

McGUFFEY SCHOOL DISTRICT

SCHOOL BOARD MEETING

THURSDAY, JULY 23, 2009

The regular meeting of the Board of Directors of the McGuffey School District was held on Thursday, July 23, 2009, at the McGuffey High School Large Group Instruction Room, Claysville, PA. President, Joyce Knestrick, called the meeting to order at 7:02p.m.

Roll Call of Board Members was taken. A quorum was established. President Knestrick led the Pledge of Allegiance.

ROLL CALL - Present: GROUP, HARDEN, KNESTRICK, RICHEY, SZYGENDA,
Absent: ADAMS, LEASURE, SHRIVER, TEAGARDEN

Also present were Mr. Joseph Stefka, Superintendent; Mr. Scott Burchill, Business Administrator, and Solicitor, Christina Lane.

RECOGNITION - None

PRESENTATIONS - None

APPROVAL OF MINUTES

Background Information: The minutes of the June 25, 2009, school board meeting are submitted for approval.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to approve the minutes of the June 25, 2009, school board meeting as submitted.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

NOTE: Agenda Items Schedule of Bills and Treasurer's Report listed below are a combined motion:

SCHEDULE OF BILLS

Background Information: The Schedule of Bills is presented for approval.

TREASURER'S REPORT

Background Information: The Treasurer's Report is presented for approval.

MOTION: Shriver moved, seconded by Harden, administrative recommendation to approve the above agenda items Schedule of Bills from June 20, 2009 – July 24, 2009 (checks #00044789 – 00044936), as submitted in the amount of \$965,900.01, and June 2009 Treasurer's Report, as submitted.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

PUBLIC PARTICIPATION - agenda items

*Mark Simon – SF Twp addressed the Joe Walker air conditioning project

COMMITTEE RECOMMENDATION(s)

Background Information: As required by Act 32 of 2008, each governing body of each school district and municipality is responsible for the selection of a delegate and an alternate to serve on the Washington County Tax Collection Committee.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to appoint Scott Burchill, Business Administrator as the delegate and Joseph Stefka, Superintendent as the alternate to the Washington County Tax Collection Committee, representing the interests of the McGuffey School District.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

Background Information: The District currently has leased copier equipment with ComDoc for a five (5) year term ending July 31, 2011. Administration has been replacing desk jet printers with laser printers in order to control printing costs. This proposal replaces all high volume copiers and adds all personal laser printers to a maintenance agreement.

MOTION: Richey moved, seconded by Harden, administrative recommendation to approve the following three (3) agreements for a five (5) year period, commencing August 1, 2009, with ComDoc, Inc., pending solicitors review and approval:

- | | |
|--|----------------------|
| • Equipment Lease Agreement | \$7,263.10 per month |
| • Guaranteed Maintenance Agreement for copy equipment | \$4,057.00 per month |
| • Guaranteed Maintenance Agreement for Managed Print Service | \$645.59 per month |

All proposed agreements are per COSTARS State Contract. *[see attachment]*

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

MOTION: Group moved, seconded by Harden, approve National Fuel to use the high school cafeteria, at a rate of \$750 plus refreshments as stated, on Thursday, August 06, 2009 from 6:00 p.m. – 9:00 p.m.

Questions from the Board – None

Questions from the Public – None

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

OLD BUSINESS

NEW BUSINESS

NOTE: Superintendent's Report Agenda Items #1 and #2 listed below are a combined motion:

SUPERINTENDENT'S REPORT

1. **Background Information:** Permission is requested to declare the old middle school mathematics series as unused and unnecessary.
 - ❖ Title: Algebra: Structure and Method
Copyright: 1997
Publisher: McDougal Littell
 - ❖ Title: Mathematics Course 3
Copyright: 2004
Publisher: Pearson / Prentice Hall
 - ❖ Title: Mathematics Course 2
Copyright: 2004
Publisher: Pearson / Prentice Hall
 - ❖ Title: Mathematics Course 1
Copyright: 2004
Publisher: Pearson / Prentice Hall
2. **Background Information:** Permission is being requested to sell, donate, or discard the old middle school mathematics series that is being replaced with the new mathematics series.

