

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
July 19, 2021 - 7:00 P.M.

The meeting was called to order by Clerk Imle at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, Vanessa Gustafson, Gus Vettleson, Tracy Imle, Dudley Wishard, and Vern Wittenberg (in person); None (via zoom). Absent: Jeff Westrum. Also present: Superintendent Ryan Grow; Dean of Students Josh Tharaldson; 3 staff members (in person/zoom); and 1 community members (zoom)

- 1 **Town Hall Meeting –**
- 4 **Community Comments** – Comment was made regarding FFA program during the summer months.
- 5 **Spotlight on Education** – None
- 6 **Approval of Agenda** – MMS Petterson/Gustafson to approve agenda as amended – addition item 11.11 – Closed session. MCU.
- 7 **Approval of Minutes from Previous Meeting** – MMS Gustafson/Vettleson to approve minutes as presented. MCU.
 - 7.1 6/21/21– Regular Meeting – Petterson/Gustafson
 - 7.2 6/28/21 – Special Meeting - Petterson/Wittenberg MCU.
- 8 **Informational Items**
 - 8.1 **Dean of Student Report** –DOS Tharaldson discussed the following items: **1) Building Relationships and Connecting with Staff** – DOS Tharaldson advised that he is in the process of getting to know the staff. **2) School Leadership Team** –DOS Tharaldson advised that the Leadership team will meet on Thursday. Among the items they will discuss are Back to School events, upcoming school year planning, the PLC Calendar, and E-learning days rollout & implementation. **3) FastBridge Program** – DOS Tharaldson advised the board that the teachers will have the opportunity to receive training on the program in August. **4) Title & American Indian Ed Aid Applications** – DOS Tharaldson gave an update on the application process.
 - 8.2 **Superintendent Report** – Mr. Grow discussed the following items: **1) Personnel - A) Vacancies** – Supt Grow advised that the district is working towards filling open vacancies. **B) AD/Community Ed Coordinator**– Supt Grow advised that interviews for the AD position were held on July 14th. He noted that the following interviews will be held on Wednesday: Community Ed Coordinator, and Structured Day. **C) Staff In-service** – Supt Grow advised that the staff in-service dates are August 30th and 31st. **2) Educational – A) Return to School** – Supt Grow advised that at this point, unless something drastic occurs, we will have local control on decisions related to COVID. There will be guidance from both MDE and MDH, but no requirements. **B) MDE Authority** – Supt Grow advised that once the executive order expired, MDE does not have the authority to create mandates regarding COVID. **C) Safe Learning Plan** - MDE is not planning to have a safe learning plan like last year. **D) Guidance** – We can expect to see COVID guidance from MDE and MDH at the end of this month. **3) Legislative – A) Formula Increase** – Supt Grow advised that the state legislature approved a 2.45% increase on the formula for FY 22, and a 2% increase on the formula for FY 23. **B) Effect for our District** – Supt Grow stated the formula increase will increase district revenue by approximately \$100,000 for FY 22 and approximately \$173,000 for FY 23. **C) Recruitment Allocations** - The legislation included allotments for recruitment of teachers, as well as allocations for minority teachers joining the profession. **4) Building/Grounds – A) New Addition 11 Month Walkthrough**– ICS was here last week to do an 11 month walkthrough of the Early Childhood addition. Virgil and I met with them to discussed areas of concern. One concern was a couple of leaks in the new roof. ICS advised that these will be covered by the warranty. **B) Walking/Bike Trail** – Supt Grow noted that work has begun on the walking/bike trail that will lead to the school. We hope that the work on this will be completed in time for football season, but have received no additional information. **C) Summer Cleaning** – Supt Grow thanked the custodial staff. He advised that the custodial crew has been busy cleaning the school and preparing for the return of students and staff in the fall. **D) Garden Valley** – Supt Grow advised that Garden Valley contacted him last week to let him know the device on the old water tower would be removed, and the copper wire would be disbanded. Garden Valley is donating space to us on their tower for the new device.
 - 8.3 **Committee Report** –
 - 8.3.1 – Negotiations – Member Petterson gave an update on how negotiations are progressing. They groups met today prior to the board meeting, and will meet again on 7/29/21.
- 9 **Consent Calendar** – MMS Petterson/Vettleson to approve Consent Calendar as presented. MCU.
 - 9.1 **Approval of Bills Presented** – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	69412-69426/Wires
Payroll Checks	None – All Payroll Payments were Direct Deposit
June Bills	June Clean Up Voucher Numbers: 60901 – 60965
	June Clean Up Check Numbers: 69427 – 69450
	July Voucher Numbers: 60966 – 61035
	July Check Numbers 69451 – 69490

