

**MADELIA ISD 837**  
**BOARD OF EDUCATION MEETING**  
May 16, 2024  
6:30 pm  
High School Conference Room

**AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

- 2. ROLL CALL** (Summer DeLaCruz, Jane Hanson, Ryan Lais, Jen McLaughlin, Ben Odegard, Julie Pace, Steve Sorenson)

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC RECOGNITION TIME PERIOD**

*Any person may raise a question to the Board of Education. The Board will not act on any item presented to them that is not on the agenda. Every attempt should be made by individuals to remedy a complaint or issue of concern with the staff involved, the building level Principal, and/or Superintendent before addressing the Board of Education. Also, the Board would like persons to limit themselves to five minutes, with a maximum of 15 minutes per topic. These limitations are needed for the Board to run a timely and orderly Board meeting. Persons are requested to identify themselves before speaking.*

**5. COMMENTS FROM THE CHAIRPERSON**

ACTION: \_\_\_\_\_

**6. CONSENT AGENDA**

**a. Approval of Minutes from April 18, 2024.**

*The minutes for the Regular Board meeting follow the agenda.*

**b. Approval of Bills\***

*School Board members have an opportunity to review bills prior to the Board meeting. If you have questions on any bill, please check with the business office prior to the meeting so they have the opportunity to answer your questions with the data available.*

**c. Financial Report (Business Manager)\***

*This report provides the current status of the District's finances. If questions exist, please call the business office prior to the meeting.*

ACTION: \_\_\_\_\_

## 7. ACTION ITEMS

### a. Approval of the Hiring of Coaches and Advisors:

It is the recommendation of Paul Carpenter, Activities Director, to approve the hiring of the following coaches and advisors:

Boys Basketball:

Head: Jeff Van Hee

Assistant: Kris DeMaris

Assistant JH: Kurt Lugo

Assistant (Volunteer): Tim Bergeman

Girls Basketball:

Head: Tylor Duerkson

Assistant: Peyton Hanson

Assistant JH: Mindy Arkell

One Act Play: Steve Schlager

Speech: Christine Bauman

ACTION: \_\_\_\_\_

### b. Approval of the 2024-2025 Resolution for MSHSL Membership

It is the recommendation of Paul Carpenter, Director of Athletics/Activities to approve the 2024-2025 Resolution for Membership in the Minnesota State High School League.

ACTION: \_\_\_\_\_

### c. Approval of Schedule C Scale

It is the recommendation of the Extra Curricular Committee to approve the Schedule C scale as submitted.

ACTION: \_\_\_\_\_

### d. Presentation of the District Literacy Plan

It is the recommendation of Brooke Will, Elementary Principal and Eric Martinez, High School Principal to accept the district literacy plan for 2024-2025 as written and presented.

ACTION: \_\_\_\_\_

### e. Acceptance and Approval of the Retirement of Business Manager

It is the recommendation of Shelly Bauer, Superintendent to accept the retirement of Diana Wenner, Business Manager effective December 31, 2024.

ACTION: \_\_\_\_\_

**f. Approval of the Hiring of a Business Manager**

It is the recommendation of Shelly Bauer, Superintendent and Diana Wenner, Business Manager to hire a business manager to work with the current business manager for a minimum of six months with an anticipated start date of July 1, 2024.

ACTION: \_\_\_\_\_

**g. Approval of the Hiring of a Part-Time Director of Teaching and Learning**

It is the recommendation of Shelly Bauer, Superintendent to hire a part-time director of teaching and learning.

ACTION: \_\_\_\_\_

**h. Approval of the Hiring of an Elementary Paraprofessional**

It is the recommendation of Brooke Will, Elementary Principal to approve the hiring of Reme Griffith as an elementary paraprofessional beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**i. Approval of the Hiring of a High School Paraprofessional**

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Elsie Pahl as a high school paraprofessional beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**j. Approval of the Hiring of Band Director**

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Rachel Olsen as the elementary and high school band director beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**k. Approval of the Hiring of Choir Director and Elementary Music Teacher**

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Rebecca Walsh as the elementary and high school choir director and elementary music teacher beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**l. Approval of High School Physical Education and Health Teacher**

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Rylee Quandt as the high school physical education and health teacher beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**m. Approval of Elementary Grade 5/6 Teacher**

It is the recommendation of Eric Martinez, High School Principal, to approve the hiring of Angela Blair as the elementary grade 5 and 6 teacher beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**n. Approval of the Hiring of PreSchool Paraprofessional**

It is the recommendation of Sue Harris, Director of Community Education to hire Aryn Gustafson as a PreSchool Paraprofessional beginning with the 2024-2025 school year.