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to declare the old middle school mathematics series listed below as unused and unnecessary and authorize to sell, donate, or discard the old middle school mathematics series listed below that is being replaced with the new mathematics series:

- ❖ Title: Algebra: Structure and Method
Copyright: 1997
Publisher: McDougal Littell
- ❖ Title: Mathematics Course 3
Copyright: 2004
Publisher: Pearson / Prentice Hall
- ❖ Title: Mathematics Course 2
Copyright: 2004
Publisher: Pearson / Prentice Hall
- ❖ Title: Mathematics Course 1
Copyright: 2004
Publisher: Pearson / Prentice Hall

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

3. **Background Information:** Permission is being requested to approve both paid and unpaid activity organizations and sponsors for McGuffey High School for the 2009-2010 school year.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the paid and unpaid activity sponsors for McGuffey High School for the 2009-2010 school year as submitted. *[see attachment]*

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

NOTE: *Superintendent's Report Agenda Items #4 and #5 listed below are a combined motion:*

4. **Background Information:** Permission is being requested to hold the attached list of fund-raising activities for McGuffey High School clubs and organizations for the 2009-2010 school year.
5. **Background Information:** McGuffey Middle School would like to hold the following fund-raising events for the 2009-2010 school year:

- QSP/Reader's Digest Fund-Raiser (MS student body - winter)
- Unique School Sales (MS student body - spring)
- Dances - fall, winter, spring (Student Forum)
- Pepperoni Roll sale - fall (Student Forum)
- Candy or other food sale - fall & spring (Student Forum)
- Talent Show - spring (Student Forum)
- SHO activities - September - May (Student Forum)
- Turkey campaign for Thanksgiving - November (Student Forum)
- Food Drive - November (Student Forum)
- McG custom items (Student Forum)
- Helping Hands, Hearts, and Lucky Clovers for various charities (Student Forum)
- Flower sale - dances or for Valentine's Day (Student Forum)
- Hoagie Sale (Chorus)
- Autism Walk (Student Forum)

MOTION: Szygenda moved, seconded by Richey, administrative recommendation to approve the fund-raising list of activities for McGuffey High School clubs and organizations for the 2009-2010 school year as submitted, and the above listed middle school fund-raising events for 2009-2010. *[see attachment]*

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

6. **Background Information:** Permission is being requested for Josh Megel, a West Virginia University student, to student teach with David Haines, high school music teacher, from September 8 to October 23, 2009, pending receipt of all required clearances.

*McGuffey School District
School Board Meeting
July 23, 2009*

MOTION: Harden moved, seconded by Group, administrative recommendation to approve Josh Megel to student teach with David Haines at the high school, September 8 to October 23, 2009, pending receipt of all required clearances.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

7. **Background Information:** Avella Area School District is requesting permission for one of their twelfth grade students to attend McGuffey School District's agricultural science course of study for the 2009-2010 school year. Avella Area School District will be responsible for the tuition fee.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve an Avella Area School District student in grade 12 to attend McGuffey School District's agricultural science course of study for the 2009-2010 school year. Avella Area School District will be responsible for the tuition fee.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

NOTE: *Superintendent's Report Agenda Items #8 and #9 listed below are a combined motion and changes to the 2009-2010 elementary student handbook have been included in the motion.*

8. **Background Information:** Changes have been made to the 2009-2010 middle school student handbook.

9. **Background Information:** The McGuffey High School Student Handbook has been revised for the 2009-2010 school year.

MOTION: Richey moved, seconded by Harden, administrative recommendation to approve changes to the 2009-2010 Middle School Student Handbook, the 2009-2010 McGuffey High School Student Handbook and the 2009-2010 Elementary Student Handbook, as presented.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

10. **Background Information:** The McGuffey School District Emergency Operations Plan has been revised.

MOTION: Harden moved, seconded by Group, administrative recommendation to approve the changes to the McGuffey School District Emergency Operations Plan.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

11. Background Information: Request to submit applications and accept funds for the following 2009-2010 Federal Programs:

- Title I - \$295,266
- Title I (Neglected & Delinquent) - \$11,397
- Title II, Part A (Staff Development/Class Size Reduction) - \$148,884

MOTION: Group moved, seconded by Harden, administrative recommendation authorization to submit applications and accept funds for the 2009-2010 Federal Programs.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

12. Background Information: The McGuffey School District Student Code of Conduct has been revised for the 2009-2010 school year.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the McGuffey School District Student Code of Conduct as revised.

