Student Name:

Google Calendar Rubric

1. Completely fill out the below rubric.
    a. Grade yourself accurately or you will lose **double points** on what I find incorrect.
2. Print and then place in the appropriate assignment basket.

Teacher Grade	Student Evaluation	Pts. Possible	Project Requirements
		2	Created at least 2 calendars for different events/categories
		3	School days tracked/planned for the remainder of year—Early release Weds.
		4	Included start and end times, where, and brief descriptions for all events
		2	Imported other preset calendars (at least 2 from different categories) Names of calendars added: 1. 2.
		2	Enabled Event Flairs add flairs to some events
		1	Enabled a Lab Name of lab added and how you'd use it: 1.
		3	Birthday added to your calendar and setup so it repeats yearly with the birth year in description and cake flair added
		3	Each calendar shared with the instructor
		20	