



**Waterford School District
Board of Education**

A G E N D A

Regular Meeting

Thursday, April 20, 2023

6:30 PM

Town Hall - Auditorium

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Recognition of Achievement

a. Education Service Award

Public Comments on Action Items

Consent Agenda

- a. Minutes
 - a. April 6, 2023, COW Meeting
 - b. March 16, 2023, Regular Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments

Information Items

- a. Problem Based Learning (PBL)
- b. Spanish Materials
- c. Algebra II Materials
- d. Oakland Schools Proposed FY23-24 Budget
- e. Newspaper Notice: Notice of Public Hearing
- f. School Bus Leases 2024
- g. Transportation Bus Wash

New Business

- a. Superintendent's Recommendations
 - 1. Recommendation 62-22-23 Relative to Resolution: School Library Week
 - 2. Recommendation 63-22-23 Relative to Resolution: Teacher Appreciation Week
 - 3. Recommendation 64-22-23 Relative to Resolution: Administrative Professionals Day
 - 4. Recommendation 65-22-23 Relative to Resolution: Mental Health Awareness Month
 - 5. Recommendation 66-22-23 Relative to Head Start COLA Increase
- b. Consideration of Certain Purchases
 - 1. Recommendation 67-22-23 Relative to Purchase of Middle School Math Curriculum
 - 2. Recommendation 68-22-23 Relative to Contract Award: Copier Purchase
 - 3. Recommendation 69-22-23 Relative to Contract Award: Stepanski Phase 4
 - 4. Recommendation 70-22-23 Relative to Contract Award: Partial Roof Replacement
 - 5. Recommendation 71-22-23 Relative to Contract Award: Athletic Upgrades

Public Comments on Non-Action Items

Board of Education Reports

Adjournment



BOARD OF EDUCATION MEETING MINUTES

COMMITTEE OF THE WHOLE

April 6, 2023

OPENING

The Committee of the Whole (COW) Meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Ristich at 6:34 PM.

PLEDGE

The Board of Education led the Pledge of Allegiance.

ROLL CALL

Present: Members Ristich, Wagner, Sutherland, Josselyn, Petrusha, and Donohue
Absent: Member Torres
Others: Scott Lindberg, Susan File, Elizabeth Kutchey, Lisa Eldredge, Nadine Milostan, Sarah Davis, Sandy Elka, Amy Dagenhardt, Lauren Wiseman, Jessica Ristich, Megan Macy, Chris Cyporyn, Yvonne Dixon, Anne Kruze, Leslie Guizetti, Nick Gregory, Alex Velez, Shelley Werthman, and Megan Roberts

APPROVAL OF THE AGENDA

The agenda was approved as printed.

DISCUSSION

a. Teaching and Learning Services – Testing Data (NWEA)

Teaching and Learning Services shared the results of the NWEA Winter 2023, percent of students at or above the norm for reading and math and the comparison from Fall 2022 and Winter 2023. Additionally, the NWEA conditional growth percentile data was reviewed and discussed. The data is showing:

- Our investments in our new ELA curriculum and practices are showing a change
- Our professional learning and growth within the Science of Reading is impacting our teachers and moving our students forward
- Our implementation of and investment in instructional technology and innovative learning including 1:1 devices and PBL are growing our students voice and choice to develop lifelong learners in all subject areas
- Providing the time and ability for students to learn through a blended learning environment with Lexia Core5, PowerUp, Amira and SuccessMaker
- Our students are showing growth above and beyond what we have experienced
- Continuous improvement within our Mathematics curriculum and practices including the pilot of new opportunities within our middle school buildings
- Identifying areas of focus for additional support and guidance to move grade levels and learning areas

b. Business and Operations

1. Revised Budget 2022-2023

Sandra Elka, Assistant Superintendent of Business and Operations, and Amy Dagenhardt, Director of Business and Finance, provided an overview of the revised 2022-2023 budget for discussion. A recommendation for approval will be presented on April 20, 2023. The Board further discussed the costs of facility repairs needed at Lutes and the impact on the current lease from New Gateway.

2. Head Start COLA Increase

Amy Dagenhardt, Director of Budget and Finance, provided the budget narrative for the 2023 COLA supplemental funds. A recommendation for approval will be presented on April 20, 2023.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

The meeting was adjourned by President Ristich at 8:49 PM.

:mr

Board Secretary



Regular Meeting

March 16, 2023

OPENING

The Regular Meeting of the Waterford School District Board of Education, held at the Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:31 PM.

PLEDGE

The Board of Education led the Pledge of Allegiance.

ROLL CALL

Present: Members Petrusha, Torres, Ristich, Sutherland, Donohue, and Wagner
Absent: Member Josselyn
Others: Scott Lindberg, Susan File, Sandy Elka, Debra Cooper, Sarah Davis, Nadine Milostan, Darin Holley, Robin and Rudy McGregor, Russell Gerke, Lynette Bright, Erin Asdell, Megan Roberts and others who did not register.

APPROVAL OF THE AGENDA

The agenda was approved as presented with one amendment removing recognition of achievement.

PUBLIC COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

CONSENT AGENDA

- a. Minutes
 - a. March 2, 2023 COW Meeting
 - b. February 21, 2023, Special Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes and Appointments

Seeing no objection, the consent agenda was approved as presented.

INFORMATION ITEMS

- a. Enrollment Campaign/PR

Sarah Davis, Director of Communication and Community Services provide a recap of the success of the 2021-2022 Today's Student, Tomorrow's Leader enrollment campaign, as well as discuss new initiatives for the 2022-2023 enrollment season.

b. Senior Center

The Waterford Senior Center (WSC) at the Leggett campus celebrates its 50th year as part of the Waterford School District and community this calendar year. The WSC assists older adults through recreational activities, congregate meals, Meals on Wheels, meals for homebound seniors, and adult day care, among other supports. These programs reach over 2,500 seniors living in the Waterford Township area. Over 85,000 meals are served to Township residents through on-site or delivered meals.

To celebrate its success, a Golden Jubilee will be held Thursday, March 30, 2023, beginning at 5:30 pm at Waterford Mott High School Performing Arts Center. The Golden Jubilee will feature strolling appetizers, a silent auction, and a "Thru the Decades" musical show with special guest Ron Short. Tickets are available at the Senior Center. Funds raised at the event will support the Senior Center programs.

c. ESSER

Waterford School District has been awarded \$15,571,447 in ESSER grants through three rounds of funding over the last three years. The Assistant Superintendent of Business & Operations will present how the funding for ESSER II (\$4,456,846) and ESSER III (\$10,009,445) has been allocated. The allocations of the ESSER funding follow the Five-Year Strategic Plan the district updated in the Spring of 2021. ESSER I (\$1,105,156) was spent entirely by June 30, 2021. The planned use for the ESSER funds has not changed though the amounts in the categories are updated to reflect actual costs.

d. Stepanski Phase 4

As part of the 2020 Bond, approved by voters on August 4, 2020, a new Stepanski Early Childhood Center (ECC) building was included. The new building will be positioned on the same parcel as the existing one but in a different location. This will allow the programs currently at Stepanski to continue during construction.

