



Minutes of the Board of Education  
Averill Park High School

October 21, 2019  
Presiding: Jessica Zweig

Members Present: Chris Foster  
Jennie Glasser  
Samantha Hicks  
Meghan McGarry  
Ann Morone  
Peter Schaefer  
Jessica Zweig  
Delaney Burton, Student Ex-Officio Member  
Hannah Ryan, Student Ex-Officio Member

Others Present: Superintendent of Schools: Dr. James R. Franchini  
Assistant Superintendent: Matt Hladun  
Assistant Superintendent for Business: Michael Ouimet  
Community members

Absent: Director of Personnel Development: Kimberly Nugent

A meeting of the Board of Education meeting was held at 5:30 p.m. on October 21, 2019 at the Averill Park High School.

- I. Policy Review Session (District Office Conference Room)
- II. Welcome and Pledge of Allegiance (APHS LGI at 6:30 p.m.) Ms. Zweig, President
- III. Superintendent's Report
  - News and Updates
  - Celebration of Success
  - School Board Recognition Week - October 21-25, 2019
- IV. Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.

Public comment limited to topics on this evening's agenda. Those wishing to address the Board were asked to complete the request form and submit it to the Board Clerk in order to be recognized by the Board of Education President. Comments are limited to three minutes per speaker.  
*(NO SPEAKER FORMS SUBMITTED)*
- V. Consent agenda - moved to approve the consent agenda as listed A-D  
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.
  - A. RESOLVED, to approve to accept the Board of Education minutes of September 16, 2019.

**B. Financial Recommendations****FINANCIAL RECOMMENDATIONS**

1. RESOLVED, to approve to accept the Audit Committee meeting minutes of September 16, 2019.
2. RESOLVED, to accept the Treasurers' Report for August 2019.
3. RESOLVED, to approve to accept the Claims Audit Report for September 2019.
4. RESOLVED, to approve to accept the Revenue Status Report for October 2019.
5. RESOLVED, to approve to accept the Budget Status Report for October 2019.
6. RESOLVED, to approve budget transfers as presented for ordinary contingent expenditures necessary to maintain the educational program or necessary to preserve property or ensure the health and safety of students or staff.
7. RESOLVED, to approve to accept a donation in the amount of \$10 from Mr. Kinney for use at the Averill Park High School and increase the General Fund budget (A2110450200002) by this amount.
8. RESOLVED, to approve to accept a donation of various equipment, per the attached list, from Cornell University valued at \$36,369.94 for use in the High School Science Department.
9. RESOLVED, to approve to accept a grant in the amount of \$1,500 from the American Chemical Society for use by the High School Science Department and increase the General Fund budget (A2110450102302) by this amount.
10. RESOLVED, to approve the original Owner's Representative contract with Saratoga Project Management for the pre-referendum planning as well as the addendum, per the attached.

**C. Routine Personnel Action****STAFF RECOMMENDATIONS**

The Board took action on routine resignations, appointments, leaves and terminations.

**Instructional: Resignation**

Name	Position	Effective Dates
DeCelle, Shannon	Art Teacher (.5 FTE-WSL)	11/07/19
Lanoue, Antoniette	Nurse	10/29/19

**Instructional Appointment: Teacher Leader**

Name	Position	Effective Dates	Salary
Everett, Rebecca	Director of Nursing (shared)	10/28/19-6/30/20	APTA Collective Bargaining Agreement
Miller, Valene	Director of Nursing (shared)	10/28/19-6/30/20	APTA Collective Bargaining Agreement

**Instructional: Stipend**

Name	Assignment	Effective Date	Salary
Bornn, Rachel	Pep Band	2019-2020	APTA Collective Bargaining Agreement Article 21, Section 2 Level 4
Yost, Jennifer	Free Reading for Fun Camaraderie Club (Non-stipend position) (Pilot Year)	2019-2020	Non-stipend advisor

**Non-Instructional Appointment: Probationary**

Name	Position	Location/Assignment	Effective Dates	Salary
Cluett, Kelly	Teacher Aide (2 hours)	West Sand Lake	09/25/19-09/24/20	CSEA Agreement Step 3
Emery, Linda	Bus Driver (4.25 hours)	Transportation	09/18/19-09/17/20	CSEA Agreement Step 5
McCabe, Shelby	Custodial Worker (7.5 hours)	Maintenance	10/22/19-10/21/20	CSEA Agreement Step 3
Reynolds, Karmen	Food Service Helper (2.25 hours)	West Sand Lake	10/28/19-10/27/20	CSEA Agreement Step 3
Tymeson, Amy	Bus Attendant (6.5 hours)	Transportation	10/22/19-10/21/20	CSEA Agreement Step 3
Wilson, Janice	Bus Attendant (6 hours)	Transportation	10/22/19-10/21/20	CSEA Agreement Step 3

