

**BLACKHAWK SCHOOL DISTRICT  
500 BLACKHAWK ROAD  
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION  
Blackhawk High School Library  
February 16, 2017**

**PRELIMINARY MATTERS**

Mr. Pander called the meeting to order at 7:12PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Jones
Mrs. Kaszer	Mr. Pander		

Also in attendance were:

Mr. Eric Brandenburg – Business Manager  
Dr. Postupac – Superintendent  
Mr. Hobie Webster – District Solicitor

There was an executive session for personnel matters held prior to this evening's meeting.

A motion was made by Mr. Pander and seconded by Mrs. Goehring to approve the January 2017 meeting minutes.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

**Amendments to the Agenda/Approval of the agenda:**

Mrs. Helsing made a motion to add items 4.4 & 4.5 (Below) to the agenda. This motion was seconded by Mrs. Goehring.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

- 4.4 – The Superintendent recommends approval of Pro Soft Employee #1011 request to extend leave through the end of the 2016-17 school year per the Collective Bargaining Agreement.
- 4.5 – The Superintendent recommends approval of the following nurse substitute pending clearances:
  - a. Karen Fike

Mrs. Helsing made a motion to add item 5.5 (Below) to the agenda. Mrs. Jones seconded this motion.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

- 5.5 – The Superintendent recommends approval of the Affiliation Agreement with Slippery Rock University, Department of Nursing.

The motion to add item 6.3 (Below) to the agenda was made by Mrs. Goehring and seconded by Mrs. Kaszer.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

- 6.3 – The Superintendent recommends approval of the License Agreement between Private Industry Council to operate Pre-K Counts Program at Blackhawk Intermediate School. For the 2016-17 school year.

Mrs. Kaszer motioned to add item 7.4 – 7.6 (Below) to the agenda. Mrs. Goehring seconded the motion.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

- 7.4 – The Superintendent recommends approval of the following Volunteer Middle School Softball Coaches:
  - a. Anita Alberti
  - b. Mike Stoner (Pending clearances)
- 7.5 – The Superintendent recommends approval of Vance's Landscape proposal to repair Blackhawk High School Softball Field due to vandalism, at a cost of \$61,100. The District will be responsible for the insurance deductible which is \$5,000.
- 7.6 – The Superintendent recommends approval of Vane's Landscape proposal to install a 4 foot high, chain link fence around the Blackhawk High School Softball Field in the amount of \$10,655.00.

A motion was made by Mrs. Jones and seconded by Mrs. Goehring to add item 13.1 (Below) to the agenda.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

- 13.1 – It is recommended to approve the following conference:
  - a. Joe Lamenza, Glazier Football Clinic, Pittsburgh, March 3-5, 2017 (\$1,200 expenses budgeted).

A motion was made by Mrs. Helsing and seconded by Mrs. Goehring to approve the agenda with the amendments.

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

## **PUBLIC REATIONS AND COMMUNICATIONS**

Mr. Tom Petti, BAAG Chairman, provide an update:

- Original Sponsors who contributed over \$500,000:
  - Tim Davis & Family
  - Nicely Contracting
  - Z Pub and Diner
  - Premier Therapy
  - Toshiba

- Round 2 Sponsors include:
  - Gradwell Construction
  - First National Bank
  - McElwain Motors
  - Brick Donations (On-Going)
- Grand Total to date: \$685,000

### **Public Comment**

Rob Puskas, Chippewa Township, spoke on agenda item 6.2, Northwestern Project

Dan Jones, Patterson Township, spoke on agenda item 6.2, Northwestern Project

### **FINANCE COMMITTEE**

***Mrs. Jones motioned to approve items 3.1 through 3.5 as presented. This motion was seconded by Mrs. Goehring.***

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

3.1 The Superintendent recommends approval of the Financial Report for January.

3.2 The Superintendent recommends approval the payment of bills.

- a. Fund 10 – General Fund: \$471,884.35
  - b. Fund 32 – Capital Projects Fund: \$0
    - BAAG: \$0
  - c. Fund 51 – Cafeteria Fund: \$35,286.28
  - d. Fund 66 – Health Fund: \$870.00
- Payroll: January \$1,058,629.71

3.3 The Superintendent recommends approval of the athletic activity account for January.

3.4 The Superintendent recommends approval to renew the districts telephone system contract with Consolidated Communications at a rate of \$1,238.10 per month for 36 months. The contract rate is the same as the previous agreement with an additional 500 minutes of long distance included. The agreement provides service to the districts telephone system along with standard phone lines for fax, fire and security alarms.

3.5 The Superintendent recommends approval for the following budget transfer requests:

- a. From Fund 10 (General Fund) to Fund 32 (Construction Fund) in the amount of \$15,360.
- b. From Substitute Wages (Fund 10) to Nursing Services Contracted (Fund 10) in the amount of \$14,710.