Phase 1 of the Stepanski ECC project, approved at the December 6, 2021, Board of Education meeting, prepared the building's site (including installation of utilities, grading, and fencing installation). This work was completed in mid-April 2022.

Phase 2 of the Stepanski ECC project, approved at the February 23, 2022, Board of Education meeting, included building construction. This work is ongoing and expected to be completed before May 2024.

Phase 3 of the Stepanski ECC project, approved at the November 17, 2022, Board of Education meeting, included landscaping, paving, playground area, and the demolition of the existing building.

Phase 4 is being split to bid several items now include landscaping, the building demo, underground retention pond, remaining parking lot, flag pole, fencing, and the bus loop. Abatement will be in a separate bid pack.

Phase 5 will be the playground equipment, with associated surfaces, and the building sign.

It is anticipated that a recommendation for Board action will be presented at the April 20, 2023, Board meeting.

e. District Copier Lease

The District leases the majority of the copiers it uses for daily activities. All the copiers are networked and allow employees to print from any copier in the District using their badge and Papercut software. The current lease was for five years and is expiring in March 2023. The vendor, Ricoh, has agreed to extend the lease until summer. A “refresh” of the current equipment is planned with a lease using cooperative pricing. Details are being worked out to determine the final pricing and installation timing. Initial pricing provided by Ricoh is competitive and replacing older machines will keep downtime to a minimum. A recommendation for a new lease will be presented for Board approval at the April 20, 2023, Board meeting.

f. Partial Roof Replacement

As part of the 2020 Bond, approved by voters on August 4, 2020, roof replacements were included. We use our roof consultant, SME, to review our roofs annually to determine which areas need replacing each year. This year, four buildings will have partial roof replacements: Waterford Kettering and Waterford Mott High Schools, Waterford Pierce Middle School, and Crary Kurzman Administration Building. Additional information about the square footage and age of the roof segments is attached. It is anticipated that a recommendation for Board action will be presented at the April 20, 2023, Board meeting.

g. 2023 Middle School Math Curriculum

Over the last year and a half, the Waterford School District has been in the process of identifying a new research based math program for the middle school grades. Last winter, a committee of math teachers, English Language consultant, Student Support Services staff, technology along with the district math consultant, created a vision of what they wanted to see in a high quality math program. Once clarified, they identified programs that scored high on the Ed reports, indicating their ability to meet Michigan math standards and benchmarks. Those that scored well were invited to hold showcases, allowing our teachers to review and explore a variety of different programs and materials. Afterwards, both EnVision and Reveal were acknowledged as being viable options for us to pilot. In addition to aligning with our internal vision, both programs received all green ratings for each gateway in the Ed report.

Pilot teachers for each group were then identified, and ongoing training was provided to both. Over the course of the year, we surveyed teachers, administrators, students and families in order to provide direct feedback on both the digital and print resources of these two programs. Although both programs rated relatively high, there was a clear front runner.

We are asking the board to adopt EnVision Math 6-8. In addition to the high internal and external rankings, this will ensure consistency and alignment K-8, as we previously adopted EnVision Math for K-5. Leveraging common lesson structures, digital platforms and language, the committee feels like this will be a good fit for our students and teachers. This purchase includes comprehensive digital and print resources as well as job embedded professional development throughout our implementation.

Description	Total
Envision Math 6-8 6 Years	\$527,474.86

We would like to bring this to the board to take action at the next board meeting in order to ensure delivery by this summer.

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 60-22-23 Relative to Interlocal Agreement – Senior Center

Moved by Member Sutherland and supported by Member Wagner that the Board of Education approve the Interlocal Agreement with Oakland County for a grant for the Waterford Senior Center and authorize the Superintendent to sign the agreement on the Board's behalf.

Ayes: Members Ristich, Wagner, Torres, Sutherland, Donohue, and Petrusha

Nays: None

Motion carried. (6-0)

b. Consideration of Certain Purchases

1. Recommendation 61-22-23 Relative to Abatement for Renovations – Summer Projects at Kettering and Mott High Schools

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education award a contract to Total Environmental Services in the amount of \$91,200 for the asbestos abatement bid. This work will be done for the renovations at Kettering and Mott High Schools for the summer of 2023 and 2024. The District has worked with this vendor before and all projects have been on time, within bid, and no issues noted.

Bid Tabulation					
Contractors	Bid Bond	Familial Stmt	Iran Stmt	Addendum 1	Bid 1
Rightway Remediation	X	X	X	N/A	\$113,800
Building Decommission Services	X	X	X	X	\$114,700
Environmental Maintenance Engineers	X	X	X	X	\$135,500
Environmental Specialty Services	X	X	X	N/A	\$126,300
Qualified Abatement Services	X	X	X	X	\$139,000
Total Environmental Services	X	X	X	X	\$91,200
Trust Thermal Abatement	X	X	X	X	\$142,000

Ayes: Members Ristich, Wagner, Torres, Sutherland, Donohue, and Petrusha

Nays: None

Motion carried. (6-0)

PUBLIC COMMENTS ON NON-ACTION ITEMS

Russell Gerke spoke regarding VanZandt traffic issues.

Robin McGregor talked about March is Music in Schools Month and the retirement of Scott Adkins, along with the reestablishment of the Cultural Council.

BOARD REPORTS

Member Wagner spoke about the MSBOA Festival and Team 3098 Robotics.

Member Torres spoke about the State of the County address and County initiatives impacting youth. He also spoke about the OCSBA presentation on Transportation.

Member Donohue also spoke about the Transportation presentation and concerns raised.

Member Ristich gave a shout out to the SAFE Team for the basketball games and shared information on the presentation to the Board of Trustees and the Connection Breakfast.

On behalf of Member Josselyn, Member Ristich talked about the WYA Euchre Tournament, Movie Palooza, Youth Recognition, Sheep Shearing, Bucket of Love and Zeppelin's Peace Walk.

SUPERINTENDENT REPORT

Superintendent Lindberg shared accolades relative to our WIRED Robotics, Athletics, Performing Arts and shared the video, *The Future is Bright*.

