

**BOARD OF EDUCATION MEETING  
February 20, 2017**

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**ISSUE:** 2017-2018 Proposed Academic Calendar

**CONTACT:** Lisa Beames, Superintendent

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**BACKGROUND:**

See attached copy of 2017-2018 Proposed Academic Calendar.

**THE RECOMMENDATION IS:**

Approve 2017-2018 Proposed Academic Calendar.

# 2017-2018 School Calendar – Aug. 23 Start

Final Proposed Calendar

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## Summary of Calendar:

Days/Hrs in classroom:

First Semester . . . . . 90/

Second Semester . . . . . 89/

**TOTAL DAYS/HRS 179/1135.90**

## CALENDAR LEGEND

Prof. Dev	
Quarter	
Early Dism	
Holidays	
Vacation Days	

## HOLIDAYS:

Labor Day	(9/4)
Thanksgiving Day	(11/23)
Christmas Day	(12/25)
New Year's Day	(1/1)
Memorial Day	(5/28)

## Kirkwood:

Start Day: August 21, 2017  
 Winter Break: Dec. 15, 2017 – Jan. 16, 2018  
 Spring Break: March 12-16, 2018  
 Last Day: May 11, 2018

Homecoming Dance: Sept. 30, 2017  
 Prom:

177 Student Days  
 2 Comp Days  
 3 Holidays  
 7 Prof. Dev days  
 189

August					Student Days/Hours	
M	T	W	Th	F		
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25	3	19.5
28	29	30	31		7	45.5
September						
				1	8	52.0
4	5	6	7	8	12	76.30
11	12	13	14	15	17	108.80
18	19	20	21	22	22	139.60
25	26	27	28	29	27	172.10
October						
2	3	4	5	6	31	196.40
9	10	11	12	13	36	228.90
16	17	18	19	20	41	259.70
23	24	25	26	27	46	293.70
30	31				48	306.70
November						
		1	2	3	51	324.50
6	7	8	9	10	56	357.00
13	14	15	16	17	61	387.8
20	21	22	23	24	63	400.80
27	28	29	30		67	426.80
December						
				1	68	433.30
4	5	6	7	8	73	464.10
11	12	13	14	15	77	490.1
18	19	20	21	22	82	520.90
25	26	27	28	29	82	520.90
January						
1	2	3	4	5	85	538.70
8	9	10	11	12	90	571.20
15	16	17	18	19	94	595.50
22	23	24	25	26	99	628.00
29	30	31			102	647.50
February						
			1	2	104	660.50
5	6	7	8	9	109	691.30
12	13	14	15	16	113	717.30
19	20	21	22	23	117	741.60
26	27	28			120	761.10
March						
			1	2	122	774.10
5	6	7	8	9	127	806.40
12	13	14	15	16	129	819.40
19	20	21	22	23	134	850.20
26	27	28	29	30	138	876.20
April						
2	3	4	5	6	143	907.00
9	10	11	12	13	148	939.50
16	17	18	19	20	153	970.30
23	24	25	26	27	158	1002.80
30					159	1009.30
May						
	1	2	3	4	163	1033.60
7	8	9	10	11	168	1066.10
14	15	16	17	18	173	1096.90
21	22	23	24	25	178	1129.40
28	29	30	31		179	1135.90

Aug 21	Professional Development
Aug 22	Professional Development
Aug 23	Begin 1 <sup>st</sup> Semester – 1 <sup>st</sup> Day of School
Sept 4	Labor Day (No School)
Sept 6	2 Hour Early Dismissal
Sept 20	2 Hour Early Dismissal
Oct 4	2 Hour Early Dismissal
Oct 6	No School – Professional Development
Oct 18	2 Hour Early Dismissal
Oct 24	Parent Teacher Conferences
Oct 26	Parent Teacher Conf.-Early Dismissal
Oct 26	End 1 <sup>st</sup> Quarter (46 days)
Oct 27	No School – Teacher Comp Day
Oct 30	Begin 2 <sup>nd</sup> Quarter
Nov 1	2 Hour Early Dismissal
Nov 15	2 Hour Early Dismissal
Nov 22-24	Thanksgiving Holiday (No School)
Dec 6	2 Hour Early Dismissal
Dec 15	Professional Development
Dec 20	2 Hour Early Dismissal
Dec 25-Jan 2	Winter Break (No School)
Jan 3	2 Hour Early Dismissal
Jan 12	End 2 <sup>nd</sup> Quarter (44 days)
Jan 12	End 1 <sup>st</sup> Semester (90 days)
Jan 15	No School – Professional Development
Jan 16	Begin 3 <sup>rd</sup> Qtr – 2 <sup>nd</sup> Semester
Jan 17	2 Hour Early Dismissal
Feb 7	2 Hour Early Dismissal
Feb 16	No School – Professional Development
Feb 19	President's Day (No School)
Feb 21	2 Hour Early Dismissal
Mar 6	Parent Teacher Conferences
Mar 7	2 Hour Early Dismissal
Mar 8	Parent Teacher Conf.-Early Dismissal
Mar 9	No School- Teacher Comp Day
Mar 12-14	No School – Spring Break
Mar 23	End 3 <sup>rd</sup> Quarter (44 days)
Mar 26	Begin 4 <sup>th</sup> Quarter
Mar 30	No School – Good Friday
Apr 4	2 Hour Early Dismissal
Apr 18	2 Hour Early Dismissal
May 2	2 Hour Early Dismissal
May 16	2 Hour Early Dismissal
May 20	Graduation
May 28	Memorial Day
May 29	End 4 <sup>th</sup> Qtr (45 days)
May 29	End 2 <sup>nd</sup> Semester (89 days)
May 30	Professional Development
May 30	Weather Make-up Day 1
May 31	Weather Make-up Day 2

