill, etc. (Favor devolver este formato junto con el contrato de alquiler/arrendamiento actual, factura de impuestos o estado de cuenta hipotecario del residente de Lindenwold **Y** 2 pruebas adicionales de residencia reciente como recibo de servicios, estado de cuenta bancario, identificación del condado, cuenta de teléfono celular, etc.)**