



# 2018 CLINTON MIDDLE SCHOOL

## SCHOOL COUNCIL MEMBERS



### PRINCIPAL

Mrs. Annmarie Sargent

### FACULTY MEMBERS

Mr. Robert Seed, Asst. Principal

Mrs. Julia Hagermoser

Mrs. Alison Alvarado

Ms. Kate Moran

Mrs. Louise McDonough

Ms. Helen Kerrigan

Mrs. Lori Colangelo

### PARENT MEMBERS

Mrs. Kelly Turcotte

Mrs. Deborah Bodak

Mrs. Lauren Pupecki

Mrs. Melissa Maxwell

### COMMUNITY MEMBERS

Mr. Paul Silvester – Resource Officer

### RECORDING SECRETARIES

Mrs. Annmarie Sargent

**GOAL #1 COMMUNICATION:** To assure that the Clinton Middle School will improve and enhance the communication among school personnel, parents, and community, as well as the participation of parents with their children's education.

Strategy:	Key Actions:	Progress Indicators/ Staff Development:	Timeline:	Person/People Responsible:	Needed Resources:
<ul style="list-style-type: none"> <li>Identify and implement ways and means to increase home-school communication and especially, parent involvement with respect to their child's education</li> </ul>	<ul style="list-style-type: none"> <li>Middle School Website</li> <li>Connect Ed messages</li> <li>I Parent use by Parents &amp; Staff</li> <li>Support PTA membership both staff and CMS parents</li> <li>Teachers posting homework on website when possible</li> <li>Continue to use School Scoop in the Clinton Item</li> <li>Monthly bulletins sent home from school and posted on website</li> <li>Target student absenteeism and tardiness</li> <li>Send out letter to parents regarding student homework issues</li> </ul>	<ul style="list-style-type: none"> <li>Training for staff</li> <li>Training for parents</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Superintendent, Principal</li> </ul>	<ul style="list-style-type: none"> <li>Connect Ed contract</li> <li>I Pass system</li> <li>Envelopes/stamps</li> </ul>
<ul style="list-style-type: none"> <li>Increase dissemination of information about CMS to Grade 4 parents of children transitioning from CES to CMS</li> </ul>	<ul style="list-style-type: none"> <li>Send brochures/packets home with CES grade 4 students about CMS</li> <li>Invite parents to an Open House in early June to discuss CMS programs; update Open House event to include rotating stations in classrooms including a parent panel</li> <li>Recruit veteran parents as mentors to incoming parents</li> <li>Continue "Step-up Day" where 4<sup>th</sup> graders visit CMS in early June and meet their teachers</li> <li>Link and FAQ tab on the CES/CMS websites for parent information</li> </ul>	<ul style="list-style-type: none"> <li>Collaborate with CES to have a table set up at one of their events to disseminate information</li> <li>Information translated to Spanish, Portuguese</li> <li>CMS teachers present informational program</li> <li>PBIS Committee</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Principal, staff, and Student Ambassadors</li> </ul>	<ul style="list-style-type: none"> <li>Buses for CES students to come to CMS</li> <li>Funds for food, games, fun!</li> </ul>

**GOAL # 2 ACADEMIC ACHIEVEMENT:** To ensure curriculum and instruction is implemented according to district and MA State Frameworks.

