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www.gervais.k12.or.us

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students

School Board Meeting Packet

Thursday, March 21, 2024

Regular & Executive Session

The Gervais School District #1 Board of Directors will convene in a Regular Session at 6:00 p.m. in the District Office Conference Room & via ZOOM. Following the Regular Session will be an Executive Session.

Persons having questions about, or requests for special needs and accommodations, should contact the Director of Special Services at the Gervais School District Office. Contact should be made at least 48 hours in advance of the event.

Individuals needing accommodations regarding translation should contact the Director of Federal Programs at the Welcome Center Office x4010. Contact should be made at least 48 hours advance of the event.

Gervais School District is an equal opportunity educator and employer. El Distrito Escolar de Gervais es una empresa educadora de oportunidad igual.



ESTABLISHED 1834

290 First Street
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REGULAR SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will convene in a Regular Session at the District Office Conference Room and via ZOOM on **Thursday, March 21, 2024, at 6:00 p.m. and following the Regular Session will be an Executive Session.** The agenda for the Regular Session meeting includes, but is not limited to, the following business:

Reports:

Action Items:

- School Calendar 2024-2025
- OSBA Legislative Policy Committee Position 12
- Superintendent's Contract Renewal
- Superintendent's Evaluation Public Statement
- Science Textbook Adoption
- 2024-2025 Frontier Charter Budget

Discussion Items:

- Bond Update

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89405613156?pwd=Q3hoRW9YK09oSkp3WUt3UElyRDZvdz09>

Passcode: 421083 Or One tap mobile :

+12532050468,,89405613156#,,,,*421083# US +12532158782,,89405613156#,,,,*421083# US

(Tacoma) Or Telephone: Dial(for higher quality, dial a number based on your current location):

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+1 564 217 2000 US +1 646 931 3860 US Webinar ID: 894 0561 3156

Passcode: 421083 International numbers available: <https://us02web.zoom.us/j/89405613156>

EXECUTIVE SESSION

The Gervais School District #1 School Board, Gervais, Oregon, will hold an Executive Session under ORS 192.660 (2) (d) "Labor Negotiator Consultation" at the District Office Conference Room on **Thursday, March 21, 2024,** immediately following the Regular Session.

This institution is an equal opportunity provider. Esta institución ofrece igualdad de oportunidades

GERVAIS SCHOOL DISTRICT

Agenda of March 21, 2024, School Board Meeting

<https://us02web.zoom.us/j/89405613156?pwd=Q3hoRW9YK09oSkp3WUt3UElyRDZvdz09>

District Office Conference & via ZOOM

290 First Street

Gervais, Oregon 97026

Within our growing, diverse community, we sow the seeds of opportunities to raise prepared, resilient students.

ITEM	RESPONSIBILITY	TIME
1.0 CALL TO ORDER	Chairperson	6:00 p.m.
1.1 Pledge of Allegiance		
2.0 INTRODUCTIONS & ANNOUNCEMENTS		
2.1 Public Forum Sign-Up	Chairperson	
2.2 Visitor Guest Book	Chairperson	
2.3 Announcements	D. Stevens	
	<ul style="list-style-type: none">▪ Outdoor School Presentation by Catherine Alexander (Executive Director, Straub Outdoors)▪ Athletic Recognitions▪ Save the Date! Golden Prom, April 6, 2024, at Gervais High School, 8:00 p.m.▪ Future Board Meeting Reminders/Changes▪ Budget Committee Training▪ Assurance Board Survey Reminder	
3.0 APPROVAL OF MINUTES (pages 5-13)	Chairperson	6:30 p.m.
3.1 Working & Executive Session February 8, 2024		
3.2 Regular & Executive Session February 15, 2024		
4.0 PUBLIC FORUM	Chairperson	6:35 p.m.
4.1 Public Participation in Board Meetings (Gervais School District Policy BDDH-AR)		
	<i>Statements by members of the public should be brief and concise. The chairperson may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. The Chairperson will direct complaints to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. At this time, members of the public are invited to present concerns to the Board.</i>	
5.0 REPORTS (pages 15-37)		
5.1 Student Council Report	Prairie Ifft	
5.2 Administrators Report		6:45 p.m.
	<ul style="list-style-type: none">▪ EL Legislative Report▪ GHS▪ GM▪ GES	
5.3 Financial Report	C. Helms	
5.4 Superintendent Report	A. Aman & D. Loiler	
	T. Williams-Jonhson	
	D. Price	
	C. Davis	
	D. Stevens	
6.0 BOARD FOCUS/MEMBER TOPICS	Chairperson	7:25 p.m.
7.0 CONSENT ITEMS (page 38)	Chairperson	7:35 p.m.
7.1 New Hire/Temporary/Extra Duty		
7.2 Contract Change/Recall/Renewal		
7.3 Reduction in Force/Resignation/Termination		
7.4 Out-of-State Travel		

8.0	ACTION ITEMS (pages 39-48)	Chairperson	7:40 p.m.
	8.1 School Calendar 2024-2025		
	8.2 OSBA Legislative Policy Committee Position 12		
	8.3 Superintendent's Contract Renewal		
	8.4 Superintendent's Evaluation Public Statement		
	8.5 Science Textbook Adoption (B. Atwood)		
	8.6 2024-2025 Frontier Charter Budget		
9.0	DISCUSSION ITEMS	D. Stevens	8:00 p.m.
	9.1 Bond Update		
11.0	ADJOURN	Chairperson	8:30 p.m.

Gervais High School

PO Box 195 ~ 300 E Douglas Ave
Gervais, OR 97026
503.792.3803 / Fax 503.792.3770

Principal: Andrew Aman
Vice Principal/Athletic Director: Doug Loiler
Athletic Secretary: Julie Powers



****PROCLAMATION****

Whereas, The administration of Gervais honor the students and staff of Gervais High School for their commitment to emphasize academics in the classroom, and skill and respect for their opponents on the court, on the field, or on the mat, and,

Whereas, The success of senior wrestler Sariah Zepeda is indicative of GHS's overall commitment to athletic and academic excellence, and emphasis on sportsmanship, and,

Whereas, On Saturday, February 23, 2024, Sariah Zepeda, under the leadership of head coach Iban Gomez, and assistant coach Andy Cruz, captured her second individual OSAA 2023-2024 2A wrestling state championship at the Veterans Memorial Coliseum in Portland Oregon and,

Whereas, Sariah Zepeda finished the 2023-2024 season with an undefeated record of 15-0, and,

Whereas, Sariah Zepeda showed courage, resilience, commitment, determination and competitive drive throughout the season with her success on the mat bringing positive exposure to the City of Gervais, Gervais School District and Gervais High School,

**Gervais School District #1
School Board Working Session Meeting Minutes
Thursday, February 8, 2024**

1.0 CALL TO ORDER

- 1.1 Board Chair Henry Bustamante called the Gervais School District #1 School Board Working Session, Marion County, to order on Thursday, February 8th, at 6:00 PM.
Board members present: Henry Bustamante, Ana Contreras, Jenny Jones, and Angie Toran.
Others present: Dandy Stevens, Caryn Davis, and Kristen Miles (OSBA Representative).
- 1.2 Board Chair H. Bustamante led the Pledge of Allegiance at 6:00 PM.

2.0 DISCUSSION ITEMS

- 2.1 Superintendent Stevens presented a packet to the board that included a Bond Planning – Cost Estimate Summary, General Obligation Bond Summary of Structuring Scenario, a breakdown of the bond's tax amounts, based on assessed values, for \$1.75/\$1,000, \$1.80/\$1,000 and \$1.85/\$1,000, and additional project rankings obtained from an online survey to the community and staff.

The board reviewed and discussed each document. The following were noted as factors for consideration:

- For “Red Zone Projects” (warm, safe, dry), plus projects designated by the district as essential to the bond, the cost comes in at \$32,741,648. If we subtract the OSCIM grant, the needed baseline amount for the bond is \$26,741,648. If the district chooses to go in at \$1.75/\$1,000 assessed value, there will not be enough to get this work completed.
- Project costs continue to rise. The costs for the same projects that were presented to voters in prior year bond attempts, have gotten increasingly more expensive.
- The biggest cost driver at GES is the HVAC system and the required electrical upgrades to install that system. The district has waited too long to replace the aging GES HVAC system.
- Item E3.9 provides fresh paint and other interior updates, but not an update to the carpets in the hallways at GES. Supt. Stevens will be getting figures on updating the current hallway carpets at GES to non-carpeted flooring.
- Community and staff were surveyed and asked which additional projects they would want to have done; the results were listed by school in order of ranking. Fifty-one people participated in the survey, including many parents. The top three for each building were:
 - Gervais Elementary School (GES) top choices were a student counseling center, covered play area, and library remodel.
 - Gervais Middle School (GMS) top choices were reducing crowding in hallways, remodel of locker rooms and adding an outdoor learning and gathering space.

- Gervais High School (GHS) top choices were to add two new classrooms, student toilets and a covered secured connection between N/S wings, HVAC and ventilation upgrades to the CTE building, and add more CTE elective spaces.
- Gervais School District top choices were a new turf football/soccer field, football bleachers with press box upgrades, and pre-engineered concessions building and restrooms at fields.
- Elementary school and high school are each in need of seismic upgrades. The district has listed those as included only if more funding becomes available. The district has applied for a seismic grant that would be used for the GHS cafeteria.
- The biggest portion of the bond proposed spending is at Gervais Middle School. This proposed allocation is currently set at \$18,954,451, with over \$16M of that amount going towards new classrooms and commons building, including a new main kitchen, library, Maker Space lab, and connecting of the 8th grade building to the new building.
- For GMS, there are some smaller projects, like reducing the crowding in the hallway and remodeling the locker rooms, where other district funds may be available, instead of bond funds, to complete. District maintenance staff could work on creating an outdoor learning and gathering space at GMS.
- The top community project at GHS of adding two classrooms, student bathrooms and secured connection between wings, comes in at a cost over \$2.5M, so it will likely not be doable on this bond. The district will keep this request in mind, if the current bond passes, and we start planning for the next phase of improvements. This is also true of the request for adding more CTE elective spaces.
- The request for furniture and lockers at GHS may also be accomplished using other sources of district funds.
- Although the top response for district projects is a new turf field, this has not been included in our planned bond projects, as it was considered one of the reasons why the prior bond did not pass.
- The culinary arts lab at GHS has been grayed out because we recently received a new CTE grant that can be used for a portion of this project.
- GHS cafeteria seating and the library, counseling office and career center changes were discussed.
- If the district gets the Seismic Grant and/or the Capital Improvement Grant, we can use those funds for the GHS upgrades and add other projects into the high school's overall plan.
- The following bond amounts were discussed:
 - At \$1.75/\$1,000, over 25 years, we would receive \$26.59M of bond funds, which is short by \$151,000 for the baseline projects.
 - At \$1.80/\$1,000, over 25 years, we would receive \$27.375M of bond funds.
 - At \$1.85/\$1,000, over 25 years, we would receive \$28.130M of bond funds.