**Non-Instructional Appointment: Temporary**

Name	Position	Location/Assignment	Effective Date	Salary
Dahl, Melissa	Account Clerk (C. Ryan LOA)	Maintenance	10/22/19-9/12/20	CSEA Agreement Step 3
Roberts, Dylan	Automobile Mechanic (8 hours)	Transportation	10/22/19-9/12/20	CSEA Agreement Step 5

Warner, Sarah	Monitor 2.25 hours (E. Buchholz LOA)	Averill Park High School	10/22/19-6/30/20	CSEA Agreement Step 5
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#### **Non-Instructional: Retirement**

<b>Name</b>	<b>Position</b>	<b>Effective Dates</b>
Bradley, Grace	Teacher Aide/Monitor	12/20/19
Scheeren, Phyllis	Food Service Helper	12/31/19

#### **Non-Instructional: Resignation**

<b>Name</b>	<b>Position</b>	<b>Effective Dates</b>
Caldwell, Ashley	Teacher Aide	11/01/19
Russell, Paul	Custodial Worker	10/11/19
Schneider, Gregory	Custodial Worker	10/07/19
Unser, Shannon	Bus Attendant	09/25/19

#### **Non-Instructional: Leave of Absence**

<b>Name</b>	<b>Position</b>	<b>Effective Dates</b>
Buchholz, Erika	Monitor-APHS	09/26/19-6/30/20

#### **Appointment Athletic Coaches: Winter 2019**

<b>Name</b>	<b>Sport/Assignment</b>	<b>Salary</b>
Abbatiello, Richard	Varsity Boys & Girls Indoor Track & Field Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 3
Ackner, James	Modified Girls Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 5
Cocca, Scott	Varsity Boys & Girls Indoor Track & Field Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 3
Fountain, Andrew	Junior Varsity Wrestling Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Fournier, Christopher	Modified Boys Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 5
Gardner, Derrick	Varsity Wrestling Assistant Coach (.25 stipend)	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2

Gobel, Zachary	Varsity Boys & Girls Indoor Track & Field Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 1
Hanlon, Jamie	Varsity Wrestling Assistant Coach (.75 stipend)	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Hirschhoff, Matthew	Varsity Boys Basketball Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Keegan, Scott	Varsity Girls Basketball Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Malenfant, Michael	Varsity Wrestling Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 1
Medici, Ann Marie	Varsity Boys Bowling Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 6
Minkler, Derek	Varsity Girls Bowling Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 6
Nye, Tiffani	Varsity Competitive Cheerleading Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 5
Organ, Sean	Varsity Girls Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 1
O'Shea, Caitlin	Junior Varsity Girls Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Pascucci, Gary	Junior Varsity Boys Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 2
Panzanaro, Gregory	Varsity Boys & Girls indoor Track & Field Assistant Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 3
Pugliese, David	Varsity Boys Basketball Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 1
Spence, Penny	Junior Varsity Competitive Cheerleading Head Coach	As per the Collective Bargaining Agreement Article 21, Section 1. Level 6
	Modified Wrestling Head Coach (TBD)	As per the Collective Bargaining Agreement Article 21, Section 1. Level 5
	Modified Wrestling Assistant Coach (TBD)	As per the Collective Bargaining Agreement Article 21, Section 1. Level 8

**Non-Instructional: Correction of Salary**

<b>Name</b>	<b>Position</b>	<b>Effective Dates</b>
Bermas, Henry	Bus Driver from Step 3 to Step 5	09/03/19
Greene, Hope	Bus Driver from Step 3 to Step 5	09/03/19

**Non Instructional: Approved Non-Instructional Change in Hours**

<b>Name</b>	<b>Position</b>	<b>Effective Dates</b>
Cedar, Stephen	Bus Driver from 5.75 to 6 hours	10/22/19
Hans, Stephen	Teacher Aide 2.50 to 2.25 hours	09/03/19
Heeran, Mary	Bus Driver from 5 to 5.25 hours	10/22/19
Keith, Kenneth	Bus Driver from 5.5 to 5.75 hours	10/22/19
LaScala, Michael	Bus Driver 6.5 to 6.75 hours	10/22/19
Momrow, William	Bus Driver from 6 to 6.25 hours	10/22/19
Morgans, Margaret	Bus Attendant from 4.75 to 5.75 hours	10/22/19
Morgans, Margaret	Teacher Aide 2.25 to 2 hours	10/22/19
Roberts, Nicole	Bus Driver 5.75 to 6 hours	10/22/19
Werger, Dena	Teacher Aide 2.50 to 2.25 hours	09/03/19

**Appointment: Approved Home Instructor**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Celeste, Delores	Home Instructor	2019-2020

**Appointment: Approved Instructional Substitutes**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Anne', Christine	Teacher, Social Worker	10/22/19-06/30/20
Apelanz, Ildefonso	Teacher	10/22/19-06/30/20
Baron, C. Gregory	Teacher	10/22/19-06/30/20
Donnelly, Kelly	Teacher, Teacher Assistant	10/22/19-06/30/20
Flanigan, Maureen	Teacher, Social Worker	10/22/19-06/30/20

**Appointment: Approved Non-Instructional Substitutes**

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Bradley, Grace	Teacher Aide, Monitor	12/20/19

