

Approved at the August 9, 2018 board meeting.

Board of Education Agenda - Regular Meeting (Thursday, June 14, 2018)

Generated by Shelli Reickert on Thursday, June 14, 2018

Present: Christian Olsen, Michael Hiser, Charles Peter, Michael Tuttle, Daniel Grandinetti and Michael Charsky

Absent: Mary Yurista, Bruce Romanchak and Paul Puccio

Also Present: Jason Chevrier, Jacqueline Hill, Jodi Sullivan, James Derby, Michael Bennett, and Michele Reickert

1. MEETING OPENING

A. President Olsen called the meeting to order at 6:03 pm.

B. President Olsen asked everyone to stand for the Pledge of Allegiance to the Flag.

C. SPECIAL: Recognitions/Awards/Welcome Reception

Mr. Chevrier expressed his pride in the students being recognized, and introduced Jacqueline Hill and Jodi Sullivan to share about each of the top 10 seniors. Ms. Hill and Ms. Sullivan spoke to the successes of the Class of 2018 and the Top 10 Seniors of the Class of 2018. A review of the success of each student was shared as well as the college they will be attending.

The top 10 seniors for the class of 2018, in alphabetical order, are:

Meg Albanese
Kassidy Berger
Alexander Bleau
Allison Felts
Taylor Gerrain
Laurel Hay
Rachel Jung
Bryan Kern
Kylie Salerno
Shirah Strock

Ms. Gregoire and Ms. Kerner spoke about the student's successes and talent, and shared that each year, the Faculty Association votes on student artwork and purchases one piece to stay and be on display in the school, Alaina Rossetti's artwork was chosen this year. Mrs. Gregoire welcomed Ms. Kerner to the department. The meeting broke for a brief period, to allow a viewing of the student artwork, and for the board members and public to enjoy refreshments.

D. Michael Tuttle moved to approve the present agenda. Charles Peter seconded, all present in favor (Michael Charsky not in attendance for this motion).

E. Michael Hiser moved to approve the minutes of: June 7, 2018, Charles Peter seconded, all present in favor (Michael Charsky not in attendance for this motion.)

F. Charles Peter moved to approve the minutes of: May 15, 2018, Michael Hiser seconded, all present in favor (Michael Charsky not in attendance for this motion.)

Michael Charsky arrived (6:29 pm).

2. REPORTS

A. SFA Book Presentation to the Board of Education - Heather Flood thanked the board of education for their support on behalf of the Schodack Faculty Association, and shared books that were purchased for each of the building's libraries in honor of the Board of Education.

B. Claims Auditor's Report - Sandra Hall reported to the Board of Education that audits for the following: mathematical accuracy, no sales tax, no duplication, purchase orders dated, and properly approved, that the amount matches the Purchase order, there are proper signatures on documents, and consecutive check numbers. She also audits Payroll, attendance, timesheets, and all leave time for accuracy. All payments regardless of what it is for, is audited by the claim's auditor. Bank statements and treasurer's report is reviewed for accuracy.

C. Athletic Department Review 2017 - 2018 - David Austin

all. Austin shared the scholar athlete teams from the district. Schodack earned the School of excellence award introduced in 2016, qualification is that 75% of varsity teams are scholar athlete teams, the district was at 89% this year. He talked about the

various charities and community events the athletes support. Mr. Austin thanked the Maple Hill Athletic Booster Club for the support they offer to the athletic department of the school. Mr. Chevrier talked about the success of the teams and outstanding job of the coaches and athletic director, David Austin.

D. Languages Other Than English - Jacqueline Hill and Jason Chevrier

The caseload for the individual, full-time teachers at the high school, as well as a comparison of enrollment over the three last years for Spanish, Mandarin Chinese and Sign Language was shared. There was discussion of the negative impact of only having one section of a class offered to students. The previous phase out of French, and the average enrollment numbers from that program back in 2009-10, when the program was cut, was discussed. At the time that the French program was cut, the average enrollment was 14 compared to the average enrollment of Mandarin Chinese in 2017-18 of 6. The district is working on a new language sequence to introduce to students. Ms. Berger talked about Mandarin Chinese and the importance of the language in the 21 century. There was discussion about how a language is introduced to students in 7th grade to assist them in choosing a language sequence.

