

McGUFFEY SCHOOL DISTRICT

SCHOOL BOARD MEETING

THURSDAY, MAY 21, 2009

The regular meeting of the Board of Directors of the McGuffey School District was held on Thursday, May 21, 2009, at the McGuffey High School Large Group Instruction Room, Claysville, PA. President Joyce Knestrick, called the meeting to order at 7:08 p.m.

Roll Call of Board Members was taken. A quorum was established.

ROLL CALL - Present: ADAMS, GROUP, HARDEN, KNESTRICK, LEASURE, RICHEY, SHRIVER, SZYGENDA, TEAGARDEN

Also present were Mr. Joseph Stefka, Superintendent and Solicitor, Christina Lane.

STUDENT REPRESENTATIVES

- ❖ Ryan Alexas gave an overview of past and up-coming events going on throughout the district. Ryan also introduced Frank Morris – 2009-2010 student representative

RECOGNITION

- ❖ Mr. Wilson, Middle School Assistant Principal recognized and congratulations were extended to Middle School Students of the Month for April: Alberta Deschamps and Eric Nolin
- ❖ Mr. Stefka, Superintendent congratulated Michael Calvert, high school social studies instructor, on being selected as a Keystone Technology Integrator

PRESENTATIONS

- ❖ Joe Walker - Earth Force / Poetry Winner
Earth Force engages young people as active citizens who improve the environment and their communities now and in the future. Joe Walker Elementary is the only school in western Pennsylvania with 100% of its students and faculty participating in Earth Force.
Students presented the following projects to the McGuffey School Board on May 21, 2009.
 - Kindergarten – Take One not Two Bathroom Paper towels
 - Grade 1 – Turn out the Lights!
 - Grade 2 – Non-Point Source Pollution & Butterfly Garden
 - Grade 3 – Aluminum Can Recycling, Tree Planting & Earth Force Newsletter
 - Grade 4 – Paper Recycling & Bird Houses
- ❖ Congratulations were extended and an overview was presented from students Cady Merchant and Aaron Bruckner from the High School Video Class. Janice Ruffolo, high school video teacher was present and plaques were viewed for their award of excellence in four (4) categories at the 16th annual TVT Video Festival on April 15, 2009, which included Sports Event; Performing Arts; Animation and Instructional.

APPROVAL OF MINUTES

Background Information: The minutes of the April 2nd, 16th, and 30th, 2009, school board meetings are submitted for approval.

MOTION: Szygenda moved, seconded by Richey, administrative recommendation to approve the minutes of the April 2nd, 16th, and 30th, 2009, school board meetings as submitted.

VOICE VOTE - ALL YES

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SCHEDULE OF BILLS

NOTE: *Agenda Items Schedule of Bills and Treasurer's Report listed below are a combined motion:*

SCHEDULE OF BILLS

Background Information: The Schedule of Bills is presented for approval.

TREASURER'S REPORT

Background Information: The Treasurer's Report is presented for approval.

MOTION: Group moved, seconded by Richey, administrative recommendation to approve the above agenda items Schedule of Bills from April 20, 2009 – May 22, 2009 (checks #00044307 – 00044512), as submitted in the amount of \$993,116.58, and April 2009 Treasurer's Report, as submitted.

VOICE VOTE - ALL YES

PUBLIC PARTICIPATION - agenda items

- Mark Simon, South Franklin Township – addressed his concern with the Joe Walker Air Conditioning Project being approved at the April 2009 meeting
- JoAnn Close – Morris Township – commented on her approval of the air conditioning at Joe Walker

COMMITTEE RECOMMENDATION(s)

Background Information: In order to comply with the requirements of the Individuals with Disabilities Education Act (IDEA), Part B, PDE recommends the intermediate units adopt specific policies and procedures and that districts comply with the policies and procedures.

MOTION: Group moved, seconded by Harden, administrative recommendation to adopt Intermediate Unit 1 Policies and Procedures to fulfill the requirements of the Individuals with Disabilities Education Act (IDEA), Part B.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - ALL YES

MOTION: Teagarden moved, seconded by Shriver, to table the Joe Walker Air Conditioning Project, pending administration to come back with a payment plan, at an estimated cost.

Discussion amongst Board members to amend motion to include engineering proposals.

MOTION: Harden moved, seconded by Leasure, approval to continue discussion of the Joe Walker Air Condition Project.

VOICE VOTE - ALL YES

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MOTION: Teagarden moved, seconded by Shriver, to table the Joe Walker Air Conditioning Project, pending administration to come back with engineering proposals and a payment plan at an estimated cost.

ROLL CALL - 3 YES (ADAMS, SHRIVER, TEAGARDEN)
6 NO (GROUP, HARDEN, LEASURE,
RICHEY, SZYGENDA, KNESTRICK)

Questions from the Public – Mark Simon, South Franklin Township addressed his concerns with the Joe Walker Air Conditioning Project.