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

Superintendent's Report:
For Your Information:

1. Use of Facilities
2. The following revised curriculum is being proposed for a first reading:

<u>CARDMAN #</u>	<u>Course Title</u>
206	Social Studies - 6
207	World History - 7
565	Structural Design - 7
566	Transportation Systems - 8
130	English - 6
140	English - 8
141	Reading - 8 (semester)
142	Reading - 8
769	Computers - 8
607	Art - 7
608	Art - 8
307	Science - 7
100	Language Arts - K
400	Mathematics - K
600	Art - K
650	Music - K

EXECUTIVE SESSION

MOTION: Harden moved, seconded by Group, to hold an executive session to discuss the following:

- Personnel
- Litigation
- Negotiation
- Contract

VOICE VOTE - 5 YES
4 ABSENT (ADAMS, LEASURE, SHRIVER,
TEAGARDEN)

Executive Session 7:15 p.m. – 8:07 p.m.

Mr. Leasure arrived at 8:03 p.m.

Background Information: It is recommended that the contract for the transportation of school pupils between First Student and McGuffey School District for the school years 2009-2010, 2010-2011, and 2011-2012 be approved. Monetary increases for the three years of the agreement are as follows:

- 2009-2010 3%
- 2010-2011 2.5%
- 2011-2012 2.5%

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the Transportation Agreement between McGuffey School District and First Student to provide pupil transportation services for the District for three (3) school years: 2009-2010, 2010-2011, and 2011-2012. *[see attachment]*

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

Background Information: Charles Miller, maintenance employee has submitted his letter of retirement from McGuffey School District. His last day of work will be July 24, 2009.

MOTION: Szygenda moved, seconded by Richey, administrative recommendation to accept, with regret, the retirement of Charles Miller as maintenance employee of McGuffey School District, effective July 24, 2009.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

Background Information: The interview process for the position of maintenance employee has been completed.

MOTION: Harden moved, seconded by Group, administrative recommendation to hire John Scherich as a maintenance employee, per the terms and conditions of the Collective Bargaining Agreement - McGuffey School District and McGuffey Custodial/Food Service/Transportation ESP, PSEA/NEA - July 1, 2007 to June 30, 2010, and pending receipt of all required clearances and medical exams

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

Background Information: The interview process for Supervisor of Buildings and Grounds has been completed.

MOTION: Group moved, seconded by Harden, administrative recommendation to hire Jim McClelland as Supervisor of Buildings and Grounds at a starting salary of \$53,000 (prorated), and per the terms and conditions of the McGuffey School District Compensation Plan for School Administrators / Supervisors (Act 93), July 1, 2007 – June 30, 2011, and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

PERSONNEL

1. **Background Information:** Pamela Brach, custodian, has submitted her letter of intent to retire as of January 4, 2010.

MOTION: Group moved, seconded by Richey, administrative recommendation to accept, with regret, the intent to retire for Pamela Brach, custodian, effective January 4, 2010.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

2. **Background Information:** A job description for supervisor of buildings and grounds is submitted for approval.

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to approve the job description for supervisor of buildings and grounds as submitted. *[see attachment]*

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

3. **Background Information:** The interview process for the position of maintenance employee has been completed.

MOTION: Harden moved, seconded by Group, administrative recommendation to hire John Ferris as a maintenance employee, per the terms and conditions of the Collective Bargaining Agreement - McGuffey School District and McGuffey Custodial/Food Service/Transportation ESP, PSEA/NEA - July 1, 2007 to June 30, 2010, and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

4. **Background Information:** A job description for school psychologist is submitted for approval.

MOTION: Harden moved, seconded by Group, administrative recommendation to approve the job description for school psychologist as submitted. *[see attachment]*

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

5. **Background Information:** The interview process for school psychologist has been completed.

MOTION: Richey moved, seconded by Group, administrative recommendation to hire Carly Wise as school psychologist (permanent 10 month position – 207 days) at Masters + 30 - Step 2, effective for the 2009-2010 school year and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

6. **Background Information:** The interview process for the position of biology teacher has been completed.