3. PUBLIC COMMENT

875026. Apjohn-Walker expressed that she has 4 students in the Mandarin Chinese program and that her children do not speak Chinese, she continued that the program didn't turn out to be what they wanted for their children. There was brief discussion about who will teach next year. Randy Apjohn, expressed that the district is losing an opportunity to not have an Asian language, he works at SUNY and sees 500 – 1200 Asian students from Chinese, Korean, Darlene Bleau expressed that it is sad to be losing the language, could Mandarin Chinese be considered again in the future. Rich VanAppledorn asked if the district was considering a second language and what if after the research, French or Chinese came out as the most popular, what would the district do. Mr. Ryan expressed that the Tennis courts are in need of repair, he stands behind David Austin that the courts should be repaired.

4. DISTRICT / BUILDING / COMMITTEE UPDATES

A. District Updates

- Enrollment Report – a report is attached for review.
- School Safety – Michael Bennett spoke about school safety and interviews he has participated in to discuss a school shooting that he was involved in. The State and County have started looking at Mental Health, School Resource Officers, and their importance.
- Budget Exit Survey – Jason Chevrier talked briefly about the budget exit surveys and responded to comments about the district hiring administrators, he shared that the phase out of the Middle School Principal position will be replaced with a much lower level Assistant Principal at the Elementary School. Mr. Tuttle asked about comments and if the should Board answer the comments from the public? Mr. Charsky expressed that a lot of the comments are repeated every year, he would like to see the unique questions answered.
- BOE Retreat Dates – Mr. Chevrier expressed that by the July 2nd meeting dates will be sent out to the board as well asked board members to complete a survey he will email to the board.
- NYSSBA Certificate for Mr. Hiser – Mr. Chevrier shared the qualification of the certificate level and presented Mr. Hiser with his certificate from NYSSBA.

B. Building Updates

- CES: Flag Day was celebrated today, it is a wonderful program. The last day of school. June 21st, is the last morning assembly. Mr. Derby talked about an incident on the 3rd grade field trip where a student choked on food and Mrs. Charsky, Mrs. O'Grady and Mrs. Maruca worked together to successfully help the student. He wanted them publicly recognize them.
- Middle School: Mr. Sullivan thanked the Schodack Police Department for the continued presence at the schools. Field trips were successful and student had fun. Packing is underway to move teachers to the High School, the moving up ceremony for 6th and 7th grade students is being planned as well as the 8th grade graduation.
- High School: Students have received many awards at Honors Night as well as from outside group. Hillstock was a success, spring sports awards took place and the Senior trip was fun, Senior picnic had a great turnout, the time capsule from when they were in 3rd grade was opened. 6th & 7th Grade students have started meeting with Mentors from the high school to help them transition next year. Baccalaureate and Graduation are coming.

C. Committee Updates:

- CES Building Planning Committee – Michael Tuttle and Charles Peter – no meeting.
- MS/HS Building Planning Committee – Paul Puccio and Michael Charsky – no meeting.
- Professional Development Planning Committee – Bruce Romanchak – met June 14, 2018 and worked on updates to the Professional Development Plan.
- Technology Committee – Mary Yurista – no meeting.
- NYSSBA Legislative Liaison – Michael Hiser expressed that Mental Health curriculum and changes to APPR are something to be watched for.

- Health and Safety / SAVE Committee – Michael Tuttle and Michael Hiser – no meeting.
- Audit Committee – Daniel Grandinetti, Mary Yurista, and Christian Olsen – no meeting, but there has been work done at the district level to prepare for the audit in August.
- Policy Committee – Bruce Romanchak and Charles Peter – no meeting, but there were changes at the State level which required us to make changes to the district's policy of Charging of School Meals which is presented in the policy section of this meeting for 1st reading.
- Building Visitation Committee – All members as a whole – tours will be scheduled over the summer.
- Capital Project Representation Committee – Michael Tuttle, Christian Olsen, Michael Charsky, Michael Hiser and Paul Puccio – the summer work was discussed.
- Schodack Wildcat Foundation, Inc. – Paul Puccio – no meeting.