**BOARD OF EDUCATION MEETING  
February 20, 2017**

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**ISSUE:** Second Reading of Facility Use Policy

**CONTACT:** Lisa Beames, Superintendent

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**BACKGROUND:**

The following policies are being presented for Second Reading with revisions:

1004.1	Community use of District Facilities	New Policy #904.1
1004.1E1	Priority of Use Guidelines	New Policy #904.1E1
1004.1R1	Regulations for Use of School Facilities	New Policy #904.1R1
1004.1R2	Responsibilities of the Applicant – Facilities Use	Delete Policy (Will be form)
1004.1R3	Facility Usage Fee Schedule	Delete Policy (Will be form)
1004.1R4	Facility Usage Request Form	Delete Policy (Will be form)
1004.1R5	Use of School Facilities – Hold Harmless & Indemnity & Liability Ins. Agreement	Delete Policy (Will be form)

**THE RECOMMENDATION IS:**

“Approve policies for Second Reading as presented.”

## COMMUNITY USE OF DISTRICT FACILITIES

The Board of Education supports the philosophy that the school belongs to the public and should be available for public use by school district community groups which promote cultural, educational, community welfare or recreational activities, provided the activity is not contrary to public interest or to the safety, welfare and protection of the Anamosa School staff, students or property as determined by the Board of Education, or as provided by law.

A **community group** is defined as a group not sponsored by the school and could include adult community groups or student community groups. Community groups shall not discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age, marital status, sexual orientation, gender identity or socioeconomic status.

Any community group or organization requesting use of the school building must have an adult (person of legal age and not a student) in charge, who will be responsible for the proper care and use of the building and who will be responsible for taking care of any cleaning, payment of fees and the settlement for any damages. The building must be left in the state of cleanliness and orderliness in which it was found.

Any group or person using school facilities may be required to provide proof of sufficient insurance, or written verification that the group is covered under the District's insurance coverage.

The District reserves the right to cancel facilities use on days in which inclement weather poses a hazard and facilities are closed.

The need for snow/ice removal will be determined and completed by the district. Real costs for this removal will be charged to the renter.

When using school facilities, the use or possession of alcohol and/or illegal drugs is strictly prohibited, as referenced in Policy 502.3. Any individual or group violating this policy may be barred from future use of the facilities. Tobacco and/or nicotine use is prohibited in the school buildings and on school grounds, as stated in Policy 502.3.

Administrative regulations and fee guidelines have been established to differentiate user requests within the categories of non-profit and private profit. After filling out a Facility Usage Request Form, an applicant will be categorized and sent the appropriate documents by the superintendent's designee. The documents include, based on the category of the applicant, administrative regulations for building use and the fee schedules.

The Superintendent or designee may allow groups to use the buildings and sites with reduced or no charges under special conditions. Such conditions may still require groups to pay a custodial, kitchen, technician and supervision fees. (See fee schedule)

All requests for facilities not covered by this policy will need the approval of the Superintendent or designee.

Approved \_\_\_\_\_  
Revised 8/16/93  
Reviewed 4/17/00  
Reviewed 12/19/05  
Reviewed 6/20/11  
Revised 5/2/16  
Revised 2/20/17



### **PRIORITY OF USE GUIDELINES**

The following guidelines have been developed to support the philosophy stated in policy 904.1. While not all scenarios or situations can be anticipated, the following are intended to guide in the appropriate application of fees as determined by the Anamosa Community School District.