ADJOURNMENT

The meeting was adjourned by President Ristich at 8:33 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:
TOPIC: ACCOUNTS PAYABLE FOR MARCH 2023

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of March 2023 as listed on pages 1-233, and the P-Card Account Statement listed on the last six pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 4,120,035.42
Special Ed Center Program	40,127.43
Community Service Fund	83,184.50
Food Service Fund	317,866.17
Debt Service Fund	-
Capital Projects: 2016 Series II	-
Capital Projects: 2016 Series III	-
Capital Projects: 2016 Series IV	-
Capital Projects: 2020 Series I	3,622,896.83
Student Activity	

TOTAL ACCOUNTS PAYABLE	<u>\$ 8,184,110.35</u>
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2. PAYMENTS BY WIRE OR ACH:

3/2/2023	Authnet Gateway Billing	37.00
3/2/2023	5/3 Bank Card Fees-Merchant	142.55
3/3/2023	Food Service PayPal Payment Fees	25.00
3/3/2023	Edustaff Contracted Substitutes/Staff	4,035.89
3/7/2023	Arbiter Pay-Kettering HS	6,000.00
3/8/2023	Office of Retirement Service Payroll 2/24/2023	104,936.25
3/8/2023	Office of Retirement Service Payroll 2/24/2023	733,003.48
3/8/2023	Office of Retirement Service Payroll 2/24/2023	861,818.64
3/9/2023	5/3 Bank Merchant ACH-MPS Billing	737.01
3/9/2023	5/3 Bank Food Service ACH-MPS Billing	62.45
3/10/2023	Food Service Magic Wrighter	34.95
3/10/2023	Edustaff Contracted Substitutes/Staff	110,062.27
3/17/2023	Edustaff Contracted Substitutes/Staff	3,826.01
3/22/2023	Office of Retirement Service Payroll 3/10/2023	111,427.56
3/22/2023	Office of Retirement Service Payroll 3/10/2023	731,023.68
3/24/2023	Edustaff Contracted Substitutes/Staff	137,865.37
3/28/2023	5/3 Bank Purchasing Cards - February Expenses	25,189.98
3/31/2023	Edustaff Contracted Substitutes/Staff	3,914.48

TOTAL WIRES OR ACH	<u>\$ 2,833,938.02</u>
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TOTAL DISBURSEMENTS MARCH 2023	<u>\$ 11,018,048.37</u>
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RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S):
Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: APRIL 20, 2023

**WATERFORD SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND
FOR THE NINTH MONTH ENDED MARCH 2023**

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL PLUS ENCUMBRANCE</u>	<u>PERCENT OF BUDGET</u>
LOCAL			
PROPERTY	\$ 12,723,672	\$ 11,800,749	92.7%
OTHER	1,129,013	476,399	42.2%
TOTAL	13,852,685	12,277,148	88.6%
STATE			
MEMBERSHIP AID	51,179,602	37,980,383	74.2%
CATEGORICAL AID	21,211,620	15,741,143	74.2%
TOTAL	72,391,222	53,721,526	74.2%
FEDERAL	18,634,892	4,861,931	26.1%
INCOMING TRANSFER	6,214,180	4,660,635	75.0%
TOTAL REVENUE	\$ 111,092,979	\$ 75,521,240	68.0%

EXPENDITURES

INSTRUCTION:			
ELEMENTARY	10,188,178	7,514,639	73.8%
MIDDLE SCHOOL	4,470,984	2,802,674	62.7%
HIGH SCHOOL	6,741,967	4,086,052	60.6%
SUMMER SCHOOL	97,238	79,403	81.7%
EARLY CHILDHOOD	2,005,488	1,041,083	51.9%
SPECIAL ED	11,622,422	5,174,699	44.5%
COMP ED	2,919,846	1,195,676	40.9%
VOC ED	927,708	622,478	67.1%
TOTAL INSTRUCTION	38,973,831	22,516,703	57.8%
SUPPORT SERVICE:			
PUPIL SERVICE	8,161,479	4,093,094	50.2%
INSTR STAFF	1,949,196	1,180,705	60.6%
GENERAL ADM	1,331,187	765,515	57.5%
SCHOOL ADM	4,132,041	2,728,402	66.0%

BUSINESS	12,498,715	11,684,769	93.5%
CENTRAL	<u>23,431,917</u>	<u>25,905,949</u>	<u>110.6%</u>
TOTAL SUPPORT	51,504,535	46,358,435	90.0%
OTHER:			
ATHLETICS	1,497,974	1,033,557	69.0%
COMMUNITY SERVICE	58,428	30,402	52.0%
FEDERAL PROGRAMS	19,027,971	4,964,487	26.1%
DEBT	656,000	656,000	100.0%
TEACHER RETIREMENT SAVINGS	(300,000)	(225,000)	75.0%
INTERFUND TRANSFERS	<u>539,720</u>	<u>404,790</u>	<u>75.0%</u>
TOTAL OTHER	<u>21,480,093</u>	<u>6,864,237</u>	<u>32.0%</u>
TOTAL EXPENDITURES	\$ 111,958,459	\$ 75,739,375	67.6%
REV. OVER/(UNDER) EXP.	<u>\$ (865,480)</u>	<u>\$ (218,135)</u>	

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
APRIL 2023**

CONTRACT CHANGES/RESIGNATIONS **Non Affiliated Employee "NAE" formerly WFSP/Blue Book**

Fox, Brian – Building Services (MESPA III)
Central Warehouse
Retirement Effective: March 1, 2023

Burns, Sarah – Child Care Assistant (NAE)
Stepanski Early Childhood Center
Resignation Effective: March 2, 2023

Comfort, Cierra – Child Care Assistant (NAE)
Stepanski Early Childhood Center
Resignation Effective: March 2, 2023

Herrin, Riley – Building Support (NAE)
Schoolcraft Elementary School
Resignation Effective: March 2, 2023

Wright, Kathleen – Secretary Level II (MESPA I)
Transportation
Resignation Effective: March 10, 2023

Toner, William – Secondary Engineer (MESPA III)
Mott High School
Resignation Effective: March 23, 2023

Counts-Garbovits, Aurina – Food Service Assistant/Floater (MESPA III)
Mott High School
Resignation Effective: March 24, 2023

*Tomaszycki, Kathleen – Food Service Assistant/Floater (MESPA III)
Kettering High School
Resignation Effective: June 10, 2022

*Dean, Jodi – Food Service Assistant (MESPA III)
Pierce Middle School
Resignation Effective: December 2, 2022

*Stottlemeyer, Twila – Bus Driver & Technician Assistant (MESPA III)
Transportation
Resignation Effective: January 13, 2023

*Westmoreland, Rachelle – Building Support/ECC Office Support (NAE)
Stepanski Early Childhood Center
Job Abandonment Effective: February 14, 2023

*Indicates HR was just notified

CONTRACT CHANGES/APPOINTMENTS **Non Affiliated Employee “NAE” formerly WFSP/Blue Book**

Rojas, Jessica – Child Care Assistant (NAE)
Stepanski Early Childhood Center
Effective: March 3, 2023

Stilwell, Alysea – Building Support-GSRP Lunch
Paraprofessional (NAE)
Stepanski Early Childhood Center
Effective: March 6, 2023

