

NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 1

MONDAY

### #MondayManners

Don't interrupt someone when they are speaking, even if you are eager to offer your own opinion. How can you stop yourself from interrupting others?

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TUESDAY

### #TechTuesday

More than 90,000 websites are hacked daily. Why would someone hack a website? How can companies protect themselves?

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WEDNESDAY

### #WednesdayWonders

Business ethics is the study of appropriate business policies and practices regarding potentially controversial subjects. Why are more colleges requiring their students to take a course in ethics as a graduation requirements?

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THURSDAY

### #ThriftyThursday

Teens are recommended to have a \$500 emergency fund. What could you do to save that money? How long would it take you?

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FRIDAY

### #FutureFriday

Business professional is one of the most flexible categories of employment. If a person had an accounting degree, what other options for careers would they have besides being an accountant?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 2

MONDAY

### #MondayManners

When in doubt, introduce others unless you know they are already acquainted.  
Why would this be an important business etiquette practice?

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TUESDAY

### #TechTuesday

Do you get excited by new technology?  
What kinds of technology interest you?

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WEDNESDAY

### #WednesdayWonders

You work in the accounting department, and you notice that your boss turned in a receipt for a personal lunch at a restaurant. You know the lunch was not for company purposes because you saw him eating at the same restaurant of the date of the receipt alone with his wife.  
What do you do?

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THURSDAY

### #ThriftyThursday

What three things do you most truly love doing? Think of things that you both enjoy in the moment and enjoy looking back on later. Do any of these cost money?

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FRIDAY

### #FutureFriday

Social media managers utilize their tech savvy and knowledge of marketing communications to coordinate their employer's presence online. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 3

MONDAY

### #MondayManners

Even in a casual professional atmosphere, the basic form of courtesy is still imperative. What are three ways you can extend courtesy to others?

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TUESDAY

### #TechTuesday

How much time do you spend online each week? Is it too much time, or a reasonable amount?

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WEDNESDAY

### #WednesdayWonders

Your coworker received a promotion that both of you were competing for. You overheard your boss on the phone bragging about how he gave the promotion to your coworker because he gave him professional baseball game tickets. What do you do?

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THURSDAY

### #ThriftyThursday

When was the last time you felt guilty about an expenditure? Why did you feel guilty about it?

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FRIDAY

### #FutureFriday

Actuaries calculate the probability of risky events occurring, such as death, injury, accidents, fires, and illnesses, when insurance companies would be liable to pay out claims. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 4

MONDAY

### #MondayManners

A handshake is still the professional standard of greeting. What are three situations when you would not shake someone's hand upon introductions?

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TUESDAY

### #TechTuesday

How do you feel if you forget your cell phone and leave it somewhere?

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WEDNESDAY

### #WednesdayWonders

Your coworker and you both have a 30-minute lunch break each shift that you are required to clock out for. You notice that your coworker does not clock in or out the same as you do, and you are concerned that they are being paid for their 30-minute lunch break that you are taking unpaid. What do you do?

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THURSDAY

### #ThriftyThursday

Do you remember a time in your life where you weren't concerned about money? What specifically changed between then and now?

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FRIDAY

### #FutureFriday

Human resources managers supervise recruitment, hiring, and dismissal of employees within organizations and companies. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 5

MONDAY

### #MondayManners

Don't walk into someone's office unannounced. What should you do if someone's door is closed, and you wanted to speak with them?

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TUESDAY

### #TechTuesday

Are you an early adopter? Do you like to have the newest technology? Are there any disadvantages to buying the latest product?

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WEDNESDAY

### #WednesdayWonders

Your coworker needs to take her son to the doctor because he has an ear infection. She does not want to use any more sick leave because she is running out of leave this year. She asks you to cover the last 30 minutes of her shift at the end of the day so she can sneak out. What do you do?

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THURSDAY

### #ThriftyThursday

When was the last time you bought something primarily to impress someone else? Was it worth it?

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FRIDAY

### #FutureFriday

Personal financial advisors advise clients on financial matters, such as investments, taxes, and retirement funds. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 6

MONDAY

### #MondayManners

Busyness is not an excuse to ignore people. What should you do if you pass someone in the hallway or on the street?

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TUESDAY

### #TechTuesday

Do you play computer games? What do you say to people who believe they are a waste of time?