- In comparison, Silver Falls School District's current bond rate is \$1.96/\$1,000.
- For the average assessed home value in the Gervais area of \$150,000, the difference for a taxpayer from \$1.75/\$1,000 to \$1.85/\$1,000 is only \$15 more per year. If you look at a home with an assessed value of \$500,000 that difference is \$50 per year.
- The board discussed the reality of closing the schools down and consolidating with surrounding districts if the bond fails in May. Board members noted that as taxpayers we are either going to be paying for Gervais School District's bond or another school district's bond. Currently, all surrounding districts have bonds that are higher per \$1,000 assessed value, than what the district is proposing for the May bond election. The community will be paying more to another district. The board is intent on moving to consolidating if the bond does not pass.
- Supt. Stevens noted that Woodburn School District has asked to see our district and meet with the board to discuss consolidation.
- Supt. Stevens stated that the process for consolidation involves negotiating with other districts, with pieces of the district doled out to other districts. Wherever the lines are drawn, our district splits into those other districts. Part of what created Gervais School District was the consolidation of other districts into our district.
- The school board feels that they have enough information to make their decision regarding the bond and what the bond amount will be at the February 15th, 2024, regular board meeting.

3.0 ADJOURNMENT/EXECUTIVE SESSION

3.1 Board Chair Henry Bustamante moved the board out of the regular work session and into executive session at 6:39 PM to review and evaluate the performance of the superintendent or any other public officer, employee, or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i)).

3.2 The board exited executive session at 7:48 PM and adjourned the meeting.

APPROVED

HENRY BUSTAMANTE

Board Chair

CARYN DAVIS

Recorder for Board Meeting in absence of
Board Secretary

**Gervais School District #1
School Board Regular & Executive Session
Meeting Minutes Thursday, February 15, 2024**

REGULAR SESSION

Director Bustamante called the School Board of Gervais School District #1, Marion County, into a Regular Session on Thursday, February 15, 2024, at 6:00 p.m. Board members present included: Henry Bustamante, Ana Contreras, Maria Contreras, and Jenny Jones. Others present included Dandy Stevens and Sandra Segura.

Visitor Guest Book:

Melissa Ayala, Caryn Davis, Tiffany Fast, Dora Guerrero, Savannah Halter, Cynthia Jaurez, Cather Legaso, Krysteena Leimbach, Lisa Miller, Julie Powers, Phillip Joy-Koer and Diana Bartch.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Director Bustamante called the Regular Session to order at 6:00 p.m.

2.0 INTRODUCTIONS & ANNOUNCEMENTS

2.1 Public Forum Sign-Up:

Krysteena Leimbach

Public Forum Sign-Up included:

Director Bustamante reminded the public that if they signed up to speak, they should make sure that comments are kept brief and concise and within the time limit of three minutes.

Auditors Presentation

Ms. Stevens welcomed the auditors who would be presenting today.

Savannah Halter (communication manager) introduced herself along with Steve Tuchscherer, CPA from Umpqua Valley Financial, who reported the following regarding the audit.

- The district staff did well and provided all the documents/reports needed throughout the audit process on the accounting side.
- The primary thing that is looked at is the financial statements, ensuring the finances are without material misstatement. That is the primary goal when doing an audit: to find no material misstatement. By issuing that report, the auditors are able to verify that the district is in compliance with Oregon's compliance requirements.
- Another thing that they looked at is the district's internal controls. The internal controls are assessed but are not tested. A report is not issued, but the audit procedures are based on assessing those controls.
- No significant journal entries or financial adjustments had to be made because everything looked good.
- There were new challenges this year, one of them being GASB (Governmental Accounting Standards Board) requirements. This required them to examine the leases and subscription-based information technology agreements that were reviewed. The district hired an entity to find the existence of those agreements that met the criteria and place value on them to prepare them for assessment by the auditors. Those financial statements were added this year and are in good order.
- Another thing that was added to the audit report was accrual financial statements. The first two financial statements in the report are the statement of net position and the statement of activities. Those are called government-wide full accruals financial statements. Those are designed for what a business financial statement should look like. They include the long-term debt capital assets and accumulative appreciation of the capital assets. Some significant liabilities that show up are the ones connected to PERS or OPEB (other post-employment benefits). The values/estimates provided are provided by Oregon's PERS and the district insurance company and are quite significant estimates.

Mr. Tuchscherer opened the floor for questions:

Director M. Contreras asked for confirmation of what she understood about the auditors' work. She said that she understood that auditors look at things from a transaction standpoint and that if anything is found, they would

recommend it to the district and that, from an accounting point of view, everything looks good.

Mr. Tuchscherer responded that the question is in terms of internal controls. He said every place they audit has room for improvement, but they understand that the district's resources are limited. Districts are put in a position to hire more support staff in the office to maximize the efficiencies of those internal controls or hire more staff to teach kids. He recommended minimizing the risk and errors to an acceptable level.

Director M. Contreras asked what an acceptable level is to minimize errors.

Mr. Tuchscherer said that an acceptable level is one that is adequate to detect or prevent and correct errors that occur, such as journal entries. Acceptable means being able to detect/correct errors and irregularities. Mr. Tuchscherer praised the board for its dedication and volunteer work to the district.

Classified Appreciation Week March 4-8, 2024

Ms. Stevens stated that the board is proclaiming a resolution to honor our classified employees.

Director Bustamante read the resolution to honor classified employees.

The school board thanked the classified employees for all they do for the students.

3.0 APPROVAL OF MINUTES

Director Jones mentioned minor corrections needed for the January 11th and January 18th board meetings minutes and mentioned that she had already shared those corrections with Ms. Segura.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M. Contreras that the Gervais School District Board of Directors approve the minutes from the Regular & Executive Session on January 11, 2024, and the Regular & Executive Session on January 18, 2024. The motion passed 4-0. (Director Toran was absent)

4.0 PUBLIC FORUM:

Ms. Leimbach said that she is the bond lady. She added that Lisa Miller and John are also part of the PAC. Ms. Leimbach provided an update on all the communication and fundraising that has been happening for the bond. She informed the board that they would be knocking on doors and making phone calls soon to provide information to the community in regards to the bond.

REPORTS

Student Council:

Ms. Stevens announced that Prairie Ifft could not be here due to another commitment, but Cassi Mendoza and Liliana Zamora Rodriguez would be reporting today.

The Student Council representatives reported the following:

- Boys' basketball reached the playoffs. Girls' basketball ended its season playing against Culver. Wrestling ended its season and showed a lot of potential for next year.
- The winter dance was a success. Students had a good time with all the activities available, including singing karaoke.
- For Valentine's Day, NHS sold telegrams, and it was a success.
- There is unified basketball game and another home game happening on the 20th. All are invited to attend and support the kids.
- FFA will be holding an auction.
- The Doernbecher Pageant will be on March 16 at 7:00 p.m. Everyone is invited to come.
- Spring sports (track and softball) start on Monday.
- There will be a food drive in March.

Administrators Report:

No administrators reported today.

Business Manager Report:

Ms. Davis reported the following:

- Indicated that the budget is where it should be for around this time of year regarding revenues. One thing that is being affected is the special revenue funds, the amount is lower compared to last year due to ESSER fund claiming. Last year, the district was able to claim three-quarters of the funds, but this year, that is not the case. Funds were delayed and are now requiring many things before funds are released to districts. The district and other districts are frustrated because they are holding the interest.
- Projections are that the district ending fund will be at about \$1.6 million in the general fund. The district will be watching that area closely. This amount does not include the Frontier Charter Academy funds. That number is lower compared to last year. The hope is that it does not decrease.
- There was a reminder that the Oregon Government Ethics Commission will soon release its survey, which board members are required to complete. It will be released on March 15, 2024.

There was a brief discussion about the financial health of setting aside 8% of contingency funds. The district put aside 8%, but on occasion, it does dip into that 8% contingency if necessary. The district had 7% in the contingency fund for this fiscal year. It was discussed that staff paid out of ESSER funds are now back in the general fund. ESSER funds will not be available in the future.

Ms. Stevens said that she received a legislative update, and it was mentioned that groundwork is being done around the state to discuss next January providing additional funding for special education. The district has more than 11% of its student population identified as special education. There is also the possibility of getting more funds for high-cost disabilities. There is a discussion to get rid of the cap percentages and fully fund high-cost disability.

Superintendent's Report:

Ms. Stevens said she will testify at the capital tomorrow in front of the subcommittee asking for \$1M. OEA wrote a support letter. She said she is hopeful and will provide an update as soon as she hears back. She submitted all the support letters and received a "thank you" and assurance that she was on the agenda to give her testimony.

6.0 BOARD FOCUS/MEMBER TOPICS:

Director A. Contreras said that, for some reason, people were not allowed to give candy for Valentine's Day. It's a policy that enforces it. She does realize that there are concerns about some sweets containing other substances that are not safe for children. She would like to review the policy and work on an "AR" to ensure that teachers are able to carve out what type of candy can be brought and given to kids while ensuring that everyone is safe. This message needs to come from the administrators to the teachers. The board wants to be proactive on any concerns the community might have. Would like to have a solution that is safe for all.

7.0 CONSENT ITEMS:

7.1 Approve

New Hire / Temporary/Rehire:

Yairzhinio Benitez, Custodian II (.5 FTE)
Francisco Mendez, Custodian II

Extra Duty:

Reginald A. Brown, Middle School Basketball Coach
Lindsay McCargar, GHS Head Softball Coach

7.2 Approve

Contract Change / Renewal:

Recall:

7.3 Approve

Resignation/Retirements/Termination/Non-Renewal:

Simon Tlatenchi Miranda, Custodian II

Decline:

Reduction in Force:

Other:

Transfers:

7.4 Approve

Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts

Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Renewal Probationary Employee Contracts, as shown in agenda item 02-24.7.4.

7.5 Approve

Licensed Teachers and Licensed Administrators Contract Employee Extensions

Gervais School District#1 Board of directors approves the Licensed Teachers and Licensed Administrators Contract Employees Extensions, as shown in agenda item 02-24.7.5.

7.6 Approve

Out State Travel

Gervais District#1 Board of Directors approves Melinda Fitz-Henry's travel to Boston for the School Nutrition Association Annual Conference July 14-16, 2024.

7.7 Approve

Declare Surplus

Gervais District#1 Board of Directors approves declaring surplus items below.

- Choir robes

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 approve the Consent Items listed en masse. The motion passed 4-0. (Director Toran was absent)

8.0 ACTION ITEMS

8.1 Establish a Number for Interdistrict Transfers

Comments:

Ms. Stevens provided an update to the group on the number of students who have transferred into the district and out of the district. She indicated that 71 of those students transferring did not attend the district. The district gained about sixty students, who mostly come from the Woodburn School District. Several transferred out of the district, such as to North Marion, due to their parents' jobs. She recommended to have 130 students transfer in and 130 transfer out for the coming year.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 Board of Directors approve 130 transfers in and 130 transfers out of the district. The motion passed 4-0. (Director Toran was absent)

8.2 Bond Resolution

Comments:

Ms. Stevens said that Director Toran could not be here, but she emailed a statement to be read on her behalf regarding her support for the bond.

Director Henry read Directors Toran's statement.

Director A. Contreras and Director M. Contreras read a statement as well regarding their support for the bond.