Woods, Jerry – Mechanic (MESPA III)
Transportation
Effective: March 7, 2023

Hartfield, Terone – Student Worker-Pool & Fitness (NAE)
Kettering & Mott High School
Effective: March 7, 2023

Coba-Gonzalez, Colleen – Food Service Assistant/Floater
(MESPA III)
Multiple
Effective: March 8, 2023

Frantz, Jarred – Building Services (MESPA III)
Central Warehouse
Effective: March 9, 2023

Goodman, Ashley – Building Support (NAE)
Knudsen Elementary School
Effective: March 9, 2023

Sneed, Kathryn – Building Support (NAE)
Knudsen Elementary School
Effective: March 9, 2023

Sweidan, Rana – Building Support (NAE)
Donelson Hills Elementary School
Effective: March 15, 2023

Davis, Patricia – Building Support (NAE)
Schoolcraft Elementary School
Effective: March 23, 2023

Resource Person(s): Susan K. File, Executive Director of Human Resources
Date of Board of Education Meeting: APRIL 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda

TOPIC: Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Barnett, Joelle – Teacher
Grayson Elementary School
Resignation
Effective: June 16, 2023

Bower, Pamela – Special Education Teacher
Kettering High School
Retirement
Effective: June 30, 2023

Davidson, Renee – Social Worker
Mason Middle School
Resignation
Effective: April 21, 2023

Mayer, Jessica – Teacher
Mott High School
Resignation following leave of absence

Moilanen, Rebecca – Speech & Language Pathologist
Mason Middle School
Resignation
Effective: May 4, 2023

Montgomery, Sydni – Teacher
Riverside Elementary
Resignation
Effective: April 21, 2023

Morris, Caitlyn – Teacher
Riverside Elementary
Resignation
Effective: March 13, 2023

Nicholls, Kathryn – Counselor
Pierce Middle School
Resignation
Effective: April 6, 2023

Rifkin, Casey – Special Education Teacher
Schoolcraft Elementary
Resigned following 2 year personal leave of absence
Effective: March 22, 2023

Sharkey, Jamie – Teacher
Mason Middle School
Resigned following maternity leave
Effective: March 23, 2023

Swiatkowski, Holly - Teacher
Kettering High School
Resigned following personal leave

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda

TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2022-2023 school year:

Baldwin, Jasmine – Special Education Teacher
Schoolcraft Elementary
Effective: April 10, 2023
Probationary Contract

Replacing: Petra Gibbons (transfer)

Cox, Morgan – Speech & Language Pathologist
Beaumont Elementary
Effective: May 8, 2023
Annual Contract

Replacing: Drew McMurtry

Earing, Amy – Resource Room Teacher
Haviland & Riverside Elementary
Effective: April 17, 2023
Probationary Contract

Replacing: New, based on needs

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: April 20, 2023

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (a)
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TOPIC:	PBL in WSD
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Laura Hornbacher, 1st grade teacher at Beaumont Elementary, Julie Gross, English Language Arts and English Language Development teacher at Mason Middle School and students will be sharing about Problem Based Learning (PBL) in their classrooms.

Resource Persons: Elizabeth Kutchev, Director of Instructional Technology, Data and Assessment

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (b)
TOPIC:	Purchase of Spanish Materials: Courses I through IV

During this school year, a committee reviewed two programs for Spanish Instruction, *Wayside* and *Carnegie Learning*, to replace materials last purchased in 2002. In committee, teachers developed an internal vision for meaningful and impactful, research-based program materials, highlighting literacy, authentic resources and voice, performance standards, language acquisition components, and integration of technology to leverage use of the new 1:1 devices in World Language courses. While reviewing the resources, teachers engaged with lessons, had presentations from vendors, and sampled videos and digital resources in their classrooms with their students. Both programs are highly rated, and meet the American Council on the Teaching of Foreign Language (ACTFL) World-Readiness Standards for Learning Languages, and the Michigan World Language Standards and Benchmarks. After the presentations with vendors and comprehensive review of materials and internal requirements, the committee selected *Carnegie Learning's ¡Qué chévere!* series for Spanish courses, levels I through IV. This purchase is consistent with the current materials in use in WSD German courses.

Waterford School District Administration recommends the purchase of *Carnegie Learning's ¡Qué chévere!*. This purchase includes both digital and print resources as well as job embedded professional learning throughout our implementation.

Description	Total
<i>¡Qué chévere!</i> Resources for Spanish I, Spanish II, Spanish III, and Spanish IV– 6 years	\$290,787.95

We would like to bring this item to the Board to take action at the next Board Meeting, May 18, 2023, in order to ensure delivery this summer.

Funding Source: ESSER III

Resource Person: Debra Cooper, Director of 9-12 Instruction

Date of Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (c)
TOPIC:	Purchase of High School Algebra II Materials

Over the last year and a half, the Waterford School District has been in the process of identifying a new research-based math program for Algebra II courses, including Beginning Algebra II, Intermediate Algebra II and LRC Algebra II, replacing texts that were last purchased in 2004. Last winter, a committee of math teachers, English Language consultant, Student Support Services staff, and technology, along with the District Math Consultant, created a vision of what they wanted to see in a high quality resource for all Algebra II courses. Once clarified, they identified programs that scored all green gateways in EdReports, indicating the ability to meet Michigan standards and benchmarks. Teachers were trained in and piloted math materials this school year and were involved in robust discussions regarding our internal vision, lesson comparisons, professional learning provided by the vendors, and student levels of engagement with both the print and digital formats. Surveys were conducted including students, families, teachers and administrators, to provide direct feedback about three programs. One program emerged as the frontrunner, which also happens to be the same program selected for K-8 math instruction.

Waterford School District Administration recommends the purchase of **enVision** Algebra II, 2024 edition. This purchase includes comprehensive digital and print resources as well as job embedded professional learning throughout our implementation.

Description	Total
enVision Algebra II Resources – 6 years	\$150,577.20

We would like to bring this item to the Board to take action at the next Board Meeting, May 18, 2023, in order to ensure delivery this summer.

Funding Source: ESSER III

Resource Person: Debra Cooper, Director of 9-12 Instruction

Date of Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Information Item (d)

TOPIC: Oakland Intermediate School District Budget 2023-2024

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget no later than May 1 of each year to the board of each constituent district for review. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

The Waterford Board of Education has received the proposed 2023-2024 Oakland Intermediate School District budget. A recommendation to approve a resolution in support or disapproval of the 2023-2024 Oakland Intermediate School District budget will be presented on May 18, 2023.

