

[SIP Form Guidelines](#)

# **School Improvement Plan 2015-2016**



**Castle Heights Middle School**

**Kelly Kane**

Principal

## **Section II**

### **Goals**

**Rock Hill Schools**  
**Castle Heights Middle School**  
**School Improvement Plan 2015-2016**

**Date:** September 30, 2015

<b>Goal Area:</b> Student Achievement								
<b>Goal Leader:</b> K Kane			<b>Description:</b> Standardized test data results in each of the four core content areas---language arts, math, science, social studies---will be analyzed for evidence of student growth or the lack thereof. Instructional practice and teacher quality will be targeted to improve student growth results.					
<b>Goal Name:</b> Student Growth as Evidenced by Data								
<b>Statement of Need:</b>					<b>Objectives:</b>			
<b>A.</b> Reading skills--As tested in spring 2014 an average of 27% of students scored at or above the 66th percentile on NWEA MAP based on the 2011 national norms; an average of 36% of students scored in the LO category <b>B.</b> Math skills--As tested in spring 2014 an average of 19% of students scored at or above the 66th percentile on NWEA MAP based on the 2011 national norms; an average of 40% of students scored in the LO category <b>C.</b> PASS Social Studies school mean average in 2014-2015 was 636. <b>D.</b> PASS Science mean average in 2014-2015 was 623.					<b>A.</b> From Spring 2014 to Spring 2016 A minimum 12% increase in the HI category of MAP reading with a minimum decrease 12% in the LO category based on the 2011 norms in all grade levels <b>B.</b> From Spring 2014 to Spring 2016 A minimum 12% increase in the HI category of MAP reading with a minimum decrease 12% in the LO category based on the 2011 norms in all grade levels <b>C.</b> By spring 2016 the Social Studies average mean score for grades 6, 7, and 8 at Castle Heights MS on PASS will meet or exceed the state average. <b>D.</b> By spring 2016 the Science mean score for grades 6, 7, and 8 at Castle Heights MS on PASS will meet or exceed the state average			
<b>How will we communicate the plan?</b>								
<b>Internally:</b> Through School Improvement Plan, through instructional staff professional development sessions, through school communications								
<b>Externally:</b> Through School Improvement Plan, through School Improvement Council, through school communications								
Action Steps/Strategies	Need A,B, C,D	Implementation		Monitoring			Completion	
		Team Members	Resources/Staff Development Needed	Person(s) Responsible	Evidence (How will we know it is working?)	Reporting Timeframe	Target Date	Date Completed
1. Review and analysis of data by grade, content area, and teacher classroom	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Leadership Team	Test Results Summer Meetings	Kane	Improved instructional practices area demonstrated as a result of data analysis	June 2014 to November 2016		
2. Professional development sessions on best practices within a professional learning community to enhance improved teacher quality and instructional effectiveness	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm and Instructional Coach	Professional materials	Adm Team Leadership Team	Agendas of professional development sessions	Aug 2014 to June 2016		
3. Monitoring of classroom practices by paired and single walk-through and full class observations for lessons targeted and planned based on key standards	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm and Instr Coach/DO Instruc Sp	Evaluation rubric	Kane	Creation and documented use of walk-through observation tool	Sept 2014 to June 2016		
4. Monitoring of classroom practices by paired and single walk-through and full class observations for effective strategies for engagement, differentiation, rigor	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm and Instru Coach/DO Instruc Sp	Evaluation rubric	Adm Team	Documented results of monitoring	Sept 2014 to June 2016		
5. Monitoring of classroom practices by paired and single walk-through and full class observations for application of data and best practices	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm and Instruc Coach/DO Instruc Sp, Leadership	Review of effective collaborative skills	Adm Team	Documentation of practices observed, improvements needed, and model practices	Aug 2014 to June 2016		

6. Monitoring of grade level department planning sessions for application of data, standards-based instruction, PLC norms and approaches	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input checked="" type="radio"/> C <input checked="" type="radio"/> D	Adm and Instruc Coach/ Instruc Staff Leadership	Consensus of effective collaborative practices rubric for evaluation	Adm Team	Lesson plans, planning practices, instructional practices	Sept 2014 to June 2016		
7. Student academic growth monitored by teacher assessment, common formative assessment, possible additional MAP testing	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input checked="" type="radio"/> C <input checked="" type="radio"/> D	Adm Team, Instruc Staff	Test data, instructional application	Adm Team	Student data and instructional accommodations documented	Aug 2014 to June 2016		
8. Students assigned to Enrichment periods each week based on standardized and teacher-based assessments	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input checked="" type="radio"/> C <input checked="" type="radio"/> D	Adm Team	Test data for assignment	Adm Team	Enrichment rosters and goals	Aug 2014 to June 2016		
9.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
10.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
11.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
12.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
13.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
14.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
15.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							

