



## **WESTERN BROWN HIGH SCHOOL**

Junior Reserve Officer's Training Corps

*"The Bronco Battalion"*

476 West Main Street

Mt. Orab, Ohio 45154

### **Classroom Procedures:**

1. When the tardy bell rings, Cadets will come to the position of attention next to their assigned seat and the class leader will take attendance. Once attendance is completed, Cadets will recite the Pledge of Allegiance and be instructed to then take their seats. Book bags and backpacks are not to be on the desk at any time (along the right side of the desk but out of the aisle).
2. When told by their instructor, Cadets will place their materials away properly.
3. Food, drink, candy, or gum is not allowed in the JROTC Classroom at any time.
4. During class sessions outside the class room, Cadets will leave the classroom as a class. The class leader will call the class to attention and dismiss the class (by squads or rows if required). Upon returning to the classroom, cadets will come to the position of attention next to their assigned seat and the class leader will then have cadets take their seats.
5. When the bell rings signifying the end of class, the class leader will call the class to attention and dismiss cadets.

### **Classroom Rules**

1. Cadets will follow all directions the first time given.
2. As a young adult, you will keep your hands, feet and other objects to yourself. Keep your feet off the book shelf underneath the desks.
3. Cadets will raise their hand to speak and wait to be recognized.
4. Cadets will address the Senior Army Instructor (SAI) as "Sir" or "Colonel"
5. Cadets will address the Army Instructor (AI) as "First Sergeant"
6. Cadets will address each other by "Mr." or "Ms." and then their last name. NO First Names will be used.

Example: When addressing a male cadet – Mr. Jones. When addressing a female cadet – Ms. Smith.

7. Cadets will not leave the classroom or training area without a pass.
8. Cell phones, disc or cassette players, or I-Pods are not permitted in the classroom. If discovered, they will be confiscated and turned into the main office or provided to the student at the end of the school day. IPADS, laptops, kindles, etc. are authorized; however, no use of social media is permitted (Facebook, chat rooms, etc.). If discovered on these sites, your privileges will be pulled for the rest of the year.
9. All cadets will respect each other's personal space and belongings at all times.
10. All cadets must stay in their seats unless they have permission to get up.
11. All cadets must be prepared for class; pencils, pens, paper, etc.
12. Cadets will not use JROTC class time to complete assignments for other classes without approval from one of the Instructors.
13. Each Cadet will have a 3 ring binder for JROTC class. This will be used to hold critical handouts, reading assignments, graded materials, student notes, etc. It is expected that Cadets will take notes and use handouts also as reference material for classroom instruction.

#### **Uniform Inspection Day (Typically Wednesday)**

1. Cadets will wear the uniform (For the entire school day) and adhere to the JROTC Uniform and Appearance Policy
2. There is no excuse for not being in uniform on inspection day. If you are absent on inspection day, you will wear your uniform the next school day your return. Failure to do so will result in a grade of "0".
3. All brass will be polished weekly (Cadets should purchase a can of brass-O). The uniform will be pressed, neat and clean. Awards and nametag will be properly positioned on the shirt or coat. Shoes will be clean to include the sole.
4. It is our intent to have all Cadets this school year in the Army Service Uniform (Dress Blue Uniform) including the coat. Although these uniforms are provided at no cost to the Cadets here at Western Brown High School, they are very expensive to purchase or replace. It is the Cadets responsible to properly clean and safe guard their assigned uniform items. Lost, damaged or misplaced items could result in the Cadet paying for the replacement of that item.
5. Cadets will not participate in physical education class in their assigned uniform.
6. Failure to wear the uniform will result in a grade of "0". Consider this requirement like having to wear a uniform for your place of employment, it just gets you started early on good habits. Detention may result if a Cadet continues to not wear the uniform repeatedly.

#### **Drill Day (Thursday):**

1. Wear comfortable shoes (excluding sandals, boots, tongs, or any shoe without a backing that will make it difficult to properly execute a marching movement.)