Ms. Stevens provided a packet with options for the board to help decide on the bond amount in addition to the \$6M state grant. She explained what amount of cushion each option would provide and reminded the board that if the bond passes, they should also consider that project prices do increase. There is a Reference on the back page of the packet that states if projects come in under budget, the money will be is used to improve restrooms at the athletic field, repair bleachers and press boxes, and replace field lighting at \$1.80 per one thousand assessed values. At \$1.85, the projects would be remodeling the elementary cafeteria, athletic field restrooms, bleachers, press box, field lighting, and outdoor

student space/structures. These are projects that were prioritized by the community. Ms. Stevens recommended the board use some of the Frontier Charter's money that has been saved to be able to do the football turf project. That was mentioned as a project priority for the community as well.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 Board of Directors approve the bond resolution not to exceed \$28,130,000. The motion passed 4- 0. (Director Toran was absent)

8.3 Bond Oversight Committee Application

Comments:

Ms. Stevens explained the process, responsibilities, and the different members that would be part of the committee. The application timeline will start right away as soon as the bond passes. This committee would be responsible for ensuring funds go where the district said they would go.

The group briefly discussed the idea that the committee would have five to seven members, including the business manager.

Motion:

There was a motion made by Director A. Contreras and seconded by Director M Contreras that the Gervais School District #1 Board of Directors approve the bond oversight committee application as presented by Ms. Stevens. The motion passed 4- 0 (Director Toran was absent).

9.0 DISCUSSION ITEMS

9.1 School Calendar 2024-2025

Ms. Stevens said that she has shared the draft calendar with both unions, and they are fine with it. They indicated that it would be an action item for next month. She asked board members to email her if there were any questions or concerns about the calendar.

9.2 Bond Update

Ms. Stevens said that a letter went out to all registered voters regarding the district closure matter, and the letter included quotes, one from Mr. Zielinski and another from Director Toran. The letter also included dates that the community can schedule a time to talk with her regarding the bond. Another mailer went out regarding the property assessment value. There was good feedback and there were individuals that were annoyed by what was sent. The purpose of the letter was for people to understand the difference between the assessed value and the market value. The intention was not to offend anyone by sending this letter but to educate. The district had about 50 volunteers who came and helped to get this mailer done, which was great to see the teamwork.

9.3 Review Budget Committee Applications

Ms. Stevens said that there were only three applications submitted, and the district is seeking three individuals to fill these positions. She indicated if the board felt comfortable with taking action tonight, then they could proceed.

Motion:

There was a motion made by Director A. Contreras and seconded by Director Jones that the Gervais School District #1 Board of Directors appoint Deedee Macknair, Courtney Young, and Frank Slyter as budget committee members for a three-year term. The motion passed 4- 0 (Director Toran was absent).

10.0 FUTURE AGENDA ITEMS

Director Bustamante adjourned the Regular Session at 7:06 p.m.

Director Bustamante called an Executive Session under "ORS 192.660 (2) (d) "Labor Negotiator Consultation" and & ORS 192.660 (2) (i) "Evaluating the Top Executive.

11.0 ADJOURN

11.1 Adjourn the Executive Session

Director Bustamante adjourned the Executive Session at 7:32 p.m.

APPROVED

Board Chairperson

Board Secretary

DRAFT

Gervais School District 1

Code: BDDH-AR
Revised/Reviewed: 10/17/19; 7/16/20
Orig. Code(s): BDDH-AR

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To make a comment or present a topic during public comment, if the opportunity is available on the Board agenda, please sign the public signup sheet upon arrival to the meeting. An individual that has signed up and has been invited to speak by the Board chair and will be allowed three minutes.

Any person, who is invited by the Board chair to speak to the Board during a meeting, should state their name and address and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose and will be allowed five minutes.

Please keep in mind that reference to a specific employee or group of employees, is prohibited as follows: Board policy BDDH - Public Comment at Board Meetings:

“Comments Regarding Staff Members -

Speakers may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for Board consideration of a legitimate complaints-involving-a staff member. The association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.”

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less. A spokesperson is limited to five minutes or less.

Monthly Administrator Report for GSD School Board

Date: March 2024

School: Gervais Elementary School

Administrator: Dusty Price

Student Enrollment Numbers (at the time that this report was submitted):

School	Beginning-of-Year 2023-2024	Current 2023-2024
Total	382	369

Grades	Beginning-of-Year	Current	Grades	Beginning-of-Year	Current
Kindergarten	67	64	3 rd Grade	54	52
1 st Grade	75	74	4 th Grade	66	64
2 nd Grade	59	54	5 th Grade	61	61

1. Academic Highlights, Data and Actions Supporting School Improvement & Student Learning:

- We are adjusting the GES intervention schedule following Spring Break to be able to build in additional math intervention support at both kinder and 1st grades. Our reading specialist, STEAM specialist, and 4 reading IAs will be pushing into the classrooms to help 1:1 and in small groups during math. The goal is to help these younger students start strong with intentional Tier-2 support and hopefully prevent the need for more intensive Tier-3 intervention later on. To help make this happen, we are giving up grade 5 Really Great Reading interventions during HIVE Time in the reading intervention classroom.
- We are in the process of developing a 9-week intensive math and reading intervention for 3rd and 5th grades that will happen during April and May. This intervention will then continue through summer school in hopes of helping many of our students who are below grade level to have the basic math and reading skills to access grade level content in each of their classes. The district has approved us hiring a math and reading intervention teacher and instructional assistant to support this push. We will be pulling students out of specials, social studies, and science during these 9 weeks to provide both Tier-2 support and Tier-3 intervention to students who are several years below grade level.
- We are so grateful for the after school clubs providing some exciting hands-on experiential learning opportunities for our students. Students grades 3-5 are currently participating in Adelante, Earth and space science, engineering with electricity, hockey, leadership, Minecraft Space science, sewing, violins and watercolor painting. Students grades K-2 are currently participating in Adelante, art, coding, drama, hockey, robotics, and STEAM exploration after school clubs. There is so much energy and enthusiasm for clubs and our students are super engaged. Learning is fun! School is fun! Thanks to our many club advisors who help make this possible and our STEAM specialist Stephanie So for helping to make all this happen.
- Our kinders celebrated 100 days of kindergarten by dressing as 100 year-olds! They have been working hard to read and write better and are getting so smart. We are very proud of them. Also so grateful for a wonderful kinder team and all the amazing work they do to teach, support, and inspire our kinder students. Thank you Brenda Ballinger and Esther Oropeza, Madelyn Mattar and Alejandra Martinez, and Nicole Vaughn and Lilia Guerrero. We are so blessed to have them.
- GES 1st grade students have been following the Big Bear bald eagle nest in Big Bear Valley in Southern California. There is a live stream so students can watch the eggs hatch. Today, our students from Ms. Wilson and Ms. Lal-Ruder's classes had a video conference with the scientists

in charge of this project and were able to ask them lots of great questions. What an amazing real-life connection as they are learning science. Here is a link to the live stream: <https://www.friendsofbigbearvalley.org/eagles/>.

2. Activity Highlights, Staff and Student Recognition, Honors and Upcoming Events

- We had fun celebrating our students at our GES Student Recognition and Attendance assembly. It was great to see so many families come out to support their students and for all they do to help and support them everyday. Thank you families! It is so important for children to be at school everyday on time. After handing out the certificates, we then played a fun and crazy game of scooter hockey with students.
- So glad we could enjoy some fun classroom celebrations for Valentines Day and give students a chance to express love and appreciation for the students in their class. The school provided treats for teachers to share and there was such a great energy throughout the day with students so excited to be here. We need to take every opportunity we have to express our love and appreciation for our students. Every child needs to feel loved.
- To celebrate our students with excellent attendance, we had a fun cookie decorating party with them. It was funny to see the different ways students decided to decorate, from carefully sketched designs to globs of frosting and sprinkles...even lipstick:) It was great to recognize these for being at school every day and to give them a chance to be silly and have fun.
- We had a GES Family Art Night with a variety of cool and creative projects. There was bubble painting, rock painting, and chalk pastels. Our students created some really neat works of art...and made massive messes with the bubbles:) It was great fun! We had a good turnout and families were very engaged with their children and were creating their own works of art. We are grateful that the ODE Latinx Student Success grant has made these opportunities possible.
- Assistant principal Kalynn Dees continues to work with many struggling families to support their students attending school more regularly. She communicates with families, schedules attendance meetings, finds additional resources for support, and uses incentives to motivate and celebrate improved attendance. Shee recently gave a huge shout out to a student and mother. In an attendance meeting, the mother asked for more support. The school and this family became a team and the student's attendance has significantly improved. Great things happen when families and GES create a partnership. #Everydaymatters

3. Community Relations/Partnerships/Volunteers

- Gervais Elementary will be having a Scholastic book fair all week in the library (March 11-15). Students can shop a large selection of affordable books during their library specials, after school with their parents, during the GES STEAM Fair and parent teacher conferences. This is a great chance to pick out some new books. March is national reading month.
- Woodburn Public Library continues to send their bookmobile to each of our GES family activities which has been great. They were here for our recent GES Family Art Night and were parked on our blacktop right outside the entrance to our activity. Students were able to sign up for library cards and checkout books and other library materials. We are grateful for this partnership.
- We appreciate Lieutenant Tim West, Officer Carlos Camacho, and Crystal Camacho from Gervais Police for coming to support our 5th grade students at their D.A.R.E. graduation. This is a great partnership. D.A.R.E. shares this vision: "A world in which students everywhere are empowered to respect others and choose to lead lives free from violence, substance use, and other dangerous behaviors." Thank you Mrs. Poissant and Mr. Broadhurst for celebrating our students.

- GES 1st graders enjoyed a memorable trip to the Oregon Coast Aquarium that was absolutely magical. For starters, it snowed through the pass and the white-covered scenery was majestic...and roads were clear:) Then it hailed at the aquarium when we were outside. It was fun. The aquarium was great and students loved the shark tunnel, feeding the pelican and sea otters...and the playground was awesome, especially the large tower and slide we all climbed. With 63 students, we had 26 parent chaperones and 5 GES staff. We appreciate all the families that came with us. It was such a great trip.
- GES is having our annual Art Fundraiser. Families can put their student's art on t-shirts, aprons, pillow cases and more. Each teacher sent home student artwork, order forms and a pricing sheet. All of the money raised goes toward school assemblies. We are grateful for Ms. Chase for helping lead this fun fundraising opportunity that goes towards supporting school assemblies and activities.
- We enjoyed having Leapin' Louie for our school assembly with some fun cowboy tricks, stunts, and comedy. He was roping, juggling, whipping...and did all of these while riding a unicycle too. He had our students participating in a makeshift cowboy orchestra choreographed to Leapin' Louie's juggling. His message was really powerful about the importance of making mistakes while we learn. He taught: "Sometimes making mistakes is the only way to learn. The only way to learn hard things is to make mistakes and try harder. The only true failure comes when you quit." What a great lesson for our students. We can all do hard things.
- We made a recent change to our parent teacher conference schedule this week in an effort to facilitate teachers meeting with the families of every student. We will have a massive GES Family STEAM Fair on Thursday evening with lots of hands-on STEAM activities for the entire family. There will also be lots of treats and prizes. This should be a really fun night for everyone. This will then give teachers time to prep on Friday morning before having parent teacher conferences instead from 11:00 AM-8:00 PM. We will meet with every family to share i-Ready growth and results reports for reading and math, attendance data, and strategies to support literacy in the home.
- We tried promoting the work of the bond PAC and encourage more families volunteer. The following message was sent to every family:

Gervais School District #1 has been serving students and families in our community since 1834 when founder Joseph Gervais started a school in the living room of his log cabin. There has been a lot of growth and change since then, but our schools are still at the center of our community. At Gervais Elementary School, we have an amazing staff that genuinely care about our students and work incredibly hard to provide the academic, social and emotional support for our students to be successful. We have small class sizes (avg. 19-20 students) with targeted intervention groups in reading and ELD for every student to meet them at their level. We have a massive after school program with 70% of our students participating in extracurricular activities like coding, digital earth and space science, engineering with electricity, Minecraft science, photography, robotics, sewing, violins, and watercolor painting. There are monthly assemblies, multiple field trips per grade level, and monthly family nights to gather as a community in our schools (e.g. literacy, BINGO, winter performance, board games, art, STEAM, field day etc.). Our schools are doing amazing work every day to serve our students in and out of the classroom and bring the community together. We are very proud of this work.