(MOTION AMENDED)
(MOTION FAILS)

MOTION: Teagarden moved, seconded by Harden, to authorize administration to request three (3) proposals for architect / engineering design of air-conditioning of Joe Walker. HHSDR to be included in the request for proposals.

ROLL CALL - 9 YES (GROUP, HARDEN, LEASURE,
RICHEY, SHRIVER, SZYGENDA,
TEAGARDEN, ADAMS,
KNESTRICK)

(MOTION PASSES)

OLD BUSINESS

NEW BUSINESS

SUPERINTENDENT'S REPORT

1. **Background Information:** Request to submit application and accept funds for the following 2009-2010 Federal Programs (Stimulus / ARRA funds):
 - Title I - \$161,742
 - Title I (Neglected & Delinquent) - \$6,116

MOTION: Harden moved, seconded by Group, administrative recommendation authorization to submit application and accept funds for the 2009-2010 Federal Programs (Stimulus / ARRA funds).

VOICE VOTE - ALL YES

2. **Background Information:** Grants for ARRA Stimulus Funds will be released prior to the June school board meeting.

MOTION: Szygenda moved, seconded by Harden, administrative recommendation authorizing the administration to submit all federal and state ARRA Stimulus grants and accept funding if awarded.

VOICE VOTE - ALL YES

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3. **Background Information:** Periodically, the District is required to update the McGuffey School District 2007-2010 Special Education Plan due to changes in the needs of our students or changes in regulations. As a result of the changes related to caseload requirements in Chapter 14, §14.105(a), all school districts and intermediate units are required to update the program profiles within their special education plans.

MOTION: Harden moved, seconded by Richey, administrative recommendation to grant permission to submit the updated McGuffey School District 2007-2010 Special Education Plan to the Pennsylvania Department of Education.

VOICE VOTE - ALL YES

4. **Background Information:** McGuffey School District is requesting to continue its participation in the Washington Hospital Teen Outreach Education Leading to Employment and Career Training (ELECT) Program for the 2009-2010 school year.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the District's continued participation in The Washington Hospital Teen Outreach ELECT Program for the 2009-2010 school year.

VOICE VOTE - ALL YES

5. **Background Information:** High School Principal Keith Kucherawy is requesting permission to have two McG logos painted on the high school gym floor to commemorate the 50th graduation class in 2010.

MOTION: Harden moved, seconded by Group, administrative recommendation to approve Keith Kucherawy to have two McG logos painted on the high school gym floor to commemorate the 50th graduation class in 2010.

Discussion followed amongst Board members to amend motion to include [at an approximate cost of \$400].

MOTION: Harden moved, seconded by Group, administrative recommendation to approve Keith Kucherawy to have two McG logos painted on the high school gym floor to commemorate the 50th graduation class in 2010, at an approximated cost of \$400.

VOICE VOTE - ALL YES

6. **Background Information:** The following textbooks were proposed at the board of school directors meeting on April 16, 2009, in accordance with District Policy No. 108 Adoption of Textbooks:

▪ **MATHEMATICS K-5**

Title: Pennsylvania Math Connects
Author: Altieri, Balka, Day, Gonsalves, Grace, Krulik, et.al.
Publisher: MacMillan McGraw Hill
Copyright: 2009
Course/Grade: Elementary Mathematics / K-5
Estimated Cost: \$115,000.00 for both elementary schools, grades K-5

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- **MATHEMATICS - GRADE 6**
 Title: Math Connects Course 1
 Author: Day, Frey, Howard, Hutchens, Luchin, McClain, Molix-Bailey, Ott, Pelfrey, Price, Vielhaber, Willard
 Publisher: Glencoe/McGraw-Hill
 Copyright: 2009
 Course/Grade: Math Course 1, Grade 6
 Estimated Cost: \$9,996.00

- **MATHEMATICS - GRADE 7**
 Title: Math Connects Course 2
 Author: Day, Frey, Howard, Hutchens, Luchin, McClain, Molix-Bailey, Ott, Pelfrey, Price, Vielhaber, Willard
 Publisher: Glencoe/McGraw-Hill
 Copyright: 2009
 Course/Grade: Math Course 2, Grade 7
 Estimated Cost: \$12,238.50

- **MATHEMATICS - GRADE 8**
 Title: Math Connects Course 3
 Author: Day, Frey, Howard, Hutchens, Luchin, McClain, Molix-Bailey, Ott, Pelfrey, Price, Vielhaber, Willard
 Publisher: Glencoe/McGraw-Hill
 Copyright: 2009
 Course/Grade: Math Course 3, Grade 8
 Estimated Cost: \$13,432.50

- **MATHEMATICS - GRADE 8**
 Title: Algebra 1
 Author: Carter, Cuevas, Day, Malloy, Holliday, Luchin
 Publisher: Glencoe/McGraw-Hill
 Copyright: 2010
 Course/Grade: Algebra 1, Grade 8 Honors
 Estimated Cost: \$2,326.80

- **MATHEMATICS**
 Title: Algebra I
 Author: Carter, Cuevas, Day, Holliday, Luchin
 Publisher: Glencoe
 Copyright: 2010
 Course/Grade: Algebra I, A B, Grades 9-10
 Estimated Cost: \$14,293.20