2. Be capable of marching without adjusting or holding clothing (wear a belt) and adjusting hair (put hair in ponytail or pin back so it does not fall onto your face.)

3. Set the Example for all your fellow Cadets.

**PT Day (Friday):**

1. All JROTC Cadets will wear the “Bronco Battalion” PT Uniform:

- Black Short Sleeve Shirt with the JROTC Logo on the left front
- Black Nylon Mesh Shorts with AJROTC on the right front.
- White or black athletic socks
- Athletic shoes

***2. LET 1 Cadets will be provided at no cost to the Cadet. If, however, you misplace your PT uniforms, you must purchase them from the SAI or AI. Cost is \$20.00. If purchasing a PT Uniform, you MUST PURCHASE BOTH Shorts and Shirt – Uniform Items WILL NOT be sold separately.***

3. Bring your JROTC PT Uniform and athletic shoes to school and be prepared to dress out during JROTC.

4. Cadets will participate in PT Activities; only exception will be a letter from the doctor excusing you from physical training for medical reasons. However, you will be required to exercise according to your Profile Limitations.

5. Cadets will not wear any type of jewelry to include watches and rings during PT (This is a safety requirement).

***6. Cadets not in proper uniform or do not participate in PT will receive a grade of “0” for the day (and may will also be assigned a one-hour detention on the date and time chosen by the SAI or AI).***

7. Do not bring money and valuables to the locker room. These items need to be secured in your assigned locker. We share the locker rooms with the physical education classes and items have come up missing in the past.

TIMOTHY R. GOBIN  
LTC, USA(R)  
Senior Army Instructor

## UNIFORM INSPECTION GUIDELINES

The following guidelines and grading system will be used for Weekly Uniform Inspections. The specific items and scores may change at any time as directed by the SAI or AI.

### **Male Specific:**

### **Possible Points Deducted:**

* Haircut (to include touching collar)	- 25	
* Sideburns and or facial hair	- 25	
* Unauthorized Jewelry (per piece)	- 15	
* Ribbons (serviceable & centered 1/8" above top Left Pocket	- 15	
* Nametag (centered on right pocket flap)	- 10	- 10
* Yellow Star (centered 1/8" above top of Right Pocket)	- 10	
* Tie (dirty or not tied properly)	- 10	

### **Female Specific:**

* Hair below collar or unnatural hair color or style that does not allow for proper wear of beret or headgear	- 25	
* Unauthorized Fingernail Coloring / Make-up	- 25	
* Unauthorized Hair Ornaments	- 25	
* Unauthorized Jewelry (per piece) to include piercings other than the authorized one pair of earrings not to exceed 1/4" in diameter	-15	
* Ribbons (serviceable & centered on left side of uniform with bottom of bottom row of ribbons in line with bottom of nameplate	-15	
* Nametag (centered on right side of uniform with bottom in line with bottom row of ribbons	- 10	
* Yellow Star (centered 1/8" above name plate)	- 10	

### **Generic:**

This will include uniforms that are dirty/wrinkled/stained/torn/ unserviceable/ etc.

* Not wearing Uniform	- 100
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* Improper or Colored T-Shirt	- 25
* Missing Headgear/Nametag/Tie/Neck tab/Belt	- 25
* Rank Missing	- 20
* Shirt/Blouse dirty/wrinkled	- 20
* Pants/Slacks dirty/wrinkled	-20
* Brass (torches, belt buckle, belt tip, collar rank not shined)	- 15
* Unauthorized Jewelry (watches are permitted)	- 15
* Shoes Dirty (to include soles) – Not tied properly	-15
* Improper Socks (other than Black)	- 15
* Gig Line off	- 10
* Strings (per string)	- 10
* Buttons (per button) missing or unbuttoned	- 10

Points will be deducted from Uniform Inspection for the following issues:

* Talking in formation	- 15
* Misbehaving while in formation	- 15
* Unable to give correct answer for Academic/ Rank Structure/ Chain of Command Question (per question)	- 10