But the reality is that we are doing this in a building that is 90 years old and in desperate need of repairs and updating. It is hard to expect students and staff to perform their best in buildings that are not warm, safe, and dry. Every other surrounding community has passed bonds to improve and upgrade their school facilities. We need the Gervais community to rise up in support of our schools and find a way to reinvest in what matters most to our community...our children's education. The GSD School Board will be deciding at their meeting tonight whether to go for another and final attempt at a bond. The district has been posting information about the bond (<https://www.gervaisbond.org/>). There is also a political action committee (PAC) led by parent volunteer Krysteena Leimbach. She is putting in countless hours to inform our community through this entire bond process, but there is a need for many more people to get involved. They need volunteers for door knocking and phone calls. They especially need Spanish-speaking volunteers. Please consider adding your name to Gervais Bond PAC Volunteers to get involved (<https://forms.gle/vMpMzCMBMp5x2TuU7>). They also welcome cash donations (<https://www.cesystems.tech/campaign/bondgervaisbond>). Our children's education and our community schools are worth standing up for.

Monthly Administrator Report to Board

Gervais Middle School

March 2024

Toni Johnson, Principal

I. Enrollment:

- As of Tuesday, March 12, 2024
 - 6th Grade - 67 Students
 - 7th Grade - 55 Students
 - 8th Grade - 59 Students
 - Total = 181 Students

II. Staff and Student Recognition, Honors and Upcoming Events:

- January: Student of the Month - Perseverance: Congratulations to Lexi Duenas, Estrella Arellano, Miguel Mejia, Leandro Martinez, Hania Vera, Damien Lu, Aubrey de Fabis, Luke Sullivan, Victor Sanchez, Joseph Aerni, and Boston Waite.
- January: Academic Ace - Congratulations to Lili Gomez - Science, John Herrera - Science, Zack Wells - History, Estefany Rosas - History, Luz Ramirez - Science, Rudy Pablo - ELD, Samuel Lopez - Language Arts, Rilack Gage - Language Arts, Jake Castellano - Language Arts, Silas Gruetzman - Math, Sara Lee Morales - Math, Sakae Sagrero - Math, and Milo Diaz - History.
- February: Student of the Month - Cooperation: Congratulations to Ramiro Banuelos, Sophia Vera, Alex Bazan, Hector Quintana, Caren Giron, Aimee Chavez, Nexx Shelton, Delilah Garcia, Jonathan Chavez, Aracely Sanchez, Paula Calderon, Brantley Miller, and Lukas Martushev.
- Honor Roll + On Grade Level - These students got a letter of recognition from State Representative Tracy Cramer and an honor roll medal.
Congratulations to: 6th Grade: Nico Gomez, Silas Gruetzman, Joseph Aerni, Milo Diaz, Liz Gillette, Jennifer Juan, Samuel Lopez, Lukas Martushev, Susana Martushev, Taj Moly, and Melany Pineda.
7th Grade: Zosima Reutov, Zack Wells, Paula Calderon, Rilack Gage, Jacob Garcia, Tasia Kraskov, Emelian Orlov, and Lauren Perry.
8th Grade: Aracely Sanchez, Jake Castellano, Suesana Efimoff, Alexander Fernandez, Karina Vega, and Boston Waite.
- Attendance Award for the month of February - 90% or better attendance. Congratulations to 7th grader, Stephan Chernishoff. His family won a "Family Night Out". All expenses paid night out to a Timbers game. What a fun night for the whole family!
- **Nominate a Wolverine Game Changer**

Gervais Middle School wants to celebrate our school, our students, our staff, and our community. At GMS, we would love your help in recognizing any staff members who are doing amazing things for our students and families. Please share any positive and exceptional experiences or interactions with any school staff by clicking the link below to share with us! We will share that information with the staff member. Bring on those positive notes and stories, thank you!!!

[https://docs.google.com/forms/d/e/1FAIpQLSfWRNja0ng_B8opoMWLJ1o-gPtKmBKYYxGEbMz4f5UIVi3cw/viewform?usp=sf link](https://docs.google.com/forms/d/e/1FAIpQLSfWRNja0ng_B8opoMWLJ1o-gPtKmBKYYxGEbMz4f5UIVi3cw/viewform?usp=sf_link)

III. Major Referrals for February:

- Total Referrals = 3
- State Reportable = 1

IV. Middle School Activities:

- We now have a new ping-pong table, basketball arcade game, and PacMan game for the students to use during lunch recess and Fun Fridays. Thank you again to Dr. Helms for getting a grant to pay for these items to help improve student attendance.
- Middle School Track practice started on Monday, March 4. Their first meet will be after Spring Break.

V. Academic Highlights and Actions Supporting School Improvement & Student Learning:

- We finished mid-year iReady testing in both reading and math. We are requiring some students to retake the diagnostic test again before conferences on Friday, March 15 to make sure we have the correct academic level for the student. This will be a discussion point during the conferences and we want the scores to be accurate.
- We are currently working on extra math help for those students testing 2 or more grade levels below where they should be at this time.

VI. Counseling Info.

- Ms. Aloha will be taking students this Wednesday from 1:15-3:15 to the Molalla Aquatic Center. Students must have passing grades and good attendance to go.



Gervais High School Board Report

GHS

March 2024

Enrollment

9th = 85 (-1) 10th = 79 (-1) 11th = 69 (+1) 12th = 79 (-8) TOTAL = 312 (as of 3/8)
(some early Graduates)

Discipline (# of Student Behavioral Referrals)

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
5	0	0	1	1	0	3			

Attendance (as of 3/4/24)

<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
91%	87%	88%	85%	86%	88%				

Actions / Planning

- YouthTruth Data has complete and ready to present!
- Ms. Garcia's native speakers II class had a 2-day workshop led by the Latino-owned Milagro theatre to help students create projects to help the community. This is being done through a grant given to the theatre.
- GHS is starting a Culture Club!
- Planning for next year is happening! Andrea and Andrew are beginning forecasting right after Spring Break.
- We have already had 2 Seniors Graduate!
- 9th Grade on Track Committee had their third meeting – working to improve credit-progress for freshmen. We have a training at WESD in April.
- The Seal of Biliteracy Program is nearly fully establish.
- EMT Brooks Program is establish! We are currently recruiting students to join!
- We are in the beginning phases of organizing our WCA recruitment for next school year.
- All TalentEd Evals for Teachers are done.
- We should be able to move our College and Career center back to the library soon – once repairs are completed..
- We have been combing AVID and Danielson training strategies.
- Our new Math Pathways for GHS is finalized (almost).
- GHS has received the CTE Revitalization Grant – we are in the process of hiring a NEW CTE Teacher to plan for this new program.
- We had an assembly with Cam Awesome – a former Boxer and Motivational Speaker with GMS – it was great!
- Teachers are still reviewing student data regularly.
- Our new Golden Ticket reward system is running smoothly – students receive tickets for doing “positive” things at GHS and receive awards through a raffle on Fridays.
- We continue to host monthly Student of the Month assemblies.
- Senior Graduation Progress letters will be sent soon.
- The new programs in our Advisory classes seem to be going well – it is our hope these programs continue.
- Our GED Program is up and running!
- Our Student Support Team is running smoothly – meeting weekly.
- Community Service Hour requirements are back for students – we are always looking for more opportunities for students to volunteer to obtain hours – some students have already been working hard to obtain their CS hours.

Academic Highlights and Actions Supporting School Improvement & Student Learning:

-The OSSB (Oregon State Seal of Biliteracy) is begin established for GHS! A great opportunity to recognize our student's culture and heritage and reward them with school credit and special recognition, which will actually help them later on in life.

-For the Ag department, The Horticulture and Agricultural Science classes just finished planting our hanging basket & bedding plants. The welding class is working on frames for the tables in the green house to eventually install tubing to do a small watering system over the tables and are making hanging basket hangers to sell in the plant sale. Some of the kids have also been putting together our sandblaster which removes rust from metal to make it usable again. The Vet science class learned to shear rabbits and has enjoyed learning about rabbit growth & development along with the other units within the class. The FFA program is in the swing of things to prepare for the State Foliculture, State Nursery, and State Vet Science contests in April. We are also taking 13 kids to the State Convention over spring break.



-Financial Algebra students have been learning about compound interest, APR, auto loans, and mortgage loans. They think every high school student should have a chance to take a Financial Algebra class to help them after high school.

-Our number of failing grades was greatly reduced last Semester!

-We are beginning to plan for Summer School 2024.

-Andrew and Poff have been meeting with struggling Seniors regularly – creating academic plans for Graduation.

-Students are working hard on projects for the Student Showcase in April – Andrew will be sent on the roof of GHS to drop eggs.

-GHS has had some Early Graduates recently!

-We have had numerous college visits and field trips recently.

-Seniors are applying for scholarshsips!

-IReady/ALEKS testing is complete – students were rewarded with Dutch Bros gifts cards and donuts for completion and increasing their scores.

-9th Grade on Track Committee is regularly meeting, we have another training at WESD in April.

-Regular data review is being completed by teachers to address issues with students in Advisory classes.

-A brand new School Improvement Plan for GHS is being developed by GHS Leadership Team

-Students of the Month assemblies continue

College and Career/CTE News

Latest visits and scheduled visits:

2/8	Air Force Visit
2/12	Serendipity Art Visit
2/22	University of Oregon Connections Field Trip
3/4	Pacific University Field Trip
3/5	Grand Canyon University Visit
3/6	Western University Criminal Justice Day
3/7	WOU OHSU Nursing Visit

3/19 Oregon State University Field Trip
4/5 Mente Latinx conference
4/10 Middle School Career Day

-We have been spending a lot of time helping Senior's work on Scholarships for college. We had 7 Seniors work with us to submit the Ford Scholarship. Multiple Seniors submitted their Chemeketa Scholars application. We continue to post the scholarships in order of due date and keep encouraging students to submit more scholarship applications.

-Our field trips have really helped some of our seniors in their decision making for postsecondary plans.

-Andrea is going through Senior Progress plans to send home to parents soon.

-We continue to support students through this year's tedious FAFSA application.

-We are working on a field trip to Job Corps to take a group of students who are at risk or are looking for an alternative option for after high school.

-We continue to work through the interesting space of our offices being in kitchens. Many staff and students come in throughout the day to use the stoves and microwaves. We look forward to being able to return to our offices in the Library. 😊

Counseling News

-Mrs. Zurita made it to Oaxaca, Mexico safely. The conference was amazing and the presentation went well. Thank you Board for approving Mrs. Zurita to attend the conference.

-Intuned groups have a total 24 members combined. Mrs. Zurita is planning on taking the groups to a spring outing.

