

# Canvas for Parents



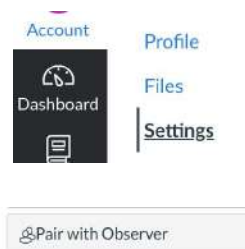
## What is Canvas?

Canvas is Shakopee's Learning Management System. Students use it to access instructions and materials for class, to turn in assignments or quizzes electronically, and to receive feedback and grades from their teacher. Grades in Canvas are the official grade for students and will only be posted in Infinite Campus at the end of each quarter.

Parents can sign up to become "Observers" of their students in Canvas in order to view course materials, feedback given to students on assignments, a calendar that shows assignments and due dates for each of the student's classes, and grades.

## How do I sign up for Canvas?

First, you will need a pairing code. Have your student login to Canvas, click on Account then Settings (left sidebar), and then find the Pair with Observer button (in the right sidebar). A window will popup with a code. This pairing code will allow one parent to pair with one student. Repeating this process will create a new pairing code if you want another parent to be paired with a student. To use the code, go to **shakopee.instructure.com** to create a parent account or download the Canvas Parent app on your iOS or Android phone.



### Written Directions for Computer:

[bit.ly/shakocanvas](https://bit.ly/shakocanvas)



### Video Directions for App:

[bit.ly/canvas2020app](https://bit.ly/canvas2020app)



## Email Notifications

Once you have an account, be sure to edit the notifications or you will receive a lot of emails. Notifications can be found in your account settings in Canvas. We recommend setting the following notifications to either "right away" or a "daily summary." Turn off the rest.

- ✓ Announcements
- ✓ Grading
- ✓ Submission Comment
- ✓ Conversations (all)
- ✓ Global Announcements

## Tech Tips for Parents

**Check the Calendar:** All due dates for all courses are available on the Calendar.

**Read Announcements:** These will be posted daily to provide students with directions for the day.

**View Grades and Feedback:** You can view grades and any feedback that a teacher has provided. Click [View Grades](#) on the right side of your Canvas Dashboard for an overview of all course grades.

### Supporting your student(s):

Canvas will be used daily by all Shakopee Online students. Students will always have something to do for every class, every day.

Shakopee Online
Classes will be delivered “live” using Google Meet. Students should go to their Canvas course for each class period and find a link to join their classes. Live instruction varies by grade level, so please refer to the sample schedules on the Shakopee Online website for more details. Students must complete work in Canvas and/or attend “live” classes to be marked present each day.

We have two systems in Shakopee that have similar sounding names. Below is a chart to show you how these systems are used in Shakopee Public Schools.

Infinite Campus	Canvas
<p><b>What is it?</b> Student Information Database</p> <p><b>Who is using it?</b> All schools</p> <p><b>What will I find there?</b></p> <ul style="list-style-type: none"><li>• Transcript</li><li>• Course Schedule</li><li>• Attendance Records</li><li>• Food Services</li><li>• Health Records</li><li>• State &amp; Local Assessments</li></ul>	<p><b>What is it?</b> Online Classroom &amp; Grades</p> <p><b>Who is using it?</b> Secondary (6-12) and Shakopee Online</p> <p><b>What will I find there?</b></p> <ul style="list-style-type: none"><li>• Official Grades (anything marked Missing is Missing even if it has a score)</li><li>• Feedback from teachers</li><li>• Calendar and To-Do List of upcoming due dates for all courses</li><li>• Assignments, Discussions, Quizzes</li></ul>

**Need tech support?** Parents should email [parenthelp@shakopee.k12.mn.us](mailto:parenthelp@shakopee.k12.mn.us) and students should email [helpdesk@shakopee.k12.mn.us](mailto:helpdesk@shakopee.k12.mn.us). You can also call (952) 697-8701.