

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 21, 2018**

The Elizabeth City-Pasquotank Board of Education met on Monday, May 21, 2018, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Warden and were held in the Board Room of the Administration Building.

I. Personalized Education Committee

Committee Members Present: Walter Jolly (Chair), Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza, Barry Overman, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Rhonda James-Davis, Tracy Davenport, Tammy Sawyer, Michelle Flach, Jennifer Hawkins, Frankie Floyd

Rhonda James-Davis presented the 2018/19 Career/Technical Education Plan. She shared copies of 2018-19 CTE Budgets, 2018-19 CTE Plan and 2018-19 Executive Summary and Application.

Rhonda James-Davis shared information regarding the Proposed Agriculture Demonstration Farm. Copies of the following were shared: lease agreement; map of proposed site; policy 9300—Naming Facilities and NCGS 115C-530.

Following discussion and questions, the Personalized Education Committee recommended placing the following items on the May 29th Consent Agenda:

- 2018-19 Career/Technical Education Plan
- Lease Agreement for Proposed Agriculture Demonstration Farm
- Naming the Demonstration Farm “The ECPPS Harris Demonstration Farm”

II. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair), Pam Pureza, Barry Overman

Other Board Members Present: Walter Jolly, Dr. Denauvo Robinson, Sharon Warden

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Jennifer Hawkins, Rhonda James-Davis, Tracy Davenport, Frankie Floyd, Michelle Flach, Tammy Sawyer

Tammy Sawyer provided an update on the ECPPS Strategic Plan. There was brief discussion regarding the status of the strategy “Camera Access for Law Enforcement.”

Staff indicated work on the matter is in process. Members requested an update on the status of cameras at the June meeting.

Sharon Warden shared information regarding the 2018 NCSBA Legislative Committee Service Nomination opportunity. A motion was made by Dr. Denauvo Robinson, seconded by Pam Pureza, and unanimously carried to nominate Ms. Warden for the 2018 NCSBA Legislative Committee.

Mr. Lassiter informed members that NCSBA recommended recoding Policy 3210/6523: Operation of Unmanned Aerial Vehicles (Drones) to Policy 6523: Operation of Unmanned Aerial Vehicles (Drones). Members agreed to place the revision on the May 29th Consent Agenda for approval.

Dr. Cartner presented the 2018 NCSBA Spring Custom Policy Updates and informed members that staff and the board attorney have reviewed the policies and he recommended they be placed on review. Board members agreed to place the recommendation for review on the May 29th consent agenda.

Barry Overman shared a letter from Dr. Wynegar, President of College of The Albemarle, regarding the COA Board of Trustees. He reported that Dr. Robinson's ad hoc committee working on criteria for appointment of COA Board of Trustees members supported the recommendation from Dr. Wynegar to re-appoint Mr. George Thomas.

A motion was made by Dr. Robinson, seconded by Barry Overman, and unanimously carried to nominate Mr. George Thomas for re-appointment to the COA Board of Trustees.

III. Financial, Business and Technology Systems Committee

Committee Members Present: Barry Overman (Chair), Virginia Houston, Dr. Denauvo Robinson, Sharon Warden

Other Board Members Present: Walter Jolly, Pam Pureza, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Rhonda James-Davis, Jennifer Hawkins, Tracy Davenport, Frankie Floyd, Michelle Flach, Tammy Sawyer

The April Monthly Maintenance, Roof Inspection and Building Rental Reports were shared for information purposes.

Steve Lassiter and Frankie Floyd provided update information for the 2011-20121 Facility Plan items identified in the 2011 DPI Facility Plans Survey. Items were marked

completed, partial or left blank to identify progress. Members discussed the information.

Dr. Cartner asked for a formal vote on the 2018-19 Local Budget Request. The Board met on April 30, 2018, to review and revise the budget and did not have a formal motion at the conclusion of the meeting, however, the chairman polled members and approval was given to proceed with presenting the budget to the Board of Commissioners on May 7, 2018.

A motion was made by Pam Pureza, seconded by Walter Jolly, and unanimously carried to approve the 2018-19 Local Budget Request.

Andrew Cox presented the 2018-19 Pay Dates Calendar. Members approved placing the pay dates calendar on the May 29th Consent Agenda.

Steve Lassiter recommended placing approval to award continuation bids for the Sheep-Harney Phase 2 Roof Project and the Sheep-Harney Phase 2 Window Replacement Project on the May 29th Consent Agenda. Members discussed the projects and the bid process at length and requested clarification on the process. A recommendation for approval will be placed on the May 29th Consent Agenda and Andrew Cox will research the matter and provide clarification on the bid process requirements.

Frankie Floyd reviewed proposed plans for renovations at J. C. Sawyer Elementary and Central Elementary Schools to improve safety. Renovations at J. C. Sawyer Elementary would change glass at the front entrance to tempered glass and create a more secure entry method. Renovations at Central Elementary would enclose a breezeway for more secure movement between buildings. Members discussed the plans and a member shared information on how another district enclosed a breezeway and suggested investigating that alternative. Members asked staff to investigate the alternative option for the breezeway at Central Elementary School and to move forward with the renovations at both schools.

There was discussion regarding installation of a fence on the Sheep-Harney Elementary School campus due to vandalism issues at the school.

Members discussed rollover funds from the 2017-18 budget and it was suggested that the funds be used toward fixing lighting issues on school campuses for safety purposes. A motion was made by Barry Overman, seconded by Dr. Denauvo Robinson, and unanimously carried to use rollover funds for the purpose of lighting projects.

IV. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Walter Jolly, Sharon Warden

Other Board Members Present: Virginia Houston, Mr. Barry Overman, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Amber Godfrey, Rhonda James-Davis, Tracy Davenport, Jennifer Hawkins, Michelle Flach, Tammy Sawyer

Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston and Dr. Denauvo Robinson, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session for "Excellent Educators," Board members reviewed elections, resignations, coaches, reassignments, leaves of absence, substitutes, 2018-19 employment recommendations, Camp WannaWannaGoGo staff, personnel matters and matters relating to administrator assignments for 2018-19.

A motion to come out of closed session was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, a motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to approve placing items recommended for approval on the May 29th consent agenda.

There being no further business, the meeting adjourned at 6:42 p.m.