-Mrs. Zurita and Ms. Courtney did a "What is your relationship with your body workshop," 13 students registered. Deep conversations have been held about this topic where a request for a support group came out and it's in the works

-Mrs. Zurita is seeing 22 1:1 and several of ck-ins and drops ins as able to

-Late February there was a slight increase in students struggling with suicide ideation assessments and safety plans have been created.



Community Relations/Partnerships/Volunteer News

- We continue to improve and add to our social media – GHS, FFA and College and Career sites have had numerous posts – Andrew has taken over social media posting for GHS.
- Community Service hours requirements are back – we will be working with many local organizations to provide opportunities for students – if you know of any please let Andrew or Ken know.
- As mentioned in the College and Career and Counseling section – students have been working to help with local charitable organizations.
- We are ALWAYS looking for more community service opportunities for our student body.

Trainings/Workshops/Conferences

- 9th Grade on Track Committee has a training in April.
- Doug attends regular AD regional meetings.
- Andrew will be attending the State “Small School Conference” in Mt. Hood.
- Sofia Garcia is a part of a mentoring program through WESD.
- Andrew is encouraging staff to sign up for all PD opportunities through WESD.
- Andrew continues to attend the Willamette School Improvement meetings monthly.
- Some new teachers will be attending an EnVoy training this coming year.

Senior News

- Seniors have been applying for many scholarships.
- Senior Grad Plans are being created and ready to send to parents.

Willamette Career Academy

- We have opened up applications for the 2024-25 school year. We are excited to extend the WCA opportunities to new students at GHS. Applications will be accepted until Friday, March 22 and we will hold interviews the second week of April with final decisions coming in mid April.
- WCA has announced that they will be adding a seventh program to their school. Starting in the fall, they will be offering Dental Assisting. We already have students extremely interested in this program. This will align with the Chemeketa program, so if students aren’t able to finish the complete program (ie: those who start senior year and only have the opportunity to complete one of the two years) they can slide seamlessly into Chemeketa’s program.

Leadership News

Leadership has been busy the past month. Some of the projects we’ve been working on:

- On Friday, March 1st we held our Student of the Month and Winter Sports assembly. We were able to celebrate our student’s successes as well as our Winter student athletes. We highlighted each of our teams and their seasons. We focused on our Unified Basketball team, our historic boys basketball team, the dedication of our girls basketball team, both boys and girls wrestling, as well as our state qualifiers and two time state champion, Sariah Zepeda.
- We are holding weekly lunchtime activities for students to participate in. We have had a 3 point basketball contest and a tug of war contest. We will also be hosting lunchtime karaoke as well as other events throughout the year.
- We are working on Prom to be held on Saturday, April 20th from 8-11pm at Vanderbeck Farms in Mt. Angel.
- We spent last week celebrating our classified staff and we appreciate all of the hard work and support they provide for our students and our entire school.

-The Gervais School District sponsored adult Golden Prom is being planned and is set for Saturday, April 6th in the GHS cafeteria. The theme is “Dancing through the Decades” and will be open to the public. We want to highlight our school, district, history, and community atmosphere. We are planning to have HS students “chaperone” this event.

AVID News

-AVID seniors are in the midst of applying for scholarships. So far they have \$182,000 (of course some are institution specific so they won't be able to use all of them).

Athletics

Winter Sports:

- 17 girls turn out for basketball Steffani White, head coach; Scott White volunteer assistant, and Carlos Camacho JV
- 26 boys turned out for basketball Alex King - head coach; Ben English assistant coach.
- Varsity boys' basketball made it to the OSAA final 16 (First time since 1991)
- 23 wrestlers (boys and girls) Coach Iban and assistant coach Andy
- 2 wrestlers made it to state and Saraih Zepeda defended her state title at 135.



Spring Sports:

- 18 girls signed up to play softball.
- Lindsay McCargar- head coach and our new hire; a fantastic assistant coach Grace Gaither. Girls are super excited to have her work with our softball program.
- The first game is scheduled for March 11th @ St Paul
- 47 athletes out for track and field
- David Castle- head coach and Greg Shewbert- assistant coach.
- The first track meet is scheduled for March 14th @ Silverton High School

Wellness

-March is National Nutrition Month – promoting healthy eating and lifestyles. We are handing out free passes to Woodburn Aquatic Center to staff and family.

Alt Ed (P.A.W.S.)

-We are “trucking along” with getting students credits, specifically Seniors. We have had numerous meetings for students to be put on a Modified Diploma and interventions regarding Academic Success!

Monthly Administrator Report For Gervais School District Board

Date: Mar 2024

Department of Student Services and Federal Programs

Administrator: Dr. Helms

1. Special Education/Section 504

- During the 2022-2023 school year, Gervais School District's Special Education Department was part of the first cohort of districts to undergo a new and comprehensive desktop audit process. Our audit submission was over 1,000 pages in length and contained procedural reviews of our department practices and over 100 unique case files. We had two minor findings, which was the best result of all participating districts. Artifacts and evidence to correct the two minor findings were due to ODE on March 14th, 2024. Everything was submitted to ODE on-time in full; we do not expect another audit until the 2025-2026 school year.

2. English Language Development

- On Thursday, March 7th, Raul Gomez (GES ELD) and Stephanie So (GES Science TOSA) presented at the COSA Multilanguage Learners Conference. They did an amazing job sharing with educators across the state about our 4th and 5th-grade ELD/Science hybrid course that they've created this year.
- ELPA testing is ongoing in all three buildings during the month of March. We should expect to see the first batch of scores post in mid-to-late April, and at all three levels, we're deeply optimistic that we'll continue to see positive trends in student growth and domain achievement scores.
- During the March 2024 School Board meeting, Dr. Helms will provide a brief review of the EL Legislative Report 2021-22. This is a requirement for all districts who receive Title III funding.

3. S.T.A.R. Team

- DESSA Middle-of-Year testing is complete, and the district has a completion rate above 85% (754/872). The top-rated school is Gervais Elementary, which has a completion percentage of 95%! S.T.A.R. team members use DESSA data to support individual student needs, for small-groups, and inform whole-class instruction needs.

4. Nursing/Student Health:

- Thursday, May 9th, from 5:30pm-7:30pm, Gervais School District will host a Spring Health Fair (supported by a grant from the Willamette Health Council). We are expected 15-20 vendors, and the focus will be on supporting the social and mental health of students.

5. Early Learning:

- GES Administration recently met with Elizabeth Flores, our Preschool Coordinator to discuss transition plans for our early learners who are promoting to Kindergarten next year. The goal is to provide the most seamless and exciting transition experience possible for these excited young learners. After Spring Break, these students will:
 - Experience a few shortened specials periods at GES so they can begin to meet GES teachers.
 - Have a "walkabout" with Ms. Dees (GES Admin TOSA) to learn the layout of the school, playground rules, and even get to play on the playground a few times.
 - Have lunch in the cafeteria to learn the rules and routines of lunch at GES.

**There is nothing applicable to report from the following departments: Federal Programs, District Improvement Services, Summer School, Houselessness/Foster Care, or Welcome Center/Registration. However, I stand ready to answer any questions you may have about them.*

**Gervais School Board Meeting
March 2024
Maintenance/Custodial Report**



Contact Information: Email – gustavo_munoz@gervais.k12.or.us

February has been spent gearing up for spring and repairing damage left from the January storm. On top of regular maintenance, we received 105 work orders, and completed 74 of them. We have been mowing grass, and working on outside clean up

Projects:

- New games set-up at GMS Activities Building.
- Emergency door alarms @ K2 building.
- Speakers at GES repaired.
- In the process of library repairs.
- Water Testing – capped off unusable water sources.
- New air purifiers in several rooms – filters changed.
- Stall mats from GES removed.
- Finishing touches on DO bathrooms.
- 40 sleeping cots assembled at Preschool.
- Room #20 GHS heater repaired.
- Increased wood chips on playground per change in regulation.
- Adding gravel to pioneer parking

Upcoming projects:

Ongoing cleaning and upkeep of buildings.
Continual upkeep on the walking path adding new chips.
Parking lot drainage and paving of DO lot.
Continual work on room #16.
Emergency exit alarms for side doors at GHS.
Curtin in lower gym to divide space, being installed over spring break.
Adding washer and dryer to preschool-
Remove grass and add rubber mats on GES play area

Technology Board Report – March 2024

Pikmykid

We are setting up our emergency messages in Pikmykid and will start using this new replacement to CrisisGo for our monthly fire drills going forward. The messages and recipient groups are easily customizable, which will allow us to set up specific alerts for things like students who are “runners” and students who are prone to seizures. We have also configured an alert that acts as a panic button for staff. When pushed, it will alert the building’s response team to go to the staff member immediately to render assistance.

MFA

We will be implementing multi-factor authentication in the coming months for added network security and to comply with insurance requirements.

Environmental Sensors

The wiring for the thirteen Halo environmental health and safety sensors and eleven AI-powered cameras is complete. We are still waiting for some of the cameras and sensors to arrive.

E-Rate

The bidding window ended for our fiber replacement RFP, but we only received one bid. This allowed us to reopen for more bids and reach out to vendors directly. I am expecting more bids by March 13, and will file for all of our E-Rate applications by March 15.



Marion Polk Food Share

Gervais School District has been a Neighborhood Fresh Connect site since May 2016.

For the last 8 years we have received weekly produce and bread products for our community members. They can access them each Thursday at 10:30 on 1st street across from the district office.

We have four volunteers who pick up food from the Marion Polk Foodshare in Salem, transport, and distribute it to approximately 50 families weekly. There are no income or boundary limits for participants.

The Marion Polk Foodshare also provides food during emergency situations and during winter and spring break.

This year we will receive 75 Spring Break boxes. These will be sent first to families who have been identified through the principals, councilors, and district specialists.

Summer Meals and Rates

The United States Department of Agriculture (USDA) has set the Summer 2024 reimbursement rates.

Breakfast: 2.9775

Lunch: 5.225

The USDA has provided designated rural communities with three options for summer meals.

Congregated: Children eat meals on site.

Non-Congregated: Home Delivery or Grab & Go sites. Gervais SD would only utilize the Grab & Go provision.

Hybrid: An example of hybrid would be Summer School days congregated with weekend meals going home with students and picked up by the community.

Gervais SD expects to use a combination of all three options.

Summer School Applications are due by April 19th, 2024.

School Nutrition Administrative Review Change

The Oregon Department of Education School Nutrition Program (ODE SNP) has been under a waiver which allowed them to conduct administrative reviews of school's food service programs every four years.

Beginning July 1, 2024, they will begin operating the standard three-year review cycle.

Gervais School District received their administrative review in the 2023-24 school year and can expect the next review in the 2026-27 school year.

Business Manager Report

School Board Meeting – March 21, 2023

Contact Information:

Caryn Davis

Email: caryn_davis@gervais.k12.or.us

Phone - 503.792.3803 ext. 5020



Reports/Document Included:

- Budget Summary – All Funds
- General Fund Revenue Overview
- YTD General Fund Expense Overview
- General Fund (without Charter) Financial Projection by Object
- YTD Expenses by Object – General Fund

Report Comments:

All Funds reports include: 100-General Fund, 200-Special Revenue Fund, and 300-Debt Service Fund.

All General Fund reports include funds 100, 101 (Frontier Charter Fund) and 105 (Grant Indirect Fund), unless noted otherwise.

