

# **McGUFFEY SCHOOL DISTRICT**

## **SCHOOL BOARD MEETING**

### **THURSDAY, MAY 20, 2010**

The regular meeting of the Board of Directors of the McGuffey School District was held on Thursday, May 20, 2010, at the McGuffey High School Large Group Instruction Room, Claysville, PA. President Joyce Knestrick called the meeting to order at 7:23 p.m.

Roll Call of Board Members was taken. A quorum was established. President Knestrick led the Pledge of Allegiance.

**ROLL CALL** - Present: ADAMS, GROUP, HARDEN, KNESTRICK, LEASURE, RICHEY, SHRIVER,  
Absent: SZYGENDA

Also present were Mr. Joseph Stefka, Superintendent; Mrs. Beverly Arbore, Acting Assistant Superintendent; Mr. Scott Burchill, Business Administrator, and Solicitor, Christina Lane.

#### **STUDENT REPRESENTATIVES**

★Frank Morris gave an overview of past and up-coming events going on throughout the district

#### **RECOGNITION**

- Mr. Wilson, Middle School Assistant Principal recognized and congratulations were extended to middle school students of the month: Allison Gray - Grade 6; Ryan Walters - Grade 7
- Mrs. Pamela Stewart, high school German teacher, presents and recognizes the German students who were winners at the W&J German competition

**PRESENTATIONS** - None

#### **APPROVAL OF MINUTES**

**Background Information:** The minutes of the April 15, 2010, school board meeting are submitted for approval.

**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve the minutes of the April 15, 2010, school board meeting as submitted.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**NOTE:** *Agenda Items Schedule of Bills and Treasurer's Report listed below are a combined motion:*

**SCHEDULE OF BILLS**

**Background Information:** The Schedule of Bills from – April 15, 2010, to May 20, 2010, (checks # 47464 - 47691) in the amount of \$892,901.74 is presented for approval.

**TREASURER'S REPORT**

**Background Information:** The April 2010 Treasurer's Report is presented for approval.

**MOTION:** Shriver moved, seconded by Group, administrative recommendation to approve the Schedule of Bills from – April 15, 2010, to May 20, 2010, (checks # 47464 - 47691) in the amount of \$892,901.74, and April 2010 Treasurer's Report, as submitted.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**PUBLIC PARTICIPATION** - agenda items - None

**MOTION:** Leasure moved, seconded by Harden, to hold an executive session to discuss the following:

- Personnel
- Negotiations

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**Executive Session 7:46 p.m. – 8:55 p.m.**

**MOTIONS FOLLOWING EXECUTIVE SESSION**

**1. MOTION:** Adams moved, seconded by Richey, approve the resolution adopting student adjudication of the McGuffey School District.

Questions from the Board – None

Questions from the Public – None

ROLL CALL - 8 YES (ADAMS, GROUP, HARDEN, LEASURE,  
RICHEY, SHRIVER, TEAGARDEN,  
KNESTRICK)  
1 ABSENT (SZYGENDA)

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2. **Background Information:** A Memorandum of Understanding is submitted between McGuffey School District and McGuffey Education Association regarding the current work year.

**MOTION:** Adams moved, seconded by Group, administrative recommendation to approve the Memorandum of Understanding between McGuffey School District and McGuffey Education Association regarding the current work year. *[see attachment]*

Questions from the Board – None  
Questions from the Public – None

ROLL CALL - 8 YES (GROUP, HARDEN, LEASURE, RICHEY,  
SHRIVER, TEAGARDEN, ADAMS,  
KNESTRICK)  
1 ABSENT (SZYGENDA)

3. **Background Information:** The District must annually appoint a treasurer. Ralph Sommers, Jr. has previously been appointed.

**MOTION:** Adams moved, seconded by Group, administrative recommendation to reappoint Ralph Sommers, Jr. of Community Bank as Treasurer for the McGuffey School District for the 2009-2010 school year.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

4. **MOTION:** Shriver moved, seconded by Richey, to approve two Memorandums of Understanding with the MEA regarding payment for tuition reimbursement courses. *[see attachments]*

Questions from the Board – None  
Questions from the Public – None

ROLL CALL - 7 YES (HARDEN, LEASURE, RICHEY, SHRIVER,  
ADAMS, GROUP, KNESTRICK)  
1 NO (TEAGARDEN)  
1 ABSENT (SZYGENDA)

5. **Background Information:** A revised (#3 May 2010) school calendar for the 2009-2010 school year is presented for approval.

