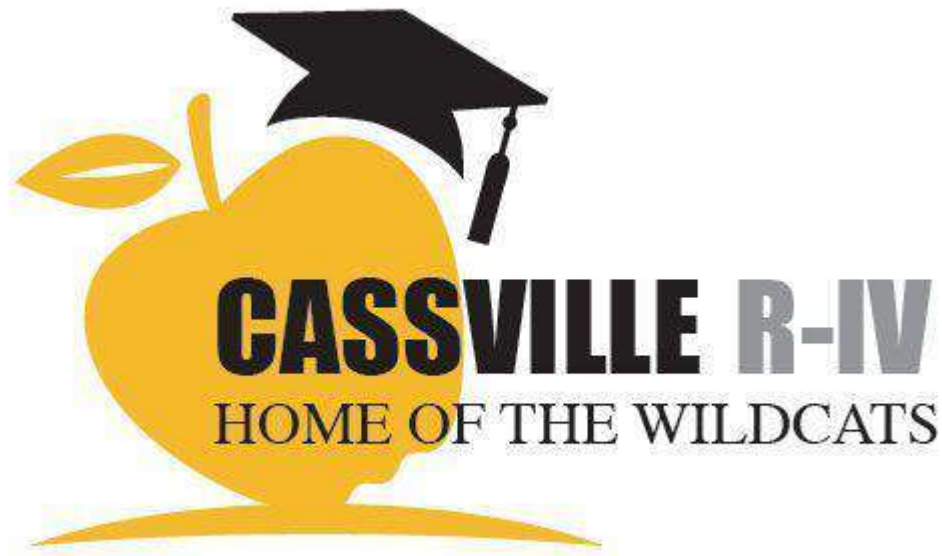


Cassville R-IV School District



Return to Learn and ReEntry Plan Guidelines and Information August 2020

This guide is intended to provide an overview of focus areas. As wellness and Health Department Guidelines are updated this plan may be amended.

Updated: September 4, 2020



LETTER FROM THE SUPERINTENDENT

Hello WILDCAT NATION!

We are faced with many challenges in life but there are no challenges we cannot overcome **Together**. COVID-19 has impacted all of us; and our goal now is to evaluate, plan, and provide the safest opportunity for our teachers, staff, and students to return to school; what we refer to as **Return to Learn**!



This is and has been no small task. We have engaged teachers, parents, community members, students, health departments, neighboring school districts, and a host of medical resources. We understand that questions, concerns, and issues remain, but we truly believe our children need school. There is more to school than the 3-Rs; school is learning, social interactions, lunchtime talks, recess play, conversations with friends, athletic events, choir/band concerts, student programs, and opportunities to grow as an individual. These are priorities our children need and you have entrusted us to provide those to your family.

We have taken great pride in providing clean, safe, and well maintained facilities. We have worked for several months to strategically plan and mitigate the spread of COVID-19 in our school. These last six months have been challenging for **all** of us. We believe that our families and communities overwhelmingly want students to return to school and educational programs. **Our goals are to provide every opportunity we can for students and staff to return to school and experience what we all share for our children and their future...safety, learning, kindness, and hope for a better tomorrow.**

School is scheduled to begin on Tuesday, August 25; teachers will begin the week prior with focused attention on Return to Learn planning. Ensuring this start date has been difficult as many things have changed daily at all levels. We are committed to giving your family and all our children our very best efforts each and every day. We all must prepare for change and possibilities that may be presented. School will be and look different, but **Together** we can provide our children the best opportunity possible for our next normal future.

On behalf of our Board of Education, teachers, staff, and administration, please allow us your understanding, patience, and grace. Our commitment is to provide the safest environment to protect every staff member, student, and family.

We can do this...We are all in this Together and Together we will be better.

Richard L. Asbill

Dr. Richard L. Asbill, Superintendent



Introduction

The global Coronavirus pandemic has introduced a new level of risk for in-person instruction and in-person gatherings. Cassville R-IV will make reasonable best efforts to minimize risk. Our schools are designed to educate students through social, face-to-face interactions, in relatively close spaces and groups. The benefits of this approach to education are well accepted. We have heard from our community and access to school is important. We also know our community prioritizes student and staff safety and expects a thoughtful re-entry plan.

As we prepare to welcome students back, it is important to understand how COVID-19 is spread in order for everyone to help do their part to minimize the exposure to the virus. COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. Personal prevention practices (such as handwashing, staying home when sick, physical distancing, and face coverings) and environmental cleaning and disinfection are important principles that are covered in this document. We emphasize the importance of staying home when you don't feel well. Incentives and award programs related to attendance will not be implemented this year.

Cassville R-IV School District will strive to create and maintain the safest environment for all staff and students. We will implement and monitor recommendations and requirements that are provided by local, state and federal departments.

Faculty and Staff: Cassville R-IV School District will require faculty and staff to wear a mask when physical/social distancing cannot be achieved.

Students: Cassville R-IV School District will recommend students grades 6-12 wear a mask when physical/social distancing cannot be achieved. However, all students will be required to wear a mask while riding a school bus.

Communication

- Regular updates to the Board of Education, community members, and parents/guardians will be provided as determined by school administration.
- It is imperative that schools have up-to-date contact information. Teachers will share valuable information as well as provide feedback to students during this virtual learning experience. Please make sure all of your contact information is up-to-date with your child's respective office.
- Families and community members may access the following for district updates regarding COVID-19 and its effects on:
 - District website link: [District Updates Regarding COVID-19](#)
 - District text alerts: https://cassville.k12.mo.us/vnews/display.v?page=vlist_signup
 - Download district app: Search Cassville R-IV in your app store
 - Follow the district social media pages on Facebook, Instagram and Twitter
 - School Messenger (Automated phone message system)



Cassville Engagement Level Indicators

Cassville R-IV School District will use Engagement Level Indicators to define health and safety restrictions to provide guidelines for students, staff, parents, and community stakeholders. With guidance from the Barry County Health Department, Cassville School District will adjust Engagement Level restrictions to promote wellness or respond to wide-spread transmission of COVID-19. Staff, parents, students, and community are asked to assist with wellness efforts.

