

# CANVAS CRASH COURSE





# canvas

- Please sign in using the sign in link on your computer. (Just move the mouse, it should already be up).

## **SIGN IN**





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- Go to [rockhill.instructure.com](https://rockhill.instructure.com)
- In the top right corner, select “Click Here for an Account.”

ROCK HILL  
Schools  
"LEARN. GROW. THRIVE."

Parent of a Canvas User?  
[Click Here For an Account](#)

Username

Password

☐ Stay signed in  
[Forgot Password?](#)

Log In

## CREATING A PARENT ACCOUNT





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- Fill in the information in the box. Please let us know if you need your child's username and password.

Parent Signup

Your Name

Your Email

Child's Username

Child's Password

☐ You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Start Participating

# CREATING A PARENT ACCOUNT





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- Check "You agree to the terms and...."
- Click "Start Participating"

Parent Signup

Your Name

Your Email

Child's Username

Child's Password

☐ You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Start Participating

•Check your e-mail to confirm your account

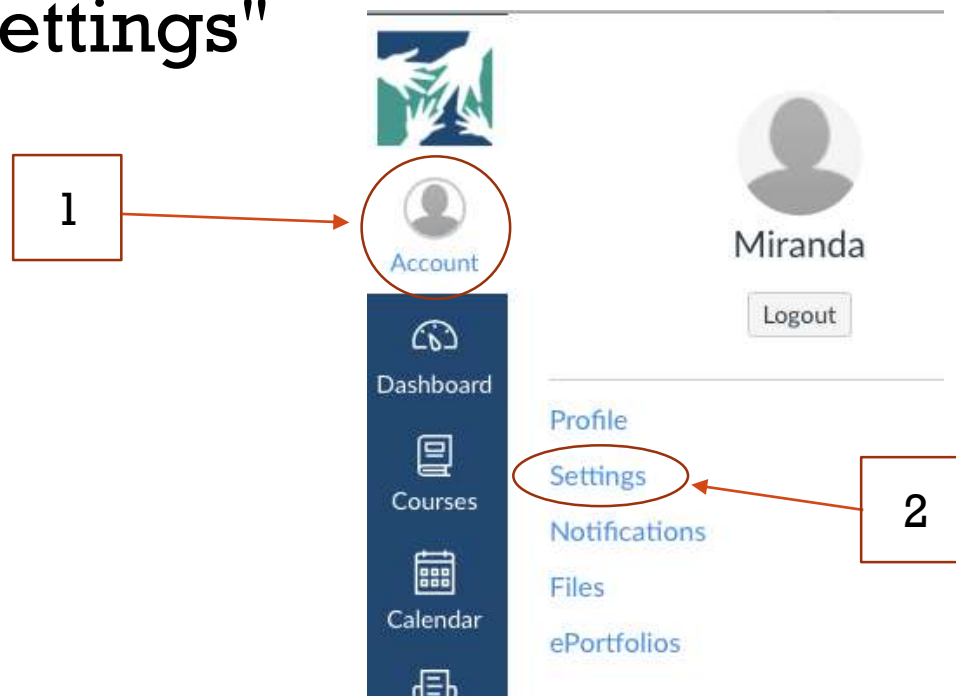
## CREATING A PARENT ACCOUNT





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- Login to your account.
- Click "Account"
- Click "Settings"



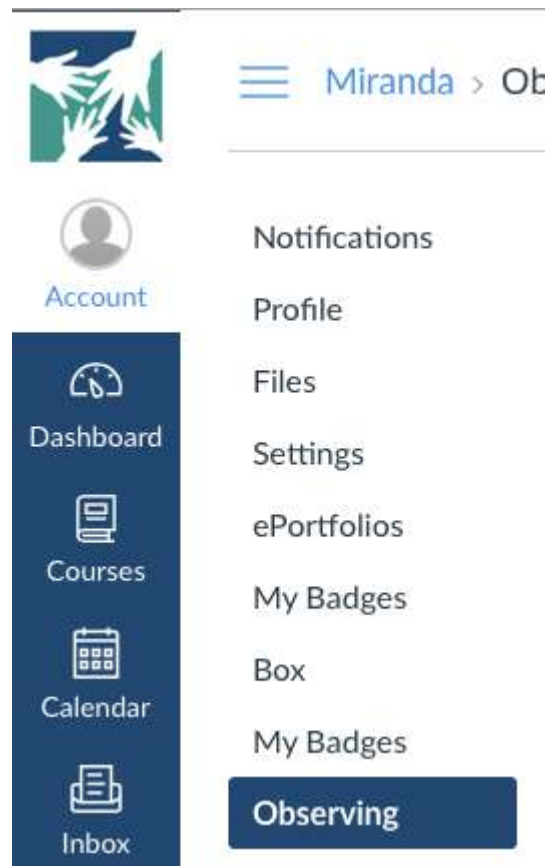
## ADDING A STUDENT TO AN EXISTING PARENT ACCOUNT





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- Click "Observing" in the menu



## ADDING A STUDENT TO AN EXISTING PARENT ACCOUNT





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- Type in your child's username and password and click "+Student". (Please let us know if you need this info).