Strategy:	Key Actions:	Progress Indicators/ Staff Development:	Timeline:	Person/People Responsible:	Needed Resources:
<ul style="list-style-type: none"> <li>Grade level teams will align lessons to the curriculum frameworks to meet the needs of all learners</li> </ul>	<ul style="list-style-type: none"> <li>Implement curriculum Fall 2018 using updated maps and curriculum frameworks</li> <li>Develop a vertically aligned scope and sequence for all academic areas</li> <li>Review current resources, textbooks, computer applications</li> <li>Develop and implement NEW Common Assessment</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> <li>Time for staff to work on curriculum guides</li> <li>Scheduling time and throughout the school year</li> <li>Common Assessments given twice per year</li> <li>WINN support</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Administration</li> <li>Teachers and Department Heads</li> <li>ELA Department and Math Department</li> <li>Reading teachers</li> <li>Title I teacher and instructional assistants</li> <li>ELL Teachers/Staff</li> <li>WINN Team</li> </ul>	<ul style="list-style-type: none"> <li>Teacher resources</li> <li>Common Core Standards</li> <li>Binders for updated curriculum maps</li> <li>A copy of the common core standards for staff</li> <li>Title I staff</li> <li>ELL updates via email</li> </ul>
<ul style="list-style-type: none"> <li>Analyze results from MCAS testing at multiple levels to make recommendations for raising student growth</li> </ul>	<ul style="list-style-type: none"> <li>Administration and staff to analyze data on multiple levels – individual teachers, by grade level, and by dept.</li> <li>Administration and Data Team to analyze school-wide data</li> <li>Teams make recommendations to drive instruction</li> <li>Create data walls and data carousels in the CPT area</li> <li>Use of data for vertical teaming</li> <li>Use of WINN block to remediate and challenge students</li> </ul>	<ul style="list-style-type: none"> <li>Staff meetings and professional development</li> <li>CPT and department head meetings</li> <li>Workshops/conferences</li> <li>Visit successful schools; consult with others and/or grad students working in this area</li> </ul>	<ul style="list-style-type: none"> <li>Summer</li> <li>Ongoing throughout the school year</li> </ul>	<ul style="list-style-type: none"> <li>Administration</li> <li>Teachers and staff</li> <li>Data Team</li> </ul>	<ul style="list-style-type: none"> <li>Data Room - Resources as needed</li> </ul>

**GOAL #3 PBIS (Social and Emotional Supports):** The Clinton Middle School will improve its students' academic and social success as the direct result from implementing evidence-based, behavioral practices through the PBIS program and Rachel's Friends groups.

Strategy:	Key Actions:	Progress Indicators/ Staff Development:	Timeline:	Person/People Responsible:	Needed Resources:
<ul style="list-style-type: none"> <li>Implement the school-wide PBIS program that includes the Tier I, II, and III interventions as well as the new Rachel's Friends groups coming in 2018-19 SY</li> </ul>	<ul style="list-style-type: none"> <li>The core PBIS team will continue which includes teachers, parents, student ambassadors, and administration</li> <li>The PBIS team will meet regularly and communicate information to staff at large. A mission statement and action plan will be used</li> <li>The PBIS team will continue to use a school-wide expectation matrix using GAELS acronym: G – get ready; be prepared for class A – act responsibly &amp; show respect E – expect excellence L – learn to lead S – show safety</li> <li>The PBIS Team will utilize lesson plans for teachers that explicitly state the behavioral expectations for student behavior in non-classroom settings</li> <li>Continue to use positive reward system, explicitly state rewards, school store, raffles, school socials, block party, carnival, etc.</li> <li>Hold students in HR for roll outs</li> <li>Continue to implement teacher/staff reward system</li> <li>Keep master schedule of events and inform teachers</li> <li>Update events to appeal to a wider demographic of grade 7 and 8 students</li> <li>Participate in district-wide Safe &amp; Supportive Schools grant to expand Tier II and Tier III interventions</li> <li>Rachel's Challenge to be implemented beginning in Fall, training to be done in June 2018</li> </ul>	<ul style="list-style-type: none"> <li>PBIS Meetings: Meet regularly and record minutes and action steps, schedule roll-outs and events, inform students and parents</li> <li>PBIS trainings by team as needed</li> <li>Complete grant action plan/survey</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> <li>Revised plan as needed</li> <li>Roll outs at least 3 x per year</li> <li>Ongoing through duration of grant</li> </ul>	<ul style="list-style-type: none"> <li>Administration</li> <li>PBIS Team</li> <li>Safe &amp; Supportive Schools Team</li> </ul>	<ul style="list-style-type: none"> <li>CMS fundraising</li> <li>Area in the building to meet and store supplies</li> <li>Grant</li> </ul>

**GOAL #4 Safety:** In alignment with the Clinton school districts strategic plan 2011 – 2017, goal area # 6, Facilities Safety and Tech Maintenance, the Clinton Middle School will continue to implement measures in order to ensure the emotional and physical safety of all our students and staff.