	<b>MEMBERS or ACTIVITIES</b>	<b>FACILITY USE FEE</b>
<b>Priority 1</b>	<b>SCHOOL ACTIVITIES</b> <ul style="list-style-type: none"> <li>School-sponsored and faculty organized clubs or activities for students such as drama, music and instrumental music events and activities, speech and debate, National Honor Society, FFA, newspaper, yearbook, student council, etc.</li> <li>Sports and sports related activities including administratively approved summer camps.</li> </ul>	<ul style="list-style-type: none"> <li>No fees for custodians.</li> <li>No fees for administrative supervision.</li> <li>No fees for necessary staffing to sell tickets, run clocks, etc.</li> <li>If auditorium is being requested, the activity will need to have a designated person to run equipment.</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>
<b>Priority 2</b>	<b>DIRECT SCHOOL ASSOCIATED ACTIVITIES</b> <ul style="list-style-type: none"> <li>Anamosa School Foundation.</li> <li>Parent Teacher Organization.</li> <li>Booster Organizations or Clubs.</li> <li>Post Prom Committee.</li> </ul>	<ul style="list-style-type: none"> <li>No fees for custodians.</li> <li>If auditorium is being requested, the activity will need to have a designated person to run equipment and an administrative supervisor.</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>
<b>Priority 3</b>	<b>INDIRECT SCHOOL ASSOCIATED ACTIVITIES</b> <ul style="list-style-type: none"> <li>Youth sports groups comprised of at least 75% students of Anamosa and Olin.*</li> <li>Scouting -normal meetings.</li> <li>4-H -normal meetings.</li> <li>Adult Education programs sponsored by local tax supported organizations.</li> <li>Elections or Caucuses (<i>no charge</i>).</li> </ul> <p><i>*To be considered a Priority 3, groups utilizing paid coaches must ensure a scholarship program and/or fundraising opportunity is available to all students desiring to participate.</i></p>	<p>No charge for practice/regular meetings. Fees will be charged to this group for events and tournaments according to the following conditions:</p> <ul style="list-style-type: none"> <li><b>Events/tournaments</b> requiring <b>less than (4) hours</b> of a facility's time will be charged \$45 dollars for post-event custodial cleaning.</li> <li><b>Events/tournaments</b> requiring <b>(4) or more hours</b> of a facility's time will be charged \$50 dollars per facility for facilities use expense, in addition to a \$50 fee for post-custodial cleaning unless the District determines (size of event considerations) that the presences of a custodian is required. If the presence of a custodian(s) is deemed necessary, Group 3 will be charged at a Group 4 or 5 facilities rate. (See Facility Usage Fee Schedule).</li> <li>If auditorium is being requested the activity will need to have a designated person to run equipment at the group 4 or 5 rates. (See Facility Usage Fee Schedule).</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>
<b>Priority 4</b>	<b>LOCAL TAX SUPPORTED ORGANIZATIONS</b> <ul style="list-style-type: none"> <li>Anamosa LCC.</li> <li>City Council or Local Government Agencies.</li> <li>Anamosa Public Library.</li> </ul>	<ul style="list-style-type: none"> <li>Unless a public service, rent, custodial and maintenance fees, supervisory and equipment fees per Facility Usage Fee Schedule.</li> <li>Organization would be required to pay all custodial fees if needed. (See Facility Usage Fee Schedule).</li> <li>If auditorium is being requested, the activity will need to have a designated person to run equipment (See Facility Usage Fee Schedule).</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>
<b>Priority 5</b>	<b>LOCAL NON-PROFIT</b> <ul style="list-style-type: none"> <li>Civic: Main Street Anamosa, Lions, American Legion, etc.</li> <li>Charitable Benefits: Police, Fire, Marine Corp, etc.</li> <li>Local Religious Organizations: All churches within the ACSD and their youth groups.</li> <li>Local Political Organizations.</li> </ul>	<p>(If not during school day)</p> <ul style="list-style-type: none"> <li>Rent, custodial and maintenance fees, supervisory and equipment fees per Facility Usage Fee Schedule.</li> <li>Users will be required to file non-profit exempt documentation to the district.</li> <li>If auditorium is being requested the activity will need to have a designated person to run equipment (See Facility Usage Fee Schedule).</li> <li>May be required to provide proof of insurance.</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>
<b>Priority 6</b>	<b>INDUSTRIAL, COMMERCIAL, or PROFIT GENERATING GROUPS</b> <ul style="list-style-type: none"> <li>All other organizations, companies, groups or clubs that wish to use the facilities whether for their organizational meetings or for profit activities.</li> <li>Includes profit organizations, groups utilizing paid coaches *, and/or elite tryout teams or groups having less than 75% students of Anamosa and Olin students.</li> </ul> <p><i>*Not meeting requirements of Priority 3 cited above.</i></p>	<ul style="list-style-type: none"> <li>Rent, custodial and maintenance fees, equipment and supervisory fees per Facility Usage Fee Schedule.</li> <li>A minimum of 3 hours post-event custodial fees will be charged, plus any additional hours necessary to clean up after event.</li> <li>Users may be required to file a certificate of insurance to the district.</li> <li>If auditorium is being requested, the activity will need to have a designated person to run equipment. (See Facility Usage Fee Schedule)</li> <li>If kitchen is being requested, the activity will need to have a nutrition services supervisor.</li> </ul>