MOTION: Group moved, seconded by Richey, administrative recommendation to hire Katherine Resanovich as biology teacher at Masters - Step 1, effective for the 2009-2010 school year, subject to assignment and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

*McGuffey School District
School Board Meeting
July 23, 2009*

7. **Background Information:** The interview process for the position of Spanish teacher has been completed.

MOTION: Harden moved, seconded by Richey, administrative recommendation to hire Marisa Rusinko as Spanish teacher at Bachelors- Step 3, effective for the 2009-2010 school year, subject to assignment and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

8. **Background Information:** The interview for the position of elementary computer teacher has been completed.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to hire Bonita Perdeus as elementary computer teacher at Masters - Step 2, effective for the 2009-2010 school year, subject to assignment and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

9. **Background Information:** The interview process for the position of elementary physical education teacher has been completed.

MOTION: Richey moved, seconded by Group, administrative recommendation to hire Julie Cox as elementary physical education teacher at Masters + 15 - Step 2, effective for the 2009-2010 school year, subject to assignment and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association and pending receipt of all required clearances and medical exams.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

10. **Background Information:** The following names have been submitted as school bus drivers for 2009-2010:

Swart School Buses:

Darlene Dindal	Billie Jo Maxwell	Clorissa Hatfield	Don Miller
Darlene Leasure	Candy Ingersoll	Suzanne McCord	Ralph Anderson
Joyce Donaldson	Loretta Koscheck	William Dillie	Robert Morgan
Ken Jackson	Debbie Hewitt	Bruce Graff	Konnie Niccarrato
Randy Allum	Debbie Hancher	Amanda Plants	Tammi Johnson
Richard Swart	Belinda McAdoo		

*McGuffey School District
School Board Meeting
July 23, 2009*

Substitute Drivers: Jeff Bull, Larry Cassidy, David Shultz, William Riggle

Laidlaw Transit:

Roger Hanning	Linda Cox	Evelyn Edwards	Frank Glessner
Patricia Smittley	Annette Wright	Nancy Rice	Patty Wynn
John Simpson			

Substitute Drivers: Sarah Simonelli, Jamie Keller, Kandy Fuller

(All appropriate documents are on file in the Transportation Office.)

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to approve the above listed school bus drivers for the 2009-2010 school year for Swart School Buses and Laidlaw Transit.

ROLL CALL - 5 YES (SZYGENDA, GROUP, HARDEN,
KNESTRICK, RICHEY)
1 ABSTENTION (LEASEURE)
3 ABSENT (TEAGARDEN, ADAMS, SHRIVER)

(MOTION PASSES)

11. Background Information: It is recommended to hire the following assistant coaches for the 2009 fall season:

<u>Football</u>		<u>Volleyball</u>	
Rick Barlow	Step B-3	Sherrie MacKinney	Step C-3
Tim Sloane	Step B-3	Laura Sibert	Step C-2
Justin Crothers	Step B-3	Kim Madura	Step C-2
Jed Hamberger	Step C-2		
Robert Wagner	Step C-3	<u>Golf</u>	
Heath Shriver	Step C-1	Neil Tyson	Step C-3
Bret Moore	Step C-3		
Steve Shilling	Step C-3	<u>Cross Country</u>	
		Kelly Dunkle	Step C-3
<u>Boys Soccer</u>		<u>Girls Tennis</u>	
Earl Cosgray	Step C-2	David Yeck	Step C-3
Joe Shape	Step C-3		
Mark Chaney	Step C-3		
<u>Girls Soccer</u>		<u>Middle School Girls Basketball</u>	
Robyn Williams	Step C-1	Amanda Burchett	C-1
Michelle Marcase	Step C-1	Amanda Wolf	C-2

*McGuffey School District
School Board Meeting
July 23, 2009*

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to approve the above listed assistant coaches for the 2009 fall season.

ROLL CALL - 5 YES (GROUP, HARDEN, KNESTRICK, LEASURE,
SZYGENDA)
1 NO (RICHEY)
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

(MOTION FAILS DUE TO NEPOTISM POLICY)

Discussion followed amongst board members to amend motion to exclude Hamberger and Shriver until next meeting.