- **MATHEMATICS**
 Title: Geometry
 Author: Carter, Cuevas, Day, Malloy, Cummins
 Publisher: Glencoe
 Copyright: 2010
 Course/Grade: Geometry, Grades 9-11
 Estimated Cost: \$14,835.00

▪ **MATHEMATICS**

Title: Algebra 2
Author: Carter, Cuevas, Carter, Day, Malloy, Holliday, Luchin
Publisher: Glencoe
Copyright: 2010
Course/Grade: Algebra 2, Grades 10-12
Estimated Cost: \$10,575.00

▪ **MATHEMATICS**

Title: Advanced Mathematical Concepts: Precalculus w/ Applications
Author: Holliday, Cuevas, Macks, McClure
Publisher: Glencoe
Copyright: 2006
Course/Grade: Trigonometry/Pre-Calculus, Grades 11-12
Estimated Cost: \$7,998.00

▪ **MATHEMATICS**

Title: Brief Calculus: An Applied Approach, 8th Edition
Author: Ron Larson
Publisher: Brooks Cole/Cengage Learning
Copyright: 2009
Course/Grade: Calculus, Grade 12
Estimated Cost: \$3,593.25

▪ **MATHEMATICS**

Title: Calculus: Graphical, Numerical, Algebraic, *AP Edition
Author: Finney, Demana, Waits, Kennedy
Publisher: Pearson/Prentice Hall
Copyright: 2007
Course/Grade: AP Calculus, Grade 12
Estimated Cost: \$3,293.19

▪ **MATHEMATICS**

Title: Elementary Statistics: A Step by Step Approach
Author: Allan G. Bluman
Publisher: Glencoe
Copyright: 2007
Course/Grade: Probability and Statistics, Grades 11-12
Estimated Cost: \$3,850.00

▪ **MATHEMATICS**

Title: Business Math, 17th Edition
Author: Mary Hansen
Publisher: South-Western/Cengage Learning
Copyright: 2010
Course/Grade: Business Math, Grades 10-12
Estimated Cost: \$7,310.05

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- **AGRICULTURAL EDUCATION**
 Title: Managing Our Natural Resources, 5th Edition
 Author: Camp and Heath-Camp
 Publisher: Delmar Cengage Learning
 Copyright: 2009
 Course/Grade: Wildlife and Natural Resources Management 1 & 2
 Estimated Cost: \$2,940.00

- **AGRICULTURAL EDUCATION**
 Title: Small Animal Care & Management, 3rd Edition
 Author: Dean Warren
 Publisher: Delmar Cengage Learning
 Copyright: 2010
 Course/Grade: Equine and Small Animal Science, Grades 10-12
 Estimated Cost: \$3,322.50

- **BUSINESS EDUCATION**
 Title: Marketing Essentials
 Author: Lois Farese, Grady Kimbrell and Carl Noloszyk
 Publisher: Glencoe
 Copyright: 2009
 Course/Grade: Sales and Promotion I & II, Grades 9-12
 Estimated Cost: \$2,305.74

- **BUSINESS EDUCATION**
 Title: Accounting Century 21, 9th Edition
 Author: Gilbertson/Lehman
 Publisher: South-Western (Cengage)
 Copyright: 2008
 Course/Grade: Accounting I, Accounting II
 Estimated Cost: \$9,012.03

- **BUSINESS EDUCATION**
 Title: Intro to Business, 7th Edition
 Author: Diabay/Burrow/Kleindl
 Publisher: South-Western (Cengage)
 Copyright: 2009
 Course/Grade: Corporate America / Grades 11 and 12
 Estimated Cost: \$1,842.50

- **BUSINESS EDUCATION**
 Title: Century 21 Computer Applications and Keyboarding, 9th Edition
 Author: Hoggart and Shank
 Publisher: South-Western (Cengage)
 Copyright: 2010
 Course/Grade: Keyboarding I and II / Grades 9 and 10-12
 Estimated Cost: \$6,530.98

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- **ENGLISH**

Title: Holt Elements of Literature
 Author: Beers, Jago, Appleman
 Publisher: Holt, Rhinehart and Winston
 Copyright: 2009
 Course/Grade: College Prep/Advanced 9-12
 Estimated Cost: \$40,711.11

- **FAMILY AND CONSUMER SCIENCE**

Title: Food for Today
 Author: Sabrina Bennett, et al.
 Publisher: Glencoe
 Copyright: 2010
 Course/Grade: Gourmet Foods, Cooking for Pleasure, Baking for Special Occasions,
 Intro to Family and Consumer Science, Grades 9-12
 Estimated Cost: \$1,450.95

- **FAMILY AND CONSUMER SCIENCE**

Title: Housing Decisions
 Author: Evelyn L. Lewis Carolyn Turner
 Publisher: Goodheart Wilcox Company, Inc.
 Copyright: 2006
 Course/Grade: Interior Design, Grades 9-12; Independent Living, Grades 11-12
 Estimated Cost: \$1,248.75