## **REGULATIONS FOR USE OF SCHOOL FACILITIES**

1. A Facilities Usage Request Form must be completed and submitted for approval to the Superintendent's Office two weeks prior to the event.
2. Payment Procedure: All checks shall be made payable to the Anamosa Community School District. Payment in full must be received before the initial date of facility usage.
3. If an activity involves use of the kitchen facilities, a Nutrition Services Supervisor may be required, and fee for the employee to be present will be charged.
4. If an activity involves use of stage lighting or other technical equipment in the auditorium, the community group/organization shall be required to pay at the group 3 and 4 rates for an approved stage technician(s).
5. For Athletic Activities the following procedures will be used:
  - **Gym Use Sign Up:** There will be a designated sign-up system. The link to gym availability and signup schedule will be found on the district website. Changes will be made by the superintendent's designee. Any unscheduled activities or activities violating these regulations will not be allowed.
  - **Eligible Activities:** Activities that are eligible for the gym use are those that normally are played in a gymnasium such as basketball and volleyball. Other activities may use the gym provided there is no greater threat of damage to school property. Activities such as soccer, baseball and softball may use the gym, provided safety and care of school facilities are considered. When kicking, batting or completing skill activities when participants are not under complete control of the ball, in no way should the ball make contact with the walls, bleachers or other permanent equipment. No rollerblade or bicycling activities are allowed in the gym. The school administration has the right to restrict activities and determine which additional activities will be approved for use.
  - **Facilities Use Coordination:** The superintendent's designee may request that the coaches turn in rosters with player's names and league. The superintendent's designee will provide each coach/team/organization with a set of rules for facility use.
  - **Varsity Competition Facilities/Fields:** Those ACSD facilities used primarily for varsity competition have a unique need for maintenance and care to ensure quality playing facilities/surfaces and safety for athletes. Each facility is unique in its maintenance needs, accessibility, and potential for misuse, therefore, to ensure the best possible facilities for varsity competition, facilities used primarily for varsity competition will be under the direction of the Superintendent or superintendent's designee. The Superintendent or superintendent's designee will be responsible for determining accessibility and assigning use based on the maintenance needs of the facility, impact of use, and the potential benefit to the ACSD. If, in the Superintendent or superintendent's designee's determination, the use presents the potential for damage, misuse, or undue wear and/or is not beneficial to the ACSD programs, use may be denied in the interest of maintaining a safe and quality competitive facility. The High School Competition Gym will only be available for major competitions (i.e. Youth Wrestling Tournament, Youth Volleyball Tournament, etc.) with prior approval of the ACSD. The varsity softball and baseball diamonds are available to community organizations when not in use by school teams. The following guidelines must be followed:
    - Fields are to be used when the infield is dry.
    - Equipment (including bases) is not to be used unless special arrangements are made with the High School coach.
    - High School teams have first priority for the use of the fields.
    - Lights may be used provided specific arrangements are made with the Superintendent or Superintendent's designee.
    - Softball – stakes must be placed back in peg holes, if removed.
    - Baseball – all pitching must be from the dirt mound. When finished, home plate and pitching mound are to be raked.
    - Fees for use of softball and baseball fields will be charged in order to cover the cost of utilities.

## **RESPONSIBILITIES OF THE APPLICANT**

**(For use with priorities 3,4,5,6)**

Upon approval of request, the applicant will be given a set of rules governing the use of facilities. Knowledge of and adherence to these rules is expected.

