Component 4 – Thoughts after scoring 2024

- Assessors cannot click on outside links (against scoring rules)
- Do NOT Reduce Evidence – if it is illegible at 100%, it will not be read because assessors do not magnify (against scoring rules)
- Assessors can rotate pages, do not save in landscape mode
- C4 Contextual Info Sheet, Question 2, briefly identify the courses you teach by name
- PLN Form – use evidence of how you met the PLN you described below does not mean a simple certificate, use notes, agendas, or something that reveals what you learned
- PLN form, Question 2 – some candidates write a narrative for each piece of evidence on the following page, which is helpful; some simply refer to the evidence on the ff pages with a caption for each piece of evidence; some place a narrative on the page with the evidence – it is okay to single-space these narratives
- Do NOT Waste Space by writing, "As an accomplished teacher," that is a meaningless statement that takes up valuable character space that could be used for evidence
- Emails used as evidence should have substance, NOT "let's meet" or "thank you for mtg" – if it is for collaboration, then use words about collaboration results
- It is okay to create your own tables rather than using poor quality screenshots of data
- It is okay to copy and paste the body of emails to make them readable
- You can use first names
- A pre-test is not a formative assessment (FA) that guides instruction, take care about the purpose
- The C4 Written Commentary (WC) is 12 pages of double-spaced information in Arial 11 pt font
- Do not waste character space listing the standards, assessors recognize the standards in action when you write about your practice
- If the FA or SA is copyright, then describe it on the following pages, but you should double-space those pages of description
- Do not forget to include three Student Self-Assessments (SSA) in the evidence with the FA form
- Some forms ask for evidence of IMPACT, ensure the data or whatever shows positive IMPACT
- Page counts within the C4 eight files are important: Contextual Info is one page, Group Profile is up to four pages, Instructional Context is one form, FA is up to 9 pages and includes three SSAs, SA is up to 5 pages, the PLN is up to 3 pages, the SN is up to 3 pages, and the WC is up to 12 pages double-spaced

- If the Form states it is one page, do not go over, read the directions on the form
- Do not alter any forms
- Use only one version of the FA or SA, do not show multiples – if you modified or used different versions, then use a brief narrative to state that. You can show different forms of the SSA.
- The PLN and SN are supposed to be group focused. If you only teach 1:1, then state that.
- By default, the forms are single-spaced using Arial 11 pt font with pre-set one-inch margins – If you copy and paste information into the forms, be careful about that formatting
- Try not to repeat information from file to file that weakens your entry. The WC is not the place for graphs. Put graphs and tables in the other files.