- **FAMILY AND CONSUMER SCIENCE**

Title: Working with Young Children
 Author: Judy Herr
 Publisher: Goodheart Wilcox Company, Inc.
 Copyright: 2008
 Course/Grade: Child Development, Grades 11-12; Intro to Family and Consumer
 Science, Grade 9
 Estimated Cost: \$1,517.00

- **FAMILY AND CONSUMER SCIENCE**

Title: Discovering Life Skills
 Author: Bill Dueease, et al.
 Publisher: Glencoe
 Copyright: 2010
 Course/Grade: Family and Consumer Science, Grades 7-8
 Estimated Cost: \$1,181.73

MOTION: Szygenda moved, seconded by Group, administrative recommendation to approve the above listed textbooks for adoption.

VOICE VOTE - ALL YES

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NOTE: Agenda Items 7, 8, 9, & 10 listed below are a combined motion:

7. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student A and Parents for violations of the District's Student Code of Conduct and Policies:

1. Student A agrees to be immediately excluded from attending the McGuffey School District for a six week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six week school day period of exclusion shall begin with the first day of suspension of April 23, 2009, and will continue into the 2009-2010 school year.
4. Student A will return to McGuffey Middle School on August 28, 2009.
5. During the period of exclusion, Student A will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
6. Upon Student A's return to the McGuffey School District, Student A will be required to attend a school-based support (SST) group during the first semester of the 2009-2010 school year.
7. The parties further agree that Student A will be on "Bad Standing" with the McGuffey School District throughout the first semester of the 2009-2010 school year.
8. Student A is required to make full restitution for any costs incurred by the McGuffey School District as a result of the bomb threat.
9. Student A must submit to a mental health assessment and comply with its recommendations. Prior to readmission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the administration. The parent/guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
11. A non-traffic citation will be filed by the School District.

8. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parents for violations of the District's Weapons Policy:

1. Student B will be immediately excluded from attending the McGuffey School District for 45 school days.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 45 school day period of exclusion shall begin with the first day of suspension of April 17, 2009, and will continue into the 2009-2010 school year.
4. Student B will be placed in the Alternative Education Program beginning May 4, 2009.
5. Student B will return to McGuffey Middle School on September 15, 2009.
6. During the period of exclusion, Student B will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.

7. The parties agree that Student B will return to school on or about September 15, 2009, provided that all conditions as set forth in this Agreement have been met.
 - a. Student B must submit to a mental health assessment and comply with any recommendations. Prior to readmission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the McGuffey Middle School administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
8. Upon Student B's return to McGuffey School District, Student B will be required to attend a school-based support (SST) group during the first semester of the 2009-2010 school year.
9. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District throughout the first semester of the 2009-2010 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

9. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parents for violations of the District's Drug and Alcohol Policy:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a period of a six (6) week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six (6) week period of exclusion shall begin with the first day of suspension of May 5, 2009, and will continue into the 2009-2010 school year.
4. During the period of exclusion, Student C will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
5. The parties agree that Student C will attend an Alternative Education Program at the District beginning May 8, 2009, and throughout the period of exclusion.
6. During the period of exclusion, Student C must submit to a drug and alcohol assessment by a licensed drug and alcohol facility and comply with its recommendations. Prior to readmission a written verification that the drug and alcohol assessment and recommendations have been completed must be submitted to the McGuffey Middle School administration. Parents assume all costs and responsibilities relative to the drug and alcohol assessment and recommendations.
7. The parties agree that Student C will return to school on or about September 9, 2009, provided that all conditions as set forth in paragraph 7 have been met.
8. Upon Student C's return to McGuffey School District, Student C will be required to attend a school-based support (SST) group during the first semester of the 2009-2010 school year.
9. The parties further agree that Student C will be on "Bad Standing" with the McGuffey School District through the end of the first semester of the 2009-2010 school year.
10. The parties further acknowledge that a juvenile petition will be filed by the District.
11. Any violation of the aforesaid provisions shall result in a hearing before the board of education

10. Background Information: Waiver of Formal Hearing and Agreement between McGuffey School District and Student D and Parents for violations of the District's Student Code of Conduct and Policies:

1. Student D agrees to be immediately excluded from attending the McGuffey School District for a six week period.
2. Parents agree to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The six week school day period of exclusion shall begin with the first day of suspension of April 23, 2009, and will continue into the 2009-2010 school year.
4. Student D will return to McGuffey Middle School on August 28, 2009.
5. During the period of exclusion, Student D will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
6. Upon Student D's return to McGuffey School District, Student D will be required to attend a school-based support (SST) group during the first semester of the 2009-2010 school year.
7. The parties further agree that Student D will be on "Bad Standing" with the McGuffey School District throughout the first semester of the 2009-2010 school year.
8. Student D is required to make full restitution for any costs incurred by the McGuffey School District as a result of the bomb threat.
9. Student D must submit to a mental health assessment and comply with its recommendations. Prior to readmission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
11. A non-traffic citation will be filed by the School District.