**MOTION:** Harden moved, seconded by Group, administrative recommendation to approve the revised (#3 May 2010) calendar for the 2009-2010 school year as presented. *[see attachment]*

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**COMMITTEE RECOMMENDATION(s)**

1. **Background Information:** McGuffey Athletic Department and Varsity Boys Soccer Coach Jim Kita are requesting permission to add Brian Gillespie as a volunteer coach for the fall 2010-2011 season to work with goalies in grades 7-12.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to approve Brian Gillespie as a volunteer boys' soccer coach for the 2010-2011 season pending receipt of all required clearances.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

2. **Background Information:** The McGuffey Athletic Department and Varsity Boys Basketball Coach Greg Papson is requesting permission to add a volunteer coach to the varsity staff. The additional coach would be of great benefit to our high school players and program.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to approve the request to add a volunteer coach to the varsity boys' basketball staff. The volunteer coach would be approved by the school board and have all required clearances.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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- 3. Background Information:** The following list of defective or obsolete computer/technology equipment is declared as unused and unnecessary:

- 46 computers
- 33 monitors
- 16 laptops
- 15 printers

**Also:**

<u>Quantity</u>	<u>Item</u>	<u>Make</u>	<u>Model</u>	<u>Serial Number</u>
1	LCD Projector	NED	MT 840	07008449B
1	Scanner	UMAX	Astra 2200	HAH004D004577
2	LCD Projector	Optoma	EzPro 550US	S803108S0BBAA1145

**MOTION:** Group moved, seconded by Richey, administrative recommendation to approve the declaration of the listed defective or obsolete computer/technology equipment as unused and unnecessary and authorize the administration to dispose of the equipment in the most cost efficient manner.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 4. Background Information:** The Marching Band requests permission for the following two volunteers:

- |               |                       |                         |
|---------------|-----------------------|-------------------------|
| • Sean Briggs | Percussion Instructor | No cost to the District |
| • Ryan Jones  | Brass Instructor      | No cost to the District |

**MOTION:** Harden moved, seconded by Group, administrative recommendation to approve Sean Briggs (percussion instructor and Ryan Jones (brass instructor) to serve as volunteers for the Marching Band.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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5. **Background Information:** Claysville Family Practice (Dr. Jay Ziegler, Dr. Frederick Landenwitsch, Dr. Janine Rihmland, Dr. John Six, Dr. Abigail Templeton, Dr. Elizabeth Oshnock, and Wilma Groethe, CRNP) will be pleased to perform physicals for students in grades 1,6, and 11 for the 2010-2011 school year. The stipend is \$4000.00 (same as last year).

**MOTION:** Harden moved, seconded by Group, administrative recommendation to approve Claysville Family Practice as school physicians to perform physicals for students in grades 1,6, and 11 for the 2010-2011 school year at the same stipend of \$4000.00.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

6. **MOTION:** Leasure moved, seconded by Group, administrative recommendation to approve the submission of the Active Schools K-6 Program Grant and accept funding if awarded.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

7. **MOTION:** Leasure moved, seconded by Harden, administrative recommendation to approve Brian McDowell, a Duquesne University student, to serve as a counselor intern for the fall semester of 2010-2011 school year with Stacy McLaughlin at Claysville Elementary and Billie Wilcox at the Middle School, pending receipt of all required clearances.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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8. **Background Information:** Snee Dental Associates would be happy to continue as school dentist for the 2010-2011 school year. The cost of \$3.00 per exam will remain the same as 2009-2010 school year.

**MOTION:** Leasure moved, seconded by Group, administrative recommendation to approve Snee Dental Associates as school dentists for the 2010-2011 school year, at a cost of \$3.00 per exam.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

9. **Background Information:** The Washington Hospital Teen Outreach is applying for federal grants for sexuality education. The grants require a Memorandum of Understanding for Tier 1 (supports evidence-based programs) and Tier 2 (supports research of original curriculum) which are already taught to District students.

**MOTION:** Teagarden moved, seconded by Group, administrative recommendation to approve the Memorandum of Understanding between Washington Hospital Teen Outreach and the McGuffey School District regarding responsibilities for Tier 1 and Tier 2 services and grant funding applications.

Questions from the Board – None  
Questions from the Public – None

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**OLD BUSINESS** - None

**NEW BUSINESS**

**Mr. Stefka gave an update on the Chapter 16 Gifted.**

**SUPERINTENDENT'S REPORT**

1. **Background Information:** The following textbooks were presented for review in accordance with District Policy No. 108 Adoption of Textbooks at the April 15, 2010, school board meeting.

**SCIENCE - Kindergarten**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**SCIENCE - Grade 1**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**SCIENCE - Grade 2**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**SCIENCE - Grade 3**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**SCIENCE - Grade 4**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**SCIENCE - Grade 5**

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle, Nell Duke,  
David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

**Estimated Cost (Science - Grade 1-5): \$134,910.00**

**SCIENCE - Grade 6**

Title: Nature of Matter, Animal Diversity, Astronomy

Author: Lucy Daniel & Dinah Zike

Publisher: McGraw Hill - Glencoe

Copyright: 2008

Estimated Cost: \$13,212.00

**SCIENCE - Grade 7**

Title: Electricity & Magnetism, Life's Structures & Functions, Motion, Forces &  
Energy, Ecology, Waves, Sound & Light

Author: Cathy Ezraclson et al

Publisher: McGraw Hill - Glencoe

Copyright: 2008

Estimated Cost: \$22,020.00



**SCIENCE - Grade 8**

Title: Earth & Space  
Author: Allison, DaGaetano, Pasachoff  
Publisher: Holt, Rinehart, and Winston  
Copyright: 2010  
Estimated Cost: \$14,990.00