Key Financial Comments:

Financial Reports:

- The *General Fund Revenue Overview* and *YTD General Fund Expense Overview* are new reports, recently added by Forecast5. Although they are only reflecting the general fund, I think it is a better overall view of the spending to date and an “Insight” as to what is creating the differences, as shown in the Revenue and Expense Insight section. I will review this report at our meeting.
- In the *General Fund Financial Projection by Object* report, the ending fund balance projection has increased. Last month, it was projecting at \$1.6M, this month we are projecting at \$1.8M. This figure is without the charter school fund. We still have four months before the year is wrapped up, so we can expect this number to continue to fluctuate, somewhat.

Budget:

- I am working on a date for our budget introductory training for the budget committee. I hope to have secured a date by the board meeting.

Consent/Action Items:

None

Gervais School District #1

Budget Summary - All Funds For the Period 02/01/2024 through 02/29/2024

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
-							
Local Sources (+)	\$5,447,628.96	\$178,421.00	\$4,643,700.54	\$803,928.42	(\$682.00)	\$804,610.42	14.8%
State Sources (+)	\$16,324,045.46	\$1,991,273.61	\$10,801,010.63	\$5,523,034.83	\$0.00	\$5,523,034.83	33.8%
Federal Sources (+)	\$2,550,877.95	\$65,730.95	\$609,705.72	\$1,941,172.23	\$0.00	\$1,941,172.23	76.1%
Transfers (+)	\$634,720.00	\$0.00	\$559,720.00	\$75,000.00	\$0.00	\$75,000.00	11.8%
Other (+)	\$4,589,013.29	\$0.00	\$5,392,884.09	(\$803,870.80)	\$0.00	(\$803,870.80)	-17.5%
Sub-total : -	\$29,546,285.66	\$2,235,425.56	\$22,007,020.98	\$7,539,264.68	(\$682.00)	\$7,539,946.68	25.5%
Total : INCOME	\$29,546,285.66	\$2,235,425.56	\$22,007,020.98	\$7,539,264.68	(\$682.00)	\$7,539,946.68	25.5%
EXPENSES							
-							
Instruction (-)	\$14,742,385.66	\$1,073,579.18	\$7,883,124.07	\$6,859,261.59	\$5,237,913.22	\$1,621,348.37	11.0%
Support Services (-)	\$7,689,949.58	\$613,635.46	\$4,618,721.66	\$3,071,227.92	\$2,102,931.62	\$968,296.30	12.6%
Enterprise & Community (-)	\$1,078,236.78	\$93,592.10	\$566,877.59	\$511,359.19	\$464,652.82	\$46,706.37	4.3%
Facilities Acquisition (-)	\$1,309,458.43	\$0.00	\$0.00	\$1,309,458.43	\$0.00	\$1,309,458.43	100.0%
Transfers (-)	\$634,720.00	\$0.00	\$559,720.00	\$75,000.00	\$0.00	\$75,000.00	11.8%
Debt Service (-)	\$1,750,785.21	\$0.05	\$250,818.03	\$1,499,967.18	\$204,800.17	\$1,295,167.01	74.0%
Contingency (-)	\$2,340,750.00	\$0.00	\$0.00	\$2,340,750.00	\$0.00	\$2,340,750.00	100.0%
Sub-total : -	(\$29,546,285.66)	(\$1,780,806.79)	(\$13,879,261.35)	(\$15,667,024.31)	(\$8,010,297.83)	(\$7,656,726.48)	25.9%
Total : EXPENSES	(\$29,546,285.66)	(\$1,780,806.79)	(\$13,879,261.35)	(\$15,667,024.31)	(\$8,010,297.83)	(\$7,656,726.48)	25.9%
NET ADDITION/(DEFICIT)	\$0.00	\$454,618.77	\$8,127,759.63	(\$8,127,759.63)	(\$8,010,979.83)	(\$116,779.80)	0.0%

End of Report

Operating Statement with Encumbrance

Gervais SD 1

General Fund Revenue Overview

February 2024

YTD Local Sources

\$3,580,108

100.61% of Budget

YTD State Sources

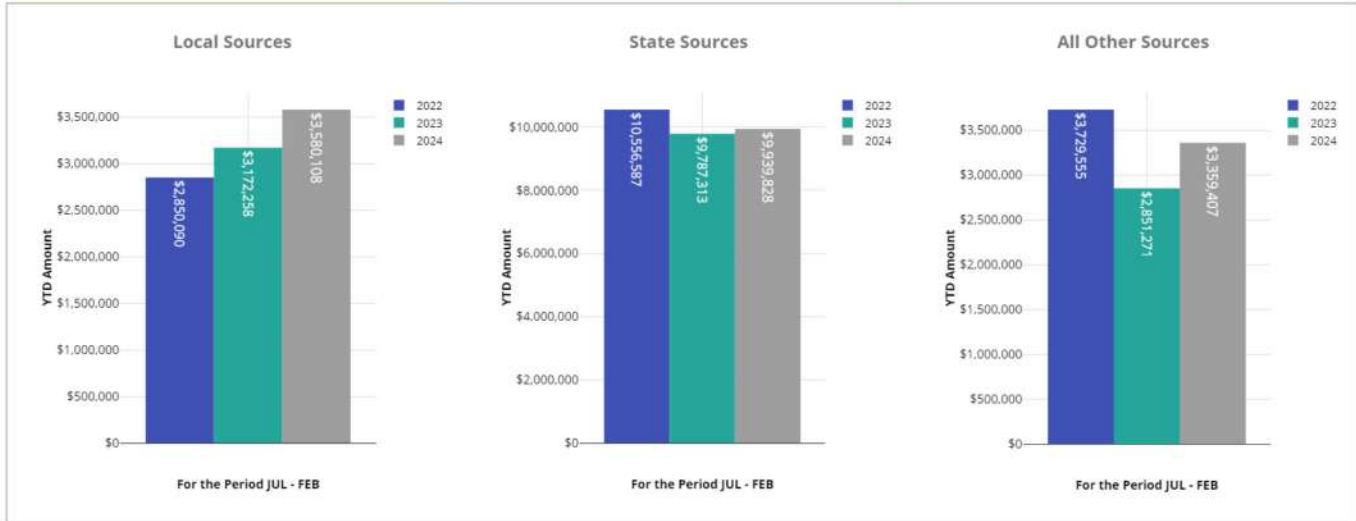
\$9,939,828

71.94% of Budget

YTD All Other Sources

\$3,359,407

109.52% of Budget



RESOURCES	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
Operating Revenues				
State School Fund Formula				
Local Revenue	\$3,039,826	\$3,342,582	\$3,331,214	100.34%
Intermediate Revenue	\$0	\$0	\$40,000	0.00%
State Revenue	\$9,787,313	\$9,939,828	\$13,611,298	73.03%
Total State School Fund Formula	\$12,827,139	\$13,282,410	\$16,982,512	78.21%
Local Revenue	\$132,432	\$237,526	\$227,229	104.53%
Intermediate Revenue	\$1,590	\$1,630	\$3,500	46.56%
State Revenue	\$0	\$0	\$205,046	0.00%
Federal Revenue	\$0	\$0	\$0	0.00%
Other Revenue	\$0	\$0	\$0	0.00%
Total Operating Revenues	\$12,961,161	\$13,521,566	\$17,418,287	77.63%
Beginning Fund Balance	\$2,849,681	\$3,357,778	\$3,023,759	111.05%
TOTAL RESOURCES	\$15,810,842	\$16,879,343	\$20,442,047	82.57%

Revenue Insight:

General Fund (Source 54XX Removed) YTD revenues totaled \$13,521,566 through February 2024, which is \$560,405 or 4.1% more than the amount received last year for this period. The YTD difference is driven by an increase in 1000-1999 Local Sources of \$407,851, an increase in 3000-3999 State Sources of \$152,514, and an increase in 2000-2999 Intermediate Sources of \$40.

	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
General Fund Revenues	\$15,810,842	\$16,879,343	\$20,442,047	82.57%
General Fund Expenses	\$9,990,769	\$10,636,776	\$20,442,047	52.03%
General Fund Balance	\$5,820,073	\$5,174,066	\$0	

Gervais SD 1 YTD General Fund Expense Overview February 2024

YTD Salaries and Benefits

\$5,653,097

56.03% of Budget

YTD Purchased Services

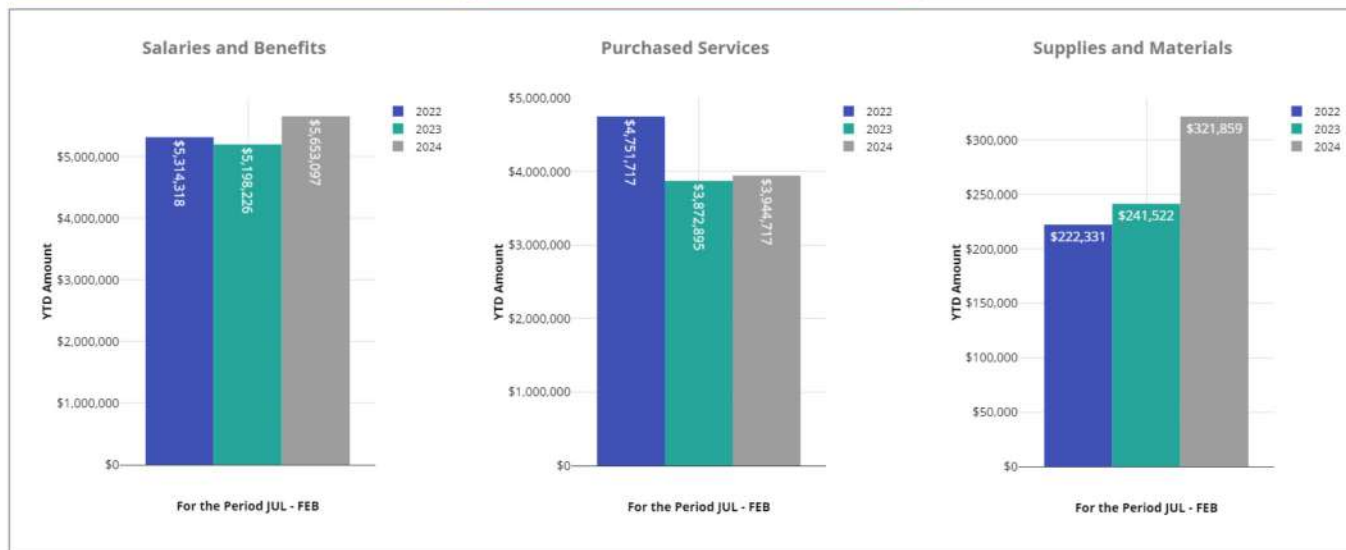
\$3,944,717

58.52% of Budget

YTD Supplies & Materials

\$321,859

65.79% of Budget



REQUIREMENTS	Previous Year YTD Amount	Current Year YTD Amount	Annual Budget	% YTD Budget
Salaries				
Regular Salaries	\$3,067,487	\$3,415,485	\$6,091,616	56.07%
All Other Salaries	\$175,536	\$116,641	\$184,245	63.31%
Total Salaries	\$3,243,023	\$3,532,126	\$6,275,862	56.28%
Benefits				
Retirement	\$719,881	\$737,087	\$1,360,104	54.19%
Employee Insurance	\$952,718	\$1,060,110	\$1,911,132	55.47%
All Other Benefits	\$282,605	\$323,775	\$541,531	59.79%
Total Benefits	\$1,955,203	\$2,120,972	\$3,812,767	55.63%
Other Expenditures				
Purchased Services	\$3,872,895	\$3,944,717	\$6,741,211	58.52%
Supplies and Materials	\$241,522	\$321,859	\$489,200	65.79%
Capital Outlay	\$48,813	\$4,680	\$14,000	33.43%
Other Objects	\$136,813	\$152,703	\$158,537	96.32%
Transfers	\$492,500	\$559,720	\$609,720	91.80%
Total Operating Expenditures	\$9,990,769	\$10,636,776	\$18,101,297	58.76%
Contingencies	\$0	\$0	\$2,340,750	0.00%
Unappropriated Ending Fund Balance	\$0	\$0	\$0	0.00%
TOTAL REQUIREMENTS	\$9,990,769	\$10,636,776	\$20,442,047	52.03%

