

**2014-2016**

# **Clinton Elementary School School Improvement Plan**



### ***School Council Members***

***Robert Rouleau- Principal***

***Amy Lee-Parent***

***Meghan Silvio- Assistant Principal***

***Edgar Romero-Parent (Bi-lingual)***

***Maureen Friedrich- Teacher***

***John Woodsmall- Parent***

***Lisa Philbin- Teacher***

***Barbara Renzi- Teacher***

***Kristi LaPerle- Parent***

***Jessica Brodie- Community Representative***

***The mission of the Clinton Elementary School is to provide a high quality education in a safe environment that will ensure success for every student through excellence in teaching by providing vast opportunities for learning. The Clinton Elementary School strives to be an innovative leader in education. The mission of our school also entails continuously examining and adapting our curriculum and services to meet the needs of all students, the future of our global society.***

***The vision of Clinton Elementary School is to provide a high quality education is the fundamental right of every child. All children receive the respect, encouragement and opportunities they need to build the knowledge, skills and attitudes to be successful contributing members of a global society. Our vision is to have students at a proficient level of understanding in all areas of curriculum by the end of grade three.***

Goal 1: To ensure curriculum and instruction is implemented according to district and common core standards.

**Goal Objective:**

1. Continue with a 90 minute literacy block at all grade levels.
2. Continue to use key indicators (DIBELS, DRA) to target proficiency levels.
3. Ensure writing using a variety of genres every day across grade levels.
4. Use manipulatives for the hands-on mathematical learning experience.
5. Provide daily opportunities for math fact practice.
6. Complete math fact drills with 90% accuracy.
7. Demonstrate content understanding through writing with the open response models in both math and ELA.
8. Continue to incorporate Science and Social Studies lessons in the classroom through literature.
9. Continue with the 3 tiered model of RTI.
10. Increase the area of Fiction and Nonfiction Literature.
11. Continue to improve the teaching and learning process at Clinton Elementary School through the implementation of walkthroughs and CPT meetings.

| Action Step  | Who is responsible?   | Resources  | Timeline  | Measure of implementation  |
|--|---|--|-----------|--|
| 1. Grade level teams will implement current ELA/Math curriculums to match the common core standards and continue to review and revise curriculum maps. | Grade level teachers,<br>Literacy Coach,<br>Math Department Head,<br>Administration | Common Core Standards<br>Scott Foresman Reading Street<br>Project READ manuals<br>Envision Math        | 2014-2016 | Observation during walk throughs.<br>Data from current MCAS testing-2012-2013<br>Data from New National Assessment-2014<br>Outcome brochures created<br>Curriculum Mapping Documents created |
| 2. To continue Social Studies and Science lessons through the literature.  | Grade level teachers,<br>Administration   | Common Core Standards<br>Looking at what materials we have and what we will need to make this possible | 2014-2016 | Observation during walk throughs<br>2-3 Science projects<br><br>Grade Level Meetings   |
| 3. Update Curriculum Guides in ELA and Math Grades K-3   | ELA and Math Dept. Chairs, Principal  | Common Core Standards,<br>Scott Foresman Reading Street, Envisions Math Program                        | 2013-2014 | Approval of School Committee and Superintendent  |
| 4. Continue fact fluency assessments to determine students' mastery according to the Common core   | Teachers, staff, Math Department Chair, Principal                                   | Fluency Probe  | 2014-2016 | Grade 1- 10 correct in 1 minute<br>Grade 2- 20 correct in 1 minute<br>Grade K- 8 correct in 1 minute   |
| 5.To use evaluation and assessment tool for staff as they develop  | All staff<br>Administration   | New teacher evaluation tool  | 2014-2016 | Documentation of evaluations   |
| 6. To continue to provide the Xtra Math program to improve math fact practice.   | All staff<br>Parents<br>Administration  | Xtra Math website  | 2012-2013 | Level of participation<br>Improvement in math fact automaticity.<br>(Completed)  |
| 7. Earn NEASC accreditation  | All staff   | NEASC Self Study   | 2012-2013 | Completed  |
| 8. To build a reading room and or build classroom libraries with a balance of Fiction and Nonfiction leveled readers.                                  | Administration<br>ELA Department Head   | Leveled Readers  | 2014-2015 | The book room established<br>Teacher libraries leveled<br>Teachers utilizing the resources   |