**BIOLOGY - Grade 9 / ZOOLOGY - Grades 11 and 12**

Title: Biology  
Author: Alton, Biggs  
Publisher: Glencoe Science  
Copyright: 2009  
Estimated Cost: \$25,632.00

**PHYSICAL SCIENCE - Grade 10**

Title: Physical Science  
Author: McLaughlin, Thompson, Zike  
Publisher: Glencoe Science  
Copyright: 2008  
Estimated Cost: \$16,668.00

**CHEMISTRY I and II - Grades 10-12**

Title: World of Chemistry  
Author: Zumdahl, Zumdahl, DeCoste  
Publisher: McDougal Littell  
Copyright: 2007  
Estimated Cost: \$15,112.80

**PHYSICS I - Grades 11 and 12**

Title: Physics Principles and Problems  
Author: Zitzewitz and others  
Publisher: Glencoe Science  
Copyright: 2009  
Estimated Cost: \$8,064.00

**ENVIRONMENTAL SCIENCE I & II - Grades 11 and 12**

Title: Environmental Science  
Author: Karen Arms PhD  
Publisher: Holt, Rinehart, and Winston  
Copyright: 2008  
Estimated Cost: \$7,495.00

**HUMAN ANATOMY AND PHYSIOLOGY - Grades 11 and 12**

Title: Hole's Human Anatomy and Physiology 12<sup>th</sup> Edition  
Author: Shier, Butler, and Lewis  
Publisher: McGraw Hill  
Copyright: 2010  
Estimated Cost: \$12,312.00

**BOTANY - Grades 11 and 12**

Title: Introductory Plant Biology

Author: Stern, Kingsley, Bidlack, James, Jansky, Shelley

Publisher: McGraw Hill

Copyright: 2008

Estimated Cost: \$8,475.00

**A.P. CHEMISTRY - Grades 11 and 12**

Title: Chemistry 8<sup>th</sup> edition

Author: Zumdahl and Zumdahl

Publisher: Brooks/Cole Cengage Learning

Copyright: 2010

Estimated Cost: \$3,578.60

**A.P. BIOLOGY / Grades 11 and 12**

Title: Life of Science of Biology 9<sup>th</sup> edition

Author: Sadara, Hillis

Publisher: Freeman

Copyright: 2010

Estimated Cost: \$2,860.00

**ECONOMICS – GRADE 12**

Title: Economics: Today and Tomorrow

Author: Miller, Roger LeRoy

Publisher: Glencoe/McGraw-Hill

Copyright: 2008

Estimated Cost: \$8,079.00

**COMPUTER TECHNOLOGY - Grades 9-12**

Title: Guide to Networking Essentials, Fifth Edition

Authors: Johnson, Tittel, Tomsho

Publisher: Cengage Learning

Copyright: 2007

Estimated Cost: \$2,838.00

**COMPUTER PROGRAMMING 1 - Grades 11 and 12**

Title: Alice in Action with Java

Author: Joel Adams

Publisher: Cengage Learning

Copyright: 2008

Estimated Cost: \$2,145.00

**MOTION:** Teagarden moved, seconded by Group, administrative recommendation to approve the above listed textbooks for adoption.

VOICE VOTE -        8 YES  
                             1 ABSENT (SZYGENDA)

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2. **Background Information:** The Pennsylvania Department of Education (PDE) is responsible for making sure that all special education programs in school districts and intermediate units are appropriate and effective. To do this, the District is required to submit its 2010-2013 Special Education Plan by May 31, 2010, to PDE's Bureau of Special Education. The District's Special Education Plan focuses on state performance goals and indicators identified by the federally mandated special education annual performance report and by No Child Left Behind. The School District's Special Education Plan serves as an action plan that describes the local board of school directors commitment to ensure that a quality education will be provided by each of its students with a disability eligible for special education over the three years it covers. The content of the plan describes the special education program and services that are provided and aligns with the District's Strategic Plan.

**MOTION:** Shriver moved, seconded by Harden, administrative recommendation to grant permission to submit the updated McGuffey School District 2010-2013 Special Education Plan to Pennsylvania Department of Education.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

3. **Background Information:** McGuffey School District has been chosen to receive a \$10,000 award from the **"EIO Fund"** of the Washington County Community Foundation. This grant was made possible by corporate donor, CONSOL Energy. This award will be used to expand and support the Accelerated Reader program, a computer-assisted program that is integrated into the District's reading curriculum.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to approve the Funding Agreement between Washington County Community Foundation, Inc. and McGuffey School District in the amount of \$10,000 for the Accelerated Reader program and accept funding from the **"EIO Fund"** of the Washington County Community Foundation.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

4. **Background Information:** The McGuffey School District would like to participate in the Educational Improvement Tax Credit Program of the Department of Community and Economic Development through the Washington County Foundation, Inc. for the 2010-2011 school year.