Expense Insights:

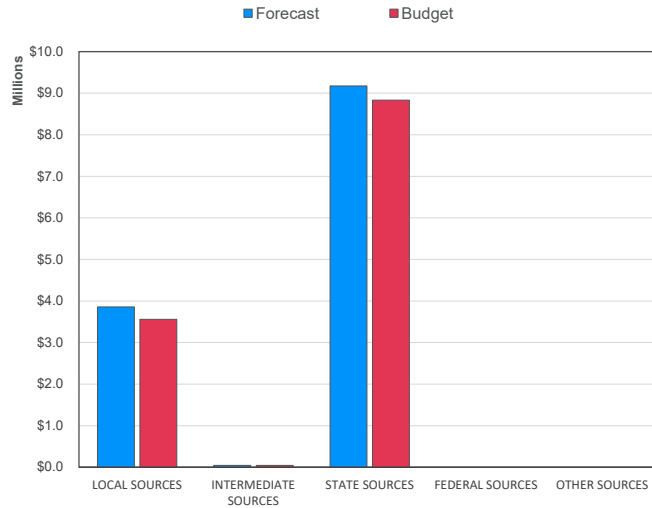
General Fund YTD expenses totaled \$10,636,776 through February 2024, which is \$646,007 or 6.1% more than the amount spent last year for this period. The YTD difference is driven by an increase in 100-199 Salaries of \$289,103, an increase in 200-299 Associated Payroll Costs of \$165,768, and an increase in 400-499 Supplies and Materials of \$80,338.

Aggregate | Financial Projection by Object

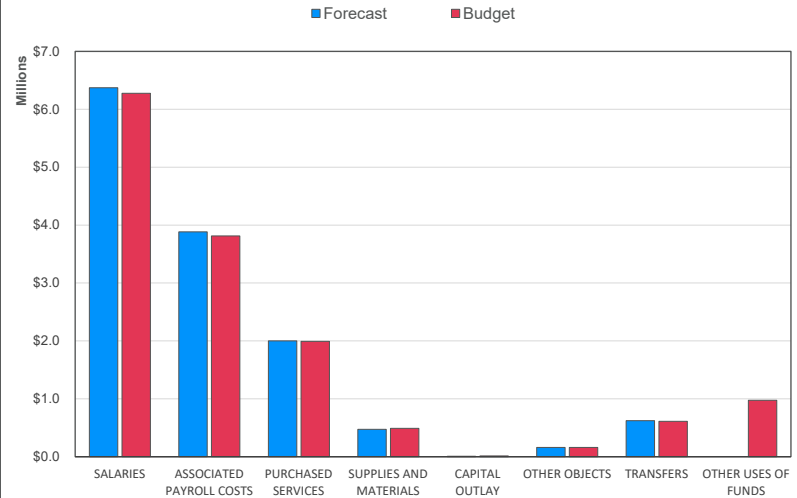
For the Period Ending February 29, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 2,010,673	\$ 2,190,446	\$ 131,972	\$ 2,322,418	\$ 1,891,409	\$ 431,009
REVENUES						
Local Sources	3,172,258	3,580,108	277,890	3,857,998	3,558,443	299,555
Intermediate Sources	1,590	1,630	41,927	43,557	43,500	57
State Sources	6,527,046	6,843,852	2,331,964	9,175,816	8,831,344	344,472
Federal Sources	-	-	-	-	-	-
Other Sources	-	-	-	-	-	-
TOTAL REVENUE	\$ 9,700,893	\$ 10,425,590	\$ 2,651,780	\$ 13,077,371	\$ 12,433,287	\$ 644,083
EXPENDITURES						
Salaries	\$ 3,243,023	\$ 3,532,126	\$ 2,840,465	\$ 6,372,590	\$ 6,275,862	\$ (96,729)
Associated Payroll Costs	1,955,203	2,120,972	1,763,269	3,884,241	3,812,767	(71,474)
Purchased Services	858,041	1,042,334	956,866	1,999,200	1,991,211	(7,989)
Supplies and Materials	241,522	321,859	150,426	472,285	489,200	16,915
Capital Outlay	48,813	4,680	2,136	6,816	14,000	7,184
Other Objects	136,813	152,703	7,582	160,284	158,537	(1,747)
Transfers	492,500	559,720	60,972	620,692	609,720	(10,972)
Other Uses of Funds	-	-	-	-	973,400	973,400
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 6,975,914	\$ 7,734,393	\$ 5,781,715	\$ 13,516,108	\$ 14,324,697	\$ 808,588
SURPLUS / (DEFICIT)	\$ 2,724,979	\$ 2,691,197	\$ (3,129,935)	\$ (438,738)	\$ (1,891,409)	
ENDING FUND BALANCE				\$ 1,883,680		

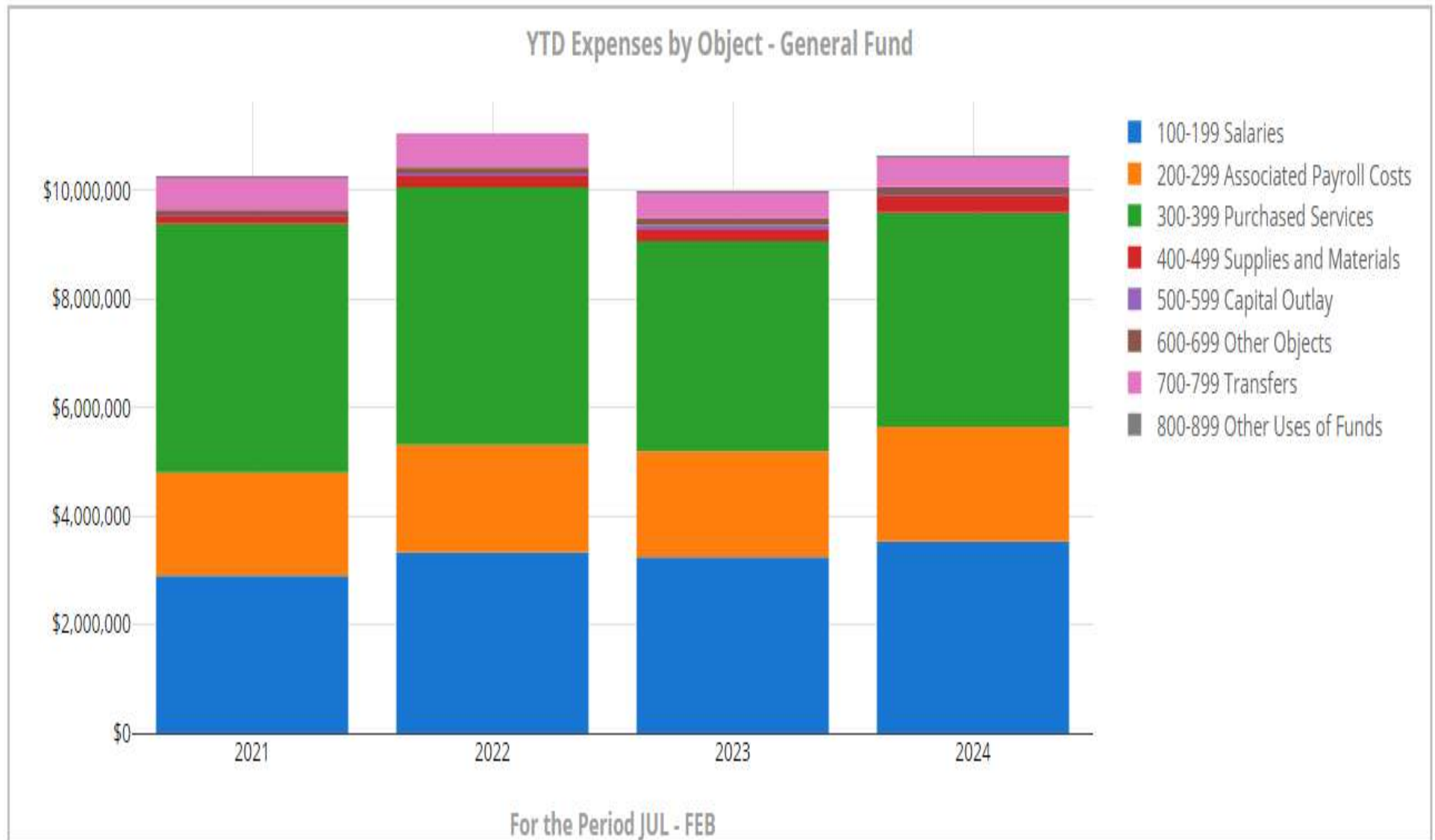
Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



February, for the past 3 years, in comparison with February of the current year, showing where each of the General Fund major object expenditure categories were at for this specific point in time:





Updates

The short session adjourned at the beginning of the month and our request for funding from the Capital Construction Grant was not funded. Rep. Cramer and her office were very supportive, and we even had a lobbyist from OEA sit at the testimony table with me. We had more than 20 different community letters of support. I don't believe there is anything else we could have done to secure the money.

We are awaiting word on the Seismic Grant. Last year they made the allocations in April so I'm hopeful that we will receive this grant and can use it as a "positive note" for the bond.

I have really been focused on bond work, bargaining and budgets. Caryn and I have met with two of the three buildings to discuss allocations and funding. Those meetings are going well and I anticipate that the district will be able to continue staffing levels of this year (dependent upon bargaining) and add opportunities for students especially at the high school level.

Closure and Consolidation

I think it is important for the board to be prepared to discuss some "next steps" regarding staffing should the bond not pass. During this month's bond update, I will be sharing the idea that the board should consider putting together an incentive for staff retention should the bond fail. It will be important to retain staff for the 2024-25 school year as we move towards closure and consolidation. I would recommend using your Frontier Charter account monies for that. This is just a conversation at this point.

Academics

If you have students in the district, you may have received a letter from me regarding academic performance and test scores. I also shared a copy with you in your board email accounts. I sent the letter to parents in preparation for spring conferences and summer school opportunities. I have asked the elementary and middle school to share with you during their board reports what their strategies are for the next 9 weeks to improve student learning and preparing students for the next grade level. Prior to implementation we met with various staff to make sure we were all on the same page about how to create these extra learning opportunities for students. I'm hopeful that we will see some positive results.