NORMAL OPERATIONS

TRADITIONAL SCHOOL

All classes will take place in school buildings. Staff and students will maintain normal routines and school safety/security procedures. Parents, visitors, and guests follow all normal school security protocols.

ENGAGEMENT LEVEL 1

No Community Spread--Seated School with Health Precautions

All classes will take place in school buildings. Extra cleaning and safety protocols for staff and students will be followed. Staff and students will be encouraged to follow physical and personal responsibility wellness expectations. Restrictions on parents and visitors in the building.

ENGAGEMENT LEVEL 2

Minimal to Moderate Community Spread--Seated School Instruction with Technology Support

Staff and students will access buildings and classrooms. Learning will be provided with a technology integration model. Options for seated and remote learning courses will align and be taught in the building with teachers. Current wellness protocols for staff and students will be followed. Visitors will be allowed in buildings by appointment only.

ENGAGEMENT LEVEL 3

Substantial Community Spread--Remote Learning

Students will receive instruction by teachers using remote learning from home and complete assignments by accessing virtual class platforms. All buildings will be closed to students and public.

Movement from Level 1 up to Level 2:

- Spread of COVID-19
- COVID-19 within school
- Guidance from health department

Movement from Level 2 up to Level 3:

- Increasing spread of COVID-19
- Multiple cases in school
- Guidance from health department
- Insufficient staff to support learning

SAFETY PRIORITIES

- ✓ Increased Cleaning
- ✓ Sanitation
- ✓ Wellness Screening
- ✓ Personal Responsibility
- ✓ Physical Distancing
- ✓ Personal Protective Equipment
- ✓ Limited Visitor Access
- ✓ Remote Learning Options
- ✓ Procedures for Exposure



Return to Learn Overview for the 2020-2021 School

OVERVIEW

The Cassville R-IV School District has taken steps to prepare for the health, wellness, and safety for all students and staff as we prepare for the 2020-2021 school year. Information listed below outlines general guidelines and expectations for each location/service. Decisions will be made in coordination with local and state guidelines.

*** Return to Learn Overview may be amended in response to health and safety updates.**

HEALTH SERVICES & PPE	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> School nurses will provide health and safety training/materials to faculty and staff If you have medications for your child, please schedule a time with the school nurse to drop it off Mask use will be in accordance with state, county, and board of education health expectations <p>Level 2: Seated School Instruction with Technology Support (In Addition to Level 1 Procedures)</p> <ul style="list-style-type: none"> Evaluation of Symptoms and Safety Protocol Flowchart will be provided to all staff members Encourage staff self-screening everyday Encourage parents to screen students at home prior to sending to school Staff working with medically fragile students may be required to wear a mask <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Nurses/counselors are available online and by phone during school hours for support and guidance
ARRIVAL/DISMISSAL	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> Early rooms will be provided with physical distancing protocols when achievable Students will use wash-in, wash-out procedures upon arrival to school <p>Level 2: Seated School Instruction with Technology Support (In Addition to Level 1 Procedures)</p> <ul style="list-style-type: none"> Student drop off and pickup will be through the car line only Students will use wash-in, wash-out procedures upon arrival to school Common areas will be restricted when achievable <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Students will not be on campus during Level 3
TRANSPORTATION	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> Buses will run with normal capacity Buses will be cleaned and sanitized <p>Level 2: Seated School Instruction with Technology Support</p> <ul style="list-style-type: none"> It is highly recommended students provide their own transportation when operating at Level 2. All students and staff members will be required to wear a mask while on a bus Seating assignments will be intentional by family when appropriate Hand sanitizer will be available and buses will be cleaned and sanitized after each use Bus drivers have been properly trained in COVID-19 safety measures Students will be encouraged to practice physical distancing while waiting for the bus <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Transportation would not be needed during Level 3 during remote instruction



Return to Learn Overview for the 2020-2021 School

VISITORS	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> Lunch guests and volunteers are permitted on a limited basis by appointment only <p>Level 2: Seated School Instruction with Technology Support (In Addition to Level 1 Procedures)</p> <ul style="list-style-type: none"> Nonessential visitors will not be permitted in the building No lunch guests or volunteers in the building <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Building is closed to outside visitors and guests
CLASSROOM & RECESS	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> Students will be observed for illness prior to starting class and referred to nurse if necessary Appropriate measures will be taken for cleaning Time will be built into the day for frequent handwashing, especially after playground use <p>Level 2: Seated School Instruction with Technology Support (In Addition to Level 1 Procedures)</p> <ul style="list-style-type: none"> Physical distancing strategies will be implemented when feasible with students in cohorts Students will be taught appropriate hygiene/COVID practices Students will keep their own supplies for use in the classroom Personal water bottles will be encouraged and drinking fountains will be closed <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Students will participate in remote learning and instructional activities during Level 3
CAFETERIA	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> All tables and chairs will be disinfected between each breakfast and lunch shift <p>Level 2: Seated School Instruction with Technology Support (In addition to Level 1 Procedures)</p> <ul style="list-style-type: none"> Breakfast and lunch will be on alternating schedules keeping students in cohorts with some classes eating in their classrooms to provide physical distancing options and reduced capacity <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Students will not be on campus during Level 3
TRANSITIONS	<p>Level 1: Seated School Instruction with Health Precautions</p> <ul style="list-style-type: none"> Passing periods will be based on regular bell schedule <p>Level 2: Seated School Instruction with Technology Support</p> <ul style="list-style-type: none"> Passing periods on alternating schedules when possible. Students will be monitored in hallways Movement throughout the building will be limited or reduced through the use of cohort groups Signage will be provided to promote physical distancing and travel directions <p>Level 3: Remote Learning</p> <ul style="list-style-type: none"> Students will not be on campus during Level 3
COVID RESPONSE	<p>If Suspected Case at School:</p> <ul style="list-style-type: none"> Student should be taken to the building designated safe-spot and provided a mask to isolate while parent/guardian is notified Identify student exposure through contact tracing with other students and staff Contact Health Department and communicate with the public based on Health Department's recommendation Disinfect all targeted contact areas using proven practices <p><u>Guidance and Resources:</u> Barry County Health Department, CDC School Guidance, Missouri School Reopening Guidance, Department of Health and Senior Services Reopening Guidelines, MSBA Reopening Considerations.</p>