Resource Persons: Board of Education

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (e)
TOPIC:	Notice of Public Hearing – Proposed 2023-2024 Budget

A recommendation will be presented to the Board of Education for the approval of the newspaper notice, "Notice of Public Hearing on Proposed 2023-2024 Budget" at the May 18, 2023, Board of Education Meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget

Date of Meeting: April 20, 2023

NOTICE OF PUBLIC HEARING OF THE BOARD OF EDUCATION OF WATERFORD SCHOOL DISTRICT

PLEASE TAKE NOTICE THAT THERE WILL BE A PUBLIC HEARING REGARDING THE PROPOSED 2023-2024 BUDGET AT THE NEXT REGULAR MEETING OF THE BOARD OF EDUCATION OF THE WATERFORD SCHOOL DISTRICT:

DATE OF MEETING: JUNE 15, 2023

PLACE OF MEETING: 5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

HOUR OF MEETING: 6:30 PM

TELEPHONE NUMBER OF THE
SUPERINTENDENT'S OFFICE: (248) 706-4862

BOARD OF EDUCATION MEETING
MINUTES ARE LOCATED AT: 501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

A COPY OF THE PROPOSED 2023-2024 BUDGET
INCLUDING THE PROPOSED PROPERTY TAX
MILLAGE RATE IS AVAILABLE FOR PUBLIC
INSPECTION DURING NORMAL BUSINESS
HOURS AT:

501 NORTH CASS LAKE ROAD
WATERFORD, MICHIGAN 48328

PURPOSES OF MEETING:

- 1. Public discussion on the proposed 2023-2024 Budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board may not adopt its proposed 2023-2024 Budget until after the public hearing. (MCL 141.412) ****

Publish June 1, 2023

Secretary, Board of Education of Waterford School District

**** This paragraph must be printed in 11-point boldface type.**

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (f)
TOPIC:	SCHOOL BUS LEASES 2024 - TRANSPORTATION

Waterford School District Administration is seeking proposals for School Bus Leases, (36) month period as follows:

- Six (6) – 54 Passenger Orthopedic Lift School Buses - Diesel, per district specifications

The proposals are to include a “Bumper to Bumper” warranty for the duration of the lease period and unlimited mileage. Vehicle delivery must be between July 1st and 13th, 2024, as the current leases expire on June 30, 2024. At the end of the current leases, all vehicles will be turned over to the leasing vendor.

Administration is requesting lease bids earlier than usual due to anticipated delays in the production timeline for these vehicles.

Bids are due April 21, 2023. A recommendation will be presented for the Board’s approval at the May 18, 2023, Board meeting.

Funding Source: General Fund

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Jim Beaver, Director of Operations, Transportation & Security

Date of Meeting: April 20, 2023

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (g)
TOPIC:	Transportation Bus Wash

As part of the 2020 Bond, approved by voters on August 4, 2020, a new bus wash for transportation was included. The bus wash keeps the district's buses and service vehicles clean of dirt and salt to promote their visibility and student safety.

The current bus wash was installed in 1999. It is now past its useful life. Various repairs have been done to extend its usefulness; however, parts are either unavailable or too expensive to replace.

A recommendation for the Board to approve a replacement system will be presented at the May 18, 2023, Board meeting.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Jim Beaver, Director of Security and Operations
Sidney Tippet, Director of Maintenance and Operations

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (1) Superintendent's Recommendation 62-22-23
TOPIC:	Resolution: National Library Week

It is recommended that the Board of Education approve the following resolution proclaiming the week of April 23-29, 2023 as National Library Week.

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life; and

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships; and

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs; and

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals; and

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all; and

WHEREAS, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

NOW, THEREFORE, be it resolved that the Waterford Board of Education does hereby proclaim National Library Week, April 23-29, 2023. During this week, all residents are encouraged to visit their library to explore the wealth of resources available.

Resource Person: Board of Education

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (2) Superintendent's Recommendation 63-22-23
TOPIC:	Resolution: National Teacher Appreciation Week

It is recommended that the Board of Education approve the following resolution proclaiming the week of May 7-13, 2023, as Teacher Appreciation Week.

WHEREAS through their dedicated efforts to ensure our children learn the knowledge and skills needed to be successful in college, careers, and life, teachers are vital in building the future; and

WHEREAS teachers must be constantly learning so they may adapt to meet the ever-changing needs of young people in our schools; and

WHEREAS teachers play a crucial role in shaping our children into the people they will become, supporting them through their youth and teaching lessons that have an impact on students they will carry through life; and

WHEREAS the teaching profession benefits from educators who are empowered to lead within and beyond the classroom, allowing them to best prepare young people to become contributing members of our community, thereby strengthening our democracy; and

WHEREAS all of the dedicated educators working in Waterford School District, put in countless hours and extra effort to help students achieve, preparing them for further education, the workforce, and their civic duties;

THEREFORE, BE IT RESOLVED that the Waterford Board of Education does hereby proclaim May 7-13, 2023, as Teacher Appreciation Week, a time to recognize those who are becoming tomorrow's teachers, and to thank the many teachers whose commitment makes a difference in the lives of children in Waterford School District.

Resource Person: Board of Education

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (3) Superintendent's Recommendation 64-22-23
TOPIC:	Resolution: Administrative Professionals' Day

It is recommended that the Board of Education approve the following resolution proclaiming April 26, 2023, as Administrative Professionals' Day.

WHEREAS, administrative professionals play an essential role in coordinating the office operations in schools and departments throughout the Waterford School District, efficiently handling the day-to-day routines that keep our district running smoothly; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, administrative professionals are critical public relations ambassadors, representing the face of our schools and district to the thousands of parents, community members, and students who walk in the door or call on the telephone; and

WHEREAS, every day in the Waterford School District, administrative professionals work behind the scenes to ensure bills are paid, student and employee attendance is tracked, repairs are scheduled, questions are answered, payroll is processed and a host of other critical functions are fulfilled; and

WHEREAS, we commend the expertise and dedication of the district's administrative professionals, their commitment to teamwork, and their willingness to learn and accept new challenges and opportunities.

NOW THEREFORE BE IT PROCLAIMED, that the members of the Waterford Board of Education express appreciation to our administrative professionals for all they do to support our students and schools and hereby join the rest of the nation in celebrating April 26, 2023 as Administrative Professionals' Day.

Resource Person: Board of Education

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (4)
	Superintendent's Recommendation 65-22-23
TOPIC:	Resolution: Mental Health Awareness Month

It is recommended that the Board of Education approve the following resolution proclaiming May 2023, as Mental Health Awareness Month.

WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel and act; it also affects how we handle stress, relate to others, make choices, and learn; and

WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and

WHEREAS, May 1 – 31, 2023, is recognized as Mental Health Awareness Month with a focus on supportive environments and the impact our physical surroundings have on individual and population mental health; and

WHEREAS, mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life.

NOW, THEREFORE, BE IT RESOLVED that, the Waterford Board of Education hereby recognizes May 2023 as Mental Health Awareness Month and encourages the Waterford community to increase awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.

