

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
August 16, 2021 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:03 p.m. Declaration of Quorum – Members present: Vanessa Gustafson, Dudley Wishard, Gus Vettleson, Tracy Imle, Corey Petterson, (in person); None (via zoom). Absent: Vern Wittenberg, Also present: Superintendent Ryan Grow; Dean of Students Josh Tharaldson; 3 staff members (in person/zoom); and community members (zoom)

3 **Community Comments** - None

4 **Approval of Agenda** – MMS Vettleson/Petterson to approve agenda as presented. MCU.

5 **Approval of Minutes from Previous Meeting** – MMS Petterson/Vettleson to approve minutes as presented. MCU.

5.1 7/19/21– Regular Meeting

5.2 7/29/21 – Special Meeting

6 **Informational Items**

6.1 **Principal Report** – Mr. Tharaldson discussed the following items: **A) Elementary & High School Handbooks**– Mr. Tharaldson advised that no significant changes were made to handbooks, except to add a signature page/synergy feature. **B) Edgenuity Credit Recovery Program** – Mr. Tharaldson discussed the Edgenuity Credit Recovery program. **C) Elementary & High School Schedules** – Principal Tharaldson discussed the schedules for next year. **D) School Leadership Team Meeting** – Mr. Tharaldson discussed the leadership meeting that was held on Tuesday, August 10th. After discussion it was decided that CRT time will be held on Tuesday & Thursday this year. **E) Title & American Indian Ed Program** – Mr. Tharaldson gave an update on the application process, and application deadlines.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** - A) **MSBA** – Supt Grow advised that the district has discussed a request for teacher accommodations with MSBA. He advised that a letter has been sent to the requester. B) **AD Position**– Supt Grow advised he has reached out to MSBA regarding removing the AD position from the EDMN Master Agreement. Supt Grow advised this issue will be shared in negotiations. C) **Teacher Request** – Supt Grow advised that a teacher has requested a medical leave of absence from 9/7/21 through 12/22/21. He noted that this will be seen later in the agenda. D) **Para Request** - Supt Grow advised that a para has requested FMLA for 2-6 weeks beginning in September. He noted that this will be seen later in the agenda **2) Educational** – A) **Elementary Configuration**– Supt Grow gave a summary of the plan for elementary staffing for this school year. Supt Grow noted that this decision was made after discussion with the elementary staff, and with the class sizes in mind. **3) Legislative** – A) **No News to Report** – Supt Grow advised that there has been no news or updates regarding legislation. **4) Financial** – A) **Audit**– Supt Grow advised that the District Audit took place during August 9-11. Supt Grow thanked the office staff for their help with the audit. We hope to receive preliminary numbers soon. B) **ESSER** – Supt Grow advised that he and Paula will be working on completing ESSER reports and budgets in the next few weeks for carry over and new ESSER funds. **5) Building/Grounds** – A) **Tiling** - Supt Grow advised that the tile job in the new addition has been fixed, and was covered under warranty. He also noted that we upgraded the flush valves in the classrooms, and also noted that the roof leaks are not fixed, but Virgil is in communication with the roofing company to get the issue resolved. B) **Trail to School** – Supt Grow noted that the trail coming to the school has been paved and looks great! Discussions were held on how best to keep vehicles and four wheelers off the trail, as well as crossing it for football games. C) **Custodial Crew** – Supt Grow noted that the custodial crew has been busy cleaning and preparing the building for students and staff. He noted that there have been mower issues this summer, which accounts for some areas looking not mowed. We are anticipating delivery of the new equipment soon, and plan to be able to accomplish more outside tasks after it has arrived. D) **Gym Winches** – The electrical winches have been installed. E) **Exterior Lights** – The exterior lights have been retrofitted to LED lights. It has made a big difference in the lights at night. Things are much brighter. Board members asked questions regarding the report and requested clarification on the Elementary position. The posting for the position was read. Discussion was held regarding the distance learning coordinator and how that would be handled if we go to a point of needing a distance learning coordinator. The board asked Supt Grow to determine who would be the distance coordinator. The board shared the original position approved for hire by the board was to assist with students on quarantine, in isolation, and distance learning. The board also requested that the administration ask the board for their guidance in the event that they are unclear on the on the board's intent on decisions

6.3 **Committee Report** –

6.3.1 – Negotiations – Board member Vettleson gave an update on how negotiations are progressing. The groups met today prior to the board meeting.

