



Cassville High School Library Media Center NOOK Acceptable Use Form

The Barnes & Noble NOOK is a convenient, portable reading device. It is the size of a paperback and capable of holding up to 1,000 books. The CHS Library School Media Center has acquired twelve Nook SimpleTouch e-readers and five Nook Tablet e-readers that will be available for students to checkout. Checkouts will occur on a first come, first served basis. The chance to use this device is a **PRIVILEGE** for students; as such, we expect that students will use extra caution and responsibility with these devices. The replacement value of each NOOK Simple Touch is \$99.00; the replacement value of each Nook Tablet is \$159. For this reason each student requesting to check out a Nook must submit a signed permission form (see attached sheet) to be filed with the media center staff in the school library before a NOOK can be assigned or checked out to him/her.

Nook Borrowing Policies

- A signed user agreement form (parent or legal guardian signature required for students) must be filed in the library prior to checkout of a Nook.
- Users must participate in a brief training lesson prior to the first checkout of a Nook.
- Students/Parents will be required to pay for the full replacement cost of the Nook device in the event of damage resulting from any intentional or unintentional abuse, negligence, extreme temperature exposure, and/or mishandling by any parties whatsoever while assigned to a CHS student.
- Students/Parents will be required to pay for the full replacement cost of the Nook e-reader and any accompanying accessories in the event of loss or theft of the Nook, regardless of the location of the theft.
- Neither Cassville R-IV Schools nor Cassville High School is responsible for potential access to content that is considered objectionable or immoral should a patron successfully attempt to utilize the Wi-Fi capabilities of the Nook. The Wi-Fi capability of the Nook Simple Touch is turned off before check out and is expected to remain off while in a CHS student's possession to extend battery life.
- Users are not permitted to download ANY titles, apps, or programs to the Nook e-reader at any time. Nook purchases are password protected. Any attempt to download content in any manner by anyone other than Cassville High School Media Center Staff would be in violation of the Cassville Schools Acceptable Use Policy (AUP) and will result in immediate loss of Nook use privilege and the possible loss of Internet/online service privileges on other school computers. Links to the AUP can be found on the CHS pages online.
- Users are not permitted to remove the Nook e-reader from its protective case, give the Nook to another student for his/her use, or leave the Nook unsupervised (in the lunchroom, gym, classroom, locker room or bathroom; on a desk or table; in the hall or car; etc.) .

Cassville High School Library Media Center NOOK Permission Form

Parent Responsibilities and Permission

I am authorizing my child to check out a Nook Simple Touch from the library for two week check-out periods or a Nook Tablet for in-school one day check-outs. I understand the Nook is to be used as a tool for reading and that my child must comply with the Cassville Schools Acceptable Use Policy. I will help ensure the timely return of the Nook and will immediately report any problems with the Nook or its accessories/content to the CHS media center staff (Donna Lawson and/or Jeni Bergman). I also understand that I am financially responsible for any loss or damage to the Nook and/or its accessories as well as any charges resulting from content downloaded to the Nook while checked out to my child.

GUARDIAN NAME (printed) _____

GUARDIAN SIGNATURE _____ DATE _____

GUARDIAN CONTACT INFO (phone and email): _____

Student Responsibilities and Permission

I agree to take care of the CHS Library Media Center NOOK while it is in my possession. I will not intentionally or unintentionally throw, drop, or damage the NOOK in any way. I will keep the NOOK in its proper cover. If I carry it in my book bag, I will not shove it in to make it fit, place other items on top of it or have any food or liquids in my book bag while the Nook is in it. I will not give the NOOK to another student for his/her use. I will use the NOOK in the appropriate manner. I will NOT attempt to download or delete any content or change any settings other than viewing properties. I agree to return the NOOK in good condition at or before the conclusion of the designated loan period.

STUDENT NAME (printed) _____

STUDENT SIGNATURE _____ DATE _____

Library Staff Only

Date Permission Slip Received: _____

Staff Signature: _____