

# **McGUFFEY SCHOOL DISTRICT**

## **SCHOOL BOARD MEETING**

### **THURSDAY, SEPTEMBER 17, 2009**

The regular meeting of the Board of Directors of the McGuffey School District was held on Thursday, September 17, 2009, at the McGuffey High School Large Group Instruction Room, Claysville, PA. President, Joyce Knestrick, called the meeting to order at 7:08p.m.

Roll Call of Board Members was taken. A quorum was established. President Knestrick led the Pledge of Allegiance.

**ROLL CALL** - Present: ADAMS, GROUP, KNESTRICK, LEASURE, RICHEY, SZYGENDA, TEAGARDEN

Absent: HARDEN, SHRIVER

Also present were Mrs. Beverly Arbore, Administrative Assistant to the Superintendent; Mr. Scott Burchill, Business Administrator, and Solicitor, Christina Lane

**STUDENT REPRESENTATIVES** - None

**RECOGNITION** - None

#### **PRESENTATIONS**

- McGuffey Alumni Association – members of the Alumni Association gave an overview of the upcoming events. Handouts were distributed to Board members and a DVD was played.

#### **APPROVAL OF MINUTES**

**Background Information:** The minutes of the August 6 and August 20, 2009, school board meetings are submitted for approval.

**MOTION:** Szygenda moved, seconded by Leasure, administrative recommendation to approve the minutes of the August 6 and August 20, 2009, school board meetings as submitted.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

***NOTE: Agenda Items Schedule of Bills and Treasurer's Report listed below are a combined motion:***

#### **SCHEDULE OF BILLS**

**Background Information:** The Schedule of Bills is presented for approval.

#### **TREASURER'S REPORT**

**Background Information:** The Treasurer's Report is presented for approval.

***McGuffey School District  
School Board Meeting  
September 17, 2009***

**MOTION:** Adams moved, seconded by Group, administrative recommendation to approve the above agenda items Schedule of Bills from August 21, 2009 – September 19, 2009 (checks #00045205 – 00045471), as submitted in the amount of \$826,598.26, and July 2009 Treasurer’s Report, as submitted.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**PUBLIC PARTICIPATION** - agenda items – None

**COMMITTEE RECOMMENDATION(S)**

**Background Information:** Permission to declare the following items as unused and unnecessary:

- Two large grilling barrels that were constructed out of donated material
- A rusted green metal shelf

**MOTION:** Group moved, seconded by Szygenda, administrative recommendation to declare the above items as unused and unnecessary.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**Background Information:** Permission is being requested to discard the following items and for those items to be taken to the scrap yard with the funds being deposited into the FFA Activity Account.

- Two large grilling barrels that were constructed out of donated material
- A rusted green metal shelf

**MOTION:** Group moved, seconded by Szygenda, administrative recommendation to approve to discard the items and for those items to be taken to the scrap yard with the funds being deposited into the FFA Activity Account.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**OLD BUSINESS**

**NEW BUSINESS**



*McGuffey School District  
School Board Meeting  
September 17, 2009*

6. **Background Information:** Janice Ruffolo, high school English teacher, is requesting permission to discard the following AV items in the high school video room that are unused and unnecessary:

JVC Super VHS	06821174
JVC Super VHS	07418410
JVC Super VHS	109H1467
JVC Super VHS	G6TC01666
Casablanca	2338085
Casablanca	2383753
Video Monitor	M842020126
Video Monitor	74883280
Panasonic Camera	G5HK00699
Panasonic Camera	KOTKA0072

Discard the above listed AV items located in the high school AV room that are unused and unnecessary.

7. **Background Information:** Permission is being requested to declare the following English books as unused and unnecessary:

Anderson, Brinnin, and Leggett - Elements of Literature, Sixth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074199-8  
Total: 82

Anderson, Brinnin, and Leggett - Elements of Literature, Fifth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074198-1  
Total: 141

Anderson, Brinnin, and Leggett - Elements of Literature, Fourth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074197-1  
Total: 56

Anderson, Brinnin, and Leggett - Elements of Literature, Third Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074196-3  
Total: 80

Robinson, Katherine - Scholastic Scope Literature, Chicago: Scholastic, Inc. 1991  
ISBN: 0-590-35730-1  
Total: 18

Declare the above listed English books as unused and unnecessary.

8. **Background Information:** Permission is being requested to discard or sell the following English books at McGuffey High School that are unused and unnecessary:

Anderson, Brinnin, and Leggett - Elements of Literature, Sixth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074199-8  
Total: 82

Anderson, Brinnin, and Leggett - Elements of Literature, Fifth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074198-1  
Total: 141

Anderson, Brinnin, and Leggett - Elements of Literature, Fourth Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074197-1  
Total: 56

Anderson, Brinnin, and Leggett - Elements of Literature, Third Course, Austin: Holt, Rinehart, and Winston, Inc. 1993  
ISBN: 0-03-074196-3  
Total: 80

Robinson, Katherine - Scholastic Scope Literature, Chicago: Scholastic, Inc. 1991  
ISBN: 0-590-35730-1  
Total: 18

Discard or sell the above listed English books located in the high school that are unused and unnecessary.