**MOTION:** Group moved, seconded by Harden, administrative recommendation authorizing the administration to submit the required documentation for participation in the Educational Improvement Tax Credit (EITC) Program through the Washington Community Foundation, Inc. and the Department of Community and Economic Development for the 2010-2011 school year.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

***NOTE: Superintendent's Report Agenda Items #5 & #6 listed below are a combined motion:***

5. **Background Information:** The administration requests permission to submit a grant proposal to the Goldenrod Research Corporation and to accept and expend funding in the amount of **\$9,850.00** if awarded and if matching funds are available. The grant is for a Robotics Youth Touch System suitable for elementary and middle school students. The system integrates mathematics, science and technology within the framework of the existing curriculum, via hands-on learning activities. The comprehensive package includes robotics and fluid power equipment, instructional materials and on-site teacher training.
6. **Background Information:** Claysville Elementary School is requesting permission to submit a grant proposal to the Highmark Healthy High 5 School Challenge for the 2010-2011 school year. The purpose of the proposal is to purchase and implement the program "Peaceful Playgrounds" to encourage physical activity, self-esteem, and bullying prevention by creating more structured and cooperative activities on the playground for students to participate in during recess.

**MOTION:** Teagarden moved, seconded by Shriver, administrative recommendation authorize the administration to submit a grant proposal to the Goldenrod Research Corporation and to accept and expend funding in the amount of **\$9,850.00** if awarded and if matching funds are available and Claysville Elementary School to submit the proposal to the Highmark Healthy High 5 School Challenge for the 2010-2011 school year and accept funding if awarded.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

***NOTE: Superintendent's Report Agenda Items #7, 8, 9 & #10 listed below are a combined motion:***

7. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student A and Parent/Guardian for violations of the District's Student Code of Conduct and Drug and Alcohol Policy:
  1. Student A agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
  2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
  3. The 30 school day period of exclusion shall begin with the first day of the suspension of April 6, 2010.
  4. Student A will receive alternative education from April 20, 2010, through May 18, 2010.
  5. Student A will return to McGuffey High School on May 19, 2010.
  6. During the period of exclusion, Student A will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
  7. The parties further agree that Student A will be on "Bad Standing" with the McGuffey School District through the 2009-2010 school year and the first nine weeks of the 2010-2011 school year.

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8. Student A must submit to a drug and alcohol assessment and comply with its recommendations. Prior to readmission, a written verification that the drug and alcohol assessment and recommendations have been completed must be submitted to the administration. The parent or guardian assumes all costs and responsibilities relative to the drug and alcohol assessment and recommendations.
9. Student A will be required to attend a school-based support group during the remainder of the 2009-2010 school year and the 2010-2011 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
11. A juvenile petition will be filed with juvenile probation.

**8. Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parent/Guardian for violations of the District's Student Code of Conduct and Terroristic Threats Policy :

1. Student B agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 30 school day period of exclusion shall begin with the first day of suspension of April 6, 2010.
4. Student B will receive alternative education from April 20, 2010, through May 17, 2010.
5. Student B will return to McGuffey High School on May 18, 2010.
6. During the period of exclusion, Student B will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District through the 2009-2010 school year and first nine weeks of the 2010-2011 school year.
8. Student B must submit to a mental health assessment and comply with its recommendations. Prior to admission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
9. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
10. A juvenile petition will be filed with juvenile probation.

**9. Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parent/Guardian for violations of the District's Student Code of Conduct and Weapons Policy:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 30 school day period of exclusion shall begin with the first day of suspension of April 8, 2010.
4. Student C will receive alternative education from April 22, 2010, through May 19, 2010.

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5. Student C will return to McGuffey Middle School on May 20, 2010.
6. During the period of exclusion, Student C will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student C will be on “Bad Standing” with the McGuffey School District through the 2009-2010 school year and the first nine weeks of the 2010-2011 school year.
8. Student C will be required to attend a school-based support group during the remainder of the 2009-2010 school year and the first semester of the 2010-2011 school year.
9. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

**10. Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student D and Parent/Guardian for violations of the District’s Student Code of Conduct and Weapons Policy:

1. Student D agrees to an expulsion of thirty (30) days.
2. Student D is expelled from McGuffey School District for a period ending on May 13, 2010.
3. During the time of the expulsion, Student D will be placed in the alternative education program.
4. Upon return to McGuffey School District on May 14, 2010, Student D shall be placed on “Bad Standing” status as the term is defined in the McGuffey Student Code of Conduct. The status of “Bad Standing” shall expire on the last day of the 2009-2010 school year.
5. It is agreed that in the event that Student D, during the first nine-week grading period of the 2010-2011 school year, shall be found to be guilty of any grades 9-12 Level II or greater violations, as those violations are defined in the McGuffey Student Code of Conduct, Student D shall be immediately placed on the “Bad Standing” status for a period of forty-five (45) days from the date of the new infraction. This shall be in addition to any discipline associated with the most recent infraction. (Level II violations as referenced above shall include any three (3) Level I violations that occur during the first nine-week grading period of the 2010-2011 school year.)
6. In the event that Student D shall violate any of the aforesaid provisions, this matter shall be referred to a formal hearing before the board of school directors.
7. The School District will abide by its record retention policies, PA School Code of 1949, as amended and will not release any student’s disciplinary records except as required by law.

