



CCP/Non-Enrolled Student Grade Report Sheet

INSTRUCTIONS TO SCHOOL AD/PRINCIPAL: This form was developed as a tool to assist school administrators in collecting grades for CCP and/or Non-Enrolled students to determine their athletic eligibility regarding Bylaw 4-4, Scholarship. It is recommended to **FILL OUT THE TOP SECTION** and then provide this document to the educator providing the instruction for the CCP and/or Non-Enrolled Student(s) prior to the end of your grading period. **Alert the educator as to the date you are required to evaluate the student's academic progress (i.e. the end of YOUR school's grading period).** If the CCP and/or Non-Enrolled student(s) is not passing five credits (4 classes for 7/8 grade) at the end of your grading period then they will become ineligible at the start of the fifth school day of your next grading period (See Bylaw 4-4-3).

Student Name: _____ Grade Level: _____ School Year: _____ Grading Period: _____

Sport(s): _____ High School Where Competing: _____

A.) Date Current Grading Period Ends*: _____
(Insert date of last day of grading period at school where student wants to participate)

B.) Date Form Required to be Returned to School Administrator: _____
(Insert date AD/Principal will be evaluating scholarship eligibility)

To be completed by CCP or Non-Enrolled Student Educator						To be completed by School Administrator	
Class	Grade on Last Day of Current Grading Period (see (A) above*)	Credit Value (.25, .5, 1)	Class Duration (12 week, Quarter, Semester, Year Long)	Signature of Educator Providing Grades	Email Address	Factor** (1, 2, 3, 4)	Credit Equivalency
Example: Health	Pass/Satisf./B/83%	.25	Semester	John Doe	jdoe@example.org	2	(.25 x 2) = .5 credits

**Multiply full-year courses by a factor of 1; semester courses by a factor of 2; twelve-week courses by a factor of 3; and nine-week courses by a factor of 4. More information can be found at: <http://www.ohsaa.org/Portals/0/Eligibility/OtherEligibilityDocs/EligibilityGuidelinesGuidanceCounselors.pdf>. If you have any questions or concerns, please contact Kristin Ronai (kronai@ohsaa.org) or Ronald Sayers (rsayers@ohsaa.org).