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<b>Goal Area:</b> Teacher/Administrator Quality								
<b>Goal Leader:</b> K Kane			<b>Description:</b> Best practices within a Professional Learning Community will continue to be fully implemented and monitored. Initial implementation of a Response to Intervention structure will also implemented and monitored.					
<b>Goal Name:</b> Implementing PLC and RTI								
<b>Statement of Need:</b> <b>A.</b> The PLC knowledge and and practices within the school rated at the beginning/evolving levels using the nottingham rubric for Five Essential Characteristics of a PLC. <b>B.</b> the 2014-2015 teacher survey reflected 40% positive response to the 20 questions of the solution tree getting started with the RTI chart. <b>C.</b> The school Leadership Team met 5 times in 2015-2016. <b>D.</b>					<b>Objectives:</b> <b>A.</b> By June 2016, PLC practices within the school will be rated at the Deepening/Sustaining levels using the Nottingham rubric for Five Essential Characteristics of a PLC. <b>B.</b> By June 2016, a teacher survey will reflect a 80% positive response on the 20 questions of the Solution Tree "Getting Started with RTI" chart. <b>C.</b> A minimum of 8 School Leadership Team meetings will be held; six goals of the school team will be documented. <b>D.</b>			
<b>How will we communicate the plan?</b> <b>Internally:</b> Professional staff expectations, professional development sessions, School Improvement Plan <b>Externally:</b> School Improvement Council, school displays, School Improvement Plan								
Action Steps/Strategies	Need A,B, C,D	Implementation		Monitoring			Completion	
		Team Members	Resources/Staff Development Needed	Person(s) Responsible	Evidence (How will we know it is working?)	Reporting Timeframe	Target Date	Date Completed
1. Collaborative planning time will be provided for all core content instructional staff members.	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm and Instructional Staff	Scheduled collaborative planning time	Adm	Completed schedule	Aug 2015 to June 2016		
2. Core content instructional staff will participate in a series of professional development sessions that address PLC and RTI implementation.	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm Staff	Session information and materials	Kane	Records/agendas of professional development sessions	Sept 2015 to April 2016		
3. Grade level PLC sessions will be monitored for effective use of norms to reach collaborative planning and collective assessment.	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm Staff Leadership Instruc Staff DO Instrc Spec	Session information; Canvas distribution; monitoring tools	Adm Leadership Team	PLC agendas, monitoring documentation	Sept 2015 to June 2016		
4. Core content teams will examine standards and identify essential/key points needs for instruction and assessment.	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm Staff Leadership Instruc Staff DO Instrc Spec	Professional time Materials	DO Instruc Sp Adm Team	Session documentation/List of essential standards	Sept 2015 to June 2016		
5. Common formative assessments will continue to be created and used for instructional revision and improvement.	<input checked="" type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> D	Adm Staff DO Instrc Sp Leadership Instruc Staff	Data from assessments	Adm eventually Leadership Team	Data, Rubrics, Lesson Plans	Sept 2015 to June 2016		

6. School Leadership Team will be restructured to allow higher level of responsibility and representation	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> C <input type="radio"/> D	Adm Staff Leadership Team	Guidance from Simplifying RTI/	Kane, eventually Leadership Team	Agendas to indicate meeting dates and goals	Aug 2015 to June 2016		
7 School Leadership Team will create goals for school benefit and leadership; strategies and steps toward those goals will be recorded.	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> C <input type="radio"/> D	Leadership Team	Time resource	Leadership Team	Documented goals	Aug 2015 to June 2016		
8.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
9.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
10.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
11.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
12.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
13.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
14.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							
15.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							

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<b>Goal Area:</b> School Climate (Parent Involvement, Safe and Healthy Schools, etc.)								
<b>Goal Leader:</b> Kelly Kane <b>Goal Name:</b> Healthy Schools Alliance			<b>Description:</b> The school will join the Alliance for a Healthier Generation to refocus school wellness goals for staff and students.					
<b>Statement of Need:</b> <b>A.</b> School wellness programs and goals need restructuring and reorganization.  <b>B.</b>  <b>C.</b>  <b>D.</b>					<b>Objectives:</b> <b>A.</b> By June 2016 the school will have met the membership, training, self-assessment, and goal-setting requirements of the Alliance for a Healthier Generation program.  <b>B.</b>  <b>C.</b>  <b>D.</b>			
<b>How will we communicate the plan?</b> <b>Internally:</b> Through professional development plans, monitoring of classroom activities and collaborative efforts <b>Externally:</b> School Improvement Council, SCAMLE, improved mass newsletter program								
Action Steps/Strategies	Need A,B, C,D	Implementation		Monitoring			Completion	
		Team Members	Resources/Staff Development Needed	Person(s) Responsible	Evidence <i>(How will we know it is working?)</i>	Reporting Timeframe	Target Date	Date Completed
1. The school Health Team will recruit new members.	<input checked="" type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	School Health Team	agenda/purpose guidelines	Gardin and Adm	Membership roll	Sept 2015 to June 2016		
2. Representatives from the school will attend three training sessions.	<input checked="" type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	School Health Team	Training sessions	Kane Gardin Robinson	Session dates	Aug 2014 to June 2015		
3. School Health Team will conduct self-assessment.	<input checked="" type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	School Health Team	Training sessions, assessment tool	Gardin Robinson School Health Team	Completed self-assessment	Oct 2015 to Dec 2015		
4. School Health Team will restructure school wellness goals for students and staff	<input checked="" type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D	School Health Team	Alliance materials	Gardin Robinson School Health TEam	Completed goals	Oct 2015 to June 2016		
5.	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> D							