**MOTION:** Teagarden moved, seconded by Shriver, administrative recommendation to approve the above listed Waiver of Formal Hearings and Agreements between McGuffey School District and Student A, Student B, Student C and Student D, as presented.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**NOTE: Superintendent's Report Agenda Items #11& #12 listed below are a combined motion:**

- 11. Background Information:** Dr. Janine Rihmland requests homebound instruction for Student E, grade 9, for medical reasons.
- 12. Background Information:** Dr. William Donaldson requests homebound instruction for Student F, grade 11, for medical reasons.

**MOTION:** Teagarden moved, seconded by Shriver, administrative recommendation to approve Application for Homebound Instruction for Student E, grade 9, and Student F, grade 11, for medical reasons.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 13. Background Information:** The Marching Band requests permission to allow members of the 8<sup>th</sup> grade to participate in the Marching Band on an as needed and ability based basis.

**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve members of the 8<sup>th</sup> grade to participate in the Marching Band on an as needed and ability based basis.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 14. Background Information:** The Marching Band requests to hold their annual summer music camp for grades 6, 7, and 8 from July 12<sup>th</sup> through July 23<sup>rd</sup>. The cost for the students is \$20.00.

**MOTION:** Shriver moved, seconded by Teagarden, administrative recommendation to approve the request for the Marching Band to hold their annual summer music camp for grades 6, 7, and 8 from July 12<sup>th</sup> through July 23<sup>rd</sup> at a cost of \$20.00 per student.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 15. Background Information:** The FFA is requesting permission to attend the FFA State Activities week at Penn State University on June 15 through 17, 2010. Approximately 15 students will be attending and it will be chaperoned by Renee Cambruzzi, FFA teacher and to be determined, a male chaperone.

**MOTION:** Leasure moved, seconded by Shriver, administrative recommendation to approve the FFA to attend the FFA State Activities week at Penn State University on June 15 through 17, 2010. Approximately 15 students will be attending and it will be chaperoned by Renee Cambruzzi, FFA teacher and to be determined, a male chaperone.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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- 16. Background Information:** McGuffey High School Athletic Hall of Fame Committee is requesting permission to rename and revise the McGuffey Sports Hall of Fame to McGuffey High School Athletic Hall of Fame. The revisions will include new guidelines, criteria, and a nomination procedures packet.

**MOTION:** Shriver moved, seconded by Group, administrative recommendation to approve McGuffey High School Athletic Hall of Fame Committee to rename and revise the McGuffey Sports Hall of Fame to McGuffey High School Athletic Hall of Fame.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**NOTE:** *Superintendent's Report Agenda Items #17& #18 listed below are a combined motion:*

- 17. Background Information:** The McGuffey Boys and Girls Track and Cross Country Boosters are requesting permission to hold an Ultimate Frisbee Tournament as a fund-raiser at the high school stadium on Saturday, June 5, 2010.

- 18. Background Information:** The McGuffey Soccer Boosters is requesting permission to sponsor an instructional camp at McGuffey High School Stadium for girls in grades 9-12 on August 6, 7, and 8, 2010. The camp will be conducted by the District's girls' soccer staff and guest instructor Nathan Bell of Victory Express pending receipt of clearances.

**MOTION:** Shriver moved, seconded by Leasure, administrative recommendation to approve the McGuffey Boys and Girls Track and Cross Country Boosters to hold an Ultimate Frisbee Tournament at the high school stadium on Saturday, June 5, 2010, and the McGuffey Soccer Boosters to sponsor an instructional soccer camp at the high school stadium on August 6, 7, and 8, 2010, pending receipt of clearances.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 19. Background Information:** McGuffey Youth Football is requesting permission to use the high school stadium for five Sunday football games on September 12, 19, 26, and October 3 and 24, 2010.

**MOTION:** Shriver moved, seconded by Teagarden, administrative recommendation to approve McGuffey Youth Football to use the high school stadium for five Sunday football games on September 12, 19, 26 and October 3 and 24 per the terms and conditions of the McGuffey School District Facilities Use Application.

Discussion followed.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)



**NOTE: Superintendent's Report Agenda Items #20 & #21 listed below are a combined motion:**

- 20. Background Information:** Armando Avolio, Jr. M.D. has agreed to remain as school physician for the 2010-2011 school year to perform all sports physicals at a cost of \$3500.00.
- 21. Background Information:** Advanced Orthopaedics & Rehabilitation has agreed to provide a physician to attend home football games for the 2010 fall season at a cost of \$200.00 per game.

**MOTION:** Teagarden moved, seconded by Shriver, administrative recommendation to approve Armando Avolio, Jr. M.D. as school physician for the 2010-2011 school year to perform all sports physicals at a cost of \$3500.00 and the agreement with Advanced Orthopaedics & Rehabilitation to provide a physician for home football games for the fall 2010 season at a cost of \$200.00 per game.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 22. Background Information:** Due to the shortage of substitute teachers, McGuffey School District participates in the Intermediate Unit 1 Emergency Substitute Teacher Program. The District anticipates these same shortages for the 2010-2011 school year.