MOTION: Group moved, seconded by Richey, administrative recommendation to approve the above listed Waiver's of Formal Hearing and Agreement between McGuffey School District and Student's A, B, C, D and Parents, as presented.

VOICE VOTE - ALL YES

11. Background Information: Presented is the list of candidates from the graduating class of 2009 for the purpose of awarding a diploma provided the requirements of PDE and the McGuffey School District have been fully satisfied.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to approve the list of candidates from the graduating class of 2009 for the purpose of awarding a diploma provided the requirements of PDE and the McGuffey School District have been fully satisfied.

Discussion followed.

VOICE VOTE - ALL YES

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Superintendent's Report
For Your Information:

1. Use of Facilities
2. The following CARDMAN courses are being proposed for a first reading:

Revisions

<u>Course</u>	<u>Grade Level</u>	<u>CARDMAN #</u>	<u>McGuffey #</u>
Science	K	300	
Science	1	301	
Science	2	302	
Science	3	303	
Science	4	304	
Science	5	305	
Science	6	306	
Science	7	307	
Spanish 1	9-12	520	6540
Spanish 2	9-12	521	6542
Spanish 3	10-12	522	6544
Spanish 4	11-12	523	6546
Spanish AP	12	524	6548
Equine Science and Small Animal Science	10-12	635	6824

New Course

Horticulture 3	10-12	645	6814
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EXECUTIVE SESSION

- MOTION:** Shriver moved, seconded by Harden, to hold an executive session to discuss the following:
- Personnel
 - Contract negotiations
 - Student discipline

VOICE VOTE - ALL YES

Executive Session 8:16 – 9:00 p.m.

Background Information: It is recommended that the contract for the transportation of school pupils between Swart School Buses and McGuffey School District for the school years 2009-2010, 2010-2011, and 2011-2012 be approved. Monetary increases for the three years of the agreement shall be based on the Consumer Price Index (CPI) for Pittsburgh (all items) as of the January preceding the beginning of each fiscal year with a floor or base of 3% and a ceiling of 4%.

- MOTION:** Teagarden moved, seconded by Richey, to approve the Transportation Agreement between McGuffey School District and Swart School Buses to provide pupil transportation services for the District for three (3) school years: 2009-2010, 2010-2011, and 2011-2012.

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Discussion amongst Board members
Questions from the Public – None

ROLL CALL - 8 YES (HARDEN, RICHEY, SHRIVER,
SZYGENDA, TEAGARDEN, ADAMS,
GROUP, KNESTRICK)
1 ABSTAIN (LEASURE...*see attachment*)

Background Information: The board accepted the intent to retire of Clyde (Bill) W. Reese, Jr., effective September 9, 2009, at the February 18, 2009, school board meeting.

MOTION: Shriver moved, seconded by Richey, authorize the administration to post and advertise the position of supervisor of buildings and grounds with an expected vacancy of September 9, 2009.

Questions from the Board – None
Questions from the Public – None

VOICE VOTE - ALL YES

MOTION: Harden moved, seconded by Group, to authorize the administration to post the following positions for the 2009-2010 school year:

- One (1) Full time Kindergarten teacher – Joe Walker
- Three (3) Full time Kindergarten teachers – Claysville

Questions from the Board – None
Questions from the Public – None

VOICE VOTE - ALL YES

PERSONNEL

1. **Background Information:** Nicole Bull, elementary tutor, has submitted a letter of resignation from her teaching position at Joe Walker Elementary.

MOTION: Szygenda moved, seconded by Shriver, administrative recommendation to accept, with regret, the resignation of Nicole Bull as elementary tutor and authorize the administration to post and advertise, if necessary, for the position.

ROLL CALL - 8 YES (RICHEY, SHRIVER, SZYGENDA,
TEAGARDEN, ADAMS, GROUP,
HARDEN, KNESTRICK)
1 ABSTAIN (LEASURE...*see attachment*)

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2. **Background Information:** Michael McDonough, District maintenance, has submitted a letter of retirement as an employee of McGuffey School District, effective May 27, 2009.

MOTION: Shriver moved, seconded by Group, administrative recommendation to accept, with regret, the retirement of Michael McDonough as District maintenance employee, effective May 27, 2009, and authorize the administration to post and advertise, if necessary, for the position.

ROLL CALL - 5 YES (RICHEY, SZYGENDA, GROUP,
HARDEN, KNESTRICK)
4 NO (SHRIVER, TEAGARDN, ADAMS,
LEASURE)

(MOTION PASSES)

3. **Background Information:** The following names in nomination have been submitted for the posting of department/grade level chairmanships (term of office: July 1st to June 30th):

Kindergarten	Jeannie Jones
Grade 1	Elaine Budner
Grade 2	Reca Panian
Grade 3	Karen Jones
Grade 4	Patricia Ferrell
Grade 5	Natalie Papson

Agricultural Science	NA
Art	Pamela Bubash
Business Education	Karen Manni
Computers	TBA
English	Laura Jacob
Family & Consumer Science	Renee Dickson
Foreign Language	No nominees received
Health & Physical Education	Sharon James
Industrial Arts/Technology	No nominees received
Library	Karen Penwell
Mathematics	Susan Hamilton
Music	Dave Haines
Reading	TBA
Science	Kimberley Madura
Social Studies	Marie Bryner
Special Education	Amy Osko

MOTION: Shriver moved, seconded by Richey, administrative recommendation to approve the above listed names in nomination for department/grade level chairmanships for the term of office July 1st to June 30th.

