



Book	Administrative Guideline Manual
Section	7000 Property
Title	STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
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#### 7540.03 - **STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY**

**Instructions:** Please read the following document with your student. Keep this page for your records. Sign the office copy and return it to school as soon as possible. Students will not have network or Internet access until this form is signed and returned to Beech Grove City Schools.

**Parents & Students:** The purpose of this agreement is to outline the rules and safeguards for using computers in the Beech Grove City Schools. Since students using computers will also be using the local and wide area network, which includes connecting to the Internet, the rules must be understood by all parents and students. Students are responsible for appropriate behavior on the school's computers just as they are in a classroom. General school rules for behavior and communication apply.

All users will receive training on appropriate online behavior, which includes interaction with other individuals on social networking sites, chat rooms, and cyber bullying awareness and appropriate responses.

*Use of the Internet is a privilege, not a right. The Corporation's Internet connection is provided for educational purposes only. Unauthorized and/or inappropriate use will result in a cancellation of this privilege.*

**User Network and Internet Rules** The activities listed below are prohibited:

- A. Sending or displaying offensive, abusive or impolite language, messages, or pictures;
- B. Using obscene language;
- C. Accessing materials which are not in line with the rules of school behavior;
- D. Giving personal information, such as complete name, phone number, address or identifiable photo(s) without permission from the teacher and parent/guardian;
- E. Harassing, insulting, or attacking others;
- F. damaging or modifying computers, computer systems, or computer networks;
- G. violating copyright laws;
- H. Using others' passwords;
- I. trespassing in others' folders, work or files;
- J. intentionally wasting limited resources;
- K. employing the network for commercial purposes, financial gain, or fraud; and
- L. violating any technology agreements in effect including, but not ( ) limited to, the Android Tablet Use Agreement.

**Privacy** - Network storage areas may be treated like school lockers. Administrators may review communications at any time to maintain system integrity. Users should not expect that files stored on district servers are private.

Students are encouraged not to respond to unsolicited online contacts and to report to a teacher or administrator any online contacts which are frightening, threatening, or otherwise inappropriate.

**Security** - Security on any computer system is a high priority because there are multiple users. The use of another individual's account and logging on to the system as the system administrator is prohibited. If you identify a security problem, notify a teacher or administrator immediately.

**Illegal copying** - Students should never download or install any commercial software, shareware, or freeware onto network drives or disks unless they have written permission from the Administrator.

**Inappropriate materials or language** - Beech Grove City Schools has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minors. A good rule to follow is never to view, send, or access materials that you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it to their teacher immediately.

**Vandalism** - Vandalism is prohibited, and defined as any malicious attempt to harm or destroy property of the user, another user, or of any other agencies or networks that are connected to the network or the Internet system. Vandalism also includes, but is not limited to: abusive overloading of data on the server, or the uploading, downloading, or creation of computer viruses.

**Violation** - Violation of this Agreement may result in access privileges being revoked, school disciplinary action, and/or legal action.