**MOTION:** Teagarden moved, seconded by Group, administrative recommendation to authorize McGuffey School District to participate in the Emergency Substitute Teacher Program coordinated by the Intermediate Unit 1 at a cost of \$250.00.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

#### **SUPERINTENDENT'S REPORT:**

##### **For Your Information:**

1. Use of Facilities  
\*26 Total 18 school related requests  
8 community group requests

#### **PERSONNEL**

- 1. Background Information:** McGuffey School District Superintendent Joseph Stefka is retiring effective July 1, 2010, and a new superintendent is to be elected.

**MOTION:** Teagarden moved, seconded by Richey, administrative recommendation to adopt Resolution 2009/2010-11 electing Beverly Arbore as District Superintendent for the McGuffey School District pursuant to Section 1073 of the Public School Code of 1949, as amended and for a period of five years beginning July 1, 2010, through June 30, 2015.  
(see attachment)

ROLL CALL - 8 YES (LEASURE, RICHEY, SHRIVER,  
TEAGARDEN, ADAMS, GROUP, HARDEN,  
KNESTRICK)  
1 ABSENT (SZYGENDA)

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2. **Background Information:** A vacancy will exist for the assistant superintendent position beginning July 1, 2010.

**MOTION:** Richey moved, seconded by Shriver, administrative recommendation to adopt Resolution 2009/2010-12 electing Erica Kolat as District Assistant Superintendent for the McGuffey School District pursuant to Section 1073 of the Public School Code of 1949, as amended and for a period of five years beginning July 1, 2010, through June 30, 2015. (*see attachment*)

ROLL CALL - 8 YES (RICHEY, SHRIVER, TEAGARDEN, ADAMS,  
GROUP, HARDEN, LEASURE, KNESTRICK)  
1 ABSENT (SZYGENDA)

3. **Background Information:** Beverly Arbore requests permission to attend the Pennsylvania Association of School Administrators (PASA) conference, June 15 - June 17, 2010, in Harrisburg, Pa. (**Estimated costs: Registration \$180.00; Lodging \$320.00; Mileage/Tolls \$285.00; and Meals \$120.00**).

**MOTION:** Shriver moved, seconded by Harden, administrative recommendation to approve Beverly Arbore to attend the Pennsylvania Association of School Administrators (PASA) conference, June 15 - June 17, 2010, in Harrisburg, PA (**Estimated cost: \$905.00 - funded through Title II, Part A**).

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

4. **Background Information:** The following names in nomination have been submitted for the posting of department/grade level chairmanships (term of office: July 1<sup>st</sup> to June 30<sup>th</sup>):

Kindergarten	Jeannie Jones
Grade 1	Debbie Crouse
Grade 2	Reca Panian
Grade 3	Karen Jones
Grade 4	Patricia Ferrell
Grade 5	Natalie Papson
Agricultural Science	TBA
Art	Pam Bubash
Business Education	Karen Manni
Computers	TBA
English	TBA
Family & Consumer Science	Renee Dickson
Foreign Language	Jenna Greco-Fuerte
Health & Physical Education	Sharon James
Technology Education	Greg Buel
Library	Karen Penwell
Mathematics	Susan Hamilton
Music	Dave Haines
Reading	Laura Young
Science	Kimberley Madura
Social Studies	Marie Bryner
Special Education	TBD

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**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve the above listed individuals for department/grade level chairmanships for the term of office July 1<sup>st</sup> to June 30<sup>th</sup>.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

5. **Background Information:** The interview process for the 10 month secretary position for the special education services office has been completed.

**MOTION:** Harden moved, seconded by Group, administrative recommendation to hire Kathy Jo Buchanan as 10 month secretary (current assignment: Special Services Office) as per the terms and conditions of the Collective Bargaining Agreement 2008-2011 McGuffey School District & McGuffey Education Support Professionals, PSEA-NEA and pending receipt of all required clearances and medical exams.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

6. **Background Information:** The interview process has been completed for the following individuals for placement on the cafeteria substitute list:
- Erin McClay - All clearances current
  - Carol Ringer - All clearances current

**MOTION:** Shriver moved, seconded by Leasure, administrative recommendation to approve Erin McClay and Carol Ringer for placement on the cafeteria substitute list.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

7. **Background Information:** Ruth S. King has submitted a notice of retirement from her position as head cook, effective on the last school day of the 2009-2010 school year.

**MOTION:** Shriver moved, seconded by Harden, administrative recommendation to accept, with regret, the retirement of Ruth S. King as head cook, effective at the end of the 2009-2010 school year.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

8. **Background Information:** Request approval for the following Marching Band staff for the 2010 season:

John Herold	Assistant Director	Step B-3
Gene Cappellini	Wind Instructor	Step C-3
Jeremy Polan	Percussion Instructor	Step C-3
Christina Geho	Color Guard Instructor	Step C-1

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**MOTION:** Group moved, seconded by Harden, administrative recommendation to approve the above listed Marching Band staff for the 2010 season.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

9. **Background Information:** Sheryl Fleck and Jed Hamberger have been asked by Dr. Jane Dashbach at PDE to be speakers at the Pennsylvania Department of Education Administrator's Summit titled "*Best Practices in Early Childhood Education*" at Penn State to be held on July 28 & 29, 2010. **Travel cost: \$836.00** (Lodging, Travel, Meals)

**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve Sheryl Fleck and Jed Hamberger to attend the Pennsylvania Department of Education Administrator's Summit at Penn State on July 28 & 29, 2010, at a cost of \$836.00.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**BUSINESS**

1. **Background Information:** Annual renewal is required for the District's student and athletic insurance coverage.