Strategy:	Key Actions:	Progress Indicators/ Staff Development:	Timeline:	Person/People Responsible:	Needed Resources:
<ul style="list-style-type: none"> <li>Implement the ALICE safety program</li> </ul>	<ul style="list-style-type: none"> <li>Train teachers on the Alice Safety program</li> <li>Practice scenarios with staff and then students</li> <li>Use of walkie-talkies</li> <li>Exterior building cameras to be installed Summer “18”</li> <li>Continue with Safety Committee</li> <li>Recruit parents for involvement on the Safety Committee</li> <li>Maintain working relationship with School Resource Officer</li> <li>Maintain a safety checklist and revisit as needed</li> </ul>	<ul style="list-style-type: none"> <li>Instruction at staff meeting first day of school</li> <li>On-going</li> <li>Administration</li> <li>Guidance Staff</li> <li>Office Personnel</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Administration and all staff</li> <li>Student Council, Student Ambassadors, School Resource Officer, and potentially School Committee members</li> </ul>	<ul style="list-style-type: none"> <li>Funding as necessary</li> <li>ALICE training</li> </ul>
<ul style="list-style-type: none"> <li>Use of a safety plan for the protection of CMS students and staff</li> </ul>	<ul style="list-style-type: none"> <li>Train teachers on the Alice Safety program</li> <li>PBIS program training for new staff</li> <li>Rachel’s Challenge professional development</li> <li>Practice scenarios with staff and then students</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> <li>2018-19 School Year</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Safety Committee</li> <li>Principal and Head Custodian</li> </ul>	<ul style="list-style-type: none"> <li>Funding</li> <li>Grant</li> </ul>

**GOAL #5 CURRICULUM & INSTRUCTION:** To ensure curriculum and instruction is implemented according to district and common core standards.

Strategy:	Key Actions:	Progress Indicators/ Staff Development:	Timeline:	Person/People Responsible:	Needed Resources:
<ul style="list-style-type: none"> <li>Continue to identify advanced students who are ready for an accelerated curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Assessments will be given to students in the spring to assess critical thinking skills as well as ELA and math skills.</li> <li>Teachers will complete questionnaires regarding students recommended for the Dual School program.</li> <li>Students will complete an application for the Dual School Program</li> <li>For grade 7 and 8, Honors students must be recommended and maintain good grades; Administration and staff will look at past test scores and assessments when reviewing potential Honors students.</li> <li>Move to 120 minute Humanities and STEM block for grades 5 and 6</li> </ul>	<ul style="list-style-type: none"> <li>Collection as well as Development of assessments.</li> <li>Teacher training as to expectations and what the test should encumber.</li> <li>Teachers will be advised beforehand of questionnaire material.</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>	<ul style="list-style-type: none"> <li>Principal</li> <li>Department heads and teachers</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
<ul style="list-style-type: none"> <li>Continue to develop and implement curriculum that challenges the advanced student for ELA and Math in grades 7 and 8</li> </ul>	<ul style="list-style-type: none"> <li>For students in grades 4 – 6, Administration will work with teachers on reviewing assessments, Key Math, and DRAs for potential regrouping and opportunities to challenge advanced learners.</li> </ul>	<ul style="list-style-type: none"> <li>Teacher training</li> <li>Opportunities for mentoring new teachers by teachers already doing these programs will be provided.</li> <li>Collaboration and vertical teaming between teachers</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> <li>2018-2019 school year</li> </ul>	<ul style="list-style-type: none"> <li>Principal and teachers</li> </ul>	<ul style="list-style-type: none"> <li>None, current curriculum materials have provisions for accelerated learners and lesson</li> </ul>
<ul style="list-style-type: none"> <li>Investigate ways to group students in ELA and math to build remedial services as well as accelerated classes into the school day.</li> </ul>	<ul style="list-style-type: none"> <li>Upon consideration of assessment data, individualized schedules will be created.</li> <li>ELA and math curriculums will be further defined for Honors classes.</li> <li>Design common assessments</li> <li>Communication to parents regarding any restructuring based on student learning styles and teaching styles.</li> <li>Implement the WINN block</li> </ul>	<ul style="list-style-type: none"> <li>Professional Development</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> <li>2018 -2019 school year</li> </ul>	<ul style="list-style-type: none"> <li>Administration and all staff</li> </ul>	<ul style="list-style-type: none"> <li>Chart paper</li> <li>Books for book study</li> </ul>