ACTION: \_\_\_\_\_

**o. Approval of the Bid for the High School Entry Sidewalk Replacement**

It is the recommendation of Theresa Laidig, Director of Building and Grounds to approve the bid for sidewalk replacement for the high school entry sidewalk replacement from RW Carlstrom Co. Inc., Mankato, MN for \$31,216.00.

ACTION: \_\_\_\_\_

**8. COMMITTEE REPORTS**

- a. River Bend Education District Report
- b. Community Education Advisory Committee Report
- c. Extra-Curricular Sub-Committee Report
- d. Wellness Report
- e. Other Committee Reports

**9. SUPERINTENDENT REPORT - Shelly Bauer**

- a. Read Act Information
- b. Door Replacements at Elementary School

- c. CTE Grant Received
- d. Minnesota Education Partners (MEP) Fellow - Kelli James

## 10. PRINCIPAL REPORTS

- a. Elementary School - Brooke Will
- b. High School - Eric Martinez

## 11. ADJOURN

**Clerk's Minutes of Regular Board Meeting  
Madelia Board of Education  
April 18, 2024  
High School Conference Room**

Board Members Present: DeLaCruz, Hanson, Lais, Odegard, Pace, Sorenson  
Board Members Absent: McLaughlin  
Ex Officio Member Present: Superintendent Bauer  
Media Present: Michelle VanHee

- 04-18-01 Chairperson Sorenson called the meeting to order with the Pledge of Allegiance.
- 04-18-02 DeLaCruz moved, Odegard seconded to approve the agenda as presented. Pass 6-0
- 04-18-03 No comments from the chairperson at this time.
- 04-18-04 Pace moved, Lais seconded to accept the agenda as listed: Approval of minutes from the March 21, 2024, regular meeting and approval of bills \$495,073.59. Pass 6-0
- 04-18-05 At this time, Meghan Ward presented information addressing the current graduation rates.
- 04-18-06 Lais moved, DeLaCruz seconded to approve the hiring of the following coaches:

Football: Head: Christian Petschke  
Assistant: Jake Homan  
Assistant: Lukas Hested

Volleyball: Head: Melodie DeVlaeminck  
Assistant: Melissa Grev  
Assistant (.5) Tina-Marie Nelson  
Assistant JH (.5) Teresa Holmgren  
Assistant JH (.5) Melissa Lambrecht  
Assistant JH: Megan Anderson

Boys and Girls Cross Country: Head: Kris DeMaris

Pass 6-0

- 04-18-07 Pace moved, Lais seconded to approve the Memorandum of Understanding for Teachers On Special Assignment (TOSA) as written. Pass 6-0
- 04-18-08 Hanson moved, Pace seconded to approve the MSHSL Dissolution Cooperative Sponsorship for Wrestling with Truman High School. Pass 6-0
- 04-18-09 Pace moved, Lais seconded to approve the MSHSL Dissolution Cooperative Sponsorship for Boys Track and Field with Truman High School, Granada-Huntley-East Chain High School and Martin Luther High School. Pass 6-0
- 04-18-10 DeLaCruz moved, Lais seconded to approve the MSHSL Dissolution Cooperative Sponsorship

- for Girls Track and Field with Truman High School, Granada-Huntley-East Chain High School and Martin Luther High School. Pass 6-0
- 04-18-11 Pace moved, Odegard seconded to approve the MSHSL Dissolution Cooperative Sponsorship for Boys Cross Country with Truman High School, Granada-Huntley-East Chain High School and Martin Luther High School. Pass 6-0
- 04-18-12 Odegard moved, Lais seconded to approve the MSHSL Dissolution Cooperative Sponsorship for Girls Cross Country with Truman High School, Granada-Huntley-East Chain High School and Martin Luther High School. Pass 6-0
- 04-18-13 Odegard moved, DeLaCruz seconded to approve the annual calendar as presented for the 2024-2025 school year. Pass 6-0
- 04-18-14 Odegard moved, Pace seconded to accept the following donations with thanks:
- 3M Donors Choice for \$436.26 and Julie Tatro for \$76.99 for 300 solar eclipse glasses.  
3M Donors Choice and Private Donors for \$722.00 for STEM supplies and cushions for floor seating.  
Madelia Community Chest for donation of \$200 to STRIVE  
Madelia Community Chest for donation of \$400 for the Accelerated Reading program.

### **COMMITTEE REPORTS**

River Bend Education District Report - No report  
Community Education Advisory Committee Report - No report  
Extra-Curricular Sub-Committee Report - No report  
Wellness Report - No report  
Other Committee Reports - Building & Grounds report - Sorenson reported

### **SUPERINTENDENT REPORT**

Superintendent Bauer gave legislative updates, she reported on the Special Playground Equipment Funding, and AmeriCorp and their early learning tutors.

### **PRINCIPAL REPORTS**

Elementary School - Brooke Will was absent  
High School - Eric Martinez reported.

### **ADJOURN - 7:07 P.M.**