

I. 2024-2025 BUDGET TIMELINE

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| December 7 | Review enrollment projection scenarios with the Budget Committee Review budget planning process with the Budget Committee |
| December 12 | Review budget planning process with the Administrative Cabinet |
| January 2-5 | Review expenditure projection scenarios with the Budget Committee |
| January 9 | Review budget planning process with the Administrative Cabinet |
| January 10 | Open budget planning process to Administrative Cabinet |
| January 26 | Budget planning requests due |
| February 5-9 | Present first draft of the budget planning process to the Budget Committee |
| March 4-8 | Present second draft of the budget planning process to the Budget Committee |
| March 11 | Present budget planning process to the School Board for approval |
| March 12 | Distribute approved budget planning process to the administrative cabinet |
| March 15 – Apr. 15 | Building/department level budget development |
| April 3-22 | Preparation of the first draft of the budget Budget meetings with administrators as necessary |
| April 22-26 | Special School Board/Leadership Team meeting to review 2024-25 budget process |
| May 6-10 | First draft of the budget to the Budget Committee |
| May 13 | First draft of the budget to the School Board School Board approves 2024-25 student fees School Board approves 2024-25 insurance benefits |
| May 14-31 | Staff presentations on the budget process |
| June 3-7 | Second draft of the budget to the Budget Committee |
| June 10 | Second draft of the budget to the School Board |
| July 1 | State equalization aid estimates released by DPI |
| July 2-5 | Third draft of the budget to the Budget Committee |
| July 8 | Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity |
| September 20 | Third Friday in September student count |
| October 15 | State equalization aid certification released by DPI |
| October 14 | Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting. |
| October 15-18 | Present budget changes and tax levy changes to the Budget Committee |
| October 21 | School Board makes any changes to the budget and sets the tax levy on or before November 1 |
| Before Nov. 10 | Certify tax levy by the School Board Clerk |