Total Payroll/Expense Checks Approved: \$489,866.26
 - 9.2 Approval of Electronic Transfers and Other Banking Transactions
 - 9.3 Approval of Treasurer’s Report
 - 9.4 Accept/Approve Donations
- 10 **Old Business – None**

- 11 **New Business**
- 11.1 **Resolution Approving Long Term Facilities Maintenance Plan** – MMS Petterson/Wittenberg to approve plan. MCU.
- 11.2 **Approval of 2021-2022 Cafeteria Prices** – MMS Petterson/Vettleson to approve. MCU
- 11.3 **Approve the Memorandum of Understanding between ISD 2311 & EdMN** – Supt Grow presented the MOU, which states that Mr. Tharaldson will act as the Dean of Students until he receives his licensure. At this time, Mr. Tharaldson will then receive a principal's contract. MMS Wittenberg/Vettleson to approve. MCU.
- 11.4 **Approve the 2021-2022 Resolution for Membership in the MSHSL** – MMS Vettleson/Wittenberg to approve. MCU.
- 11.5 **Approve the Memorandum of Understanding with Clearwater Co Sheriff's Office (School Liaison Program)** – MMS Vettleson/Petterson to approve MOU. Roll Call Vote: Petterson – Yes, Gustafson – Yes, Vettleson – Yes, Imle – Yes, Wishard – Yes, and Wittenberg – Abstain. MCU.
- 11.6 **Approve Agreement for Educational Staffing with Teachers on Call** – Supt Grow presented the contract to use Teachers on Call for procuring substitutes for teachers. Discussion was held. Questions were answered. Board year will review in one year & quarterly reporting will be requested. MMS Vettleson/Wittenberg to approve. MCU.
- 11.7 **Approve the Foster Grandparent Program Memorandum** – Supt Grow discussed the program, and presented the memorandum. MMS Vettleson/Gustafson to approve programming. MCU.
- 11.8 **Consider Revision of Town Hall Meetings** – Discussion was held regarding lack of use of meetings. MMS Vettleson/Wittenberg to remove from agenda. MCU.
- 11.9 **Consider Procedural Changes to Community Comments** – Discussion was held regarding limit of time for community comments. Suggestion was made to limit community comments time to 15 minutes total. MMS Petterson/Vettleson to define community comments to 15 minute maximum. MCU
- 11.10 **MSBA – Phase 1 & 2 Opportunities** – Supt Grow advised the board members of upcoming training opportunities. Phase 1 is a virtual presentation & will be held on August 12th. Phase 2 is a two part session. The dates for this training are August 19th and August 26th. The time for each training is 9:00 a.m. until 12:00 p.m.
- 11.11 **Closed Session** – MMS Petterson/Vettleson to close meeting at 8:03 p.m. for personnel discussion. MMS Wittenberg/Gustafson to reopen meeting at 8:28 p.m. MMS Gustafson/Vettleson that administration will respond to teacher's request. MCU.
12. **Action Items for August Meeting –**
- 12.1
- 12.2
- 13 **Next Meeting Date** – MMS to set the next Regular Meeting date as . MCU
14. **Adjournment** – MMS Petterson/Vettleson to adjourn at 8:29 p.m. MCU

Next Regular Meeting – Monday, August 16, 2021 at 7:00 p.m.