PROCEDURES FOR COVID-19 INFECTIONS

- Students or staff who display symptoms of COVID-19 while at school will be moved to a designated safe area/room within the school building to minimize contact with others until they go home.
- If Cassville R-IV Schools receives official notification from the health department of a student or staff member testing positive for COVID-19, the impacted school or classroom will be closed for cleaning and contact tracing.
- If a building is closed, all school activities at that building may be cancelled or rescheduled.
- Students and staff who are identified as a close contact of the positive case will not be permitted to return to school until after they have been released by the local health department.
- Students and staff who are not identified as a close contact of the positive case will be permitted to return to school after contact tracing by the local health department is complete.
- If the Cassville R-IV School District becomes aware of an official positive COVID-19 case that could impact a school building, staff and families will be notified as soon as possible.
- Students and staff may be contacted to assist with contact tracing efforts and to determine which individuals the positive case had contact with while contagious.

CONTACT TRACING INVOLVES:

Interviewing people with COVID-19 to identify everyone they had close contact with during the time they may have been infectious.

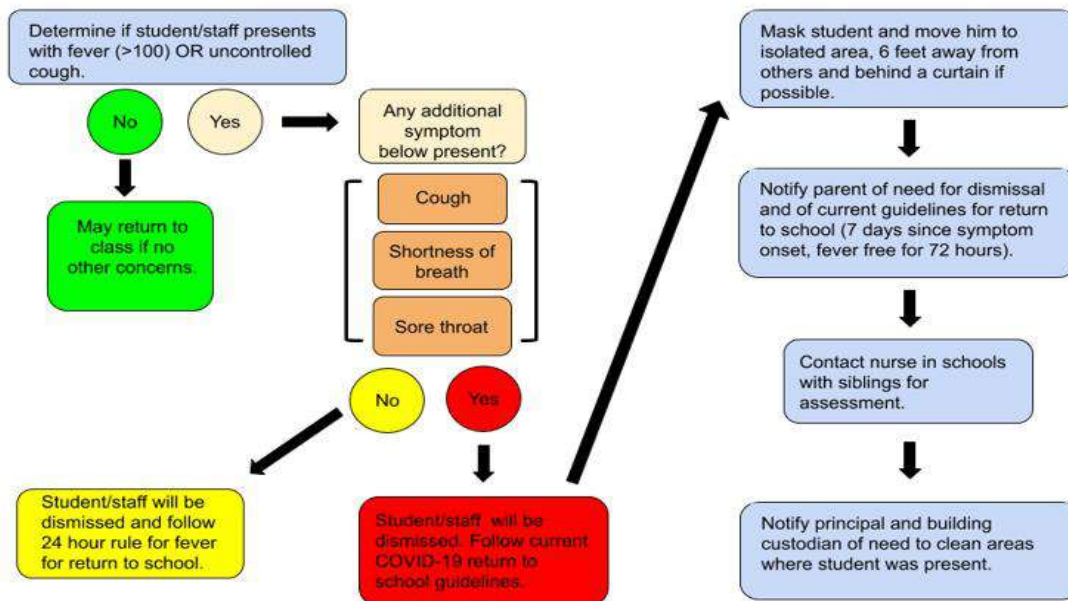
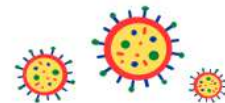
Notifying contacts of potential exposure.

Referring contacts for COVID-19 testing.

Monitoring contacts for signs & symptoms of COVID-19.

Connecting contacts with services they might need during the self-quarantine period.

Source: The Centers for Disease Control and Prevention (CDC)



Return to Learn Questions and Answers

We are excited to transition back to in-person instruction. Because some important standards may have been difficult to learn through remote learning this spring, students will be assessed upon return to school so that all students' needs can be addressed.

How will my child learn some of these important standards which may have been missed but are necessary in the next course or grade level for success?

- Teachers will be collaborating to determine standards which are essential to student success at the next grade level or the next course. Standards which were missed due to the Wellness Break will be highlighted in the curriculum and teachers will spend the first few weeks of school reteaching and reinforcing these standards. This year, at the elementary level, there will be a heavy emphasis on the ELA/Reading and math standards.

Will my child's school supplies be shared by everyone?

- School supplies brought in by students will not be shared this year. Manipulatives will be thoroughly disinfected between uses. School supply lists will be available on the website.

If students get sick or have to self-quarantine, how will they access instruction?

- Students will be able to access instruction from their teachers and complete assignments by accessing their virtual class platform.

How will my student's elective classes (Art, Family and Consumer Sciences, Physical Education, Instrumental and Vocal Music, Library, Drama, Woodworking, etc.) look differently this school year?

- Weather permitting, students may go outside for physical education and/or music classroom activities.
- A larger space will be considered to accommodate for physical distancing if designated classrooms are too small to allow for appropriate student numbers.
- Commonly-touched surfaces and equipment will be avoided when possible. Those surfaces and/or objects will be disinfected before and after use when avoidance is not possible. Cleaning and sanitizing will happen routinely throughout the day.
- Library books will be quarantined for at least 72 hours before they are checked back in to the library collections for recirculation.
- In classes where sharing is necessary, those supplies will be cleaned after each use. For example: paint brushes

Will my child's class go on field trips or have guest speakers?