1. The group's designated representative must remain on-site during the entire activity.
2. The facility must be used only for the purpose that it was originally intended as set forth on the Facilities Request Form.
3. Persons using the facilities must confine themselves to the room or areas assigned for their use and the applicant must provide supervision to prevent trespassing to portions of the facility not authorized for use.
4. The group representative is responsible for communicating to the group members and for ensuring that the group members understand and follow all guidelines.
5. Any personal injuries received by any group member while using district facilities must be reported by contacting the District's designee (on application form) within 24 hours. Custodians/other staff present should also be notified. If it is on a Saturday or Sunday and there is no answer at the number on the form, then the representative is to call first thing Monday morning.
6. Any damage or theft to the facilities or equipment must be reported following the same guidelines.
7. The group representative will make himself or herself known to the custodian/supervisor/other staff person present.
8. The group representative is responsible for knowing fire and tornado procedures for directing the group in an event of an emergency. Guidelines are posted in every room.
9. The possession or use of tobacco/nicotine, nicotine products, alcohol, controlled substances (including copy-cat drugs), profane language, gambling in any form (except licensed bingo and raffles), and weapons within buildings is prohibited.
10. When classrooms or other instructional areas are used, the contents of desks, files, storage, and display areas will not to be disturbed.
11. Permission to use additional educational equipment must be approved through the Principal or the Director of Nutrition Services, as appropriate.
12. The use of candles or other fire hazards is strictly prohibited. The use of decorations must be specified on the request.
13. All activities must be of such a nature as not to create a nuisance or disturb the peace of the general neighborhood.
14. Personnel costs, including, but not limited to, custodians, nutrition services workers, supervisors and technicians may be included when determining total facility cost.
15. Applicants may be required to employ sworn law enforcement personnel to assist with supervision.
16. The requested facility may not be used for private parties, social events, celebrations or similar private uses.
17. All expectations for the Performing Arts Center per its use handbook must be followed.
18. The individual in charge is responsible for seeing policy #905.2 is enforced.
19. All use expectations of the respective building will be followed.

I have read and understand the expectations of the use of ACSD facilities including but not limited to those cited above.

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Applicant Signature

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Date

## FACILITY USAGE FEE SCHEDULE

### Anamosa Community School District

**School Board Philosophy:** The Board of Education actively seeks to respond to the educational, recreational, and cultural needs of its total community, however, all school facilities have been primarily erected and maintained for the use of the students of the ACSD and shall not be used for another purpose that will conflict with that use. Any costs incurred that are not determined by the district to directly and positively impact and enhance the education of our students will be passed along to the user as detailed in the fee structure below.

**Exceptions to this fee structure must be approved by the Superintendent**

**Equipment Usage:** Athletic groups will provide their own volleyballs, basketballs, etc. unless permission is received from A.D. prior to the activity.

**Payment Procedure:** All checks shall be made payable to the Anamosa Community School District. Full payment must be received before the initial date of facility usage.

Rental Costs	Priorities 1, 2, and 3	Priorities 4 & 5	Priority 6
HS Auditorium w/lobby	*Charges may apply	\$70/hr.	\$100/hr.
HS Auditorium Lobby only	*Charges may apply	\$30/hr	\$50/hr
Risers for stage	*Charges may apply	\$25/set	\$35/set
Classrooms	*Charges may apply	\$10/hr per room	\$20/hr per room
HS Band and Choir	*Charges may apply	\$25/hr	\$45/hr
Library	*Charges may apply	\$15/hr	\$25/hr.
Gyms	*Charges may apply	\$15/hr	\$25/hr
Locker Rooms	*Charges may apply	\$15/hr	\$25/hr
Commons	*Charges may apply	\$15/hr	\$25/hr
SH Cafeteria	*Charges may apply	\$15/hr	\$25/hr
Computer Lab	*Charges may apply	\$15/hr	\$25/hr
Weight Room	*Charges may apply	\$15/hr	\$25/hr
Wrestling Room	*Charges may apply	\$15/hr	\$25/hr
Football/Track Complex	*Charges may apply	\$30/hr	\$55/hr
Baseball/Softball Fields	*Charges may apply	\$30/hr	\$55/hr
Practice Fields	*Charges may apply	\$25/hr	\$50/hr
Concession Stands	*Charges may apply	\$15/hr	\$25/hr
Kitchen**	*Charges may apply	\$15/hr	\$25/hr
Events/Tournaments*	\$45 – 4 hr. or less per facility \$50 – 4 hrs. or more per facility		
Custodian	(Priority 3 only) Less than 4 hrs. – No charge per facility 4 hours or more - \$50 per facility	\$30/hr.	\$35/hr.
Oversight Supervisor	*Charges may apply	\$20/hr.	\$25/hr.
Nutrition Services Supervisor	Charges may apply	\$20/hr.	\$25/hr.
Lighting Technician***	*Charges may apply at Priority 4 & 5 Rate	\$15/hr.	\$20/hr.
Sound Technician****	*Charges may apply at Priority 4 & 5 Rate	\$15/hr.	\$20/hr.
Police/Security	Actual Cost	Actual Cost	Actual Cost

\*\*District Nutrition Services employee must be present for all kitchen usages when food is being prepared.