Resource Person: Board of Education

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business a (5) Superintendent's Recommendation 66-22-23
TOPIC:	Head Start Cost of Living Increase

It is recommended that the Board of Education approve the Head Start Cost of Living Adjustment (COLA) increase per the attached budget narrative for 2023.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Meeting: April 20, 2023

Waterford Head Start Program & Budget Narrative / 2023 COLA

\$45,052 COLA Supplemental Funds:

Waterford Head Start is partnered with Waterford School District and the Waterford Schools Early Childhood Center/Stepanski. Our staff wages are currently above the average rates of pay for our county's early childhood teachers. For example, a Waterford Head Start teacher with a bachelor's degree in early childhood entering our program currently makes \$26.01 per hour (Waterford Public Schools Early Childhood Wage Scale) while the average hourly rate as noted in the Oakland County Early Childhood Staffing Study in the same category is \$19.96 per hour. An entry level for a paraprofessional with a CDA for our program is \$14.24, and the average for the county is \$11.76. Head Start teachers draw an annual compensation of \$45,372 and in the Waterford school district, a starting teacher salary is \$40,000.

The total COLA amount of \$45,052 will be used to supplement the salary and fringe increase provided to all of our employees, as well as the cost of healthcare which has increased approximately 3% from the current premiums. The amount of \$45,052 will go to off set the cost of the increases.

Budget Narrative

Salary/Fringes/Retirement: \$45,052

The salary & retirement costs for our employees has increased approximately 4% from the current premiums, and healthcare for our employees has increased approximately 3% from the current premiums. The amount of \$45,052 will go to off set the cost of the increase.

Non-Federal Share: \$0

\$24,055 Quality Improvement Funds:

Waterford intends to use QIF funds to further invest in strengthening family partnerships. We will strengthen family partnerships by providing monthly family engagement opportunities in the form of parent meetings which include take home learning materials for at-home student learning and family learning events (i.e., STEAM Night, Literacy Night, Safety Day, etc...) for families to engage in developmentally appropriate learning practices together. We will also purchase classroom materials that are multi-sensory which will impact classroom learning.

Budget Narrative

The QIF amount of **\$24,055** will be used to increase family partnerships and classroom teaching materials which will impact classroom learning.

Non-Federal Share: \$0

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business: Consideration of Certain Purchases (1) Superintendent's Recommendation 67-22-23
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TOPIC:	2023 Middle School Math Curriculum
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Over the last year and a half, the Waterford School District has been in the process of identifying a new research-based math program for the middle school grades. Last winter, a committee of math teachers, English Language consultant, Student Support Services staff, technology along with the district math consultant, created a vision of what they wanted to see in a high-quality math program. Once clarified, they identified programs that scored high on the Ed reports, indicating their ability to meet Michigan math standards and benchmarks. Those that scored well were invited to hold showcases, allowing our teachers to review and explore a variety of different programs and materials. Afterwards, both EnVision and Reveal were acknowledged as being viable options for us to pilot. In addition to aligning with our internal vision, both programs received all green ratings for each gateway in the Ed report. Pilot teachers for each group were then identified, and ongoing training was provided to both. Over the course of the year, we surveyed teachers, administrators, students and families in order to provide direct feedback on both the digital and print resources of these two programs. Although both programs rated relatively high, there was a clear front runner.

It is recommended that the Board of Education adopt EnVision Math 6-8. In addition to the high internal and external rankings, this will ensure consistency and alignment K-8, as we previously adopted EnVision Math for K-5. Leveraging common lesson structures, digital platforms and language, the committee feels like this will be a good fit for our students and teachers. This purchase includes comprehensive digital and print resources as well as job embedded professional development throughout our implementation.

Description	Total
Envision Math 6-8 6 Years	\$527,474.86

Funding: ESSER 3

Resource Persons: Darin Holley, Director of K-8 Instruction

Date of Board of Education Meeting: April 20, 2023

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS: Consideration of Certain Purchases b(2) Superintendent's Recommendation 68-22-23
TOPIC:	Copier Purchase

In the proposal from Ricoh, using the MIDEAL State Cooperative pricing, three options were presented. Initially, the District was looking to lease the new sixty copiers; however, the District is in a better financial position and can purchase the new copiers instead. This will save the District \$184,000 over five years.

Administration is recommending that the Board award Ricoh \$568,853.45 for the purchase of sixty copiers and \$36,014 for the installation and training of the new copiers, for a total amount of \$604,867.45.

The copiers will be installed this summer.

After the old copiers are picked up, the District will receive a check for their buyback.

Option	Total Cost for 60 months	Per month Cost (over 5 years)	Installation total, one time	Buyback of current copiers	Total Cost
Purchase	\$568,853.45	\$9,480.89	\$36,014.00	(\$34,150.00)	\$570,717.50
FMV Lease	\$752,941.20	\$12,549.03	\$36,014.00	(\$34,150.00)	\$754,802.20
Buy Out Lease	\$792,706.80	\$13,211.78	\$36,014.00	(\$34,150.00)	\$794,570.80

Funds source: General Fund

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Elizabeth Kuchey, Director of Instructional Tech., Data & Assessment

Date of Board of Education Meeting: April 20, 2023

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business: Consideration of Certain Purchases b (3) Superintendent's Recommendation 69-22-23
TOPIC:	Stepanski Early Childhood Center – Phase 4

The Administration recommends awarding Cortis Brothers Trucking & Excavating the bid for Stepanski Phase 4 in the amount of \$3,167,000. The District and Barton Malow (BMB), the District's construction manager, are not recommending the lowest bidder as some of the references were not satisfactory, nor has the District or BMB worked with this vendor before. The District has worked with Cortis before and has been satisfied with their work.

The scope of work for Phase 4 work (in the front of the new building): storm sewer, sidewalks, underground water detention system, bus loop, parking lot and lighting, irrigation system, Airport Road deceleration lane, and landscaping. See attached scope list and map.

4/07/23 Bid Tabulation		
Bid Category	Contractor	Base Bid
31 1000: Site Work	Fessler & Bowman, Inc.	\$3,144,681.00
	Cortis Brothers Trucking & Excavating	\$3,167,000.00
	Asphalt Specialists, Inc.	\$3,555,000.00

Funding source: 2020 Bond Series 1 and 2

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
Sidney Tippet, Director of Maintenance & Operations
John Keglovitz, Capital and Bond Projects

Date of Board of Education Meeting: April 20, 2023



April 17, 2023

Ms. Sandra Elka - Assistant Superintendent, Business and Operations
Waterford School District
501 N. Cass Lake Road
Waterford, MI 48328

Re: Contract Award Presentation

Bid Pack: 23-05 Stepanski Site Phase 4

Dear Ms. Elka

Proposals were received April 7, 2023, for Bid Package 23-05 Stepanski Site Phase 4. We reviewed the proposals, references, and qualifications of each of the bidders, jointly with French Associates, Inc. Upon review of the bids, we contacted the low bidders references and received mixed feedback with some negative comments regarding their quality and timeliness of work. Both of which are critical components of this project. For that reason, we are recommending the second low bidder who has a history of working with Waterford School District successfully.