## **PERSONNEL COMMITTEE**

***Mrs. Helsing made a motion to approve items 4.1 to 4.5 as presented. Mrs. Kaszer seconded the motion.***

**A Roll Call Vote was taken to approve items 4.1 through 4.5**

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

4.1 The Superintendent recommends approval of the Settlement Agreement between the Blackhawk Education Support Professionals Association and the District resolving grievances dated April 25, 2016 and May 3 2016 as presented.

4.2 The Superintendent recommends approval of Pro Soft Employee #1274 request for unpaid leave for the 2017-2018 school year per Bargaining Agreement.

4.3 The Superintendent recommends approval to employ Lisa Cramer as Custodian for Blackhawk School District at a rate corresponding to the Blackhawk Education Support Personnel Agreement beginning February 20, 2017 pending clearances.

4.4 The Superintendent recommends approval of Pro Soft Employee #1011 request to extend leave through the end of the 2016-17 school year per the Collective Bargaining Agreement.

4.5 The Superintendent recommends approval of the following nurse substitute pending clearances:

- a. Karen Fike

## **EDUCATION COMMITTEE**

***Mrs. Helsing motioned to approve items 5.1 to 5.5 as presented. This motion was seconded by Mrs. Goehring.***

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

5.1 The Superintendent recommends the approval of the following field trips:

- a. Concert Choir Men (9), Maura Underwood, Brothers, Sing On, Westminster College, March 23, 2017 (no expense)
- b. BHS Orchestra (5), Nate Goodrich, Western Region Orchestra, Dubois High School, March 9-11, 2017 (\$200 expenses budgeted)
- c. Fifth Grade (6), Krsten Neeley, Chorus Fest, Grove City College, March 31, 2017 (\$216 expenses budgeted).
- d. Journalism (5), Joy Winters, Washington, D.C., Penn State University, March 29, 2017 (no expense).
- e. Journalism (30), Joy Winters, Washington, D.C., Washing D.C., March 3, 2017 (no expense)
- f. PRIDE/Transition (15), Mariah Brown, Job Shadow, Animal Friends, Pittsburgh, February 21, 2017 (no expense)
- g. Student Powered Solutions, Rob Puskas, Tour of Power Station, Shippingport, March 3, 2017 (no expense).

- h. Tenth Grade (45), Andy Yuhaniak, BCCTC Tour, February 23, 2017 (no expense).
- i. National Art Honor Society (45), Laura Kahler, Art Trip National Gallery Of Art, Washington D.C., March 24, 2017 (expenses collected from students).
- j. FFA (9), Lyndsay Wilcox, Area FFA Public Speaking Contest, New Wilmington, March 22, 2017 (expenses collected from students).

5.2 The Superintendent recommends approval of the High School Program of Studies for the 2017-18 school year.

5.3 The Superintendent recommends approval of a presentation, for 8<sup>th</sup> and 9<sup>th</sup> grade by the Drug and Alcohol Services of Beaver Valley pending solicitor review. An opt out letter for parents that do not want their child to attend the presentation will be provided.

5.4 The Superintendent recommends that SKYWARD Inc. be approved as the new student information management system beginning in the 2017-18 academic year contingent upon contract negotiations and complete legal approval of contract terms by the solicitor at an estimated initial cost not to exceed \$89,900 and \$33,234.00 per year for 3 years. Cost is expected to be reduced after negotiation. Contract execution will not begin until final costs are approved by the Board of Directors.

5.5 The Superintendent recommends approval of the Affiliation Agreement with Slippery Rock University, Department of Nursing.

## **BUILDING AND GROUNDS/REAL ESTATE**

***Mrs. Goehring moved and Mrs. Helsing seconded a motion to approve items 6.1 and 6.3.***

**A Roll Call Vote was taken to approve items 6.1 through 6.3**

<b>Yes – Approve</b>	<b>No – Not to Approve</b>
Mr. Fleischman	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Jones – 6.1 & 6.3	<b>6.2</b>
Mrs. Kaszer	
Mr. Pander	

**6 Yes; 0 No; for Items 6.1 & 6.3; Motions Carried**

**5 Yes; 1 No; for item 6.2; Motion Carried**

6.1 The Superintendent recommends approval for payment for the following Blackhawk Stadium NPDES Permits

- a. \$1,500 – Beaver County Clean Water Fund
- b. \$600 – Commonwealth of Pennsylvania Clean Water Fund
- c. \$1,250 – Beaver County Conservation District

6.2 It is recommended for Eckles to prepare requests for proposal soliciting quotes from qualified professionals for services. The professional services listed below are necessary as part of the information gathering process prior to the actual renovation design and construction documentation process for the project. The information provided for land survey, hazardous materials and concealed sewers are needed before Eckles can begin design of the project.