- In most cases-No. However, teachers will utilize local resources, parks, locations and work to provide rich experiences through virtual trips and online guest speakers.



SOCIAL-EMOTIONAL & MENTAL HEALTH

The importance of good mental health cannot be understated at this time. The COVID-19 pandemic is a rapidly evolving situation that is causing stress and uncertainty for many of us.

There are steps school leaders and staff can take to foster health and well-being in themselves and their school communities. Keep in mind that recovery from a crisis takes time and may not happen in a linear fashion-especially during a pandemic that does not have a defined, known end.

- Awareness, balance, and connection can help;
- Set and celebrate achievable goals;
- Celebrate the resilience of the great people around you who go above and beyond as they support and help others in time of crises.



Questions & Answers

We understand that during this unusual time, many of our students are faced with additional stress and/or anxiety. As always, Cassville R-IV wants to partner with families to support students in the best way possible. Counselors are available and can help with local resources.

How will the social/emotional health of my child be addressed when classroom instruction resumes?

- Professional development will be provided for building staff regarding typical childhood reactions to stress and trauma.
- Counselors and social workers will collaborate with teachers on classroom activities to address student mental health upon return to school.
- Cassville R-IV will collaborate with mental health partners on best practices.
- Teachers will provide classroom lessons on school expectations and structure around health, safety and physical distancing practices to help students re-adjust to a full school schedule.

What type of services are available for my student through the school?

- As always, our school counselors are wonderful outlets for kids when they are feeling stressed or overwhelmed with school or life in general.
- Out of district health services provider information is available when students or families are in need of resources which may otherwise be unavailable to them. This includes, but is not limited to school and hygiene supplies, clothes, food, and mental health services.
- Cassville R-IV partners with the Clark Center to promote mental health.



LIMITED VISITOR ACCESS TO BUILDINGS

- In order to minimize the exposure of all students and staff to others outside of their assigned small groups, non-essential visitors and parents will not be permitted beyond the secure vestibules at school buildings. Traditional events like Stop-Drop-N-Go, Open House, and similar events will be scheduled but will include necessary restrictions and precautions.
- Any essential visitors who do enter the building will be required to enter through the main entrance, required to wear a mask while in the building, and will be tracked in a visitor log to any, students or staff they have contact with.
- These restrictions will apply during the school day but may differ somewhat for evening activities, which are optional to attend.

ESSENTIAL VISITOR SCREENING QUESTIONS



Have you been experiencing any of the COVID-19 symptoms?



What is the date and time of your visit?



Where in the school building are you traveling to?



Which students and/or staff in the building did you have contact with?

Building Visitors Questions & Answers

How do I bring medicine to school?

- When you have the medicine and the doctor's consent form, please arrange a time to meet with the school nurse.

How do I pick my student up early from school?

- Please call when you arrive at school, and let the office know that you need your child to be checked out early. A staff member will escort your child to the door and ask that you sign him/her out for the day.

What if my student is late to school?

- Please call the building level office, and a staff member will meet you.

Can I attend school parties or have lunch with my student?

- Unfortunately, to limit the number of adults in the building/classroom, we will temporarily discontinue allowing parent volunteers at school parties as well as parents eating lunch with their students.

I have an IEP/504/parent meeting, can I come to the building to attend?

- Yes. The student's case manager or teacher will contact the parent/guardian to see how they would prefer to participate. Those parents/guardians wanting to attend the meeting in person will be allowed to do so, following school guidelines. Those wishing to participate virtually or over the phone may choose that option.

Will I still be able to rent the school buildings or facilities for events?

- No, we are temporarily suspending building and facilities rentals.



Student Transportation



Due to COVID-19 social distancing recommendations, it is highly recommended students provide their own transportation. Parents who can transport their student to/from school are encouraged to do so to help minimize the number of students riding the bus and allow for minimized contact. Cassville R-IV School District will communicate to parents and students information on new processes. They will instruct parents to not allow students to attend a school or take the bus if sick.

Modifications to bus loading and unloading procedures will be made, hand sanitizer will be available to students for loading and unloading from the bus. Students will be assigned seats to limit exposure and buses will be loaded from the back to the front to minimize student contact and interaction. *Students will only be able to ride the bus they are assigned to, except in true cases of emergency.*

Bus Procedures:

- Bus Drivers and students will be required to wear facemasks/facial coverings.
- Students are highly encouraged to practice physical distancing while waiting for the bus at their designated bus stop.
- Bus drivers will watch for continued coughing and may request a student sit in a designated area on the bus and offer the student a mask.
- The bus driver will immediately alert the school administration upon arrival.
- Drivers will sanitize the rail frequently with an EPA approved disinfectant.
- Drivers will sanitize seats between use with an EPA approved disinfectant.
- The front row seats will be used at the discretion of the driver and/or Administration.
- Bus drivers will not work if they are sick.
- Drivers will assign seats for all riders to assist the Health Department for contact tracing.
- Students within the same household (or students who are considered in each other's stable group) may be assigned seats together or in seats across from, in front of, or behind each other.
- Drivers will limit the number of students per seat to 2 when possible, but no more than 3 on regular routes.
- All students will be required to wear a mask while accessing District transportation services. Building principals will inform students and families if a child refuses to wear a mask on a bus and the family will have the option to bring the student to and from school.

Loading and Unloading:

Avoid congestion as the student's load and unload buses. Stagger when buses load and unload to the extent possible.



Activities and Athletics Questions and Answers

Cassville R-IV plans to provide students the opportunity to participate in most extracurricular activities. While offering these opportunities, the district will prioritize the health and safety of students and staff by adhering to the Barry County Health Department recommendations. We understand that as we abide by those recommendations, some if not all, of those opportunities may be limited in the extent to which they can be provided.

When competitions/games begin, will spectators be allowed?

- Cassville R-IV will follow the Barry County Health Department guidance on occupancy as outlined in the Barry County Recovery Plan. Attendance will likely be limited. Events will be broadcast, when possible, through the Talon Broadcast Network.