## **Goal 2: Implement common summative and formative assessments at all grade levels.**

### **Goal Objective:**

1. Use common planning time, grade level meetings, and data meetings to collaborate and discuss the findings of these assessments and discuss how to adjust teaching to meet the needs of all learners.
2. Use data to make instructional decisions.
3. Determine areas of strengths and weaknesses among grade levels.
4. Encourage more collaboration among teaching teams both vertically and horizontally.
5. Implement a common tool to assess math fact drills with 90% accuracy.
6. To implement project-based, performance-based assessments and explore various authentic assessments.

| Action Step  | Who is responsible?   | Resources   | Timeline  | Measure of implementation  |
|--|---|---|-----------|--|
| 1. Grade level teams will work together to improve the writing portion of our curriculum. Teachers will provide opportunities for students to write in a variety of genres and contexts.   | Grade level teachers,<br>Literacy Coach,<br>Administration                            | Scott Foresman Reading Street curriculum<br>Scott Foresman rubrics for writing<br>Common Core Standards<br>Teacher developed rubrics<br>Student writing samples<br>6 Traits Writing | 2013-2014 | Teachers will share writing samples at the mid-point of each unit and share ideas to improve student writing.<br><br>Benchmark tests- 90% of students will demonstrate an understanding of the writing process on the test.<br><br>Writing Workshop week- 90% of students will demonstrate skills learned independently during the writing week of our curriculum. |
| 2. Grade level teams will determine what materials teachers have to use for Math common assessments, a timeline when they will be given, and when teachers will meet to discuss to determine strengths/weaknesses to drive instruction | Grade level teachers<br>Math Department Head<br>Administration                        | Envision Math-<br>Quick checks as quiz grades<br>Topic Tests<br>Fluency probes  | 2014-2016 | Progress monitoring at Grade level meetings<br><br>Data from math interim assessments- The goal is to see 90% of students achieving 80% or better.   |
| 3. Grade level teams will discuss findings of weekly open response s to encourage higher level thinking skills, analyze scores to target strengths and weaknesses across grade levels, and discuss/share best practices                | Grade level teachers<br>Math Department Head<br>ELA department Head<br>Administration | Envision<br>Open Response questions<br>Writing curriculum<br>Grade level data   | 2014-2016 | Progress monitoring at Grade level meetings<br><br>85% of students receiving a score of 2 on open response questions.<br><br>Record of data  |
| 4. Continue to use key indicator tests to determine strengths and weaknesses in ELA skills.  | Literacy Coach<br>Title 1 Team<br>Grade level teachers                                | DIBELS<br>GRADE<br>DAZE<br>DRA  | 2014-2016 | Collection of tests and data<br><br>Data from DIBELS – We want to see 90% of students at each grade level demonstrating “low risk” tendencies in reading<br><br>Individual student growth based on the GRADE test  |
| 5. To develop a standards based report card  | Race To The Top Cmte.<br>Grade level teachers<br>Administration, Dept. Heads          | Common Core Standards   | 2012-2014 | Quarterly report cards (Completed)   |
| 6. To implement a common tool according to Common Core standards to asses math fact practice and a timeline to assess these skills.  | Teachers<br>Math department Head  | Envision Math<br>Teacher resources<br>Common Core   | 2012-2014 | 90% of students complete math fact drills with 90% accuracy  |
| 7. To implement project based assessment and various authentic assessments.  | Admin<br>ELA Dept. Head   | Training- School-wide PD<br>Site visits with other schools  | 2014-2016 | To implement 3 projects or performance based assessments at each grade level with rubrics.   |