6.3.2 – Safety Committee – Board member Imle gave an update on the safety committee meeting held during the week of August 9th. The next meeting will be on Thursday, August 19th.

6.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available.

7 **Consent Calendar** – MMS Petterson/Imle to approve Consent Calendar as presented. MCU. The board requested the activities report be included on next month's board packet.

7.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

69491-69519/Wires

Payroll Checks

0030505

August Bills

Voucher Numbers:

61083 – 61193

Check Numbers

69520 – 69585

Total Payroll/Expense Checks Approved: \$541,571.39

7.2 **Approval of Electronic Transfers and Other Banking Transactions**

7.3 **Approval of Treasurer's Report**

8 **Old Business - None**

9 **New Business**

- 9.1 **Approve the High School Handbook** – MMS Gustafson/Petterson to approve. MCU.
 - 9.2 **Approve the Elementary Handbook** – MMS Imle/Wishard to approve. MCU
 - 9.3 **High School Schedule** –MMS Petterson/Vettleson to approve the high school schedule for 21-22. MCU.
 - 9.4 **Approve the Community Ed Coordinator/Summer Rec/Asst Activities Director Contract** – MMS Imle/Vettleson to approve. MCU.
 - 9.5 **Approve Medical Leave Request for Elementary Teacher** –MMS Petterson/Gustafson to approve request. MCU.
 - 9.6 **Approve Electronic Device Regulations** – Supt Grow presented the document. MMS Petterson/Wishard to approve. MCU.
 - 9.7 **Approve Medical Leave Request for Paraprofessional** – MMS Vettleson/Imle to approve request. MCU.
 - 9.8 **Approve Bus Routes** – MMS Petterson/Vettleson to approve routes. MCU
 - 9.9 **Consider Approval for Transportation Request** – Supt Grow presented a request for students who live in the Bagley school district for the 21-22 school year. Questions were asked regarding space on the bus. MMS Imle/Vettleson to approve request. MCU
 - 9.10 **Approve Seniority Lists** – MMS Vettleson/Wishard to approve lists as presented. MCU.
 - 9.11 **School Forest Coordinator Position** – Supt Grow advised that this request came through negotiations. Supt Grow requested that if the District wished to add this position, it can be discussed at a later time. Kyle Christianson was available through Zoom, and answered questions. Discussion was held. No action taken.
 - 9.12 **Approve Service Agreement with Steller Human Services** – MMS Petterson/Imle to approve agreement. MCU.
 - 9.13 **Consider Advertising & Having Sealed Bids for School Equipment** – Supt Grow presented a list of items that Virgil gave him regarding school equipment that is no longer used, or no longer works. Supt Grow asked the board to consider having a sealed bid auction for the items. MMS Vettleson/Imle to approve. MCU.
 - 9.14 **Consider Purchasing Requested Custodial Cleaning Equipment** – Supt Grow presented a request for equipment that will either replace non-functioning equipment, or will help the custodial staff clean more effectively. The approximate cost for the equipment is \$9,100. ESSER dollars can be used for the equipment purchased. Questions were asked and answered. MMS Petterson/Imle to approve purchase. MCU.
 - 9.15 **Consider Approving the Health Services Contract with Clearwater Co Health** – MMS Vettleson/Petterson to approve contract. MCU.
 - 9.16 **Approve Maternity Leave Request for Elementary Teacher** – MMS Vettleson/Gustafson to approve based on contract numbers. MCU.
10. **Future Meetings**
- 10.1 Regular School Board Meeting on Monday, September 20, 2021, at 7:00 p.m.
 - 10.2 Set Date for Strategic Planning Meeting – Chair Westrum discussed the intent of the meeting, and dates for the beginning of October were looked at. It was decided to meet on Wednesday, October 6th, at 6:00 p.m.
11. **Adjournment** – MMS Vettleson/Gustafson to adjourn at 8:40 p.m. MCU

Next Regular Meeting – Monday, September 20, 2021 at 7:00 p.m.