

The McCreary County Board of Education met in Special Session on Tuesday, June 27, 2023, at 6:30 p.m. at the Board's Central Office. Chairman Barnett welcomed everyone and called the meeting to order. Present were Johnny Barnett, Braxton King, Stacey Hammons, Cody Perry, Estle Swain and Superintendent, Paul B. Crawford. Also present were the media, school system staff and interested parties.

Mission Statement: The McCreary County School District will provide a safe, supportive environment to meet the individual needs of all students and ensure they are college and career ready.

### **APPROVE AGENDA - #11005**

A motion was made by Mr. Estle Swain and a second by Mr. Cody Perry to approve the agenda as presented. Members voted as follows:

Hammons – AYE; Perry – AYE; Swain – AYE; Barnett – AYE; King – AYE

### **COMMUNICATIONS - #11006**

#### **A. Prayer**

Board Member, Braxton King

#### **B. Pledge**

Everyone

#### **C. Superintendent Communications**

Superintendent Crawford shared that he has hired the Principal position at the high school and there are still some vacancies to be filled.

#### **D. Superintendent's Report on Personnel/Employment Authorization**

Acknowledge receipt of Superintendent's Report on Personnel/Employment Authorization.

#### **E. Treasurer's Report**

Ms. Duvall shared the monthly report for May. She reviewed the revenues and expenses for each funding source.

#### **F. Public Comments**

No comments

Superintendent Crawford shared that on item 4.T. Emergency Certification for Chemistry vacancy at high school was listed wrong, this person is in an Option 6 program and this doesn't require Board approval.

### **APPROVE ACTIONS BY CONSENT - #11007**

A motion was made by Mr. Johnny Barnett and a second by Mr. Estle Swain to approve the actions by consent as presented. Members voted as follows:

Perry – AYE; Swain – AYE; Barnett – AYE; King – AYE; Hammons – AYE

**A. Acknowledge Superintendent's Report on Leave of Absence Authorizations**

**B. Approve Minutes**

Regular - May 22, 2023

Special - May 25, 2023

**C. Approve Payment of Bills and Claims**

**D. Approve Paying Bills and Claims through the end of the Month, June 30, 2023, as this is the end of the year**

**E. Approve Monthly Financial Report for the month ending, May 31, 2023**

**F. Approve General Fund Balance Restrictions and Commitments as of June 30, 2023 as required by GASB 54 and KDE**

**G. Approve Restricted Sick Leave Payable (General Fund Balance Sheet 10-8742) in the amount of \$72,933.53 in accordance with KRS 157**

**H. Approve KSBA's Annual Policy and Procedures Updates for 2023 - 2nd Reading**

**I. Approve Accounts Payable Job Description revision including Food Service Duties**

**J. Approve Abolish ESSER Funded and Other Vacant Positions**

**ESSER Positions:**

MCBS - 2 Certified positions

MCMS - 3 Certified positions

5 Classified positions

PKES - 3 Certified positions

4 Classified positions

WCES - 2 Certified positions

4 Classification position

**Other Positions:**

MCMS - 1 Certified Instructional Supervisor position

DW - 1 Classified Contact Tracer position

1 Classified Food Service Supervisor position

1 CTE Pathway & LAVEC Supervisor position

- K.** Acknowledge Keeping (3) Three Certified ESSER Funded Positions: One at McCreary Central High School and Two at Whitley City Elementary School
- L.** Approve 2023-2024 Payroll Calendar for McCreary County School District
- M.** Approve SESC (Southeast South Central) Membership Dues for 2023-2024 of \$5,500
- N.** Approve Georgetown College Clinical Practice Agreement for 2023-2024
- O.** Approve Memorandum of Agreement with Eastern Kentucky University for 2023-2024
- P.** Approve Kentucky Campus Compact Memorandum of Understanding
- Q.** Approve Lake Cumberland Community Action Agency Head Start Memorandum of Agreement for 2023-2024
- R.** Approve Elgin Children's Foundation's Elementary School Dental Program Agreement for 2023-2024
- S.** Approve Save-the-Children Agreement for Pine Knot Elementary School and Whitley City Elementary School for 2023-2024
- ~~**T.** Approve Emergency Certification for Matthew Combs for Chemistry Vacancy at McCreary Central High School~~ (This was added in error, this person is in an Option 6 program, doesn't require Board approval)
- U.** Approve Quote for Purchase and Installation of Irrigation System for Baseball Field at McCreary Central High School from Jean's Lawn and Landscapes, Inc. for the amount of \$29,000

At this time, Mr. Buddy Wilson with Crabtree Wilson Insurance shared with the Board that the Property and Liability insurance is increasing. However, the worker's compensation has decreased. He reviewed the reasons behind the increase: property coverage increased due in part to the district not having enough coverage to properly insure all buildings, storage buildings as well as "property in the open (play ground equipment)." He reviewed our current coverage beside the proposed rates. He shared the coverage limits and the replacement cost guidelines.