### Goal 3: To ensure a safe school environment.

#### Goal Objective:

1. To ensure that staff and students are safe in all school settings.

| Action Step  | Who is responsible?   | Resources  | Timeline  | Measure of implementation                                  |
|--|---|--|-----------|--|
| 1. Continue to implement and train staff in all portions of the PBIS program.            | PBIS team<br>All Staff  | PBIS binder<br>Staff development by PBIS team<br>Re-teaching of expectations when data shows an increase in office referrals | 2012-2014 | Documentation of Office Referrals<br>Honey Tickets         |
| 2. Continue to implement and evaluate the resources for our character education program. | Health teacher<br>Guidance counselor<br>Adjustment counselor<br>All staff | STEPS to Respect program<br>Outside supplemental programs (Bullying)<br>Responsive Classroom techniques                      | 2012-2014 | Buzz card data<br>Office referrals                         |
| 3. Review policies and procedures in the school handbook.                                | School Council<br>Safety Committee<br>Administration                      | CES handbook   | 2012-2014 | Practice of policies and procedures                        |
| 4. Revisit safety procedures and drills.   | Safety Committee<br>Clinton Police Department                             | Safety Binder<br>Crisis Binder<br>Clinton Police Department<br>Clinton Fire Department                                       | 2012-2014 | Practice safety drills                                     |
| 5. Implement walkie talkies at each grade level.   | Administration  | Walkie talkies   | 2014-2015 | Use of walkie talkies and an improvement in communication. |
| 6. Create a safety plan with other town departments.                                     | Administration<br>Resource officer<br>Fire department<br>DPW              | Crisis binder  | 2014-2015 | 1 practice drill with various departments.                 |

**Goal 4: To improve parent and community relationships and involvement.**

**Goal Objective:**

1. To build relationships with community partnerships to enhance the learning and programs at Clinton Elementary School.
2. To continue to increase parent involvement through our volunteer program.



| Action Step  | Who is responsible?                                 | Resources   | Timeline  | Measure of implementation                                  |
|--|---|---|-----------|--|
| 1. Continue to hold Parent University events.  | Administration<br>Volunteer Coordinator             | Surveys of parents  | 2014-2016 | Post survey data   |
| 2. Continue to hold literacy night.  | Literacy Committee                                  | Classroom supplies<br>Teacher resources                           | 2014-2016 | Level of participation                                     |
| 3. Continue MCAS informational night   | Literacy Coach<br>Math Dept. Head<br>Administration | MCAS questions<br>Information guides                              | 2012-2014 | Post survey data   |
| 4. Continue book swaps at Literacy events  | Volunteer Coordinator<br>Administration             | Books   | 2012-2014 | Post survey data<br>Level of participation                 |
| 5. Reach out to local businesses to help sustain our PBIS incentive program.   | PBIS team   | Local businesses  | 2014-2016 | Level of participation<br>Sustaining the incentive program |
| 6. Continue collaboration between volunteer group and teachers   | Volunteer Program<br>Administration                 | Surveys collected from teachers<br>E-mail<br>School Facebook Page | 2014-2015 | Post survey data<br>Teacher/Parent reps on committees      |
| 7. Continue to hold math night.  | Math Committee                                      | Classroom supplies<br>Teacher resources                           | 2014-2016 | Level of participation                                     |
| 8. Continue to partner with Parks & Recreation Department to bring programs into the school to benefit the children. | Parks & Rec. Director<br>Administration             | Parks & Rec Resources   | 2013-2014 | Level of Participation                                     |
| 9. CES will offer after school learning in Arts, Science, physical activity.   | Staff<br>Administration                             | Surveys   | 2014-2016 | Level of Participation<br>Parent Survey                    |

## Goal #5: To implement additional physical activity into the daily curriculum.

### Goal Objective:

1. To ensure our students get physical activity and movement throughout the day.

| Action Step   | Who is responsible? | Resources | Timeline  | Measure of implementation     |
|---|---------------------|-----------|-----------|-------------------------------|
| 1. To implement Gym class 1 time a week in a 5 day cycle. | Administration      | Schedules | 2013-2014 | 1 Gym class per week          |
| 2. To maintain a 25 minute recess per day.                | Administration      | Schedule  | 2014-2015 | 25 minutes of recess per week |

## Goal #6: To incorporate Technology into our curriculum.

### Goal Objective:

1. To improve our Technology and implement the strategies in our instruction.

| Action Step   | Who is responsible? | Resources                     | Timeline  | Measure of implementation                               |
|---|---------------------|-------------------------------|-----------|---|
| 1. To implement the use of Kindles in the Library.  | Administration      | Kindles<br>Read to Me stories | 2014-2016 | Daily use of Kindles<br>Observation during walk through |
| 2. To implement the use of a COW (Cart on Wheels) with chrome books or other tablets for classroom use. | Administration      | Tablets<br>Apps               | 2014-2016 | Observation during walk through.                        |
| 3. To implement 3 <sup>rd</sup> grade tech class.   |                     |                               | 2014-2016 | 3 Tech projects.  |