VOICE VOTE - ALL YES

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4. **Background Information:** It is recommended to re-hire Susan Simms as varsity cheerleading sponsor at Step A-3 for the 2009-2010 fall and winter seasons.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to re-hire Susan Simms as varsity cheerleading sponsor at Step A-3 for the 2009-2010 fall and winter seasons.

VOICE VOTE - ALL YES

5. **Background Information:** Michael Czulewicz has submitted a letter of resignation as varsity baseball coach.

MOTION: Shriver moved, seconded by Harden, administrative recommendation to accept, with regret, the resignation of Michael Czulewicz as varsity baseball coach and authorize to post and advertise, if necessary, for the position.

VOICE VOTE - 8 YES
1 NO (RICHEY)

6. **Background Information:** Jennifer Miller has submitted a letter of resignation as junior high cheerleading sponsor.

MOTION: Harden moved, seconded by Leasure, administrative recommendation to accept, with regret, the resignation of Jennifer Miller as junior high cheerleading sponsor and authorize to post and advertise, if necessary, for the position.

VOICE VOTE - ALL YES

7. **Background Information:** Tom Lane, agricultural science instructor, Kim Kraushaar, and Laura Jacob, high school teachers are requesting permission to attend an overnight field trip to the Pennsylvania FFA Summer Convention and FFA State CDE on June 9-11, 2009, with 16 students to State College, PA. The cost to the District will be \$300.00 for the registration fee and hotel accommodation; \$50.00 for meals; \$500.00 for three van rentals; and \$135.00 for gas. All student costs will be paid for by student fund-raisers.

MOTION: Group moved, seconded by Leasure, administrative recommendation to approve Tom Lane, Kim Kraushaar, and Laura Jacob, along with 16 students, to attend the Pennsylvania FFA Summer Convention and FFA State CDE at State College, PA on June 9-11, 2009.

VOICE VOTE - 7 YES
2 NO (RICHEY, SHRIVER)

8. **Background Information:** Permission is being requested by David Haines, high school band director, to permit members of the 8th grade to participate in the high school marching band on an as-needed basis and ability basis for the 2009-2010 school year.

MOTION: Group moved, seconded by Harden, administrative recommendation to permit members of the 8th grade to participate in the high school marching band for the 2009-2010 school year.

VOICE VOTE - 7 YES
2 NO (RICHEY, SHRIVER)

9. **Background Information:** Permission is being requested by David Haines, high school band director, to hold the annual summer music camp for grades 6, 7, & 8 from July 13th through July 24th, 2009, from 8:00 a.m. to 12:00 p.m., Monday through Friday, at the high school. A concert will be held on July 24th at 7:30 p.m. The cost to the students will be \$25.00.

MOTION: Group moved, seconded by Harden, administrative recommendation to grant permission for David Haines to hold the annual summer music camp at the high school from July 13th to July 24th, 2009, for grades 6, 7, & 8.

Discussion followed.

VOICE VOTE - ALL YES

MOTION: Teagarden moved, seconded by Shriver, for the band to attend the Washington County and West Alexander fairs.

Discussion followed amongst Board members to amend motion to *[direct administration to express to the band director the wishes of the board for the band to attend the Washington County and West Alexander fairs]*.

Questions from the Public – John Herold offered clarification and suggested follow-up with Mr. Haines.

MOTION: Teagarden moved, seconded by Shriver, direct administration to express to the band director the wishes of the board for the band to attend the Washington County and West Alexander fairs.

VOICE VOTE - 8 YES
1 NO (GROUP)

10. **Background Information:** Tim Kamnikar, middle school technology teacher, has been accepted to participate in the June 20-26, 2009, Honeywell Educators @ Space Academy program in Huntsville, Alabama. The week long program offers approximately 45 hours of intensive classroom, laboratory, and training time. The sponsorship includes airfare to and from Huntsville, lodging and meals, and program materials. There is no cost to the District.

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to approve Tim Kamnikar's acceptance to participate in the June 20-26, 2009, Honeywell Educators @ Space Academy program in Huntsville, Alabama at no cost to the District.

VOICE VOTE - ALL YES

11. **Background Information:** The interview process has been completed for the position of substitute custodian for Jeffrey Ealy, Sr.

MOTION: Harden moved, seconded by Group, administrative recommendation to approve Jeffrey Ealy, Sr. for placement on the substitute custodian list **pending receipt of all required clearances.**

VOICE VOTE - ALL YES

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BUSINESS

1. **Background Information:** A Memorandum of Understanding between McGuffey School District and McGuffey Education Association has been submitted regarding early retirement incentive.

