



Reedsport School District 105

MONTHLY SCHOOL BOARD MEETING

MINUTES

JANUARY 11, 2023, 6:30 p.m.

I. CALL TO ORDER

II. ESTABLISH A QUORUM

III. PLEDGE OF ALLEGIANCE

IV. CHANGES TO THE AGENDA

- A. Bonnie Booher made a motion to accept the Revised Agenda as presented. Carrie Oldright seconded. Vote: Yes 4, No 0. Approved.

V. ACCOLADES

A. January Superintendent Awards

1. Student: Kieko Lastra - Kindergarten / Christina Bettesworth - HES Kindergarten Teacher
2. Student: Aubrey Carrington - 6th Grade / Becky Walls - HES 6th Grade Teacher
3. Student: Joseph Janiszewski – 9th Grade/ Tom Wright - RCCS Science Teacher
4. Student: Seth Hill - 10th Grade / Brad Adams - RCCS Science Teacher

B. Donations

1. Jeremy's Automotive gave a check for \$500 to the Clay Target Shooting Team.
2. Theresa Chickering gave shoes and pajama's to Abby's Closet which provides jackets, shoes and clothing to students who need them, free of charge.

VI. COMMUNITY COMMENTS

Individuals may address the Board on agenda items. Please let the Board Chair know which item you wish to address. You are limited to no more than three (3) minutes. You may address the Board on a topic not on the agenda as long as it does not pertain to a complaint against a staff member. However, the Board reserves the right to refer the matter to the administration.

Anyone wishing to provide public comment or testimony may submit their comment/testimony in written form or email to the Board Secretary. Comment and testimony received by 3:00 PM on the day of the meeting will be included in the meeting. Any comment/testimony received after 3:00 PM will be saved for the next regularly scheduled board meeting. Submit Comments to: Reedsport School District email: stipton@reedsport.k12.or.us or mail to: 100 Ranch Road Reedsport, OR 97467

- A. Written community comment from Karen Plagmann

VII. REPORTS

A. Audit Presentation – Rachel Amos

1. The district received an Unmodified opinion which is the best opinion you can have so good job.
2. Fund balance of 34% which is good. We like our clients to be above 20% so you are in a good position. There is enough to operate for 4 months without any income.
3. No issues identified and you are in compliance.

B. Jr./Sr. High School Administrator – Jerry Uhling

1. Thank the board for all you do. You have a volunteer position and you get handed a lot of issues and we appreciate what you do for us.
2. Last week we had a great assembly.
3. Staff gift exchange
4. Winter sports season
5. We did lose our band teacher, but we have a volunteer in there now. Mr. Dailey will be moving forward with the Registered Teacher process

C. High School Leadership Report – Brian Watts / Leadership Student

1. I'd like to echo what Mr. Uhling said. You are under appreciated, have a lot on your plate and you can't make everyone happy. We appreciate you more than you know.
2. Elementary school wanted help with the anti-bullying program. The leadership students will be doing skits for the elementary school.
3. We have devoted several classes to education on bullying. They are learning everyday what is ok and what is not ok.
4. Sports we had a great wrestling meet last week and all wrestlers finished first.
5. Our female wrestler won first place in the women's section.
6. Spring Sport start on 28th and we have a full staff of coaches going into the season.
7. Basketball game went well and our student area was totally clean when they left.
8. Our players, coaches and student section took the high road for the most part and we are happy with them putting what they are learning into practice.
9. January 24th will have teacher/staff appreciation night during basketball.

D. Elementary Administrator – Amanda O'Brien

1. On behalf of all the staff and students at Highland,
2. Monday pledge with high school students and the littles love it. Thank you, Coach Watts, for bringing those students to be an example to follow.
3. Shout out to Stacie Schafer-Bertram and Carrie Zubek went to the Salvation Army with 7 kids to Fred Meyer. This was the first year Reedsport was invited to participate. Our kids got to shop for another district who couldn't make it and they enjoyed doing that for them.

4. Staff who have volunteered to go through and review Language Arts curriculum. We have it narrowed down to two programs and the public is welcome to come check them out if they like. Almost every grade level is represented in this group of teachers.
 5. Winter MAPS assessment and we will share data at the next board meeting.
 6. Pool was closed for this week and we had to cancel swimming. We had to be flexible and figure out what to do instead.
 7. HPO president Lauren Lyle would love to have some help to plan events like movie nights and fund raisers and join monthly meetings.
 8. Candy grams are being sold now and will be delivered at the end of the day on February 14th
 9. Monday is a holiday so we will have school on Friday.
- E. Charter Advisory Committee – Savannah Wright
1. Progress Update: New Charter District Philosophy “Providing students with the skills to thrive in our communities and beyond by encouraging interests and abilities of each student.”
 2. A group of ten and we meet once a month. We started last spring after the district became a district wide charter.
 3. Working on a charter philosophy and creating a new one now that we are one charter district.
 4. Would like the board to give the blessing to move forward with this new philosophy.
 5. Getting a letter to send out. Will introduce the committee and explain what the plan is for the future of our district.
- F. Business Manager – Rachel Amos
1. Glad to have the audit presented in person and give you details with the most transparent information.
 2. Projections are great right now and we are on track to where we expected to be in the budget.
 3. Would like to propose that we move to the expenditure summary instead of the detailed 80 plus pages.
 4. If they wanted to know more detail they can always request specifics from Rachel.
 5. Table that decision until next month when Mr. Jones is back.
- G. Certified ARE Representative – Julee Noel
1. Thank the board for all that you do and hope you enjoyed the goodies. We super appreciate all that you do. The students enjoyed putting it all together.
- H. Classified ARES Representative – Jess Dailey
1. Thank you for all your support. Hope you enjoy your gifts
 2. Trina Howell, Sandra McDuffy and Cormac Dailey will be joining the calendar committee.

