

**McKenzie County School District No. 1 Building Authority
Minutes of Annual Meeting**

**District Office Board Room, Wafford City Middle School
July 20, 2023
5:25 pm**

Members Present	Members Absent
Heather Wisness, <i>President</i>	
Jake Pennington, <i>Vice President</i>	
Virginia Ceynar	
Dawn Maki	
Dia Northrop	
Alex Quale	
Lisa Samuelson	
Steven Holen, <i>Superintendent</i>	
Wyatt Voll, <i>Attorney</i>	
Brant Hebert, <i>Business Manager</i>	

Call Meeting to Order

President Wisness called to order the meeting of the McKenzie County School Dist. #1 Building Authority at 5:25 PM.

Agenda

Motioned by Quale, seconded by Pennington, to approve the agenda as presented. Motion carried 5 – 0.

Old Business

The Building Authority board reviewed the minutes from the July 18, 2022, Building Authority meeting. Motion by Samuelson, seconded by Ceynar, to approve the July 18, 2022 meeting minutes. Motion carried 5 – 0.

Mr. Hebert provided confirmation the annual report was completed 12/09/2022 and fees paid by credit card.

Supt. Holen provided a brief background of the McKenzie County School District No. 1 Building Authority with an overview of the Building Authority's purpose and business.

Financial Report

Supt. Holen provided a review of the financial report for the previous year. Motioned by Northrop, seconded by Pennington, to approve Financial Report for the year ending June 30, 2023. Motion carried 5 – 0.

Election of Officers

Pennington nominated Wisness as president. Nominations ceased. A unanimous vote was taken for as President Wisness: Yes – 5, No – 0.

Motioned by Ceynar, seconded by Samuelson, to approve Pennington as vice president. Motion carried 5 – 0.

Motioned by Ceynar, seconded by Quale, to elect Northrop, as Secretary. Motion carried 5 – 0.

Motioned by Samuelson, seconded by Ceynar, to elect Brant Hebert as treasurer. Motion carried 5 – 0.

New Business

- None

Next Meeting Date:

No meeting scheduled at this time. No further business to come before the MCPSD#1 Building Authority board

Adjournment

President Wisness adjourned the meeting at 5:32 p.m.

Heather Wisness, *President*

Brant Hebert, *Treasurer*