CAMPAIGN FINANCIAL REPORT (Photocopy version)

CAMPAIGN FINANCIAL REPORT

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For Office Use Only: N.

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CAMPAIGN FINANCIAL REPORT INSTRUCTIONS

(Reference: Minnesota Statutes, Chapters 211A and 211B)

This CAMPAIGN FINANCIAL REPORT is for use by candidates and committees for county, municipal, school district and special district office who receive contributions or make disbursements of more than \$750 in a calendar year; committees or corporations spending more than \$750 for or against a ballot question in a calendar year; and corporations spending more than \$200 on activities to encourage participation in precinct caucuses, voter registration or waiting.

WHERE TO FILE:

Hospital Districts

The municipal (city or town) clerk – same place where filed affidavit of candidacy

Park Districts

The county auditor or municipal clerk – same place where filed affidavit of candidacy

School Districts School district clerk

Townships Town clerk
Cities City clerk
Soil A Water Conservation Districts County auditor

Counties County auditor 1972 County auditor 1974 County auditor 1974 County auditor 1975 County auditor 19

WHEN TO FILE: The initial report must be filed within 14 days after the candidate or committee receives contributions or makes disbursements of more than \$750 in a calendar year. Subsequent reports must be filed:

During an election year - An "election year" is any year in which the candidate's name or a question appears on the ballot.

In such a year (if an initial report has been filed) reports are required to be filed:

10 days before the primary or special primary

- 30 days after a general election or special election
- 10 days before the general election or special election
- By January 31 of each year following the year when the initial report was filed.

During a non-election year - By January 31 of each year following the year when the initial report was filed.

Once a final report (see below) is filed, no further subsequent reports are required to be filed.

CONTRIBUTIONS: Means anything of monetary value that is given or losned to a candidate or committee for a political purpose. "Contribution" does not include a service provided without compensation by an individual. Each candidate or committee must list the total amount of cash-on-hand designated to be used for political purposes as of the close of the reporting period.

CONTRIBUTION LIMITS: Candidates or candidates's committees for county, municipal, school district offices may not accept aggregate contributions in excess of \$600 in an election year or in excess of \$250 in a non-election year made or delivered by an individual or committee. However, candidates seeking election from districts with a population in excess of 100,000 may not accept aggregate contributions in excess of \$1,000 in an election year and \$250 in a non-election year.

BALLOT QUESTIONS: Any political committee, association or corporation that makes a contribution or expenditure to promote or defeat a ballot question is a defined in Minnesota Statutes, section 2114.01 shall file reports with the filing officer responsible for placing the question on the ballot. Reports must be filed within 14 days of receiving contributions or making disbursements of more than \$750 in one calendar year, using the same schedule as above.

CONGRESSIONAL CANDIDATES: Candidates for election to the United States House of Representatives and Senate and any committee raising funds exclusively on behalf of any one of those candidates may file copies of the reports required by federal law in lieu of those required by Minnesota Statutes Chapter 211A.

CORPORATE ACTIVITIES TO EXCOURAGE PARTICIPATION: Corporations may contribute to or conduct public media projects to excourage individuals to attend present caucuses; register or vote if the projects are not controlled by or operated for the advantage of a candidate, political party or committee. The total amount of expenditures or contributions for any one project greater than \$200, together with the date, purpose and the names and addresses of the persons receiving the contribution or expenditures must be reported. Reports must be filed with the Secretary of State, 180 State Office Building, St. Paul, MN 55155-1299, using the same schedule as above.

FRIAL REPORT: A final report may be filed any time after the candidate, committee or corporation has settled all debts and disposed of all assets in excess of \$100 in the apprepate. Check final report under "type of report".

PROHIBITED TRANSFERS: Candidates for county, numerical, school district or special district offices may not accept contributions from the principal campaign committees of any candidate for legislative, judicial or state constitutional office. In addition, a candidate may not make contributions to the principal campaign committee of any candidate for legislative, judicial or state constitutional office unless the contributions are made from the candidate's personal funds.

STATE CANDIDATES: Candidates and committees for state constitutional offices, the state legislature, supreme court, court of appeals, district court and committees for state constitutional amendments are governed by Minnesota Statutes Chapter 10A. Contact the State Campaign Finance and Public Disclosure Reard for further information at (651) 539-1180.

Note: The filing officer must restrict public access to the address of any individual who has made a contribution that exceeds \$100 and who has filed with the filing officer a written statement signed by the individual that withholding the individual's address from the financial report is required for the safety of the individual or the individual's family.

Office of the Minnesota Secretary of State 2018 Campaign Manual

Office of the Minnesota Secretary of State

Campaign Information

CAMPAIGN FINANCIAL REPORT CERTIFICATION OF FILING Instructions

Each county, municipal or school district candidate or treasurer of a committee formed to promote or defeat a ballot question shall certify to the filing officer that all reports required by Minnesota Statutes <u>211A.02</u> have been submitted to the filing officer or that the candidate or committee has not received contributions or made disbursements exceeding \$750 in the calendar year. The certification shall be submitted to the filing officer not later than seven days after the general or special election. (Minhesota Statutes <u>211A.05</u>, subdivision 1).

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Name of candidate or committee Kara Habben
Office sought by candidate (if applicable) ROCORI School Bourd
dentification of ballot question (if applicable)
<u>Certification</u>
elect the appropriate choice below, and sign:
I do swear (or affirm) that all campaign financial reports required to date by Minnesota Statutes 211A.02 have been submitted to the filing officer.
t do swear (or affirm) that campaign contributions or disbursements did not exceed \$750 in the calendar year.
ignature of candidate or committee treasurer <u> </u>
ate 11/3/19