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WEDNESDAY

### #WednesdayWonders

A newly hired coworker is slacking off and not fitting in well in the office. Your manager tells you to get over it because he's the boss's son. What do you do?

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THURSDAY

### #ThriftyThursday

When was the last time you bought something that was completely unnecessary? What else could you have done with your money?

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FRIDAY

### #FutureFriday

Real estate appraisers estimate the value of land and buildings, assessing them for mortgages, insurance, taxation, and development. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 1

MONDAY

### #MondayManners

When on a business luncheon, why should you wait for your host to order before you?

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TUESDAY

### #TechTuesday

What crazy future technology are you looking forward to? For example, flying cars or personal robots.

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WEDNESDAY

### #WednesdayWonders

Your coworker calls in sick, but you see on Facebook they are at the beach today. What do you do?

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THURSDAY

### #ThriftyThursday

Does managing your money well mean you cannot have fun with your money? Explain your answer.

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FRIDAY

### #FutureFriday

A web developer is the person responsible for the building and maintenance of a website. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 8

MONDAY

### #MondayManners

Whenever possible, try to correct mistakes on your own. Why is it important to take responsibility for your mistakes?

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TUESDAY

### #TechTuesday

Some people prefer to live with less technology in their lives. Why would people choose this way of living?

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WEDNESDAY

### #WednesdayWonders

You work as a waitress in a restaurant where tips are shared equally among all staff members. No one is watching, and you have the opportunity to take more than your allowed share. What do you do?

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THURSDAY

### #ThriftyThursday

Why do you think it is so common in America to spend more than you make?

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FRIDAY

### #FutureFriday

The health information technology field increases the efficiency and quality of clinical care through technology. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 9

MONDAY

### #MondayManners

There are certain topics that should remain confidential such as private employee information. What are three examples of things that should remain confidential?

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TUESDAY

### #TechTuesday

Do you read e-books? What are their advantages and disadvantages when compared with paper books?

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WEDNESDAY

### #WednesdayWonders

You take your work computer home, which is not allowed, and drop it in the garage causing extensive computer damage. You debate telling your boss you broke it at work, so you will not have to pay for the damages yourself. What do you do?

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THURSDAY

### #ThriftyThursday

Has social media marketing influenced you to buy something you were previously not looking for?

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FRIDAY

### #FutureFriday

Mobile application developers specialize in coding, testing, debugging and monitoring mobile apps. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 10

MONDAY

### #MondayManners

Your body language screams volumes even when you don't say a word. What are three things people do that shows they are bored or uninterested?

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TUESDAY

### #TechTuesday

Give some examples of technology that have made the world worse.

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WEDNESDAY

### #WednesdayWonders

You spent two hours of your workday checking stocks for your personal investment portfolio. Work is slow so you still completed your required work. Is this behavior ethical or not? Explain your answer.

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THURSDAY

### #ThriftyThursday

How can a budget help you with your financial goals?

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FRIDAY

### #FutureFriday

Organizational leadership helps influence organizations and manage change in rapidly changing work environments. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 11

MONDAY

### #MondayManners

While appropriate dress certainly varies from field to field and climate to climate, some things remain the same. What are three things that will be the same for every company's dress code?

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TUESDAY

### #TechTuesday

How has technology made us more impatient?

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WEDNESDAY

### #WednesdayWonders

You are the principal at the school. A star athlete has broken rules and should be suspended from play for six weeks. However, the big championship game is coming up. What do you do?

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THURSDAY

### #ThriftyThursday

How would comparison shopping help with your budget?

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FRIDAY

### #FutureFriday

Travel services management professionals are trained to design travel and tourism plans, solve problems in the travel and hospitality industry, and enhance the guest experience through critical thinking. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 12

MONDAY

### #MondayManners

When someone is speaking, it is important to show you are actively listening to the conversation. What are two things you can do to show you are paying attention?

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TUESDAY

### #TechTuesday

How has technology changed fast food restaurants?

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WEDNESDAY

### #WednesdayWonders

You work in a kitchen as a cook. You are supposed to pay for any food you eat, but no one else seems to pay for their food. What do you do?

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THURSDAY

### #ThriftyThursday

A new car will depreciate 20–30% by the end of the first year. Considering this, why might someone rather buy a used car instead of a new car?

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FRIDAY

### #FutureFriday

Marketing research is an important aspect of marketing that involves studying consumer habits. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 13

MONDAY

### #MondayManners

Eating while talking business can be difficult if you choose a messy item from the menu. What are two food choices would be smart to order and two food items to avoid.