9. **Background Information:** Permission is being requested to declare the following science books at McGuffey High School as unused and unnecessary:

A Journey Into Life, 3<sup>rd</sup> Edition  
Study Guide Edward J. Zalisko (softback)  
Publisher: Harcourt Brace, 1994  
ISBN: 0-03-010253-7  
Total: 15

A Journey Into Life, 3<sup>rd</sup> Edition  
Arms, Camp, Jenner Zaisko  
Publisher: Harcourt Brace  
ISBN: 0-03-097829-7  
Total: 8

Essentials of Human Anatomy and Physiology, 2<sup>nd</sup> Edition  
John W. Hole, Jr.  
Wm. C. Brown Publishers, Dubuque, Iowa  
ISBN: 0-697-00778-2  
Total: 1

***McGuffey School District  
School Board Meeting  
September 17, 2009***

Anatomy & Physiology Coloring Workbook

Elaine N. Marieb (paperback)  
Benjamin Cummings Publisher, 2003  
ISBN: 0-8053-5903-6  
Total: 25

The Dynamics of Life

Biggs, Kapicka, Lundgren  
Glencoe, McGraw-Hill Publisher, 1995  
ISBN: 0-02-826647-1  
Total: 8

Declare the above listed science books located in the high school as unused and unnecessary.

- 10. Background Information:** Permission is being requested to discard or sell the following science books at McGuffey High School that are unused and unnecessary:

A Journey Into Life, 3<sup>rd</sup> Edition

Study Guide Edward J. Zalisko (softback)  
Publisher: Harcourt Brace, 1994  
ISBN: 0-03-010253-7  
Total: 15

A Journey Into Life, 3<sup>rd</sup> Edition

Arms, Camp, Jenner Zaisko  
Publisher: Harcourt Brace  
ISBN: 0-03-097829-7  
Total: 8

Essentials of Human Anatomy and Physiology, 2<sup>nd</sup> Edition

John W. Hole, Jr.  
Wm. C. Brown Publishers, Dubuque, Iowa  
ISBN: 0-697-00778-2  
Total: 1

Anatomy & Physiology Coloring Workbook

Elaine N. Marieb (paperback)  
Benjamin Cummings Publisher, 2003  
ISBN: 0-8053-5903-6  
Total: 25

The Dynamics of Life

Biggs, Kapicka, Lundgren  
Glencoe, McGraw-Hill Publisher, 1995  
ISBN: 0-02-826647-1  
Total: 8

Discard or sell the above listed science books that are unused and unnecessary by McGuffey High School.









*McGuffey School District  
School Board Meeting  
September 17, 2009*

12. **Background Information:** The following candidate has met all of the requirements for emergency certification as a day-to-day substitute through the Intermediate Unit 1 Emergency Certification Substitute Teacher Training Program for the 2009-2010 school year: Gary Fonner.

**MOTION:** Leasure moved, seconded by Group, administrative recommendation to approve Gary Fonner for emergency certification as day-to-day substitute teacher for the 2009-2010 school year.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

13. **Background Information:** The interview process has been completed for the following individuals for placement on the substitute custodian list:

Bryan Harris	Clearances: current
Liberty Huffman	Clearances: current
<b>Robert Endler</b>	<b>Clearances: pending</b>
<b>Gary Golick</b>	<b>Clearances: pending</b>

**MOTION:** Group moved, seconded by Leasure, administrative recommendation to approve Bryan Harris, Liberty Huffman, Robert Endler, and Gary Golick (pending receipt of all required clearances) for placement on the substitute custodian list for 2009-2010.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

14. **Background Information:** The following name has been submitted as school bus driver for 2009-2010 for Swart School Buses: Valerie McDonald. All appropriate documents are on file in the transportation office.

**MOTION:** Szygenda moved, seconded by Group, administrative recommendation to approve Valerie McDonald as school bus driver for Swart School Buses for 2009-2010 school year.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**POLICY**

1. **Background Information:** Revised Policy No. 127 Assessment of Educational Program was proposed for a first reading at the August 20, 2009, school board meeting. The revision to the policy was to add grade 12 (optional) to the 4Sight Reading and Mathematics Assessment test.

**MOTION:** Group moved, seconded by Leasure, administrative recommendation to adopt the revised Policy No. 127 Assessment of Educational Program. *[see attachment]*

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)



*McGuffey School District  
School Board Meeting  
September 17, 2009*

5. **Background Information:** The Facilities Use Application form has been updated to include language required by School Claims Services.

**MOTION:** Group moved, seconded by Adams, administrative recommendation to approve the updated Facilities Use Application form as submitted. *[see attachment]*

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**BUSINESS**

**For Your Information:**

1. Budget Expenditure Report

**SOLICITOR'S REPORT** - None

**BOARD REPORTS** - None

**ADDITIONAL PUBLIC PARTICIPATION** (agenda and non-agenda items) - None

**MOTION:** Teagarden moved, seconded by Szygenda, appoint Carl Group to serve as the official Board designee for the McGuffey Sports Hall of Fame.

VOICE VOTE - 7 YES  
2 ABSENT (HARDEN, SHRIVER)

**ADJOURNMENT**

**MOTION:** Group moved, seconded by Leasure, that the regular session meeting of September 17, 2009, be adjourned at 8:19 p.m. by a unanimous vote. The next Board meeting will be the regular meeting, which will be held at 7:00 p.m. on Thursday, October 15, 2009, at the McGuffey High School Large Group Instruction Room. Board Committee Meeting will begin at 6:00 p.m.

Recorded by Sandra S. Bedillion, Recording School Board Secretary

---

Scott Burchill, School Board Secretary

---

Joyce Knestrick, School Board President