**MOTION:** Shriver moved, seconded by Group, administrative recommendation: to approve the District's student and athletic insurance coverage with Bollinger Insurance for the 2010-2011 school year (**Annual Premium - \$8,502.00**). *[see attachment]*

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

2. **Background Information:** Approval is needed for Deanna Lesneski as the driver for one (1) student to Pathfinder School, Bethel Park, PA.

**MOTION:** Shriver moved, seconded by Group, administrative recommendation to approve Deanna Lesneski as the driver for one (1) student to Pathfinder School, Bethel Park, PA

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

3. **Background Information:** Approval is needed for Gerald Main as the driver for one (1) student to McGuffey Middle School. All clearances are on file in the Transportation Office.

**MOTION:** Shriver moved, seconded by Group, administrative recommendation to approve Gerald Main as the driver for one (1) student to McGuffey Middle School

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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4. **Background Information:** Andrews & Price have submitted invoices with the Billing Date: April 30, 2010; and Balance Due: \$4,841.50.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to approve payment to Andrews & Price for invoices with the Billing Date: April 30, 2010, in the total amount of \$4,841.50.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

5. **Background Information:** CGA Law Firm, PC has submitted Bill Number 76229 in the amount of \$3,841.92 in the matter of 2009 Teacher Negotiations.

**MOTION:** Shriver moved, seconded by Richey, administrative recommendation to approve payment to CGA Law Firm, PC in the amount of \$3,841.92 for Bill Number 76229 in the matter of 2009 Teacher Negotiations.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

6. **Background Information:** Annual renewal is required for the School District insurance package:

• <b>Package</b> (includes: property, general liability, crime, auto, boiler & machinery) [Indemnity Insurance Company of North America]	<b>\$65,266.00</b>
• <b>School Leader Errors &amp; Omissions</b> [School Boards Insurance Company of Pennsylvania]	<b>\$15,445.00</b>
• <b>Umbrella</b> [Old Republic Insurance Company]	<b>\$ 9,749.00</b>
• <b>Workers' Compensation</b> [School Boards Insurance Company of Pennsylvania]	<b>\$78,809.00</b>
<b>TOTAL</b>	<b>\$169,269.00</b>

\* Premiums include terrorism coverage

**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve insurance renewal for 2010-2011 as compiled by the School District insurance broker, Gleason Agency, at a total cost of \$169,269.00.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

7. **Background Information:** District funds are available for transfer due to grants and stimulus funding that offset budgeted expenditures in the 2009-2010 budget. These transfers will be used to purchase new textbooks for the science and computer program and technology equipment.

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**MOTION:** Group moved, seconded by Leasure, administrative recommendation to approve the budgetary transfers to fund the purchase of new textbooks for the science and computer programs and technology equipment:

<b>To: [Debit]</b>	10-1100.640.000.10.00.00	\$62,601.00
	10-1100.640.000.30.50.00	\$50,222.00
	10-1100.640.000.30.80.00	\$99,182.00
	10-2240.757.000.00.00.00	\$47,895.00
<b>From: [Credit]</b>	10-1290.322.000.10.00.00	\$100,000.00
	10-1290.322.000.30.00.00	\$100,000.00
	10-1100.757.000.30.50.00	\$ 26,500.00
	10-1100.757.000.30.80.00	\$ 33,400.00

**8. Background Information:** The preliminary 2010-2011 General Fund Budget is being presented in the amount of \$28,536,427, with the real estate tax set @ 115.5 mills. The budget must be properly advertised as per the School Code.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to adopt the preliminary 2010-2011 General Fund Budget in the amount of \$28,536,427, with the real estate tax set @ 115.5 mills.

Discussion followed.

ROLL CALL - 4 YES (GROUP, HARDEN, LEASURE, KNESTRICK)  
4 NO (SHRIVER, TEAGARDEN, ADAMS, RICHEY)  
1 ABSENT (SZYGENDA)

**(MOTION FAILS)**

**Discussion followed amongst Board members:**

**MOTION:** Teagarden moved, seconded by Adams, to reconsider the previous motion *[based upon the fact that dates are going to be set up for budget workshops]* to adopt the preliminary 2010-2011 General Fund Budget in the amount of \$28,536,427, with the real estate tax set @ 115.5 mills.

ROLL CALL - 7 YES (TEAGARDEN, ADAMS, GROUP, HARDEN,  
LEASURE, RICHEY, KNESTRICK)  
1 NO (SHRIVER)  
1 ABSENT (SZYGENDA)

**(MOTION PASSES)**

**MOTION RECONSIDERED AND BACK ON TABLE FOR VOTE:**

**Background Information:** The preliminary 2010-2011 General Fund Budget is being presented in the amount of \$28,536,427, with the real estate tax set @ 115.5 mills. The budget must be properly advertised as per the School Code.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to adopt the preliminary 2010-2011 General Fund Budget in the amount of \$28,536,427, with the real estate tax set @ 115.5 mills.

