



## Bryson Middle Redo/Retake/Late Work Policy

### Rationale

*At Bryson Middle we are committed to student success through a rigorous course of study across the curriculum including technology integration, and student engagement. Part of the learning process is about learning from mistakes and understanding why they were made. Bryson Middle is implementing a Redo/Retake Plan as a strategy to help ensure the mastery of content for our students. Educators are constantly researching methods to increase student mastery and success. One of these methods is a redo/retake plan. This plan was created with input from our teachers, administration, Student Council representatives and our School Improvement Council. Our policy is being implemented school-wide beginning January 15, 2020.*

### Redo/Retake

Students will be allowed to retake major assessments based on the following conditions:

1. Students may only retake an assessment if they scored lower than a 70%.
2. Students may only retake one major assessment in their classes - once per quarter.
3. Students must have completed all related classwork and homework assignments in order to retake a major assessment.
4. Retakes must be completed prior to the teacher's deadline to enter grades for the grading quarter.
5. Students must to complete the "Bryson Middle Redo Retake Plan of Study" in order to retake a summative assessment. *The plan of study must be completed in full and signed by the student and parent.*
6. The retake assessment may be different in design, but equal in rigor. The structure of the assessment may change at the teacher's discretion. Examples include: multiple choice exam to essay or multiple choice exam to student task completion/demonstration.
7. The higher test grade achieved is recorded in PowerTeacher: either the original test or retest.
8. Formative assessments (ex. quizzes) are available for retake at the teacher's discretion.
9. Long term assignments/Projects are subject to redo/retake at the teacher's discretion. The teacher must communicate retake eligibility when the original project is assigned.
10. Parents are strongly encouraged to sign up for Parent Backpack.

## **Late Work**

- Late work is defined as work not completed and not submitted on the scheduled due date.
- Five (5) points will be deducted each day the assignment is late.
- Students are encouraged to use time before school, after school and during flex time to complete assignments to avoid late work.
- If a student is absent on the date an assignment is assigned, the student will have 5 days without penalty to make up the assignment. *NOTE: Teachers can be allowed to alter this policy based on a student's excessive absences and other factors. The teacher will contact the parent if applicable.*
- Students are encouraged to check Google Classroom when absent.