3. ARESP would like to recognize the office staff secretaries, Jess Dailey, Sandra McDuffy and Amanda Johnson as this months classified employees of the month. Our secretaries are the first thing people see when entering the building and they are often the first to trouble shoot
- I. Maintenance Report – Michael Schoppe
 1. Water leak in the floors and under the foundation at the elementary school. We have been working on that and the fix is still holding.
 2. A pipe was kicked and we are waiting for the part. As soon as it arrives, we will have it fixed in a matter of minutes.
- J. South Coast ESD Superintendent - Paul Peterson
 1. Present Local Service Plan
 - a. Review of the LSP is done once a year.
 - b. It is unchanged this year. Designed to provide the maximum amount of flexibility to each of our districts and how they want to use their ESD resolution dollars.
- K. Superintendent Report – Jon Zwemke
 1. Highland Mainline Concern
 2. After School Supper Meal Cancelation
 - a. After the ODE audit program last year, we were fine. After the audit this year, the auditors have a different vision of the program and who it serves than what we have been doing for the past nine years.
 - b. In order to keep our program running which is tied to our summer program, there were corrective actions and we have been making every effort to fulfill that.
 - c. These auditors have a different idea of what an after-school food program than what we have been doing for 9 years without problem.
 - d. Canceling the Supper program so we do not lose our summer program
 - e. Superintendent has planned conversations with ODE and hopes that we can get something like this back.
 - f. We will be moving our FFVP Fresh Fruit and Vegetable Program to the end of the day.
 - g. Really disappointed and baffled as to why our program was running with approval for so long and this year it is different.
 - h. Just because our small community looks different or how we serve our students is not what they do in larger districts, that doesn't make it wrong or ineffective.
 - i. Jon will reach out to the food pantry and the family resource center to make them aware of this change and how it may affect those families they serve.
 3. Staff Appreciation
 - a. It was suggested that we combine a staff appreciation in April instead of separate classified and certified?

- b. CO: can we ask the staff what they think? Yes, Sharmen Tipton will produce a survey for staff and will have a response next board meeting.
 - c. All staff will be getting shirts earlier than staff appreciation so they have time to wear them for the rest of the school year.
- 4. Reedsport Retrofit
 - a. One action item on January 25th, about a 15-minute meeting.
 - b. Jon will be gone. Superintendent Peterson has agreed to be present virtually to answer questions.
 - c. January 24th @ 4:15 meeting virtual or in-person
 - d. January 19th we will have proposals from those three contractors who attended the informational meeting. Bids will be reviewed by Michael Schoppe and Jon and one additional people.
- 5. Enrollment Analysis

VIII. BUSINESS/PRESENTATIONS

IX. CONSENT AGENDA

Actions that are routine or usually call for no discussion, such as approving minutes of previous meetings, acceptance of donations and similar actions, are often handled together in one vote by the Board

- A. Approval of Board Meeting Minutes from November 16, 2022
- B. Approval of Board Meeting Minutes from December 14, 2022
- C. Notice of New Certified Hires
- D. Notice of Certified Resignations/Terminations
 - 1. Monica Cape-Lindelin – Elementary 2nd Grade Teacher
 - 2. Kenadi Murphey – Elementary Roving Sub
- E. Carrie Oldright made a motion to approve the Consent Agenda as presented. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.

X. ACTION

- A. Approve Audit Report
 - 1. Carrie Oldright made a motion to approve the audit report as presented. Bonnie Booher seconded. Vote: Yes 4, No 0. Approved.
- B. Approve South Coast ESD Local Service Plan
 - 1. Bonnie Booher made a motion to approve the South Coast ESD Local Service Plan. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.
- C. Small Desk Policy Rewrite: Review Section A/B: Board Governance and Operations – 2nd Reading (AR Regulations do not need a Board vote, for review of continuity)