What is the Missouri State High School Activities Association (MSHSAA) and the Big 8 Conference planning?

- MSHSAA and the Big 8 Conference Executive Committee may further outline guidelines on how athletics and activities will be offered at district high schools and middle schools. As a district, we understand the importance of offering these opportunities to our students and will continue to make every effort to do so. However, we know there may be decisions made by local, state, or national organizations that may prohibit some if not all extracurricular activities from taking place. We expect all athletics and activities that can be performed in accordance with the BCHD recommendations to be available for student participation.

What can parents/guardians do to help?

- Moving forward, this will be a collaborative effort and safety is our priority. All coaches and students must, prior to reporting to any district site, self-screen for COVID-19 symptoms and exposure. Should they have any current symptoms of COVID-19 or if they come into close contact with someone diagnosed with COVID-19, they must stay at home and contact the BCHD for guidance. They should also report this situation to their assigned coach or sponsor.



Instructional & Learning Overview

Protocols for all buildings

- Schools will make reasonable best efforts to minimize risk
- In classrooms, every best effort will be made to maintain cohort groups.
 - A cohort group is an individual's personal collection of people who have been in their 6-foot perimeter (these are the people who they usually interact with).
 - Classroom protocols will include assigned seating and other measures to minimize contact.
- Large gatherings will be limited. This may result in:
 - Students reporting to a classroom upon arrival, instead of large gatherings
 - Altered cafeteria procedures
 - Limited attendance and/or guidelines at sporting or other events
 - Concerts and performances in small groups
 - Modified bus loading and unloading procedures
 - Cancellation or modification of celebrations, meetings, gatherings, or assemblies

Elementary-Primary and Intermediate

Early Childhood & Pre-K

- Students will be selected to attend our half-day program.
 - Class sizes will not exceed 18 students in a classroom, initially.
 - A waiting list will be maintained and adjustments made to class sizes based on health department guidelines and recommendations.
 - Student attendance will be closely monitored. Students failing to maintain consistent attendance will be contacted.

Kindergarten (K) - Fifth (5th) Grade

- In the event of a "Wellness Break" students' education will continue online through the use of Google Classroom. Students who do not have access to wifi will be eligible to access lessons through the use of an "offline" component.
- It is imperative the school have up-to-date contact information. Teachers will share valuable information as well as provide feedback to students during this virtual learning experience.
- K-5 grading practices will follow the same format as previous years.
- Students will continue having recess.
- K-5 students will have access to PE, Art, Music, Media, Special Education, EL, Title, and intervention, regardless of in-person or online education.

ELL (English Learner) Services

- Elementary ELL students will receive direct support for English language development from their ELL teacher.
- If Cassville R-IV School District closes due to health concerns, students will continue to receive ELL support remote from their ELL teacher.



High School and Middle School

- In-person classes will mirror the teacher's remote platform. In the event of school closure (OR any student/teacher absence), instruction will transition to remote learning immediately.
- For the 2020-21 school year, it is possible teacher assignments could be changed based on enrollment.
- In order to maintain adequate transportation records, emergency requests to ride an alternate bus must be submitted to the office no later than 2:00 p.m.
- 6-12 students will retain a "normal" schedule, but interactions outside the classroom may be limited.
 - Middle School/High School students will remain in groups of about 25-50 peers (band class will be an exception).
 - The school will make an effort, when possible, to assign seats so students are sitting with the same peers.

VoTech/CTE (Career and Technical Education) Classes will be available for students.

- Some CTE courses require an in-person lab, and those labs will be made available to students.
- Limited access and transportation may be provided between Cassville R-IV buildings
- Transportation to Scott Regional Technology Center in Monett will be provided

Performing Arts (Band, Choir, Speech, Debate, and Drama)

- Classes may be reorganized to emphasize social/physical distancing. This will potentially include alterations to traditional class expectations.
- We will utilize all available digital tools and classroom resources for group rehearsals where social distancing is achievable.
- Students will use their own equipment to avoid sharing. When this is not possible, appropriate cleaning and sanitizing will take place.
- If Cassville R-IV has to close a school or the district closes due to health concerns, students may be allowed limited access to instruments or practice spaces that cannot be achieved at home.

Visual Arts

- Visual art classes within the Fine Arts Department will continue with enrolled students. Appropriate accommodations will be implemented.
- Classes may be reorganized to emphasize social distancing.
- We will utilize all available digital tools and classroom resources to maximize student learning.
- Students will use their own equipment to avoid sharing. When this is not possible appropriate cleaning and sanitizing will take place. Teachers will demonstrate proper handwashing and cleaning of tools, equipment, and media so students can properly clean shared items when appropriate. Students will follow teacher demonstration and expectations.



Library Media Services

- All students will have access to print and digital materials available through the Cassville R-IV Library Media program.
- All students will be instructionally supported by Middle School/High School media specialists both online and in-person.
- Access to Cassville R-IV media centers may be limited to individual and small groups of students. Social distancing guidelines will be encouraged.
- Safety measures will be enacted to clean and sanitize circulated materials.

Remote and School to Home Learning Option

In the event one or more students or teachers are unable to attend in person

- Students will be expected to complete all coursework through the designated remote learning platform.
- Remote courses will mirror the in-person versions; same curriculum, pacing, and assessments.
- Courses are most-often developed by Cassville R-IV teachers and taught by Cassville R-IV teachers. In some situations, self-paced options might provide alternative curricula.
- 6-12 students will be given feedback through the A-F (traditional) grading system.
- Students accessing remote learning should have adequate internet access. Alternative options for students that do not have adequate internet access will be provided.
- When a student is able or released to return to in-person learning, the student is expected to return to the physical classroom setting

LAUNCH/EDGENUITY

- Students have the option to enroll in an alternative virtual learning environment (LAUNCH/Edgenuity). The enrollment process for this option can be found at www.FueledByLaunch.com. If a student chooses to enroll in this virtual learning platform, the student must make this request prior to the fifth academic day of the semester.
- Students would commit to this mode through the end of the first semester. They will have the opportunity to transition back to in-person learning for the start of the second semester in January or elect to continue with LAUNCH/Edgenuity.
- If students select LAUNCH/Edgenuity, they are still eligible for MSHSAA Sports and Activities, if they meet the enrollment and credit requirements (MSHSAA By-Law 2.3.4.b)



PK-12th Grade

Level 1: Traditional School/Seated School with Health

Precautions: Students identified in need of special education services or accommodations (Section 504) will be provided accommodations and services according to their current plan.