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TUESDAY

### #TechTuesday

What classes at your school could you take to become more computer literate?

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WEDNESDAY

### #WednesdayWonders

You work at a gas station that sells magazines. When it's slow, you read an entire magazine without paying for it and then put it back on the shelf. Does this demonstrate good ethical behavior? Why or why not?

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THURSDAY

### #ThriftyThursday

You are on a business trip and are allowed a certain monetary amount to spend on food and expenditures. What items should you keep to turn into your business office when you return from your trip?

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FRIDAY

### #FutureFriday

Font designers modify existing fonts or build fonts from scratch. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 14

MONDAY

### #MondayManners

Everyone is entitled to private conversations, in person and over the phone. What should you do if you start hearing a private conversation?

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TUESDAY

### #TechTuesday

Why do you prefer one brand of smartphone or computer over another?

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WEDNESDAY

### #WednesdayWonders

A restaurant frequently overbooks their reservations since all the customers typically do not show up for their time. When everyone does come, they must turn some people who made reservations away. Does this demonstrate good ethical behavior? Why or why not?

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THURSDAY

### #ThriftyThursday

What is the difference between a debit card and a credit card?

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FRIDAY

### #FutureFriday

Graphic designers are responsible for laying out flyers, T-shirts, banners, logos and other items used by both large and small companies. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 15

MONDAY

### #MondayManners

Why should topics relating to politics and religion be avoided at work?

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TUESDAY

### #TechTuesday

How has the increase of technology in our lives made you more or less productive?

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WEDNESDAY

### #WednesdayWonders

Andy did not meet his sales goal for the quarter. To fix this, he made a large sale to himself and plans to return it tomorrow so it will appear as if he met his goal. Does this demonstrate good ethical behavior? Why or why not?

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THURSDAY

### #ThriftyThursday

What warning would you give to anyone before they accumulate debt (loans)?

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FRIDAY

### #FutureFriday

An auditor examines, identifies, and monitors accounting irregularities while ensuring organizations comply with laws and regulations. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 16

MONDAY

### #MondayManners

Being punctual shows others that you value their time. Being late means you are inconsiderate. What should you do if you are running late for a meeting?

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TUESDAY

### #TechTuesday

In your opinion, how much technology use per day is too much?

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WEDNESDAY

### #WednesdayWonders

You work at a bank in town. You overhear a coworker telling his sister on the phone how much money one of your customers has in their savings account. What should you do?

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THURSDAY

### #ThriftyThursday

Why do you think car insurance is a requirement for every driver?

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FRIDAY

### #FutureFriday

Construction management focuses on the business knowledge and management skills required for the ever-evolving construction industry. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 17

MONDAY

### #MondayManners

Checking your phone during meetings is disrespectful and makes the meeting last longer because participants keep losing focus. How can you resist the urge to check your phone during a meeting?

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TUESDAY

### #TechTuesday

How does stress impact your technology use? What else could you do when you are stressed?

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WEDNESDAY

### #WednesdayWonders

You have access to the company's credit card for company use. While buying supplies for the office, you consider putting some of your personal items you are also purchasing on the company credit card since no one will find out. What should you do in this situation?

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THURSDAY

### #ThriftyThursday

Will there be more bankruptcy cases in a growing or shrinking economy and why?

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FRIDAY

### #FutureFriday

An entrepreneur is someone who starts their own business or expands an existing one. Does this career interest you? Why or why not?

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NAME: \_\_\_\_\_

## BUSINESS BELL RINGERS—WEEK 18

MONDAY

### #MondayManners

You are on a long airplane flight sitting in the middle seat. The person next to the window refuses to lower the window shade so you can take a nap. What should you do in this situation?

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TUESDAY

### #TechTuesday

How has your cell phone (or other technologies) affected your grades?

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WEDNESDAY

### #WednesdayWonders

You work for a paper company that recently started selling printers. After testing a printer, it catches on fire! Your management does not want to stop sales even though it is a dangerous item to sell. What can you do?

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THURSDAY

### #ThriftyThursday

As technology continues to evolve in our society, it is possible that the way we store our money and pay for transactions will change. What do you think that process might look like 15 years from now?

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FRIDAY

### #FutureFriday

Accountants help organizations manage their finances so they can solve business challenges. Does this career interest you? Why or why not?

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