## Facility Usage Request Form

The following facility would like to be used *(please circle facility)*. Forms need to be returned to High School Office.

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
Gym	Gym	Competition Gym
Classroom	Commons	Library
Cafeteria	Classroom	Classroom
Library	Computer Lab	Common
Computer Lab	Kitchen	EKFAC - Lobby
Kitchen	Practice Baseball Field	EKFAC - Auditorium
<b>Other</b>	Practice Softball Field	Wrestling Room
Football Field	Varsity Baseball Field	Weight Facility
	Varsity Softball Field	Kitchen

for the purpose of: \_\_\_\_\_

1<sup>st</sup> choice: from \_\_\_\_\_ a.m. \_\_\_\_\_ to \_\_\_\_\_ a.m. \_\_\_\_\_ S M T W T F S  
p.m. (Date) p.m. (Date) (circle day)

2<sup>nd</sup> choice: from \_\_\_\_\_ a.m. \_\_\_\_\_ to \_\_\_\_\_ a.m. \_\_\_\_\_ S M T W T F S  
p.m. (Date) p.m. (Date) (circle day)

3<sup>rd</sup> choice: from \_\_\_\_\_ a.m. \_\_\_\_\_ to \_\_\_\_\_ a.m. \_\_\_\_\_ S M T W T F S  
p.m. (Date) p.m. (Date) (circle day)

Requested by: \_\_\_\_\_ Telephone # \_\_\_\_\_

E-mail: \_\_\_\_\_

Organization represented: \_\_\_\_\_ Group # \_\_\_\_\_

Number of people expected to be in attendance: \_\_\_\_\_

*(Individuals/Families will be charged at the Priority 4 & 5 rate)*

**Please Check Equipment/Services Needed:**

Bleachers _____	Locker Room: Boys _____ Girls _____	Custodial Fee _____
Volleyball Net _____	Wrestling Mat/s _____ # _____	Food Service Fee _____
Basketball Hoops _____	Score Clock & Score Board Table _____	Technician _____
Chairs _____ # _____	P.A. System/Microphone _____	Projection Screen _____
Tables _____ # _____	Ticket Taker Desk /Chairs _____	Risers _____
Podium _____		
Other _____		

*(Please Explain)*

**Proof of Insurance on File:** Yes or No

**Fee Amount\*** \$ \_\_\_\_\_ **Paid** \_\_\_\_\_

*(\*In certain situations a fee will be assessed for the use of a facility. See copy of the Facility Fee Schedule).*

APPROVED

DENIED

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*(Date)*

**Any other specific instructions to carry out activity** *(attach diagram/outline of setup, if necessary)*

Are coaches paid or reimbursed for services in anyway? Yes / No

If yes, are students eligible for scholarships or provided fundraising opportunities? Yes / No

If yes, please explain.

**USE OF SCHOOL FACILITIES  
HOLD HARMLESS AND INDEMNITY AND LIABILITY INSURANCE AGREEMENT**

The undersigned, hereafter referred to as "organization," states that it shall hold the Anamosa Community School District, hereafter referred to as "district," harmless from any and all damages and claims that may arise by reason of any negligence on the part of the organization or the district, and its officers, employees or agents, in the use by the organization of any facilities owned by the district. In case any action is brought therefore against the district or any of its officers, employees or agents, the organization shall assume full responsibility for the legal defense thereof, and upon its failure to do so on proper notice, the district reserves the right to defend such action and to charge all costs, including attorneys' fees, to the organization.

The organization agrees to furnish and maintain during the usage of the facilities owned by the district such bodily injury and property damage liability insurance as shall protect the organization and the district from claims for damages for personal injury, including accidental death, and from claims for property damages, which may arise from the organization or by anyone directly or indirectly employed by the organization, and the amounts of such insurance shall be for a minimum of one million dollars (\$1,000,000) combined single limit of bodily injury and property damage liability insurance. Such insurance shall include the Anamosa Community School District as an additional named insured in the policy carried by the organization and described above.