MOTION: Richey moved, seconded by Leasure, administrative recommendation to approve the above listed assistant coaches for the 2009 fall season excluding Hamberger and Shriver.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

(MOTION AMENDEND AND PASSES)

- 12. Background Information:** Derek Bochna, head varsity football coach, is requesting permission for Ron Parry to work as a volunteer assistant coach for the varsity football team. By volunteering, the program will gain an additional coach at the varsity level to help with the anticipated increase of players. Mr. Parry has over 35 years of experience in education and coaching which will benefit both our players and coaching staff.

MOTION: Group moved, seconded by Szygenda, administrative recommendation to approve Ron Parry as a volunteer assistant varsity football coach for the 2009 fall season.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

- 13. Background Information:** It is recommended to hire Molly Bugaile as middle school cheerleading sponsor at Step C-1 for the 2009-2010 fall and winter seasons.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve Molly Bugaile as middle school cheerleading sponsor at Step C-1 for the 2009-2010 fall and winter seasons.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

*McGuffey School District
School Board Meeting
July 23, 2009*

NOTE: *The motion below will be held until the next board meeting due to the nepotism policy.*

- 14. Background Information:** It is recommended to hire Lissa White as junior high cheerleading sponsor at Step C-1 for the 2009-2010 fall and winter seasons.

Administrative Recommendation: Approve Lissa White as junior high cheerleading sponsor at Step C-1 for the 2009-2010 fall and winter seasons.

NOTE: *Personnel Agenda Items #15 and #16 listed below are a combined motion:*

- 15. Background Information:** The McGuffey Girls Basketball Boosters are requesting permission to hold two instructional basketball camps in the middle school gym. The first camp will be held July 27 to July 30, 2009, from 9:00 a.m. to 12:00 p.m. for students in grades 1-6. The second camp will be held August 3 to August 6, 2009, from 9:00 a.m. to 12:00 p.m. for students in grades 7-12. The camps will be conducted by the District's varsity girls' basketball coaches and players.
- 16. Background Information:** McGuffey Soccer Boosters are requesting permission to sponsor an instructional soccer camp at McGuffey High School stadium for girls in grades 9-12 on August 7, 8, and 9, 2009. The camp will be conducted by the District's girls' soccer staff and guest instructor Nathan Bell of Victory Express.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the McGuffey Girls Basketball Boosters to hold two instructional basketball camps in the middle school gym, July 27 to July 30 and August 3 to August 6, 2009. Also, approve the McGuffey Soccer Boosters to sponsor an instructional soccer camp at the high school stadium on August 7, 8, and 9, 2009.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

- 17. Background Information:** McGuffey Varsity and Junior Varsity Baseball Teams are requesting permission to travel to Myrtle Beach, South Carolina to play four varsity and four junior varsity baseball games. They would leave on Thursday, March 25, 2010, and return on Monday, March 29, 2010. The cost of the trip will be paid by the McGuffey Baseball Boosters, players, and parents.

MOTION: Szygenda moved, seconded by Harden, administrative recommendation to approve the McGuffey Varsity and Junior Varsity Baseball Teams to travel to Myrtle Beach, South Carolina from March 25 to March 29, 2010, to play four varsity and four junior varsity baseball games.

Discussion followed.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

*McGuffey School District
School Board Meeting
July 23, 2009*

- 18. Background Information:** McGuffey Varsity and Junior Varsity Softball Teams are requesting permission to travel to Morganton, North Carolina to play four varsity and four junior varsity softball games. They would leave on Thursday, March 25, 2010, and return on Monday, March 29, 2010. The cost of the trip will be paid by the McGuffey Softball Boosters, players, and parents.

MOTION: Group moved, seconded by Richey, administrative recommendation to approve the McGuffey Varsity and Junior Varsity Softball Teams to travel to Morganton, North Carolina from March 25 to March 29, 2010, to play four varsity and four junior varsity softball games.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

- 19. Background Information:** The following list of individuals is presented for placement on the 2009-2010 substitute cafeteria list:

Shirley Dinch	Tami Bradley
Patty Martin	Carol Hilderbrand
Konnie Naccarato	Deborah Hancher
Joan Haines	Michele Dawes
Danielle Schultz	Jennifer Kidwell
Cathy Pattison	Ellen Gratz
Vicki Clark	Valerie Kerns

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the above listed individuals for placement on the 2009-2010 substitute cafeteria list.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

- 20. Background Information:** Washington & Jefferson College has submitted a request for three senior interns - fall 2009 and student teachers - spring 2010 for Joe Walker Elementary.