ROLL CALL - 6 YES (GROUP, HARDEN, LEASURE, RICHEY,  
TEAGARDEN, KNESTRICK)  
2 NO (ADAMS, SHRIVER)  
1 ABSENT (SZYGENDA)

**(MOTION PASSES)**

**MOTION:** Teagarden moved, seconded by Group, to approve the budget process with two (2) working meetings to be held on Thursday, June 10, 2010 and Wednesday, June 16, 2010 at 7:00 p.m. at the McGuffey High School Large Group Instruction Room.

**\*Meetings have been advertised and posted in each building.**

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**9. Background Information:** The preliminary 2010-2011 Food Service Department Budget is presented in the amount of \$1,133,474.00.

**MOTION:** Group moved, seconded by Teagarden, administrative recommendation to adopt the preliminary 2010-2011 Food Service Department Budget in the amount of \$1,133,474.00.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**10. Background Information:** The McGuffey School District received the audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2009, as prepared by Hosack, Specht, Muetzel & Wood LLP.

**MOTION:** Group moved, seconded by Harden, administrative recommendation to accept the McGuffey School District audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2009, as prepared by Hosack, Specht, Muetzel & Wood LLP.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

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- 11. Background Information:** Hosack, Specht, Muetzel & Wood LLP have submitted Invoice No. 17611 in the amount of \$5,900.00 for audit services.

**MOTION:** Shriver moved, seconded by Harden, administrative recommendation to approve payment to Hosack, Specht, Muetzel & Wood LLP for Invoice No. 17611 in the amount of \$5,900.00 for preparation of the earned income tax collectors for McGuffey School District for the period July 1, 2008, to June 30, 2009, and submitting 30 copies of the report.

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 12. Background Information:** The cost of renewing Edline service for one year is \$12,755.70. (Edline Web Hosting for Claysville Elementary, Joe Walker Elementary, McGuffey Middle School, and McGuffey High School)..

**MOTION:** Leasure moved, seconded by Group, administrative recommendation to approve the one year renewal of Edline (for web hosting at Claysville Elementary, Joe Walker Elementary, McGuffey Middle School, and McGuffey High School) at a cost of \$12,755.70. *[see attachment]*

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 13. Background Information:** In order for the School District to obtain state income tax information to be used by our earned income tax collectors, the Commonwealth of Pennsylvania Department of Revenue requires that Section 356 Agreement and Section 353(F) Memorandum of Understanding regarding Inspection of Information from Pennsylvania Income Tax Returns be approved.

**MOTION:** Group moved, seconded by Shriver, administrative recommendation to approve Section 356 Agreement and Section 353(F) Memorandum of Understanding as presented. *(see attachment)*

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

- 14. Background Information:** Peacock Keller submitted invoices for the fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.

**MOTION:** Shriver moved, seconded by Harden, administrative recommendation to approve payment to Peacock Keller for Invoice # 48590 in the amount of \$49.35 and Invoice# 49039 in the amount of \$105.75 for fees and costs associated with the county-wide reassessment litigation for a total cost of \$155.10.

VOICE VOTE - 6 YES  
2 NO (ADAMS, TEAGARDEN)  
1 ABSENT (SZYGENDA)



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- 15. Background Information:** PGS Onshore, Inc. is requesting permission to conduct a seismographic survey on the District's property in South Franklin Township. With this seismic survey, it is the intention of the company to make knowledge any oil, gas, and mineral rights owned by the District that we may be unaware of. The rate of payment to the District for this tract is \$25.00 for 2.10 acres.

**MOTION:** Adams moved, seconded by Harden, administrative recommendation to approve PGS Onshore, Inc. to conduct a geophysical survey on the following parcels located in South Franklin Township: *[see attachment]*

<u>Parcel#</u>	<u>Acreage</u>
590-013-00-00-0017-03	2.00
590-013-00-00-0021-00	0.10

VOICE VOTE - 8 YES  
1 ABSENT (SZYGENDA)

**BUSINESS**

**For Your Information:**

1. Budget Expenditure Report
2. Cafeteria Report for Apr-10

**SOLICITOR'S REPORT** - None

**BOARD REPORTS**

Western Area Career & Technology Center - Rich Shriver – None

PSBA Liaison - Dr. Joyce Knestrick – PSBA Legislative Update

Citizens Library Representative - Ron Richey – None

**Additional Public Participation** (agenda and non-agenda items) – None

**ADJOURNMENT**

Group moved, seconded by Shriver, that the regular session meeting of May 20, 2010, be adjourned at 9:52 p.m. by a unanimous vote with two (2) working meetings to be held on Thursday, June 10, 2010 and Wednesday, June 16, 2010 at 7:00 p.m. at the McGuffey High School Large Group Instruction Room.

**\*Meetings have been advertised and posted in each building.**

The regular meeting will be held at 7:00 p.m. on Thursday, June 24, 2010, at the McGuffey High School Large Group Instruction Room. Board Committee Meeting will begin at 6:00 p.m.

Recorded by Sandra S. Bedillion, Recording School Board Secretary

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Scott Burchill, School Board Secretary

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Joyce Knestrick, School Board President