The civil engineering services for the sanitary sewage system is necessary now since existing soil investigation, sewage system design and submission to the Local Sewage Officer and the Department of Environmental Protection for review and approval is time sensitive given the District's schedule goals. Per the advice of Ron Andrasko, a soil scientist the District engaged to study the feasibility of developing a new sewage system, review and approval to a new sewage system may take up to 9 months. The Northwestern project cannot be bid without all the agency approvals in place so the timely commencement of the sewage design and approval process must begin as soon as practical to avoid delays and allow adequate construction time to complete the proposed renovations before the start of the 2018/2019 school term. The requests for proposal soliciting quotes are as follows:

- a. Professional services of an Industrial Hygienist to perform a hazardous materials survey at Northwestern Primary School, abatement design and specification preparation and air monitoring services during the abatement process.
- b. Professional services of a registered land surveyor for land survey services for the Northwestern property.
- c. Professional services of a registered plumber to scope and survey concealed sanitary and storm sewer piping and prepare video record and survey document of existing conditions.
- d. Professional services of a Civil Engineer to design and assist the Blackhawk School District obtain government agency approvals for a new sanitary sewage system for the renovated Northwestern Primary School.

6.3 – The Superintendent recommends approval of the License Agreement between Private Industry Council to operate Pre-K Counts Program at Blackhawk Intermediate School. For the 2016-17 school year.

#### **ATHLETICS COMMITTEE**

***Mrs. Jones motioned to approve items 7.1 to 7.6 as presented. Mrs. Goehring seconded this motion.***

**A Roll Call Vote was taken to approve items 7.1 through 7.6**

<b>Yes – To Approve</b>	<b>No – Not To Approve</b>
Mr. Fleischman	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Jones	
Mrs. Kaszer	
Mr. Pander	

**6 Yes; 0 No; Motion Carried**

7.1 The Superintendent recommends appoint Ryan DeSanzo as the Head Middle School Softball Coach for the 2016-17 school year pending clearances (Supplemental Contract \$1,753.80)

7.2 The Superintendent recommends appointing Damian Palaich as a Volunteer Varsity Track Coach for the 2016-17 school year pending clearances.

7.3 The Superintendent recommends approval for the Administration to open and award contracts to the lowest responsible bidder meeting specifications for the 2017-2018 athletic equipment and supplies.

7.4 The Superintendent recommends approval of the following Volunteer Middle School Softball Coaches:

- c. Anita Alberti
- d. Mike Stoner (Pending clearances)

7.5 The Superintendent recommends approval of Vance's Landscape proposal to repair Blackhawk High School Softball Field due to vandalism, at a cost of \$61,100. The District will be responsible for the insurance deductible which is \$5,000.

7.6 The Superintendent recommends approval of Vane's Landscape proposal to install a 4 foot high, chain link fence around the Blackhawk High School Softball Field in the amount of \$10,655.00.

#### **ADMINISTRATIVE LIAISON**

No Report

#### **TRANSPORTATION COMMITTEE**

*Mrs. Kaszer motioned to item 9.1 as presented. Mrs. Helsing seconded this motion.*

#### **A Roll Call Vote was taken to approve item 9.1**

Yes – To Approve	No – Not To Approve
Mr. Fleischman	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Jones	
Mrs. Kaszer	
Mr. Pander	

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

9.1 The Superintendent recommends approval for a Cooperative Purchasing Agreement with AIU #3 for gasoline and diesel usage.

#### **FOOD SERVICE COMMITTEE**

No Report

#### **NEGOTIATIONS COMMITTEE**

No Report

#### **POLICY COMMITTEE**

No Report

## **BOARD/STAFF ENRICHMENT**

*Mrs. Helsing motioned to item 13.1 as presented. Mrs. Kaszer seconded this motion.*

**A Roll Call Vote was taken to approve item 13.1**

<b>Yes – To Approve</b>	<b>No – Not To Approve</b>
Mr. Pander	
Mrs. Helsing	
Mrs. Kaszer	
Mrs. Jones	
Mrs. Goehring	
Mr. Fleischman	

**Verbal Vote: 6 Yes; 0 No; Motion Carried**

13.1 It is recommended to approve the following conference:

- b. Joe Lamenza, Glazier Football Clinic, Pittsburgh, March 3-5, 2017 (\$1,200 expenses budgeted).

## **BEAVER COUNTY CAREER & TECHNOLOGY**

No Report

## **PSBA LEGISLATIVE COMMITTEE**

No Report

## **BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS**

No Report

## **ADDITIONAL BUSINESS**

### **Visitors**

No Comments

### **Administration**

Dr. Postupac promoted the High School Musical on March 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup>.

### **Solicitor**

No Comments

### **School Directors**

Mr. Pander congratulated the Girls Basketball Team for making the playoffs.



Mr. Pander expressed appreciated to Mrs. Kaszer for the time involved in completing the meeting minutes. He noted that he has investigated payment for this service as other schools have done but Mrs. Kaszer asked that any form of payment be donated back to the district.

The next scheduled meeting will be March 9, 2017 at Blackhawk High School Library, at 7:00PM.

The meeting adjourned at 8:20PM.

Respectfully submitted,

Missy Kaszer  
Blackhawk School District Board Secretary