The image shows a screenshot of the Canvas LMS interface. On the left is a sidebar with navigation links: Notifications, Profile, Files, Settings, ePortfolios, My Badges, Box, and another My Badges link. The 'Observing' link is highlighted with a blue background. The main content area is titled 'Observing' and contains a form with two input fields labeled 'Username' and 'Password'. Below these fields is a blue button with a white plus sign and the text '+ Student'. A red box with the number '1' has two arrows pointing to the 'Username' and 'Password' fields. Another red box with the number '2' has an arrow pointing to the '+ Student' button. Below the form is a section titled 'Students Being Observed' which contains a single entry: 'Ferris Bueller'.

Notifications

Profile

Files

Settings

ePortfolios

My Badges

Box

My Badges

Observing

Observing

Username

Password

+ Student

Students Being Observed

Ferris Bueller

1

2

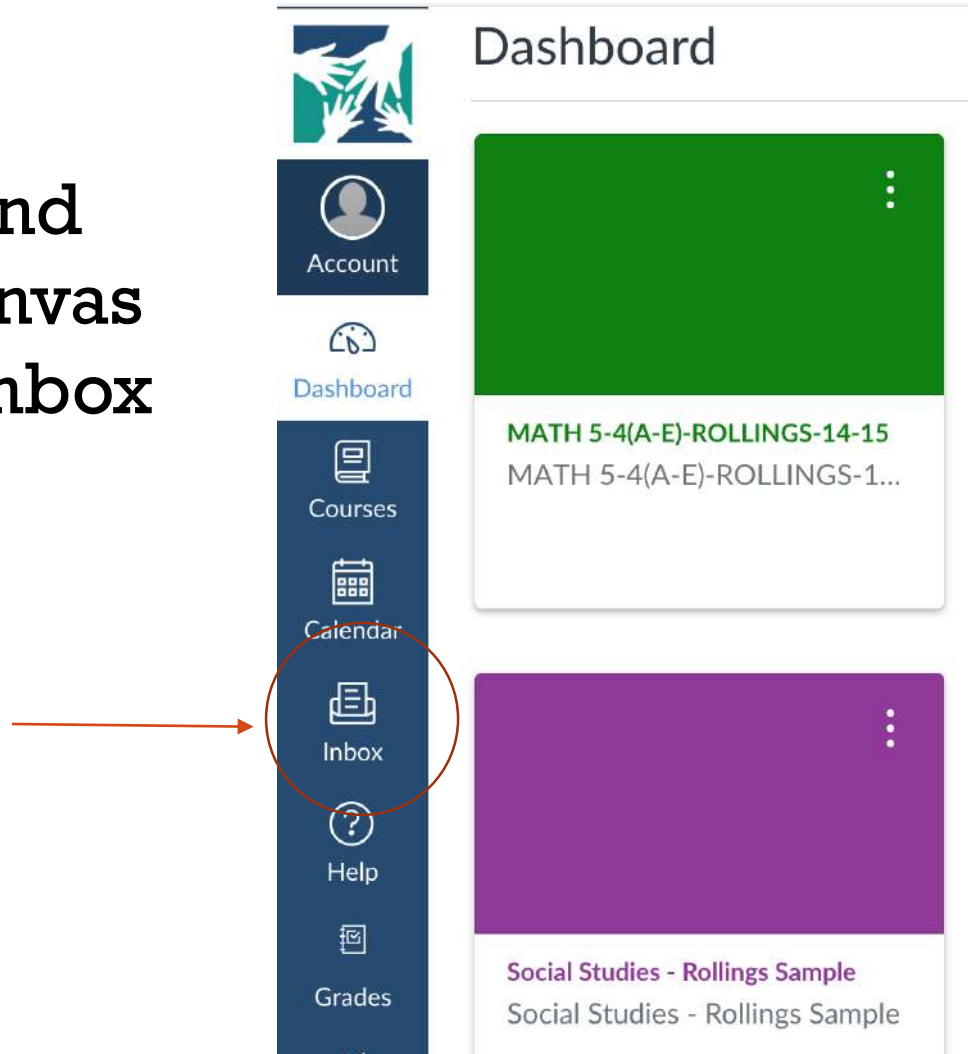
# ADDING A STUDENT TO AN EXISTING PARENT ACCOUNT





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On the left hand side of your Canvas page, click on Inbox