5. BOARD DISCUSSION / ACTION ITEM FOLLOW UP

A. Action Item Follow-up

- Schedule a visit to Bus Garage
- School Resource Officer Report – discussions continue with the Schodack Police Department, and with Mike Needham, the board will get a presentation on School Resource Officers and the pros and cons. There is also a lot of talk about SRO's at the State level.
- Athletics/Self-Funded

B. Board Discussion – Cassidy Berger thanked the Board of Education for embracing her and her pursuit to sit with the board this year. She hopes interest continues in the position. The board thanked Cassidy and wished her well in her future.

6. POLICIES

Michael Charsky moved to approve items A through C., Charles Peter seconded, all present in favor.

A. Approval of 2nd reading and adoption of the following policy(ies):

5280 Interscholastic Sports
 5281 Extracurricular Activity Eligibility
 5300 Code of Conduct
 5405 Student Wellness
 5550 Student Privacy
 5710 Violent and Disruptive Incident Reporting

B. Approval to rescind the following policies which are being replaced by policies adopted in item 6. A. of this agenda:

6-201 Health Records
 6-202 Administration of Medication
 6-203 Immunization of Students
 6-204 Communicable Diseases
 210. anaphylaxis/Severe Allergy Policy

C. Approval of the 1st reading of the following policy:

8505 Charging School Meals and Prohibition of Shaming

7. FINANCE

Michael Charsky moved to approve items A. through W., with brief discussion about the change orders indicated in item T., Charles Peter seconded, all present in favor.

A. Acceptance of the Treasurer's Report for the month of March.

B. Acceptance of the Claims Auditor's report for the month of March.

C. Approval of the quarterly Student Activities Report for the months of January through March 2018.

D. Approval of a Health Services contract with the City School District of Albany for the 2017-2018 school year for (9) nine resident students at a rate of \$771.53 per student.