MOTION: Harden moved, seconded by Szygenda, administrative recommendation to approve the Memorandum of Understanding regarding early retirement incentive between McGuffey School District and McGuffey Education Association. *[see attachment]*

VOICE VOTE - ALL YES

2. **Background Information:** Andrews & Price have submitted invoices with the Billing Date: April 30, 2009, and Balance Due: \$6,425.00.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve payment to Andrews & Price for invoices with the Billing Date: April 30, 2009, in the total amount of \$6,425.00.

VOICE VOTE - ALL YES

3. **Background Information:** An invoice from Arbitrator Michelle Miller Kotula relative to the increase workload grievance has been submitted in the amount of \$800.00 (½ payable by the District and ½ payable by the Association).

MOTION: Group moved, seconded by Harden, administrative recommendation to approve payment to Arbitrator Michelle Miller Kotula relative to the increase workload grievance in the amount of \$400.00.

VOICE VOTE - 7 YES
2 NO (ADAMS, TEAGARDEN)

4. **Background Information:** The standard Software Maintenance Agreement with ProSoft Technologies, Inc. for financial and student accounting systems will expire June 30, 2009.

MOTION: Group moved, seconded by Leasure, administrative recommendation to approve the Software Maintenance Agreement renewal between ProSoft Technologies, Inc. and McGuffey School District at a cost of \$19,044.00 for financial and student accounting systems. *[see attachment]*

VOICE VOTE - ALL YES

5. **Background Information:** Resource Technologies Corporation (RTC) has submitted Invoice # 130809-01 in the amount of \$1,706.25 for coal valuation.

MOTION: Shriver moved, seconded by Group, administrative recommendation to approve payment to RTC for Invoice # 130809-01 in the amount of \$1,706.25 for coal valuation.

VOICE VOTE - ALL YES

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NOTE – Agenda Items 6 and 7 listed below are a combined motion:

6. **Background Information:** Gateway Engineers, Inc. is completing civil engineering services to provide construction documents for the slip repairs at the high school stadium per the work authorization dated November 24, 2008. Invoice No. 149490 in the amount of \$612.00 is submitted for professional services work from February 23, 2009, to March 21, 2009.
7. **Background Information:** Gateway Engineers, Inc. Is completing civil engineering services, providing construction documents for the slip repairs at the high school stadium per the work authorization dated November 24, 2008. Invoice No. 150403 is for professional services work rendered from March 23, 2009, to April 25, 2009.

MOTION: Shriver moved, seconded by Harden, administrative recommendation to approve payment of Invoice No. 149490 in the amount of \$612.00 and Invoice No. 150403 to Gateway Engineers, Inc. for civil engineering services rendered to provide documents for the slip repairs at the high school stadium **(Paid through the General Fund - this expenditure was not budgeted.)**

VOICE VOTE - ALL YES

8. **Background Information:** Annual renewal is required for the District's student and athletic accident insurance coverage.

MOTION: Harden moved, seconded by Leasure, administrative recommendation to approve the District's Student Accident Insurance Renewal Proposal with Bollinger, Inc. for the 2009-2010 school year **(Annual premium \$7,946.00) [see attachment]**

VOICE VOTE - ALL YES

9. **Background Information:** Annual renewal is required for the District's insurance package:

- **Package** (Includes: property, general liability, crime, auto, boiler & machinery) \$65,039
- **School Leader Errors & Omissions** \$16,692
- **Umbrella** \$10,262
- **Workers' Compensation** \$72,454
- TOTAL \$164,447**

* Premiums include Terrorism Coverage
(FYI: 2008-09 \$202,691)

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the insurance renewal for 2009-2010 as compiled by the District's insurance broker, Gleason Agency **(Total cost: \$164,447). [see attachment]**

VOICE VOTE - ALL YES

10. **Background Information:** In collaboration with Joe Walker Elementary and Community Action Southwest, the Pre-K Counting Kids Together meal service program to Pre-K children will continue during the 2009-2010 school year.

MOTION: Shriver moved, seconded by Richey, administrative recommendation to approve the Community Action Southwest Pre-K Counting Kids Together Meal Service Agreement for the 2009-2010 school year at Joe Walker Elementary. *[see attachment]*

VOICE VOTE - ALL YES

11. **Background Information:** Hosack, Specht, Muetzel & Wood LLP have submitted a proposal to audit the statement of cash receipts, disbursements, and changes in cash balance of the earned income tax collectors for McGuffey School District as of and for the years ended June 30, 2008 (\$5,700), 2009 (\$5,900), and 2010 (\$6,125). **[The fee for 2007 was \$5,500]**

MOTION: Group moved, seconded by Shriver, administrative recommendation to approve Hosack, Specht, Muetzel & Wood LLP to audit the McGuffey School District Earned Income Tax Collectors for the years ended June 30, 2008, 2009, and 2010.