Level 2: In-School Instruction with Technology Support:

Students will be provided services and accommodations according to their plan with appropriate safety measures in place. Social distancing will be managed by grade level and area of service.

Level 3: Online with Alternative Methods of Instruction: Learning through remote learning programming or distance services not located on campus. Services and accommodations will be provided in accordance with the students IEP or Section 504. Special Education Teachers and/or Case Managers will be the contact person for provision of services. Related service providers will work in conjunction with teachers and parents to provide appropriate services.

Provision of equitable services for students during remote learning:

All services provided will be based on student-specific needs as outlined in his/her IEP or accommodation plan. The services provided will be determined based on decisions made by the multidisciplinary team, which includes the parent/guardian.

- individualized academic task boxes;
- individualized physical therapy task boxes;
- individualized occupational therapy task boxes;
- individualized printed materials to maintain educational growth;
- in-person instruction based on the ability to maintain safety precautions on student need;
- frequent contact with parent/guardian and student by special education; and
- online services to teach new material using a video-conferencing platform.



Pandemic Period/Response Activities (School Closed)

The decision to close Cassville R-IV Schools may be made as a means to prevent further spread of an epidemic, or in response to high student and/or staff absenteeism. The Superintendent will make school closure decisions in consultation with the Barry County Health Department and neighboring school district superintendents. Current CDC recommendations will help guide closure decisions.

Possible School Closure Trigger Points:

- Student absenteeism
 - When it is not economically prudent to keep the school open.
- Teacher/Staff absenteeism
 - When the number of staff available to supervise and instruct students drops below what is necessary to maintain a safe learning environment.
- Confirmed case(s) of COVID-19.
- To protect public health and safety
 - When advised to close by the Governor or state and local health authorities.
- The Superintendent may cancel all activities on district property by outside groups, even if some schools in the district remain open. When a school is closed, activities scheduled at that school, including use by community groups, may be canceled. Activities held at another location that involve students and staff from a closed school may cancel at the discretion of the building principal, in consultation with local health authorities and the school district's director of nursing.
- Schools may be closed to all staff and students, or just students. If schools are closed only to students, staff members are expected to work regular schedules or use appropriate leave (unless otherwise directed by Administration).





RETURN TO LEARN GUIDE



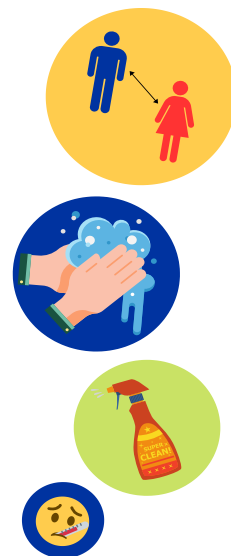


KEY PRIORITIES

As we return for the 2020-2021 school year, the Cassville R-IV School District will work to minimize the risk of exposure to COVID-19 for students and staff. The following key priorities have been identified for implementation across the district in order to allow for the return to in-seat education this fall. Parents will receive more detailed information from their schools about how these key priorities will be applied at their student's school building(s) between now and the start of school.

Our plan for returning to school is built around the following foundational priorities:

- **Increased Sanitation Efforts**
- **Physical and Social Distancing**
- **Staff & Student Screening Measures**
- **Personal Protective Equipment**
- **Limited Visitor Access to Buildings**
- **Virtual Education Options**
- **Procedures for COVID-19 Infections**



Keeping your child and family safe at home

Tips to help control the spread of illness



Wash hands with soap and water for at least 20 seconds. Use alcohol-based hand sanitizer if soap and water are unavailable.



Avoid touching your face with unwashed hands.



Cough or sneeze into your elbow or tissue. Throw the tissue in the trash. Wash hands or use hand sanitizer.



Avoid contact with people who are sick and stay at home if you are sick.



Clean and disinfect frequently-touched objects and surfaces.





INCREASED SANITATION

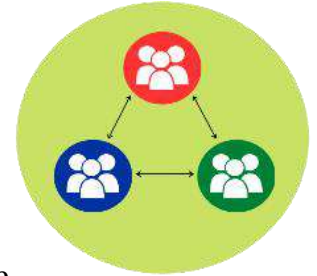
- Cassville R-IV Schools Custodial Team members will undergo a thorough disinfectant & sanitation training including discussion of proper product use by a review of CDC and State of Missouri health department cleaning expectations for during school and after hours.
- During school hours, custodians will thoroughly cover high touch surfaces throughout the day, including bathrooms, water bottle fill stations, doorknobs, entrance/exit handles, handrails, walls, etc.
- At a minimum, classrooms and other common spaces will be cleaned and disinfected any time a new group of students accesses a new area.
- Cleaning materials and hand sanitizers will be placed in every classroom. Staff and students will be expected to support cleaning and disinfecting of classroom surfaces and supplies as needed.
- The district will “wash-in/wash-out” with both students and staff. They will wash hands immediately upon arrival at school and again at the conclusion of the day. In addition to wash-in/wash-out, breaks will be provided during the day to both wash and sanitize hands.
- Drinking fountains will be turned off. Students are encouraged to bring a refillable water container such as cups or bottles as outlined by each school building. Students will utilize water filling stations for individual drinking.
- Bus drivers will undergo sanitation training and all school buses will be thoroughly sanitized before and after each route.