1. BDDH (2) – Public Comment at Board Meetings (Proposed)
 - a. BDDH-AR – Public Comment at Board Meetings (Proposed)
 2. Hold over for action in the February 8th meeting to have Chair Carey Jones the opportunity to weigh in.
- D. Small Desk Policy Rewrite: Review Section C: Administration – 1st Reading (*AR Regulations do not need a Board vote, for review of continuity*)
1. CA – Administrative Goals and Objectives – Delete
 2. CBA – Qualifications and Duties of the Superintendent – Update
 3. CBC – Superintendents Contract – Update
 - a. BB what if we have a Superintendent that starts at 35. Do we have to provide insurance coverage until retirement age?
 - b. It says you may, but that would be a contract between the board and the SI.
 4. CBE – Superintendents Professional Development – Delete
 5. CBF – Superintendents Consulting Activities – Delete
 6. CBG – Evaluation of the Superintendents – Update
 7. CBHA – Superintendents Retirement – Delete
 - a. BB Didn't see this in your contract
 - b. My contract says I must give 60 days' notice.
 8. CC – Administrative Organization – Delete
 - a. BB: Where are the job descriptions and organizational charts.
 - b. Employees sign the job descriptions at the start of each year and the Douglas ESD keeps those for us.
 - c. The union usually gets involved. A lot of discussions go into a change in the job description.
 - d. We can produce the job descriptions with a public records request.
 9. CCB – Line and Staff Relations – Update
 10. CCC – Hiring of Licensed Administrators – Update
 11. CCG – Licensed Evaluation – Administrators – Update
 12. CD – Management Team – Delete
 13. CF – School District Administration – Delete
 14. CFA – Standards of Performance for Administrators – Delete
 - a. BB: Why is that something we no longer need?
 - b. Standardization from OSBA and COSA are more condensed now. As practices change and improve, you want to keep up with the new thoughts on how to evaluate at a
 - c. Div. 22 as an Oregon statute dictates the process and understands that the evaluation process changes and evolves. To lock it down in a policy does not allow for change based on new information

- d. Jon will do the research and email the response. HOLD FOR answer from OSBA Policy and Legal department.
- 15. CG – Special Programs Administration – Delete
- 16. CH – Policy Implementation – Update
- 17. CHA – Development of Regulation – Update
- 18. CHB – Board Review of Regulations – Delete
- 19. CHC – Regulation Dissemination – Delete
- 20. CHCA – Approval of Handbooks and Directives – Update
- 21. CHD – Administration in the Absence of Policy – Delete
- 22. CI – Temporary Administration Agreements – Update
 - a. *CI-AR – Temporary Administrative Arrangements – Delete*
- 23. CK – Consultants to the Administrative Staff – Delete
- 24. CM – School District Annual Reports – Update
- 25. CPA – Layoff and Recall for Administrators – Proposed
 - a. *CPS-AR – Layoff and Recall for Administrators Regulation – Proposed*
- 26. Carrie Oldright made a motion to adopt section D:1-13 and section D:15-25 of the policy rewrite. Jack Dailey seconded. Vote: Yes 4, No 0. Approved.

XI. DISCUSSION

- A. School Board Elections (*takes place every other year*)
 - 1. Board members up for reelection:
 - a. Eric Brandon – Position 1
 - b. Carrie Oldright – Position 2
 - c. Carey Jones – Position 4
 - d. Bonnie Booher – Position 5
 - e. Jack's seat will be up in 2 years, all others would be 4-year term.
 - f. Bonnie suggested that position 5 be a 2-year appointment so we do not have four new members in 4 years.
 - g. Jon will have a draft motion to review in the February meeting.
 - 2. Important Election Dates – Get on Board brochure
 - a. February 1, 2023 - OSBA School Board Election 2023 filing period opens
 - b. March 16, 2023 - OSBA School Board Election FILING DEADLINE
 - c. March 20, 2023 - OSBA School Board Election voter pamphlet submissions
 - d. May 16, 2023 – OSBA School Board Election, election day.
- B. New for 2023 School Board Members must submit a Statement of Economic Interest per Oregon Government Ethics Commission.
 - 1. Filing must be complete by April 15th.
 - 2. OSBA is not happy with it because it is a barrier for volunteers.
 - 3. They have a help desk and they will help you file.

XII. COMMUNITY COMMENTS

Reference statement in section VI for procedure and rules to share community comments.

XIII. BOARD MEMBER COMMENTS

XIV. FUTURE AGENDAS

- A. January 23 - 27, 2023 – Superintendent out of the office.
 - 1. Available by email or by contacting his Executive Assistant, Sharmen Tipton
stipton@reedsport.k12.or.us
- B. January 25, 2023 @ 6:30 pm – Special Board Meeting
- C. February 8, 2023 @ 6:30 pm – Reedsport School District Monthly Board Meeting
- D. **March 6-10, 2023 – Classified Employee Appreciation Week**
- E. March 8, 2023 @ 6:30 pm – Reedsport School District Monthly Board Meeting
- F. April 12, 2023 @ 6:30 pm – Reedsport School District Monthly Board Meeting
- G. **May 1-5, 2023 – Certified (Teacher) Employee Appreciation Week**

XV. ADJOURNMENT @ 8:45 pm

Next School Board Meeting: Wednesday, February 8, 2023

Submitted by Sharmen Tipton, Reedsport School District Executive Assistant / Board Secretary

	<u>2-8-23</u>		<u>2-8-23</u>
Carey Jones, Board Chair	Date	Jon Zwemke, Superintendent	Date