The organization shall furnish the district with a certificate of insurance covering the above-mentioned one million dollars (\$1,000,000) combined single limit of bodily injury and property damage liability.

Dated at \_\_\_\_\_, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Signature

**BOARD OF EDUCATION MEETING  
February 20, 2017**

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**ISSUE:** Performing Arts Center Donor Wall Concept

**CONTACT:** Lisa Beames, Superintendent

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**BACKGROUND:**

Additional information about the donor wall concept will be presented. A decision based on this information may be made.

**THE RECOMMENDATION IS:**

“Approve moving forward with the donor wall concept.”

**BOARD OF EDUCATION MEETING  
February 20, 2017**

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**ISSUE:** Baseball Complex Resolution and Set Public Hearing

**CONTACT:** Lisa Beames, Superintendent

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**BACKGROUND:**

See attached Resolution to set a public hearing for the disposal of personal property located at the baseball complex at 501 Walworth Street, Anamosa, IA.

**THE RECOMMENDATION IS:**

That this Board shall set a public hearing on the gifting of the above-described property, as is, and with no warranties of any kind, for March 6, 2017, at 7:00 p.m., in the Anamosa Community School District Board Room, 200 S. Garnavillo Street, Anamosa, IA.



**BOARD RESOLUTION**

**FOR**

**February 20, 2017**

## RESOLUTION

**WHEREAS**, the Board of Directors of the Anamosa Community School District (the "District") has completed use of the baseball field located at 501 Walworth Street, Anamosa, IA and

**Whereas**, the District now seeks to dispose of personal property located there and listed below:

All permanently attached:

Fencing  
Dugouts  
Storage Building/Crow's Nest  
Lights  
Flagpole  
Bleachers

(Excluding one scoreboard to be moved in the spring, 2017)

("Property") and

**WHEREAS** this field was established in 1977 through a joint partnership of the City of Anamosa and the Anamosa Community School District with land ownership maintained by the city and personal property ownership maintained by the Anamosa Community School District except for joint maintenance of the field lights; and

**WHEREAS**, the Board of Directors has fully considered the disposition of the Property and believes that it is in the best interests of the Anamosa Community School District and its stakeholders to gift the Property, as is and with no warranties of any kind, to the City of Anamosa; and

**WHEREAS**, it is appropriate pursuant to Iowa Code Section 297.22 to publish a Notice of the proposed conveyance of personal property over \$5,000 and of the hearing and to receive and consider objections and petitions on said conveyance of Property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Anamosa Community School District:

Section 1. That this Board shall set a public hearing on the conveyance of the above-described Property, as is and with no warranties of any kind, for March 6, 2017, at 7:00 p.m., in the Anamosa Community School District Board Room, 200 S. Garnavillo Street, Anamosa, IA.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

PASSED AND APPROVED this 20th day of February, 2017.

ANAMOSA COMMUNITY SCHOOL DISTRICT

By: \_\_\_\_\_  
Board President

ATTEST:

By: \_\_\_\_\_  
Board Secretary

NOTICE OF PUBLIC HEARING  
ON PROPOSED GIFT OF PERSONAL PROPERTY

Notice is hereby given that the Board of Directors of the Anamosa Community School District will hold a public hearing on the 6th day of March, 2017, at 7:00 o'clock p.m. central time, in the Board Room of the Anamosa Community School District located at 200 S. Garnavillo Street, Anamosa, IA on the, as is, gift of personal property pursuant to Iowa Code Sections 279.8 and 297.22. The personal property consists of the following:

All permanently attached:  
Fencing  
Dugouts  
Storage Building/Crow's Nest  
Lights  
Flagpole  
Bleachers

(Excluding one scoreboard to be moved in the spring, 2017)

At the time and place set for the public hearing, interested individuals will be given the opportunity to express their views, both orally and in writing, on the following proposal to gift the above property:

Proposal by the District to gift to the City of Anamosa the baseball field property described above located at 501 Walworth Street, Anamosa, Iowa. The proposal is subject to other terms and conditions as stated in the proposal and considered by the Board on March 6, 2017.

A copy of the proposal to be considered by the Board at the public hearing may be reviewed at the office of Secretary of the Board of the Anamosa Community School District, 200 S. Garnavillo St, Anamosa, IA.

After the public hearing, the Board may make a final determination to accept or reject the proposed gift to the City of Anamosa as submitted, or upon the condition that certain terms be changed, or the Board may defer action on the proposal until a subsequent meeting.