PHYSICAL AND SOCIAL DISTANCING

Cassville R-IV Schools will strive to create an environment that supports health guidelines without interrupting the education of our students.

- The goal is to limit exposure to as few other students and staff members as possible. Staff and students must do their very best to maintain as much distance as possible from others within school buildings.
- To assist with contact tracing efforts, assigned seats will be given within classrooms, when occupying common areas, and for riding the bus. Additionally, small groups will be utilized to the extent possible.
- Students will go immediately to designated classrooms upon arriving at school and will not congregate in hallways or common areas.
- Modifications to meals will be made as needed (for example, some students may eat meals in the classroom, some students may eat meals in other common areas to limit the number of students in the cafeteria). If eating meals in the cafeteria, the number of students will be limited and students will be seated with fellow students from their small groups to minimize exposure.
- Modifications within the school day will be made as to limit the amount of movement within buildings.
- Desks in classrooms will be spaced as far apart as possible to allow for social distancing, non-essential furniture and other soft surfaces may be removed for sanitation purposes.
- Academics are considered an essential component of a student's education while co-curricular activity participation is voluntary. Academic and student learning will drive our planning and preparation guidelines.



STAFF & STUDENT SCREENING MEASURES

- Students and adults who have come into close contact with someone who tests positive for COVID-19 should closely monitor for any COVID-19 symptoms and should follow all instructions given by the local health department related to contact tracing.
- When students are kept home due to illness, the school attendance secretary will ask additional screening & entry questions regarding symptoms to confirm whether COVID-19 is a factor.
- Perfect attendance will not be incentivized by buildings as our preference is for anyone who is sick to stay home. Learning opportunities will be provided for all students who stay home due to illness.
- Handheld thermal temperature readers will be used by nursing staff when evaluating students and staff. To avoid bottleneck crowding at entrances, temperature checks will not be taken upon entry.
- Students and staff who are sent home with a temperature must be fever free for 72 hours without the use of fever reducing medications and may return to school sooner if accompanied by a doctor's note with a diagnosis not related to a respiratory illness, influenza or COVID-19 (such as pink eye, strep throat, ear infection, etc.).
- Students and staff must be fever free for 72 hours without the use of fever reducing medications if not accompanied by a doctor's note for a diagnosis. ***Fever reducing medications include Tylenol, Acetaminophen, Motrin, Ibuprofen etc.***
- Before the start of school each day, families must assess the health of their child. Cassville R-IV staff members must assess their health each day prior to reporting to work.

FEELING SICK?
STAY HOME



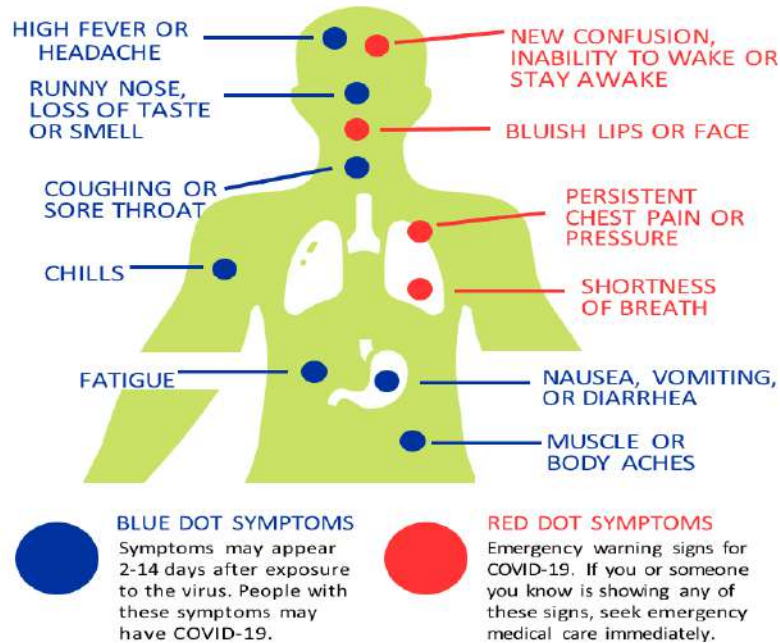
CONNECT WITH
YOUR SCHOOL



TAKE TIME TO
FULLY RECOVER

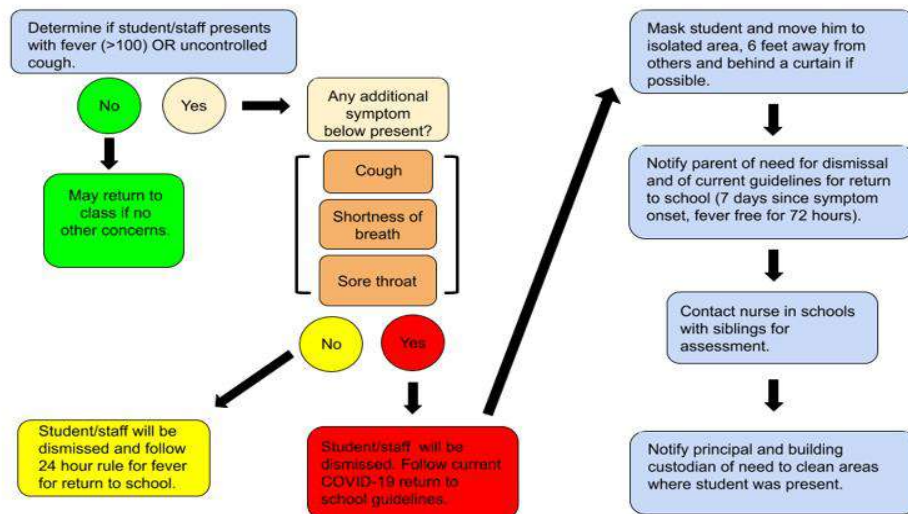


STAFF & STUDENT SCREENING MEASURES



Source: Centers for Disease Control and Prevention (CDC)


In the event that a student or staff member is feeling unwell, they will visit the nurse's office on campus and the following protocols will be followed:





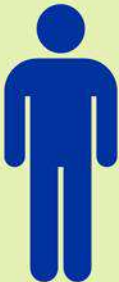
PERSONAL PROTECTIVE EQUIPMENT


Students and staff are expected to avoid close interactions and minimize exposure to every extent possible.