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
31 0000: Site Work	Cortis Brothers Trucking & Excavating, Inc.	\$3,167,000.00
Total Award Amount		\$3,167,000.00

This project was advertised on the state website during the months of March and April, 2023. A total of 3 bids were collected for the project. The project work will begin in June of 2023 and completed in October of 2024. Included with this letter is a tabulation of all bids received. The current projection of trade contract after award is complete is \$3,167,000.00. A contingency equal to 10% of the construction value totaling \$316,700.00 has been budgeted, bringing the total projected budget for this project to \$3,483,700.00. This work includes the parking lot, deceleration lane, underground drainage, storm sewers, concrete, irrigation system, bus loop, and final landscape.

Please contact Carla Ramirez, Project Manager at (248) 416-0793, should you have any further questions regarding this award recommendation.

Sincerely,

Carla Ramirez

Project Manager, Barton Malow Builders



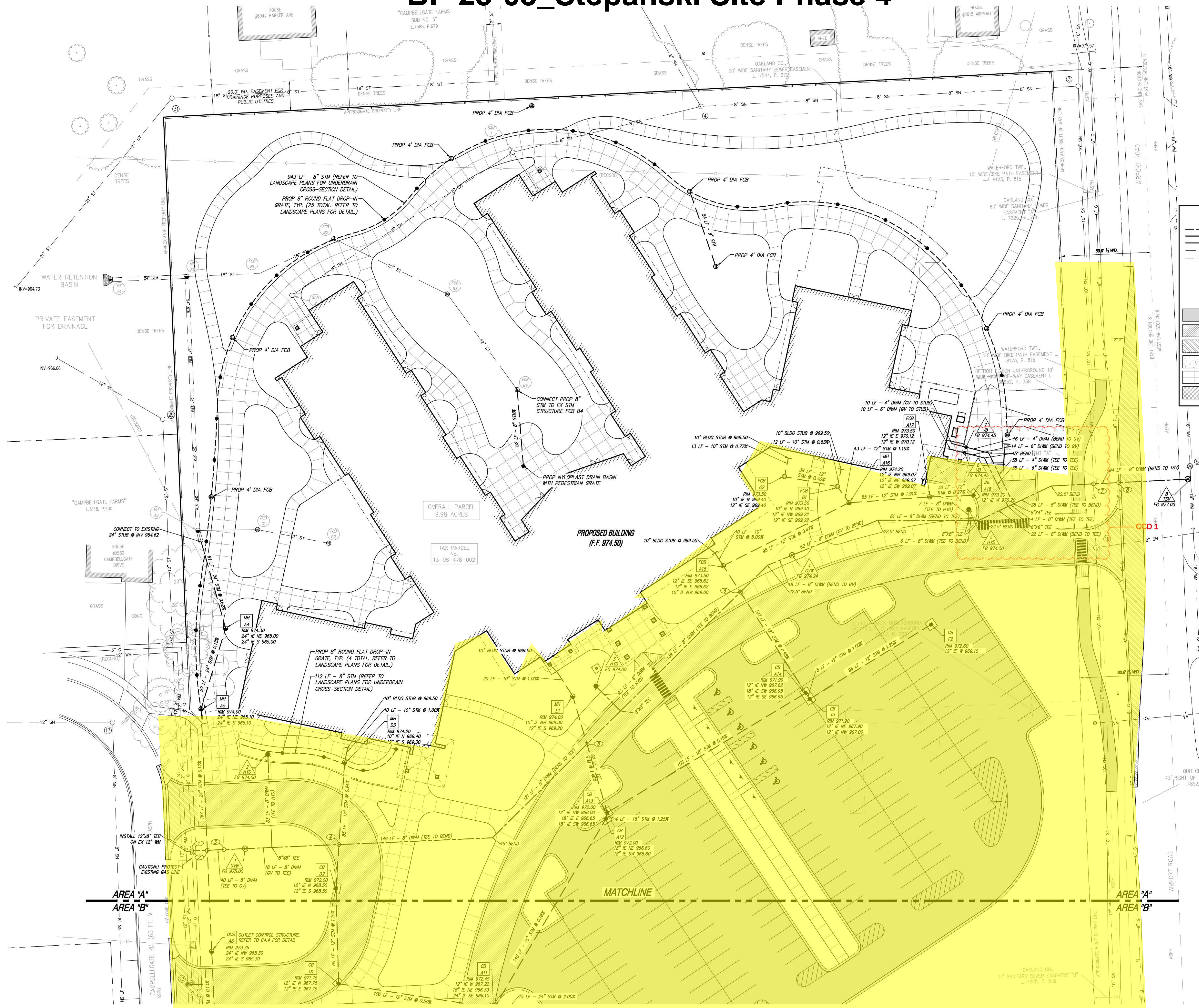
BP 23-05_Stepanski Site Phase 4

3/6/23


Scope of Work

- Storm sewer in front of the new building
- Sidewalks in front of the new building and around parking lot
- Underground detention system (UDS)
- Bus loop
- Parking lot
- Parking lot site lighting
- Irrigation system
- Flag pole
- Deceleration lane off Airport Road
- Final landscape around the parking lot

BP 23-05_Stepanski Site Phase 4











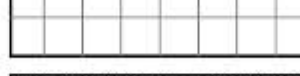



GRAPHIC SCALE



(IN FEET)
1 inch = 30 ft.

LEGEND

---	PROPOSED WATERMAIN	●	PROPOSED SAN MANHOLE (SAN)
---	PROPOSED SANITARY	⊙	PROPOSED STORM MANHOLE (SM)
---	PROPOSED STORM SEWER	○	PROPOSED CATCH BASIN (CB)
---	PROPOSED GAS MAIN	▣	PROPOSED INLET (IN.)
---	PROPOSED ELECTRIC	▶	PROPOSED END SECTION (ES)
●	PROPOSED HYDRANT	⑥	PROPOSED FIELD CATCH BASIN (FGB) W/ BEEHIVE COVER OR STANDPIPE (SP) W/ BAR GRATE COVER
⊗	PROPOSED GATE VALVE & WELL (GVW)		
⊗	PROPOSED TAPPING SLEEVE, VALVE & WELL (TSW)		