Dahl, Melissa	Account Clerk	09/16/19
Donnelly, Kelly	Teacher Aide	10/22/19
Emery, Linda	Bus Attendant	10/22/19
Platner, Ashley	Bus Attendant	10/07/19
Reilly, William	Bus Attendant	09/18/19
Walczak, Michael	Teacher Aide	10/22/19

D. Special Education Recommendations

SPECIAL EDUCATION RECOMMENDATIONS

RESOLVED, to approve to accept the recommendations made by the Committee on Special Education at their meetings held on September 23, 25, 26 and October 2, 3, 4, 8, 16, 2019 and the Committee on Pre-School Special Education at their meeting held on September 13 and October 1, 2019. Approved amendment – No meeting ID#311241, ID#304824, ID#304139, ID#304820, ID#306409, ID#305792, ID#201764, ID#201406, ID#311245, ID#311056, ID#304727, ID#311185, ID#304413, ID#304527, ID#304628, ID#305357, ID#208080 and ID#304511, as per new State Education Guidelines.

On a motion by Mrs. McGarry, seconded by Mr. Foster, to approve consent agenda items A-D.

YES: 7

NO: 0

MOTION CARRIED

- VI. Authorization for the superintendent to approve overnight and out of state field trips as required per Board policy on an emergency basis, such as when Board of Education approval cannot be done prior to the field trip at a regularly scheduled meeting.

On a motion by Mrs. Glasser, seconded by Dr. Schaefer, to approve authorization for the superintendent to approve overnight and out of state field trips as required per Board policy on an emergency basis, such as when Board of Education approval cannot be done prior to the field trip at a regularly scheduled meeting.

YES: 7

NO: 0

MOTION CARRIED

- VII. Approve a day trip for eighth grade Spanish students to travel to New York City on Friday, May 1, 2020.

GRADE 8 SPANISH STUDENTS DAY TRIP TO NYC APPROVED

On a motion by Mrs. Glasser, seconded by Mr. Foster, to approve a day trip for eighth grade Spanish students to travel to New York City on Friday, May 1, 2020.

YES: 7

NO: 0

MOTION CARRIED

- VIII. Approve a day trip for seventh grade French students to travel to Montreal, Quebec, Canada on Friday, May 8, 2020.

GRADE 7 FRENCH STUDENTS DAY TRIP TO MONTREAL, QUEBEC, CANADA APPROVED

On a motion by Mrs. Glasser, seconded by Mrs. Hicks, to approve a day trip for seventh grade French students to travel to Montreal, Quebec, Canada on Friday, May 8, 2020.

YES: 7

NO: 0

MOTION CARRIED

- IX. Approve a weekend trip for eighth grade French students to travel to Quebec City, Quebec, Canada on May 15-17, 2020.

GRADE 8 FRENCH STUDENTS WEEKEND TRIP TO QUEBEC CITY APPROVED

On a motion by Mr. Foster, seconded by Mrs. Hicks, to approve a weekend trip for eighth grade French students to travel to Quebec City, Quebec, Canada on May 15-17, 2020.

YES: 7

NO: 0

MOTION CARRIED

- X. Approve an extended trip to Italy/Greece for Averill Park High School students during spring break, April 2021 to expose our students to Italian culture, studying art, technology and science.

EXTENDED TRIP TO ITALY/GREECE APHS STUDENTS APPROVED

On a motion by Mrs. Glasser, seconded by Mrs. Morone, to approve an extended trip to Italy/Greece for Averill Park High School students during spring break, April 2021 to expose our students to Italian culture, studying art, technology and science.

YES: 5

NO: 1 (Mrs. Morone)

ABSTAIN: 1 (Dr. Schaefer)

MOTION CARRIED

- XI. Presentation: Teaching and Learning Update

- XII. Policy Review

Policy 4772 Graduation Ceremonies

Policy 9605 Social Media

First Reading  
Second Reading

POLICY 4772 AND REGULATION APPROVED

On a motion by Mrs. Glasser, seconded by Dr. Schaefer, to adopt Policy 4772 Graduation Ceremonies and 47720R Graduation Ceremonies Regulation

YES: 7

NO: 0

MOTION CARRIED

- XIII. Board Member Reports

- XIV. Visitor Comments

Visitors were invited to make brief comments or direct questions to the Board. Questions are generally not answered during public comment. Questions will be addressed by the administrative team at a later time.  
(NO SPEAKER FORMS SUBMITTED)

Those wishing to address the Board were asked to complete the top portion of the request form and submit it to the Clerk in order to be recognized by the Board of Education President. Visitors wishing to ask questions were asked to complete the bottom portion of the request form and submit it to the Clerk. Comments and questions are limited to three minutes per speaker.

- XV. Adjourn Meeting

ADJOURN MEETING

On a motion by Mrs. McGarry, seconded by Mrs. Morone, to approve to adjourn meeting at 8:47p.m.

YES: 7

NO: 0

MOTION CARRIED



Linda Primeau, District Clerk