The fall internship takes place two-three mornings or afternoons a week where the interns serve the teacher as a classroom teacher's aide. For student teaching in the spring, students practice teaching. Host teacher and student are listed below:

<u>Teacher</u>	<u>Grade</u>	<u>Student</u>
Mrs. Group	2	Sarah Jolley
Mrs. Cataldo	4	Cara Fornella
Mrs. Ward	3	Anna Miskis-Neilson

*McGuffey School District
School Board Meeting
July 23, 2009*

MOTION: Leasure moved, seconded by Harden, administrative recommendation to approve the request from Washington & Jefferson College for three senior interns - fall 2009 and student teachers - spring 2010 for Joe Walker Elementary as stated above, pending receipt of all required clearances.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

POLICY

1. A policy regarding video surveillance is proposed for a first reading.

BUSINESS

1. **Background Information:** Andrews & Price have submitted invoices with the Billing Date: June 30, 2009, and Balance Due: \$2,647.00.

MOTION: Group moved, seconded by Leasure, administrative recommendation to approve payment of invoices with the Billing Date: June 30, 2009, to Andrews & Price in the amount of \$2,647.00.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

2. **Background Information:** Gateway Engineers, Inc. has submitted Application and Certification for Payment No. 1 - Custom Contracting Current Estimate #1 for work conducted June 15 through July 1, 2009, in the amount of \$18,000 for the stadium slip repair.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve payment of Application and Certification of Payment No. 1 - Custom Contracting in the amount of \$18,000 [paid through the General Fund 2008-2009].

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

3. **Background Information:** Gateway Engineers, Inc. is completing civil engineering services rendered to provide construction inspection and administration for the slip repairs at the high school stadium per the proposal dated May 22, 2009. The invoice is for professional services - work from May 22, 2009 to June 20, 2009.

*McGuffey School District
School Board Meeting
July 23, 2009*

MOTION: Group moved, seconded by Harden, administrative recommendation to approve payment of Invoice No. 151659 to Gateway Engineers, Inc. in the amount of \$3,054.65 for civil engineering services rendered to provide construction inspection and administration for the slip repairs at the high school stadium [**Paid through the 2008-2009 General Fund - This expenditure was not budgeted**].

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

4. **Background Information:** Utility Refund Agency has submitted a Services Agreement to make recommendations to the McGuffey School District for possible savings, credits, and refunds on our utility bills. We have no obligation to implement any of their recommendations and must authorize any changes to be made on our behalf. If we do implement any of their recommendations, we agree to pay them for their services at fifty percent (50%) of any credit or refund. Utility Refund Agency shall receive no other compensation for their services and we keep 100% of all future savings. This Agreement shall terminate upon payment to Utility Refund Agency for services rendered.

MOTION: Group moved, seconded by Harden, administrative recommendation to approve the Services Agreement between McGuffey School District and Utility Refund Agency. *[see attachment]*

Discussion followed.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

5. **Background Information:** Preventive maintenance and safety checks are necessary to maintain the fitness center equipment.

MOTION: Leasure moved, seconded by Group, administrative recommendation to approve the Preventive Maintenance Service Agreement between Tri-State Fitness Services and McGuffey School District, at a cost of \$1,200. The term of the agreement is 9/01/09 to 8/31/10.

VOICE VOTE - 6 YES
3 ABSENT (ADAMS, SHRIVER, TEAGARDEN)

Business

For Your Information:

1. Budget Expenditure Report

SOLICITOR'S REPORT - None

BOARD REPORTS

PSBA Liaison - Dr. Joyce Knestrick – write to Legislators to get budget passed

ADDITIONAL PUBLIC PARTICIPATION (agenda and non-agenda items) - None

ADJOURNMENT

MOTION: Szygenda moved, seconded by Richey, that the regular session meeting of July 23, 2009, be adjourned at 8:38 p.m. by a unanimous vote. The next Board meeting will be the regular meeting, which will be held at 7:00 p.m. on Thursday, August 20, 2009, at the McGuffey High School Large Group Instruction Room. Board Committee Meeting will begin at 6:00 p.m.

Recorded by Sandra S. Bedillion, Recording School Board Secretary

Scott Burchill, School Board Secretary

Joyce Knestrick, School Board President