



<b>Title:</b>	Certified Nursing Assistant I
<b>Reports to:</b>	Principal, Supervising RN
<b>Terms of Employment:</b>	10 Months
<b>Salary:</b>	NC State Salary Schedule

**QUALIFICATIONS:** High school graduate, Certificate of Completion from Accredited CNA I Program, Registered with NC Board of Nursing

**JOB GOAL:** To monitor status and provide and/or assist with medical procedures for student that requires constant medical supervision and care during the school day as required by Plan of Care (POC)

**DUTIES AND RESPONSIBILITIES:**

- Monitor student's medical status during the school day
- Provides and/or assists with medical procedures as ordered by physician during the school day
- Provides and assists with student's personal care needs during the school day
- Notifies principal and supervising RN of changes in student's health status
- Notifies principal and supervising RN of changes in individual caregiver's health status
- Notifies principal and supervising RN when absences may occur to determine coverage for student
- Serves as a team player and role model for other employees in the organization; demonstrates a commitment to continuous quality improvement; supports and exhibits organizational core values of caring, respect, integrity, responsibility, high expectations, being customer driven, and valuing diversity
- Performs other duties and accepts responsibilities as assigned

**PHYSICAL REQUIREMENTS:**

- Possess the visual acuity to work with data and figures, operates a computer, do extensive reading and prepare and present written and oral reports and statistical data
- Must have finger dexterity and be able to physically perform the basic life operational functions of kneeling, sitting, walking, stooping, reaching, lifting, pushing, pulling, bending, talking, seeing, hearing and repetitive motion
- Must possess the ability to work in all environments (hot, cold, inside, and outside)

**SPECIAL REQUIREMENTS:**

- Possess a valid North Carolina Driver's License
- Must be able to obtain a Commercial Driver's License (CDL) when requested, for purposes of driving a school bus