- E. Approval of a Health Services contract with Rensselaer City School District for the 2017-2018 school year for (2) two resident students at a rate of \$532.09 per student.
- F. Approval of a retainer agreement with Whiteman, Osterman & Hanna, LLP to provide legal services for the 2018-19 school year (annual retainer \$12,000, non-retainer work: attorney work hourly \$210; paralegal work hourly \$100).
- G. Approval of a contract with H.M.B. Consultants, (James Bigley), for assistance in the evaluation of the Districts Food Services Management Company for the 2018-19 school year, 4 days at a rate of \$700.00 per day for a contract total of \$2,800.00
- H. Approval of a Professional Services Retainer Agreement in the amount of \$3,000 with Computer Professionals International (CPI) for the period July 1, 2018 through June 30, 2019 with services billed in accordance with the following rates: Standard Systems Engineering \$130/hour; Advanced Systems Engineering \$145/hour, Enterprise Systems Engineering \$175/hour and Support Center \$120 hour.
- I. Approval of a renewal of the contract with William A. Kostun, M.D. for the period July 1, 2018 through June 30, 2019 for the provision of school physician and health services based on the following fee schedule: \$5,000/year including first 200 physicals and \$30.00 each additional physical.
- J. Approval of a Consulting Agreement with Needham Risk Management Resource Group, LLC for the consultation and maintenance of health and safety programs, and for personnel and human resource management services, effective July 1, 2018 through June 30, 2019, at the rate of \$875/month for up to 100 hours per year. Authorized services in excess base annual hours will be billed at a rate of \$110.00/hour.
- K. Approval of a contract with Top Form, Inc. for Athletic Trainer Services in an amount not to exceed \$6,500.00 from August 13, 2018 through June 1, 2019.
- L. Approval of a contract between Schodack Central School District and Michael Bennett, Assistant Superintendent for School Administration for the period of July 1, 2018 through June 30, 2021.
- M. Approval of a contract between Schodack Central School District and the Schodack Administrators Association for the period of July 1, 2018 through June 30, 2021.
- N. Approval of a contract extension with Chartwells as the Food Service Management Company for the 2018-2018 school, at a per meal price for Breakfast of \$2.6245 and for Lunch of \$2.7939, as per SED Guidelines.
- O. Approval of an Inter-municipal Agreement with Rensselaer School District to establish a shared service arrangement for the 2018-19 school year for transportation management and supervision based on a fifty percent work schedule for Schodack and a fifty percent work schedule for Rensselaer, cost of Transportation Supervisor salary and benefits to be shared equally.
- P. Approval of an Inter-municipal Agreement with Rensselaer School District to establish a shared service arrangement for the 2018-19 school year for Head Bus Driver based on a fifty percent work schedule for Schodack and a fifty percent work schedule for Rensselaer, cost of Head Bus Driver salary and benefits to be shared equally.
- Q. Approval of the 2018-2019 salaries for the District Clerk, Claims Auditor, Undesignated and Management Confidential employees.
- R. Approval of a Serial Bond Resolution for the purchase of (2) two school buses, pursuant to a voter referendum dated May 15, 2018, in the amount not to exceed \$155,000.
- S. Approval of a Resolution authorizing the use of the Capital Reserve Fund established by voter approval in May 2015.
- T. Approval of Change Orders in accordance with Turner Construction's potential change order approval log attached.
- U. Approval of a lease agreement with Story Place Preschool commencing September 1, 2018 through August 31, 2019.
- V. Approval of an increase in the following, previously approved hourly rates: Election Inspector from \$9.70 to \$10.40 and Chief Election Inspector from \$10.70 to \$11.40.
- W. Approval of a resolution that the Board of Education intends to authorize the transfer of funds from the general fund to the Capital Reserve Fund 2015 and to the Retirement Contribution Reserve Fund prior to the close out of the District's 2017-18 fiscal year in amounts to be determined and approved by the board at final fiscal year closeout.

8. OTHER ACTION

Michael Charsky moved to approve items A. - J., Charles Peter seconded, all present in favor.

- A. Approval of the recommendation of the District Committee on Special Education regarding Special Education Services, in accordance with the attached report.

B. Approval of a resolution to hold the Annual Organizational Meeting on July 2, 2018, instead of the 1st Tuesday in July, in accordance with New York State Education Law section 1707(2).

C. Approval of the Code of Conduct for the 2018-2019 school year.

D. Approval for Derek Rossetti to swim as a team of one for the 2018-2019 school year.

E. Approval of the following individuals as 2018-2019 lead evaluators for Schodack Central School District in accordance with New York State Education Law section 3012-C: Michael Bennett, Jason Chevrier, Jacqueline Hill, James Derby, Jodi Sullivan and the Castleton Elementary School Assistant Principal.

F. Approval of a Memorandum of Agreement with CSEA, Local 1000 AFSCME, AFL-CIO and Schodack Central School District restoring days to 12 month secretarial positions.

G. Approval of a resolution granting (2) two right of ways and easements for the installation, maintenance, inspection, repair, removal, replacement, improvement, use and operation of a sewer force main and sewer pipeline to the Town of Schodack.

H. Approval of reimbursable meal prices for the 2018-19 school year as follows: Full price Breakfast \$1.25, Full price Elementary Lunch from \$2.65 to \$2.75, Full price Secondary Lunch from \$2.75 to \$2.85, Reduced price Breakfast and Lunch \$0.25, Milk \$0.50, and Adult prices Breakfast \$2.25 plus tax and Lunch \$3.90 plus tax.

I. Approval of a resolution to change the name of the position of High School Principal in the tenure area of Principal to Secondary Principal in the tenure area of Principal, and to transfer Jacqueline Hill, incumbent in the HS Principal position, to the new title of Secondary Principal, with no change in her tenure area or length of probationary period, effective June 30, 2018.