	STANDARD BITUMINOUS PAVEMENT		UTILITY CROSSING (SEE DATA TABLE)
	HEAVY-DUTY BITUMINOUS PAVEMENT		STRUCT. TYPE
	DEEP-STRENGTH BITUMINOUS PAVEMENT		STRUCT. NO.
	CONCRETE PAVEMENT		
	CONCRETE SIDEWALK		STRUCT. NO.
	MILL PAVEMENT		STRUCT. TYPE

STORM SEWER STRUCTURE

SANITARY SEWER STRUCTURE

WATERMAIN STRUCTURE

RESTORATION NOTE
REFER TO LANDSCAPE PLANS FOR RESTORATION DETAILS

**REFER TO SHEET C4.3 FOR
UTILITY DETAILS AND NOTES**



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48307

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PROJECT _____

Waterford School
District
Stepanski Early
Childhood Center

Waterford,
MICHIGAN

SHEET _____

Utility Plan

Area "A"

PROJECT NUMBER _____

2020-069

SD NP20-145

C4.1

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	New Business: Consideration of Certain Purchases b (4) Superintendent's Recommendation 70-22-23
TOPIC:	Partial Roof Replacements 2023

As part of the 2020 Bond, approved by voters on August 4, 2020, roof replacements were included. We use our roof consultant, SME, to review our roofs annually to determine which areas need replacing each year.

This year, four buildings will have partial roof replacements: Waterford Kettering and Waterford Mott High Schools, Waterford Pierce Middle School, and Crary Kurzman Administration Building. Additional information about the square footage and age of the roof segments is attached.

It is recommended that the Board of Education approve contract awards per the bid summary below.

	KJP	MTD	Newton Crane	Quality Roofing
Mott	*\$336,000	Incomplete Bid	\$426,000	\$339,704
**Kettering	*\$647,000	Incomplete Bid	\$640,000	DNS
Pierce	*\$97,000	\$107,730	\$115,000	DNS
Crary	\$167,000	DNS	*\$160,000	DNS

*Contract Award

**Low bidder for Kettering is Newton Crane; however, they cannot do the work until summer of 2024.
Second lowest bid is recommended.

DNS – Did Not Submit

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget
John Keglovitz, Associate Director of Maintenance and Operations

Date of Board of Education Meeting: April 20, 2023

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS: Consideration of Certain Purchases b (5) Superintendent's Recommendation 71-22-23
TOPIC:	Athletic Upgrades

Administration is recommending that the Board approve an award to Asphalt Specialits LLC in the amount of \$1,205,000, to Pro Surfaces in the amount of \$95,000, and to Startrac Enterprise LLC in the amount of \$248,000, for a total award of \$1,548,0000. These awards are to replace and upgrade Mason Middle School's track and surrounding area and recondition the high school tennis courts and tracks.

The Mason Middle School work is funded by the 2020 Bond. The reconditioning for the tennis courts and tracks is funded by the General Fund.

11 000: Field Equipment			
Contractor	Mason MS	Base Bid	
Asphalt Specialists LLC	\$85,000.00	\$85,000.00	
31 0000: Site Work			
Contractor	Mason MS	Base Bid	
Asphalt Specialists LLC	\$1,120,000.00	\$1,120,000.00	
32 0000: Tennis Court			
Contractor	Mott HS	Pierce MS	Base Bid
Pro Surfaces	\$55,000	\$40,000	\$95,000.00
Racquet Sports Inc.	\$61,260	\$55,920	\$117,180.00
Goddard Coatings Company	\$88,000	\$89,000	\$177,000.00
32 1825: Synthetic Track			
Contractor	Kettering HS	Mott HS	Base Bid
Startrac Enterprise	\$118,000	\$130,000	\$248,000.00
Goddard Coatings Sport Surfaces	\$136,000	\$155,000	\$291,000.00

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Sidney Tippet, Director of Maintenance & Operations

Date of Board of Education Meeting: April 20, 2023



BP 23-03 Mason Site Improvements

Scope of Work

Mason

- Asphalt track
- Field event construction
- Football goal posts
- Concrete/Footings/etc.
- Guardrail system removal
- Root barrier
- Fencing
- Vegetation clearing
- Drainage
- Baseball field equipment
- Benches

Kettering

- Track resurface

Mott

- Track resurface
- Tennis courts crack repair and resurface

Pierce

- Tennis courts crack repair and resurface



April 14, 2023

Ms. Sandra Elka - Assistant Superintendent, Business and Operations
Waterford School District
501 N. Cass Lake Road
Waterford, MI 48328

Re: Contract Award Presentation

Bid Pack: 23-03 Mason Site Improvements

Dear Ms. Elka

Proposals were received March 30, 2023, for Bid Package 23-03 Mason Site Improvements. We reviewed the proposals and qualifications of each of the bidders, jointly with French Associates, Inc., and recommend contracts be awarded as follows:

<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
11 000: Field Equipment	Asphalt Specialists LLC	\$ 85,000.00
31 0000: Site Work	Asphalt Specialists LLC	\$1,120,000.00
32 0000: Tennis Court	Pro Surfaces	\$ 95,000.00
32 1825: Synthetic Track	Startrac Enterprise LLC	\$ 248,000.00
Total Award Amount		\$1,548,000.00

This project was advertised on the state website during the months of February and March 2023. A total of 5 bids were collected for the project. The project work will begin in September 2023 and completed in November 2023.

Included with this letter is a tabulation of all bids received. The current projection of trade contracts after awards are complete is \$1,548,000.00. A contingency equal to 10% of the construction value totaling \$154,800.00 has been budgeted, bringing the total projected budget for this project to \$1,702,800.00. This work includes Mason: asphalt track, baseball fields, benches, field equipment, drainage, and fencing. Mott: track and field resurface and tennis courts crack repair and resurface. Kettering: track and field resurface. Pierce: tennis courts crack repair and resurface.

Please contact Carla Ramirez, Project Manager at (248) 416-0793, should you have any further questions regarding this award recommendation.

Sincerely,

Carla Ramirez

Project Manager, Barton Malow Builders

BP 23-03 Mason Site Improvements - Bid Tabulation

11 000: Field Equipment			
Contractor	Mason MS	Base Bid	
Asphalt Specialists LLC	\$85,000.00	\$85,000.00	
31 0000: Site Work			
Contractor	Mason MS	Base Bid	
Asphalt Specialists LLC	\$1,120,000.00	\$1,120,000.00	
32 0000: Tennis Court			
Contractor	Mott HS	Pierce MS	Base Bid
Pro Surfaces	\$55,000	\$40,000	\$95,000.00
Racquet Sports Inc.	\$61,260	\$55,920	\$117,180.00
Goddard Coatings Company	\$88,000	\$89,000	\$177,000.00
32 1825: Synthetic Track			
Contractor	Kettering HS	Mott HS	Base Bid
Startrac Enterprise	\$118,000	\$130,000	\$248,000.00
Goddard Coatings Sport Surfaces	\$136,000	\$155,000	\$291,000.00