**APPROVE RENEWAL PROPOSAL WITH EMC FOR PROPERTY & LIABILITY INSURANCE FOR 2023-2024 SCHOOL YEAR WITH CRABTREE WILSON BEING OUR LOCAL AGENT - #11008**

A motion was made by Mr. Johnny Barnett and a second by Mr. Braxton King to approve the Renewal Proposal with EMC for Property & Liability Insurance for 2023-2024 school year with Crabtree Wilson being our Local Agent. Members voted as follows:

Swain – AYE; Barnett – AYE; King – AYE; Hammons – AYE; Perry – AYE

**APPROVE RENEWAL PROPOSAL FROM KEMI FOR WORKER'S  
COMPENSATION INSURANCE FOR THE 2023-2024 SCHOOL YEAR WITH  
CRABTREE WILSON INSURANCE BEING OUR LOCAL AGENT - #11009**

A motion was made by Mr. Johnny Barnett and a second by Mr. Estle Swain to approve the Renewal Proposal from KEMI for Worker's Compensation Insurance for the 2023-2024 school year with Crabtree Wilson being our Local Agent. Members voted as follows:

Barnett – AYE; King – AYE; Hammons – AYE; Perry – AYE; Swain – AYE

Superintendent Crawford shared with the Board in order to reconvene the District's Local Planning Committee to consider the minor changes for the middle school renovation project, the Board needs to approve reconvening LPC pending KDE approval.

**APPROVE RECONVENING THE DISTRICT'S LOCAL PLANNING COMMITTEE  
("LPC") TO CONSIDER A MINOR CHANGE TO THE DISTRICT'S FACILITY PLAN  
RELATED TO EXPANDING THE SCOPE OF THE McCREARY COUNTY MIDDLE  
SCHOOL RENOVATION PROJECT PENDING KDE APPROVAL - #11010**

A motion was made by Mr. Braxton King and a second by Mr. Estle Swain to approve reconvening the District's Local Planning Committee ("LPC") to consider a minor change to the District's Facility Plan related to expanding the scope of the McCreary County Middle School renovation project pending KDE's approval. Members voted as follows:

King – AYE; Hammons – AYE; Perry – AYE; Swain – AYE; Barnett – AYE

**APPROVE REVISED BG-1 FOR McCREARY COUNTY MIDDLE SCHOOL  
RENOVATION PROJECT - #11011**

A motion was made by Mr. Braxton King and a second by Mr. Cody Perry to approve a revised BG1 for the McCreary Middle School project. Members voted as follows:

Hammons – AYE; Perry – AYE; Swain – AYE; Barnett – AYE; King – AYE

At this time, Mr. Jonathan Smith, Branscum Construction, shared with the board the construction progress for the middle school. He shared that blocks are being laid in the front and back, windows are being installed, demo work is going on inside the building. He said everything was going on schedule or a little ahead except for the basement section. Scheduled date to be finished is the Fall of 2024. Mr. Eric Pelow with DECO Architect shared that everything was generally good. The middle school project needs a change order for Hardward

of approximately \$30,000. He shared two options the Board can consider: 1) use the contingency in the structural package, 2) if something went wrong and the structural contingency was used elsewhere then DECO would cover the change order.

**APPROVE CHANGE ORDER FOR McCREARY COUNTY MIDDLE SCHOOL RENOVATION PROJECT FOR HARDWARE USING THE STRUCTURAL CONTINGENCY - #11012**

A motion was made by Mr. Cody Perry and a second by Mr. Estle Swain to approve the change order for McCreary County Middle School Renovation Project for Hardware using structural contingency. Members voted as follows:

Perry – AYE; Swain – AYE; Barnett – AYE; King – AYE; Hammons – AYE

Mr. Pelow reviewed the construction documents with the Board for the Ag addition and the renovation of the basement.

**APPROVE McCREARY CENTRAL HIGH SCHOOL CTE LAVEC RENOVATION PROJECT CONSTRUCTION DOCUMENTS - #11013**

A motion was made by Mr. Cody Perry and a second by Mrs. Stacey Hammons to approve McCreary Central High School CTE LAVEC Renovation Project Construction Documents as presented. Members voted as follows:

Swain – AYE; Barnett – AYE; King – AYE; Hammons – AYE; Perry – AYE

**DISCUSS LEASES OVER \$100K - #11014**

Superintendent Crawford shared that leases \$100,000 or greater had to have KDE approval.

Mr. John Blevins shared with the Board the Nursing contract needed to have the term of the agreement finalized. Ms. Duvall shared with the Board that right now the agreement has the Group paying 80% and the district paying 20%. As the numbers pick up for the Group, then the district portion would be less.