PROPOSED MOTION: Move that the Gervais District #1 Board of Directors approve the consent items as listed en masse:

MOTION BY: _____ SECONDED BY: _____

7.1 Approve
 New Hire / Temporary/Re-Hire:

Extra Duty:

7.2 Approve
 Contract Change / Renewal:

Recall:

7.3 Approve
 Resignation /Retire/ Termination/Non-Renewal:
 Jennifer Rodriguez, GMS Assistant Track Coach

Decline:

Reduction in Force:

Other:
 Transfers:

7.4 Approve
 Out State Travel
 Gervais District#1 Board of Directors approves Andrea Oropeza and Sophia Ferreira's travel to Grand Canyon University in Phoenix, Arizona, April 24-25, 2024, for the Discover GCU program.

Board Members:	For:	Against:	Abstain:
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Board Members can request to have any consent item removed and made into an action item or tabled until a future meeting.

SCHOOL CALENDAR 2024-2025
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the school calendar for 2024-2025 as shown in action item 3-24-8.1.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

July 2024 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29 30 31					August 2024 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 ORIE W/I I/W I/W W					September 2024 M T W Th F H 6 & 9/W 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30					C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S				
Class Days 0 Other					Class Days Other I=1.5 W=2.5					Class Days 19 Other H=1 Other=.5 W=.5												Totals			
October 2024 M T W Th F 1 2 3 4 5 7 8 W/C I/C I 14 15 16 17 18 21 22 23 24 25 28 29 30 31					November 2024 M T W Th F 1 2 3 4 5 8 9 10 11 12 H 12 13 14 15 18 19 20 21 22 25 26 27 H 29					December 2024 M T W Th F 1 2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 H 26 27 30 31					C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S				
Class Days 20 Other I=1.5 C=2 W=.5					Class Days 15 Other H=2					Class Days 15 Other H=1												Totals			
End of 1st Quarter: November 5, 2024 (42 days)																			50	1.5	3	0.5	2	0	57
January 2025 M T W Th F 1 2 3 4 5 7 8 9 10 11 13 14 15 16 17 20 21 22 23 24 27 28 29 ED/W+ W					February 2025 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 29					March 2025 M T W Th F 1 2 3 4 5 6 7 10 11 12 C W/C 17 18 19 20 21 24 25 26 27 28 31					C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S				
Class Days 16.5 Other W=2.5					Class Days 19 Other					Class Days 15 Other * C=1.5 W=.5												Totals			
End of 2nd Quarter: January 29, 2025 (43.5)																			50.5	0	0	3	1.5	0	55
April 2025 M T W Th F 1 2 3 4 5 7 8 9 C W+ 14 15 16 17 18 21 22 23 24 25 28 29 30					May 2025 M T W Th F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26 H 27 28 29 30					June 2025 M T W Th F 1 2 3 4 5 6 9 10 11 ED/W+ W 16 17 18 19 20 23 24 25 26 27 30					C L A S S D A Y S	I N S E R V I C E S	H O L I D A Y S	W O R K D A Y S	C O N F E R E N C E S	O t h e r	T O T A L D A Y S				
Class Days 21 Other W=1 *C=.5					Class Days 20 Other H=1					Class Days 8.5 Other W=1.5												Totals			
End of 3rd Quarter: April 10, 2025 (42); End of 4th Quarter: June 12, 2025 (41.5)																			49.5	0	1	2.5	0	0	53
End of 4th Quarter: June 12, 2025 (41.5)																			169	3	5	9	3.5	0.5	190
Notes: ER=Early Release (students leave approximately 1 hour early on these days) ED=Early Dismissal (students leave approximately 3 hours early on these days) Conferences on 10/09 and 10/10. 3/13 regular student contact day and an additional 4 hours for conferences, *3/14 (GES only) & *4/10 (GMS & GHS only) regular student contact day and additional 4 hours for conferences Teacher Contract Begins: 08/27/24 Instruction begins grades 6 & 9: 09/03/24 Instruction begins grades K-5, 7, 8 & 10-12: 09/04/24 Teacher Contract Ends: 06/16/25 (unless make-up days are needed) Instruction ends: 06/12/25 (unless make-up days are needed) Possible snow make-up day: 05/23/25																			Gervais School District #1 PO Box 100 Gervais, OR 97026						
C-Parent Conferences, + End of Grading Period/Progress Report, H-Holiday, I-Inservice, W-Teacher Workday, 6 & 9 Grade Level Orientation, and ORIE=New Staff Orientation School Board Approved on: _____ Page 40 of 48																									

OSBA LEGISLATIVE POLICY COMMITTEE FOR POSITION 12, MARION REGION
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors nominates _____ for OSBA Policy Committee for position 12 for the Marion Region.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____

Insert your high-resolution digital photo (head shot):
1) Open this doc in Adobe
2) Click on Tools tab
3) Click Edit PDF
4) Click on Add Image
5) Navigate to where photo is
6) Position photo in this frame

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?
2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.
3. What do you see as the two most challenging legislative issues faced by OSBA?
4. What do you see as the two most challenging legislative issues faced by your region?
5. What is your plan for communicating with boards in your region about legislative issues?

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

SUPERINTENDENT CONTRACT RENEWAL
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves renewing the Superintendent’s contract for a three-year term to begin the 2024-2025 school year.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

SUPERINTENDENT EVALUATION PUBLIC STATEMENT
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the superintendent evaluation public statement as presented by Board Chair Henry Bustamante.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

TEXTBOOK ADOPTION FOR SCIENCE
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approve the textbook adoption for Science as presented by Dr. Atwood.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

FRONTIER CHARTER ACADEMY BUDGET FOR 2024-2025
Proposed Resolution:

Move that the Gervais School District #1 Board of Directors approves the Frontier Charter Academy Budget for 2024-2025 as shown in action item 3-24-8.6.

MOTION BY: _____SECONDED BY: _____

DISCUSSION: _____

<u>Board Member:</u>	<u>For:</u>	<u>Against:</u>	<u>Abstain:</u>
Bustamante	_____	_____	_____
A. Contreras	_____	_____	_____
M. Contreras	_____	_____	_____
Jones	_____	_____	_____
Toran	_____	_____	_____

Resources	Description	24-25 Proposed	23-24 Adopted	22-23 Actuals	21-22 Actuals	20-21 Actuals	19-20 Actuals	18-19 Actuals	17-18 Actuals
	General Fund State School Fund and other General Fund Revenue	\$ 4,778,607.00	\$ 4,077,000	\$ 4,156,927	\$ 5,018,792	\$ 5,248,367	\$ 3,654,550	\$ 2,490,281	\$ 1,141,464
	General Fund Beginning Fund Balance	\$ 558,893.00	\$ 1,010,000	\$ 1,275,000	\$ 1,506,481	\$ 515,309	\$ 242,900	\$ 125,946	\$ -
	Special Revenue Funds	\$ 277,000.00	\$ 360,200	\$ 294,782	\$ 258,195	\$ 122,460	\$ 292,304	\$ 83,969	\$ 97,653
	Total Resources	\$ 5,614,500.00	\$ 5,447,200	\$ 5,726,709	\$ 6,783,467	\$ 5,886,136	\$ 4,189,753	\$ 2,700,196	\$ 1,239,117
Expenditures									
General Fund Instruction									
	Salaries	\$ 1,497,200.00	\$ 1,416,800	\$ 1,549,001	\$ 1,497,805	\$ 1,488,693	\$ 1,193,897		
	Associated Payroll Costs	\$ 849,850.00	\$ 865,725	\$ 852,204	\$ 807,182	\$ 815,176	\$ 612,058		
	Contract Services	\$ 93,350.00	\$ 108,300	\$ 81,200	\$ 102,875	\$ 111,910	\$ 55,739		
	Materials & Supplies	\$ 156,500.00	\$ 160,500	\$ 155,961	\$ 148,850	\$ 105,769	\$ 83,907		
	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Dues and Fees	\$ 2,000.00	\$ 2,000	\$ 440	\$ 70	\$ 426	\$ 1,708		
	Total Instruction General Fund	\$ 2,598,900.00	\$ 2,553,325	\$ 2,638,806	\$ 2,556,782	\$ 2,521,974	\$ 1,947,310	\$ 1,818,399	\$ 749,214
General Fund Support Services									
	Salaries	\$ 1,182,000.00	\$ 1,104,800	\$ 1,074,784	\$ 1,038,100	\$ 897,954	\$ 706,024		
	Associated Payroll Costs	\$ 776,150.00	\$ 743,625	\$ 578,294	\$ 546,308	\$ 492,060	\$ 406,390		
	Contract Services	\$ 313,300.00	\$ 258,700	\$ 240,830	\$ 276,604	\$ 256,839	\$ 244,745		
	Materials & Supplies	\$ 67,000.00	\$ 67,500	\$ 56,711	\$ 67,750	\$ 66,799	\$ 33,017		
	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Dues and Fees	\$ 36,500.00	\$ 30,000	\$ 25,723	\$ 23,142	\$ 19,012	\$ 41,904		
	Transfers to Special Funds (Parent Referrals)	\$ 1,000.00	\$ 1,000	\$ 450	\$ 950	\$ 625	\$ -		
	Total Support Services General Fund	\$ 2,375,950	\$ 2,205,625	\$ 1,976,793	\$ 1,952,854	\$ 1,733,290	\$ 1,432,081	\$ 638,897	\$ 363,957
Special Fund Instruction									
	Salaries	\$ 143,500.00	\$ 161,950	\$ 149,267	\$ 116,406	\$ 3,741	\$ 13,253		
	Associated Payroll Costs	\$ 77,750.00	\$ 83,538	\$ 60,362	\$ 52,680	\$ 1,259	\$ -		
	Contract Services	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -		
	Materials & Supplies	\$ 2,000.00	\$ 6,500	\$ -	\$ 6,000	\$ 33,174	\$ 188,025		
	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Dues and Fees	\$ 1,000.00	\$ 500	\$ -	\$ -	\$ -	\$ -		
	Total Instruction Special Fund	\$ 234,250	\$ 252,488	\$ 209,630	\$ 175,086	\$ 38,174	\$ 201,278		
Special Fund Support Services									
	Salaries	\$ 20,000.00	\$ 60,100	\$ 57,563	\$ 55,148	\$ 47,659	\$ 37,188		
	Associated Payroll Costs	\$ 8,175.00	\$ 25,200	\$ 21,971	\$ 25,610	\$ 23,953	\$ 19,604		
	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,850		
	Materials & Supplies	\$ 8,075.00	\$ 15,912	\$ -	\$ -	\$ 9,786	\$ 10,584		
	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Dues and Fees	\$ 6,500.00	\$ 6,500	\$ 3,010	\$ 192	\$ 3,731	\$ 10,549		
	Total Support Services Special Fund	\$ 42,750	\$ 107,712	\$ 82,544	\$ 80,950	\$ 85,129	\$ 93,775		
General Fund Contingency									
		\$ 362,650.00	\$ 328,050	\$ -	\$ -	\$ -	\$ -		
	Total General Fund Expenses	\$ 5,337,500	\$ 5,087,000	\$ 4,615,599	\$ 4,509,635	\$ 4,255,264	\$ 3,379,391	\$ 2,457,296	\$ 1,113,171
	Total Special Fund Expenses	\$ 277,000	\$ 360,200	\$ 292,173	\$ 256,036	\$ 123,303	\$ 295,053	\$ -	\$ -
	Total Expenses	\$ 5,614,500	\$ 5,447,200	\$ 4,907,772	\$ 4,765,671	\$ 4,378,567	\$ 3,674,444	\$ 2,457,296	\$ 1,113,171