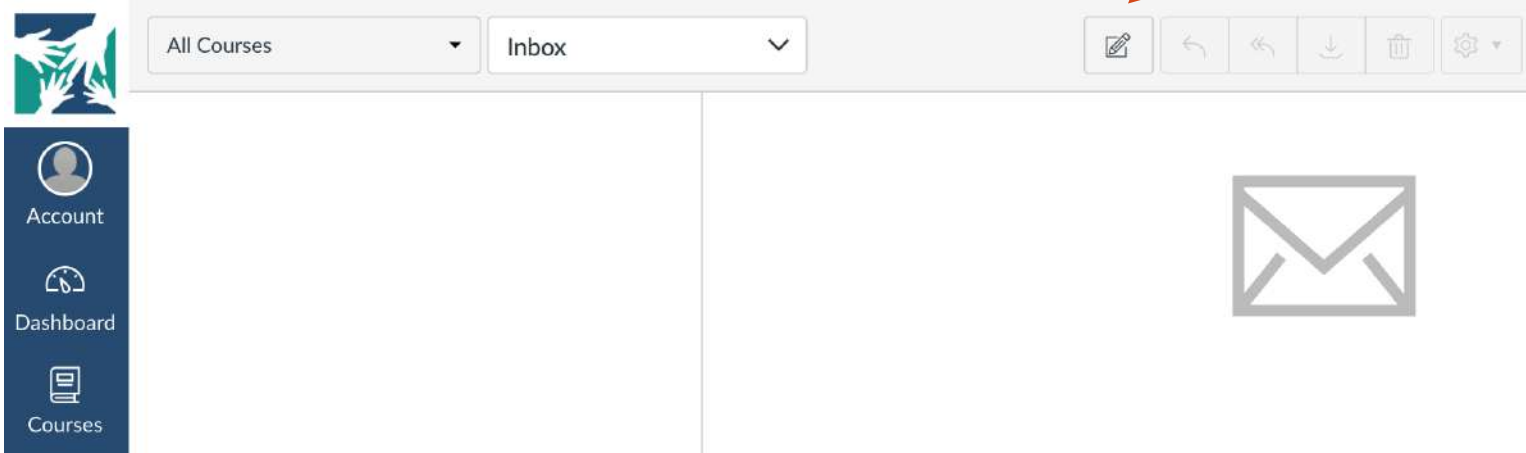
# SENDING INBOX MESSAGES





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Click on the icon with the pencil and notepad to begin composing your message



# SENDING INBOX MESSAGES





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- Select the course that you wish to send a message to the instructor of

A screenshot of the 'Compose Message' form in Canvas. The 'Course' dropdown menu is highlighted with a red box labeled '1' and an arrow pointing to it. The 'Subject' field contains the text 'No subject'. Below the subject field is a checkbox labeled 'Send an individual message to each recipient'. At the bottom right are 'Cancel' and 'Send' buttons.

Compose Message

Course Select course

Subject No subject

☐ Send an individual message to each recipient

Cancel Send

- Type in the name of the instructor in the box labeled "To"

A screenshot of the 'Compose Message' form in Canvas. The 'Course' dropdown menu is now populated with the text 'MATH 5-4(A)\_INGS-14-15' and is highlighted with a red box labeled '2' and an arrow pointing to it. The 'To' field is empty. The 'Subject' field contains the text 'No subject'. Below the subject field is a checkbox labeled 'Send an individual message to each recipient'. At the bottom right are 'Cancel' and 'Send' buttons.

Compose Message

Course MATH 5-4(A)\_INGS-14-15

To

Subject No subject

☐ Send an individual message to each recipient

Cancel Send

# SENDING INBOX MESSAGES





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- Type in a subject
- Compose the message to the instructor
- Click send once you have completed your message

A screenshot of the 'Compose Message' dialog box in Canvas. The dialog box has a title bar with a close button (X). It contains a 'Course' dropdown menu with 'Select course' as the placeholder, a 'Subject' text input field with 'No subject' as the placeholder, and a checkbox labeled 'Send an individual message to each recipient'. At the bottom, there are icons for attaching files and videos, and 'Cancel' and 'Send' buttons. Three red boxes with numbers 3, 4, and 5 are overlaid on the image, with arrows pointing to the 'Subject' field, the 'Send' button, and the 'Send' button respectively.

3

4

5


# SENDING INBOX MESSAGES






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- Click on the class you want to see the grades for



MATH 5-4(A-E)-ROLLINGS-14-15  
MATH 5-4(A-E)-ROLLINGS-1...



Science - Rollings Sample  
Science Integrate - Rollings Sa...



Social Studies - Rollings Sample  
Social Studies - Rollings Sample

## VIEWING THE GRADEBOOK





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- Click "Grades" in the menu

Home

Modules

Grades

Discovery  
Education

Class Notebook

Badges

Office 365

MasteryConnect

## **VIEWING THE GRADEBOOK**





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- You can change the "Course" by clicking the drop down menu if you want to see a different class

Grades for Ferris Bueller

Course

Arrange By

Social Studies - Rollings



Due Date



Apply

## VIEWING THE GRADEBOOK





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- View the grades by scrolling down. You can click on some assignments to view the actual assignment like a quiz.

# **VIEWING THE GRADEBOOK**





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- Practice viewing a couple assignments to see rubrics or questions that your child missed.
- If your child is here, please discuss it with them.

## **ACTIVITY**





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- Please fill out the survey using the survey button on the website.
- Thanks for coming! Feel free to ask anyone any questions you still have.

# THANKS!

