

2013-14 Bring Your Own Technology (BYOT) Policy Agreement  
Mount Carmel Area School District (MCASD) Student/Parent Policy for use of a  
Privately Owned Electronic Device

The Mount Carmel Area School District will allow high school students to use privately owned electronic devices to access the MCASD wireless network. This wireless access provided is designed to enhance the students' educational experience and outcomes.

Connecting to the MCASD Wi-Fi network with personal devices is a privilege, not a right, and it is not a requirement for any student. Permission to bring and use privately owned devices is contingent upon adherence to MCASD guidelines below. If a privately owned device is used by a student to disrupt the educational environment, in the sole opinion of any MCASD employee, that student's privileges may be limited or revoked.

General Rules:

1. All students may use a privately owned electronic "Internet ready" device on the MCASD wireless network by completing and submitting the attached BYOT Policy Agreement (p. 3) to the MCASD technology department.
2. The use of the privately owned electronic device is solely limited to support and enhance instructional activities currently occurring in the classroom environment.
3. Recognizing that all such devices may not be appropriate for instructional situations, personal electronic devices will be considered for classroom use if they are mobile and have the capability of browsing the Internet, and have word processing capability. These items include, but are not limited to: laptops, netbooks, digital tablets, and e-readers. The final determination of devices that are appropriate to connect to the MCASD network rests with the district's technology department.
4. Students are prohibited from accessing the Internet using private 3G or 4G subscriptions through their own Telco or Internet Service Provider.
5. Connecting a privately owned electronic device may not be successful if the technical specifications for wireless protocol are not met. Devices must use 802.11b, 802.11g, or 802.11n Wi-Fi connectivity only to access the school's wireless network.
6. No privately owned electronic device may be attached to any MCASD network if a signed AUP and BYOT policy form are not on file in the MCASD student information system.
7. All information related to the privately owned electronic device(s) that is requested by this form will be submitted by the student prior to accessing the network.
8. Teacher permission is necessary for student use of a privately owned electronic device during classroom instruction or the classroom period.

9. All personally owned devices must be charged for use at school. No charging devices or cords should be brought to school, and recharging will not be allowed in any school location.

10. Voice, video, and image capture applications may only be used with prior written teacher permission and for specific instructional purpose(s).

11. The teacher may request at any time that the privately owned electronic device be turned off and put away. Failure to do so may result in disciplinary action and revocation of access to the network.

12. Sound should be muted unless the teacher grants permission for use of sound associated with the instructional activities.

13. The privately owned electronic device owner is the only person allowed to use the device.

14. No student shall use another student's district-issued network log-on credentials.

15. No student shall knowingly attempt to gain access to any computer, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school or division personnel.

16. No district-owned academic or productivity software can be installed on personal devices. Students may not attempt to use any software, utilities or other means to access Internet sites or content blocked by the district's Internet filters.

18. Network access is provided via Wi-Fi / wireless connection only. No privately owned electronic device should ever be connected by an Ethernet cable to the MCASD network in the school. Violation of this term will result in disciplinary action and revocation of access to the network.

19. No student shall establish a wireless ad-hoc or peer-to-peer network using his/her electronic device or any other wireless device while on school grounds. This includes, but is not limited to using a privately owned electronic device as a cabled or wireless hotspot.

Example: Using a personal device as a server so that students can play online games.

20. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services. Students may not engage in any malicious use, disruption or harm to the school network, Internet services, learning environment or any other electronic device owned by the school, any school personnel and/or student.

21. Under the provisions of the BYOT program, parents who choose to allow students to use their own technology and students who bring personal technology do so knowing that it will diminish their expectation of privacy regarding their personal electronic device while at school. The school's administration reserves the right to search a privately

owned electronic device in accordance with applicable laws and policies if there is reasonable suspicion that the student has violated MCASD policies, administrative procedures, school rules, or engaged in other misconduct while using the device.

22. Devices are brought to school at the students' and parents' own risk. In the unlikely event that a privately owned device is lost, stolen or damaged, MCASD is not responsible for any financial or data loss.

#### Consequences of General Use For Student's Personally Owned Devices

Violation of district policies, local, state and/or federal laws while using a personal electronic device on the MCASD wireless network will result in appropriate disciplinary and/or legal action as specified in the Student Handbook and Conduct Code, School Board policy as well as by local, state and/or federal law.

#### Privately Owned Electronic Device Security Risks

I. Laptops and other portable electronic devices are vulnerable to loss and theft. These devices should be engraved or otherwise permanently marked with owner information. Students and parents who choose to allow their children to bring privately owned electronic devices on school property must assume total responsibility for these devices and be aware of all risks.

II. If a privately owned electronic device is stolen, this must be reported to a building administrator immediately. Per MCASD policy, the district will not accept responsibility for loss, damage, theft, damage or non-working personal property.

III. Laptops and all other personal electronic devices that are lost, stolen, or damaged are the responsibility of the student and their parents or guardians.

IV. The school district's technology personnel cannot attempt to repair, correct, troubleshoot, or be responsible for malfunctioning personal hardware or software.

V. The school district reserves the right to examine privately owned electronic devices and search its contents if there is reason to believe that district's policies or local, state and/or federal laws have been violated.