J. Approval of the attached resolution to phase out Mandarin Chinese as a foreign language option, to reduce one 1.0 FTE teaching position in the foreign language tenure area to 0.4 FTE effective June 30, 2018, and to further reduce to 0.2 FTE effective June 30, 2019, and approval of the reduction of employment of the most junior incumbent in that tenure area, Mr. Mark Hoyt, in accordance with the same schedule.

9. RESIGNATIONS / APPOINTMENTS

Michael Hiser moved to approve items A. through O., adding language to item D. (with regret and appreciation of long and dedicated service), Michael Charsky seconded, all present in favor.

A. Acceptance of the resignation of Carly Mead, .4 CTE Teacher, effective June 30, 2018.

B. Approval of a one year, unpaid leave of absence for Melissa Yeager, for the 2018-19 school year.

C. Approval of a leave of absence for Juanita Milot for the 2018-2019 school year commencing on September 11, 2018.

D. Acceptance of the resignation of Susan Brewer for the purpose of retirement, with regret and appreciation of long and dedicated service, effective June 30, 2018.

E. Approval of a leave of absence for David Austin as .5 FTE Health Teacher for the 2018-19 school year.

F. Approval of the appointment of David Austin as .5 FTE Athletic Director for the 2018-2019 school year.

G. Approval of Victoria Austin as regular substitute teacher for Melissa Yeager, effective May 2, 2018.

H. Approval of Lee-Hua Chou as regular substitute teacher for Mark Hoyt, effective May 2, 2018.

I. Approval of Kelly Laughlin as regular substitute teacher for Zenia Dingman, effective April 20, 2018.

J. Approval of the following people as summer IT help and/or summer Custodial help effective June 26, 2018 through September 1, 2018 on an as needed basis, up to 30 hours per week at a rate of \$10.40 per hour: Haley Barber, Joseph Auer, Joseph Milot, Madeleine Ehlers, Brayden Renslow, Thatcher Deyoe, Tyler Yox and Benjamin Bulan.

K. Approval of the following Summer Transportation Personnel: Gail Akins, Denise Bates, Jennifer Campbell, Jack Carl, Deborah Clifford, Kandee Goodall, Craig Hadley, Deborah Hammond, Leo Heroux, Kara Householder, Lori Kolb, Dawn Lemoi, Tina Martino, Deborah Pfeffer, Jamie Pulver, Kathi Riccardi, Gary Schultz, Bruce Smith, Joe Sterantino, Tracy Sukup, Kelly Travers-Main, David Van Nederynen, Noelle Zoller

L. Approval of the following Substitute Summer Transportation Personnel: Leigh Banister, Elizabeth Berry, Jeffrey Gibney, Seth Hendrick, Darlene Hotaling, Mary Mabb, Keith Mastromarchi, Skylar Riccardi and Joanna Wolfe.

M. Approval of the appointment of the following Summer School Personnel: K-5 Math - Lucas Ashby K-5 ELA - Shana Feinberg 6-8 ELA / Math - Kaitlyn Castle Substitute Teacher - Tammy Seres Speech Language Pathologist - Stacy Wozniak Physical Therapist -

Jamie Colloton Certified Occupational Therapy Assistant - Kelly Halpin Occupational Therapist - Lauren MacDonald Teaching Assistant(s) Connie Zobre, Judith Fredricks

N. Approval of the appointment of the following substitute teacher(s): Julia Keyoskey

O. Motion to approve the following non-instructional substitute(s): Allan J. Dillenbeck

10. PUBLIC COMMENT: None.

11. ACTION ITEMS: Answers to questions on exit polls.

12. ADJOURNMENT

A. Michael Charsky moved to adjourn to executive session to discuss the employment history of a particular person at 8:09 pm., Charles Peter seconded, all present in favor.

B. Michael Hiser moved to reconvene to open session at 9:29 pm., Daniel Grandinetti seconded, all present in favor.

C. Michael Charsky moved to adjourn the meeting at 9:29 pm., Michael Tuttle seconded, all present in favor.