WHEN TO WEAR A FACE COVERING




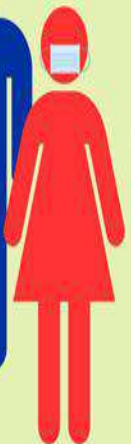

ASK YOURSELF:
Can I maintain a safe distance from others?



YEP 


Facial coverings are not necessary, but staff and students can choose to wear them if they choose.

NOPE 



Students in grades 6-12 are encouraged to wear a mask or face covering in any instance where physical/social distance cannot be maintained.

Faculty and staff are required to wear a mask or face covering in any instance where physical/social distance cannot be maintained.



Students in grades K-12 will be required to wear a mask while riding the bus.

The use of masks or face coverings will be encouraged when physical distancing cannot be achieved.

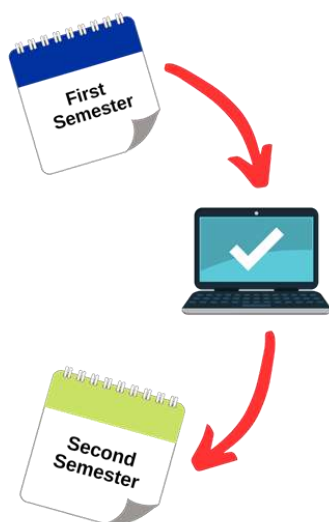
- Due to possible medical related concerns, we understand that not all staff and students will be able to wear masks for long periods of time. Exceptions can be evaluated with building administrators and school nursing staff.
- Existing student and staff dress codes will apply to face coverings that are worn.
- It is possible that, if local conditions warrant it, Cassville R-IV Schools will consider implementing stricter requirements related to face coverings.
- Cassville R-IV will reference CDC guidance and recommendations on face coverings.
- Parents should discuss the importance of social distancing with their students prior to the start of school. It will be difficult to ensure students maintain distance, but it is necessary for staff and students to understand the importance of doing so to prevent exposure.



REMOTE LEARNING

Families who do not feel comfortable sending their students to receive in-seat instruction may apply to participate in remote learning via Launch, an online education platform by completing a virtual education request form. Requests need to be completed by Monday, August 17, 2020 for virtual course enrollment.

Virtual Request Form may be accessed at the Cassville School District website at: www.cassville.k12.mo.us Look for “Parents-Students” and “Virtual Instruction” shortcut links.



- Students approved for remote learning will have a 14 calendar day window to transfer back to in-seat instruction if so desired. Otherwise, they must remain in the Launch program for the duration of the semester for which they were approved.
 - Students approved for remote learning for the first semester of the 2020-21 school year can return to in-seat enrollment for the second semester if so desired, or may remain remote for the duration of the school year.
 - If a student is not successful with Launch, they may not be approved for the future semesters.
 - Upon approval for remote learning, additional scheduling logistics will be arranged directly with the student's school staff.
-
- Grades from Launch courses will be transferred to Cassville R-IV Schools and will factor into the student's academic record.
 - Students approved for remote learning will be issued a technology device by Launch.
 - Students approved for remote learning can participate in extracurricular activities as long as they meet MSHSAA requirements.
 - Middle and high school students approved for remote learning may choose a hybrid of online and in-seat courses if so desired.
 - To help us secure student materials and plan for a successful student-experience, we are asking that all remote course requests be made not later than August 17, 2020.

Note: The fall 2020 enrollment period takes place before many Cassville R-IV Schools staff are back on contract. Because of this, parents may not hear from the school staff until sometime the week of August 10.



REMOTE LEARNING

WHAT IS LAUNCH?

Launch has a rigorous K-12 curriculum that is aligned with the Missouri Learning Standards, is currently used by over 270 districts across the State of Missouri, and is staffed by certified educators who live and work in partner districts.

MORE ABOUT LAUNCH



Learn more about Launch at
fueledbylaunch.com

ELEMENTARY SCHOOL

Launch's full-time virtual offerings include:

- 6 hours of daily teacher-supported virtual programming
- 25:1 student-teacher ratio
- Full-time teacher support
- Daily workbook activities
- Personalized learning, including individualized support, can be accessed
- ELA, Math, Science & Social Studies instruction
- 5 Related Arts courses (1 hour of each per week): Physical Education, Music, Art, Coding, & Information Literacy

See the Course Catalog for elementary, middle, and high school at ***fueledbylaunch.com/courses/***

MIDDLE SCHOOL

Launch's virtual offerings include:

- Courses in all core content areas
- Multiple world language offerings
- Engaging exploratories
- Live teacher tutoring available

HIGH SCHOOL

Launch's virtual offerings include:

- Complete, Comprehensive Core Content Offerings
- AP, Honors and dual credit opportunities
- Expansive credit recovery opportunities
- Live teacher tutoring available



ONLINE RESOURCES

DHSS & DESE School Reopening Guidance

Barry County Health Department

Helping Children with Traumatic Separation or Traumatic Grief Related to Covid-19

<https://www.nctsn.org/resources/helping-children-with-traumatic-separation-or-traumatic-grief-related-to-covid-19>



National Association of School Psychologists - Trauma

Resources <https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/mental-health-resources/trauma>



Trauma Sensitive Schools Online Professional Development

<https://dpi.wi.gov/sspw/mental-health/trauma/modules>

National Traumatic Event Hotline

1-800-273-8255 press “1”

The Cassville R-IV School District’s Return to Learn Plan for the 2020-2021 school year is subject to change if local conditions warrant a tightening or loosening of any of the proposed guidelines.