## **APPROVE CUMBERLAND FAMILY MEDICAL CENTER, INC. NURSING CONTRACT TERM - #11015**

A motion was made by Mr. Cody Perry and a second by Mrs. Stacey Hammons to approve Cumberland Family Medical Center, Inc. Nursing Contract term to be July 1, 2023 to June 30, 2024. Members voted as follows:

Barnett – AYE; King – AYE; Hammons – AYE; Perry – AYE; Swain – AYE

Mr. Blevins shared that the Board cannot change a regular meeting to a special meeting more than three times in a row. Therefore, the Board would need to keep July or August meeting as a regular meeting. Superintendent Crawford shared that July's meeting needed to be changed due to Administrators Retreat and KASA conference the week of the regular meeting date. Chairman Barnett stated that they would keep the August regular meeting date the same.

## **APPROVE CHANGING BOARD MEETING DATES FOR JULY, SEPTEMBER AND OCTOBER - #11016**

A motion was made by Mr. Johnny Barnett and a second by Mrs. Stacey Hammons to approve changing Board meeting dates for July, September and October. Members voted as follows:

King – AYE; Hammons – AYE Perry – AYE; Swain – AYE; Barnett – AYE

Change regular meeting dates:

Monday, July 24th to Monday, July 17th

~~Monday, August 28<sup>th</sup> to Tuesday, August 29<sup>th</sup>~~ ~~Monday, August 28<sup>th</sup> to Tuesday, August 29<sup>th</sup>~~

Monday, September 25th to Tuesday, September 26th

Monday, October 23rd to Tuesday, October 24th

Monday, August 28th will remain the regular meeting date

Superintendent Crawford shared with the Board that these are the job descriptions for the Augment Grant that are revised to be in the format as our other job descriptions. He shared that for the Director of Districtwide Services he added some duties that were assigned to the Food Service Director. This will also allow the Food Service Director to work totally on Food Service. He also asked the Board to take the requirement for certification for Instructional Supervisor off the job description as this position doesn't require this certification per KDE/EPSB.

### **APPROVE REVISED JOB DESCRIPTIONS AND DUTIES - #11017**

A motion was made by Mr. Braxton King and a second by Mr. Cody Perry to approve the revised job descriptions and duties as presented. Members voted as follows:

Hammons – AYE; Perry – AYE; Swain – AYE; Barnett – AYE; King – AYE

MHSP Project Director  
MHSP Coordinator  
MHSP Licensed Social Worker  
MHSP Counselor  
MHSP Psychologist  
Director of Districtwide Services

Superintendent Crawford shared with the Board that since he took away district duties from Food Service Director that were not related to Food Service, he needed a position created to help with the work load that was on the Director of Districtwide Services. He is asking for a Curriculum Assessment Coach to be created. There was discussion regarding the motion that was made about positions and raises that require the Board to review one month then vote the next month.

### **APPROVE CREATING NEW JOB TITLE - #11018**

A motion was made by Mr. Johnny Barnett and a second by Mr. Estle Swain to approve creating Curriculum Assessment Coach position and job title. Members voted as follows:

Perry – AYE; Swain – AYE; Barnett – AYE; King – Abstain; Hammons- NAY

Ms. Duvall shared with the Board that the revision presented was for Save-the-Children Grant for WCES and PKES. She stated the 2023-2024 agreement was received two weeks ago and the salary was updated from last year's numbers. She also shared that the Augment schedule was different from the school district. Therefore, she came up with a daily rate for the first year to make it easier for payroll to process.

**APPROVE REVISED SALARY SCHEDULE - #11019**

A motion was made by Mr. Braxton King and a second by Mr. Cody Perry to approve the revised salary schedule as presented. Members voted as follows:

Swain – AYE; Barnett – AYE; King – AYE; Hammons- AYE; Perry – AYE

Superintendent Crawford shared with the Board that one of the first things that were shared with him was Pine Knot Elementary School needed to be divided out to two schools again. He said he visited the schools and walked through and he didn't know how one Principal could do this with two buildings. He said he spoke to all the Principals and they all agreed that this was something that needed to be changed back. He recommended having two Principals and one Assistant Principal (that would work part-time at each building.) Right now with one school there is one Principal and two Assistant Principals.

**APPROVE RESTRUCTURING PINE KNOT ELEMENTARY SCHOOL TO PINE KNOW PRIMARY SCHOOL AND PINE KNOT INTERMEDIATE SCHOOL - #11020**

A motion was made by Mr. Cody Perry and a second by Mr. Estle Swain to approve Restructuring Pine Knot Elementary School to Pine Knot Primary School and Pine Knot Intermediate School pending KDE approval. Members voted as follows:

Barnett – AYE; King – AYE Hammons – AYE; Perry – AYE; Swain – AYE

**APPROVE NEXT MEETING AND ADJOURN - #11021**

A motion was made by Mr. Braxton King and a second by Mr. Cody Perry to approve the next meeting of the McCreary County Board of Education for Monday, July 17, 2023, at 6:30 p.m. at the Board's Central Office and to adjourn. Members voted as follows:

King – AYE; Hammons – AYE; Perry – AYE; Swain – AYE; Barnett – AYE

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Chairman

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Secretary