VOICE VOTE - ALL YES

12. **Background Information:** Food Service Director Cathy Kenefick is requesting permission to submit the Pennsylvania Department of Education, Division of Food and Nutrition, American Recovery and Reinvestment Act Food Service Equipment Grants. Receipt of funding would provide the following two separate applications:

- Grant #1 - Replace the walk-in cooler/freezer at Joe Walker Elementary for the amount of \$30,465.00
- Grant #2 - Replace two warming units and purchase one convection oven for the amount of \$16,550.00

VOICE VOTE - ALL YES

MOTION: Harden moved, seconded by Richey, administrative recommendation to approve submission of the Pennsylvania Department of Education, Division of Food and Nutrition, American Recovery and Reinvestment Act Food Service Equipment Grants as listed above and accept and expend the funding if awarded.

VOICE VOTE - ALL YES

13. **Background Information:** Food Service Director Cathy Kenefick is requesting permission to submit the Mid-Atlantic Dairy Association, New Look of School Milk Grant in the amount of \$3,100.00. Receipt of funding would provide to purchase new milk coolers for the Claysville Elementary cafeteria.

MOTION: Harden moved, seconded by Leasure, administrative recommendation to approve submission of the Mid-Atlantic Dairy Association, New Look of School Milk Grant in the amount of \$3,100.00 and accept and expend funding if awarded.

VOICE VOTE - ALL YES

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14. **Background Information:** Bids were received May 12, 2009, for the high school stadium slip repair. J5 construction submitted a low base bid of \$163,450.00 with Option 1 at \$4,000.00 and Option 2 at \$10,000.00. Subsequent to the bid opening and within the allotted 24 hours, J5 Construction withdrew their bid, in writing, due to a material and substantial monetary mistake. Approximately \$81,880.00 of stone was omitted from the bid.

MOTION: Harden moved, seconded by Shriver, administrative recommendation to reject the low bid by J5 Construction, received May 12, 2009, for the McGuffey High School stadium and stabilization of slope, due to a material and substantial monetary mistake.

VOICE VOTE - ALL YES

15. **Background Information:** Bids were received May 12, 2009, for the high school stadium slip repair. This project involves: stabilization of the slope, removal and replacement of chain link fence, removal and disposal unsuitable fill, construction of benches and key ways into the proposed slope; erosion and sedimentation controls, and seeding of disturbed areas.

MOTION: Group moved, seconded by Shriver, administrative recommendation to approve and accept the bid of \$241,110.00 (base bid with Option 1) received May 12, 2009, from Custom Contracting for the stabilization of the high school stadium slip.

VOICE VOTE - ALL YES

16. **Background Information:** Gateway Engineers, Inc. has submitted a proposal to provide construction administration and inspections during the restoration of the slip area at the high school stadium. The inspection and administration will be done on a time and material basis at an estimated cost of \$37,650.00. It is anticipated that the project will take 10 weeks to complete.

MOTION: Group moved, seconded by Teagarden, administrative recommendation to approve the schedule of fees, as presented, by Gateway Engineers, Inc. in their proposal dated May 14, 2009, to provide construction administration and inspections for the stadium slip with a cost not to exceed \$37,650.00.

VOICE VOTE - ALL YES

17. **Background Information:** Approval is needed to transport one (1) student to Transformation Learning (Claysville) starting Tuesday, May 19, 2009, through the remainder of the 2008-2009 school year.

MOTION: Shriver moved, seconded by Harden, administrative recommendation to approve the Contract for the Transportation of School Pupils with GG&C (John Lenzner) to transport one (1) student at a cost of \$95.00/day to Transformation Learning in Claysville starting Tuesday, May 19, 2009, through the remainder of the 2008-2009 school year. *[see attachment]*

VOICE VOTE - ALL YES

Business

For Your Information:

1. Budget Expenditure Report
2. Cafeteria Report: Apr-09

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SOLICITOR'S REPORT – Christina Lane

- ❖ Action paper sent to Board members in Board packet

BOARD REPORTS

Western Area Career & Technology Center - Rich Shriver

- ❖ Commencement ceremony was held on May 20, 2009

PSBA Liaison - Dr. Joyce Knestrick – None

Citizens Library Representative - Ron Richey

- ❖ Hours are being cut

Mr. Adams thanked Middle School Principals Mark Bonus and Mike Wilson for their attendance at the McGuffey Communities that Care Program at West Alexander

ADDITIONAL PUBLIC PARTICIPATION (agenda and non-agenda items) - None

ADJOURNMENT

MOTION: Group moved, seconded by Shriver, that the regular session meeting of May 21, 2009, be adjourned at 9:25 p.m. by a unanimous vote. The next Board meeting will be the regular meeting, which will be held at 7:00 p.m. on Thursday, June 25, 2009, at the McGuffey High School Large Group Instruction Room. Board Committee Meeting will begin at 6:00 p.m.

Recorded by Sandra S. Bedillion, Recording School Board Secretary

Scott Burchill, School Board Secretary

Joyce Knestrick, School Board President