BOARD OF DIRECTORS,  
ANAMOSA COMMUNITY SCHOOL DISTRICT

By \_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA

)

) SS:

COUNTY OF JONES

)

I certify that I am Secretary of the Board of Directors of the Anamosa Community School District and that as Secretary of the Board of Directors and by full authority from the Board of Directors, I caused a

NOTICE OF PUBLIC HEARING ON  
PROPOSED GIFT OF PERSONAL PROPERTY

of which the clipping annexed to the publisher's affidavit attached is a complete copy, to be published one time in the Anamosa Journal Eureka, Anamosa, Iowa, a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and which is published in or has a general circulation within the school corporation, and that this Notice was published in this newspaper in all of the issues published and circulated on the following date:

\_\_\_\_\_, 2017

which date was at least ten (10) days, but not more than twenty (20) days, before the date of the hearing.

WITNESS my official signature this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Linda Von Behren, Secretary  
Anamosa Community School District

(Attach Affidavit of Publication, including newspaper clipping)



**BOARD OF EDUCATION MEETING  
February 20, 2017**

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**ISSUE:** Financial Overview

**CONTACT:** Lisa Beames, Superintendent

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**BACKGROUND:**

Discussion of positive maintenance of the District long-term financial position will be held.

**DISCUSSION ONLY**

## **Board of Education Committees**

Policy Committee	Kristine Kilburg, Nicole Claussen, Sean Braden
Negotiations Committee	Kristine Kilburg Kandi Behnke, Sean Braden
PPEL & Facilities Committee	Connie McKean, Anna Mary Riniker, Nicole Claussen
CADRE	Nikki Claussen, Rob Sayre
Jones Co. Conf. Bd.	Roy Sayre
Ad Hoc Building/Long Range Planning	Connie McKean, Kristine Kilburg, Anna Mary Riniker,
Technology Committee	Rob Sayre, Anna Mary Riniker

# Principal Reports



## Strawberry Hill Elementary

1. The principals met with Leadership Academy members for a half day training. It was an opportunity to work across the district and to continue to support teacher and student learning.
2. Our professional development on Friday provided differentiated learning for our staff. Classroom teachers continued working on math proficiency scales and assessments. Other teams continued with their professional development plans.
3. We have been analyzing our FAST results. Our school has increased 4 points since fall.
4. Our first and second grade concert will be held on February 28 at the Ellen Kennedy Performing Arts Center at 6:00 pm.

## Anamosa Middle School

1. Congratulations to five mathletes and Ms. Korth on their participation in a regional Mathcounts competition in Dubuque on 2/11/17. Although we didn't have a top 10 finisher, it was a good experience for our students. These kids practiced at 7:00 Monday mornings, and during their FLEX time.
2. The boys' basketball season ends this week. Our next sport offered will be boys and girls track.
3. We have some of our 7th and 8th grade vocalists participating in an Honor Choir at Vinton on Friday, February 24th. They'll practice with students from other schools during the day, and then perform in a concert at night.
4. All day professional development on Friday, February 17th ---time was spent on three topics: English Language Learners (Module 3/3), Standards Based Grading and what role homework plays in SBG, Professional Learning Communities Collective Commitments which will be finalized in March. Our paras spent the day with other paras in the district learning about using visuals to support independence and executive functioning.
5. On Saturday, February 18<sup>th</sup>, five students in 6th and 7th grade will be participating in an honor band at CR Prairie.

## Anamosa High School

1. Student Registration: We have completed Student Registration for the 2017-18 school year and have course projections for next year. Now we will begin to build our schedule. We are excited to expand our AP offerings including AP Calc, AP Stats, and AP Government.
2. Winter Activities:  
Show Choir got 2nd place in 3A and 4th overall at the North Polk Show Choir Invitational. Best they have done in years!  
Speech: Large group speech members: Kylee Secrist, Meena Rathje, Noah Scullion, Cheyenne Hartfield made it to state for their ensemble acting of "The Door is Always Open" and Ali Braden, Trisstyn Ward, Calvin DeWitte, and Meena Rathje for their group improv performances.
3. Girls Basketball advanced to round 2 against Mount Vernon last Wednesday. The girls were even ahead at one point in the game but unfortunately it didn't end how we wanted. We are very proud of how hard they all played.
4. Boys Basketball will play in 2nd round game on Thursday (2/16/17) at Camanche.
5. Wrestling: Morgan Rowley will wrestle Thursday (2/16/17) in 1st round at State Wrestling tournament.
6. Professional Development: Excited to have the staff for a full day of learning. Will continue our work with Continuous Improvement Cycle focusing on creating and mapping assessments and continuing our work with collective efficacy.