

COMMITTEE OF THE WHOLE BOARD - 6:00 P.M.

**Board of School Directors Meeting
May 20, 2010 - 7:00 p.m.
McGuffey High School Large Group Instruction Room**

A G E N D A

Call to Order
Roll Call
Pledge of Allegiance
Recognition
Presentation
Approval of Minutes
Schedule of Bills
Treasurer's Report
Public Participation - agenda items
Committee Recommendations
Old Business/New Business
Additional Public Participation - agenda and non-agenda items
Adjournment

Presiding Officer - Dr. Joyce Knestrick, Board President - Call to Order at 7:00 p.m.

Roll Call

Board Member	Present	Absent
Mark Adams		
Carl Group		
Scott Harden		
Joyce Knestrick		
Kenneth Leasure		
Ronald Richey		
Richard Shriver		
Edward Szygenda		
Douglas Teagarden		

Joseph Stefka _____ Beverly Arbore _____ Scott Burchill _____ Solicitor _____

Pledge of Allegiance

Student Representatives

Recognition

- ★ Middle School Students of the Month: Allison Gray - Grade 6; Ryan Walters - Grade 7
- ★ Mrs. Pamela Stewart, high school German teacher, presents and recognizes the German students who were winners at the W&J German competition

Presentations

Approval of Minutes

Background Information: The minutes of the April 15, 2010, school board meeting are submitted for approval. **Attachment**

Administrative Recommendation: Approve the minutes of the April 15, 2010, school board meeting as submitted

Action: Motion _____ Second _____

Schedule of Bills

Background Information: The Schedule of Bills from April 15, 2010, to May 20, 2010, (checks # 47464 - 47691) in the amount of \$892,901.74 is presented for approval. **Attachment**

Administrative Recommendation: Approve the Schedule of Bills as submitted

Action: Motion _____ Second _____

Treasurer's Report

Background Information: The Treasurer's Report is presented for approval. **Attachment**

Administrative Recommendation: Approve the Treasurer's Report as submitted

Action: Motion _____ Second _____

Public Participation - agenda items

Committee Recommendation(s)

1. **Background Information:**

Administrative Recommendation:

Action: Motion _____ Second _____

Old Business

New Business

Superintendent's Report

1. **Background Information:** The following textbooks were presented for review in accordance with District Policy No. 108 Adoption of Textbooks at the April 15, 2010, school board meeting.

SCIENCE - Kindergarten

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 1

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 2

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 3

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 4

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 5

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown
Copyright: 2010
Estimated Cost (Science - Grade 1-5): \$134,910.00

SCIENCE - Grade 6

Title: Nature of Matter, Animal Diversity, Astronomy
Author: Lucy Daniel & Dinah Zike
Publisher: McGraw Hill - Glencoe
Copyright: 2008
Estimated Cost: \$13,212.00

SCIENCE - Grade 7

Title: Electricity & Magnetism, Life's Structures & Functions, Motion, Forces & Energy, Ecology, Waves, Sound & Light
Author: Cathy Ezraelson et al
Publisher: McGraw Hill - Glencoe
Copyright: 2008
Estimated Cost: \$22,020.00

SCIENCE - Grade 8

Title: Earth & Space
Author: Allison, DaGaetano, Pasachoff
Publisher: Holt, Rinehart, and Winston
Copyright: 2010
Estimated Cost: \$14,990.00

BIOLOGY - Grade 9 / ZOOLOGY - Grades 11 and 12

Title: Biology
Author: Alton, Biggs
Publisher: Glencoe Science
Copyright: 2009
Estimated Cost: \$25,632.00

PHYSICAL SCIENCE - Grade 10

Title: Physical Science
Author: McLaughlin, Thompson, Zike
Publisher: Glencoe Science
Copyright: 2008
Estimated Cost: \$16,668.00

CHEMISTRY I and II - Grades 10-12

Title: World of Chemistry
Author: Zumdahl, Zumdahl, DeCoste
Publisher: McDougal Littell
Copyright: 2007
Estimated Cost: \$15,112.80

PHYSICS I - Grades 11 and 12

Title: Physics Principles and Problems

Author: Zitzewitz and others
Publisher: Glencoe Science
Copyright: 2009
Estimated Cost: \$8,064.00

ENVIRONMENTAL SCIENCE I & II - Grades 11 and 12

Title: Environmental Science
Author: Karen Arms PhD
Publisher: Holt, Rinehart, and Winston
Copyright: 2008
Estimated Cost: \$7,495.00

HUMAN ANATOMY AND PHYSIOLOGY - Grades 11 and 12

Title: Hole's Human Anatomy and Physiology 12th Edition
Author: Shier, Butler, and Lewis
Publisher: McGraw Hill
Copyright: 2010
Estimated Cost: \$12,312.00

BOTANY - Grades 11 and 12

Title: Introductory Plant Biology
Author: Stern, Kingsley, Bidlack, James, Jansky, Shelley
Publisher: McGraw Hill
Copyright: 2008
Estimated Cost: \$8,475.00

A.P. CHEMISTRY - Grades 11 and 12

Title: Chemistry 8th edition
Author: Zumdahl and Zumdahl
Publisher: Brooks/Cole Cengage Learning
Copyright: 2010
Estimated Cost: \$3,578.60

A.P. BIOLOGY / Grades 11 and 12

Title: Life of Science of Biology 9th edition
Author: Sadara, Hillis
Publisher: Freeman
Copyright: 2010
Estimated Cost: \$2,860.00

ECONOMICS – GRADE 12

Title: Economics: Today and Tomorrow
Author: Miller, Roger LeRoy
Publisher: Glencoe/McGraw-Hill
Copyright: 2008
Estimated Cost: \$8,079.00

COMPUTER TECHNOLOGY - Grades 9-12Title: Guide to Networking Essentials, Fifth Edition

Authors: Johnson, Tittel, Tomsho

Publisher: Cengage Learning

Copyright: 2007

Estimated Cost: \$2,838.00

COMPUTER PROGRAMMING 1 - Grades 11 and 12Title: Alice in Action with Java

Author: Joel Adams

Publisher: Cengage Learning

Copyright: 2008

Estimated Cost: \$2,145.00

Administrative Recommendation: Approve the above listed textbooks for adoption

Action: Motion _____ Second _____

2. **Background Information:** The Pennsylvania Department of Education (PDE) is responsible for making sure that all special education programs in school districts and intermediate units are appropriate and effective. To do this, the District is required to submit its 2010-2013 Special Education Plan by May 31, 2010, to PDE's Bureau of Special Education. The District's Special Education Plan focuses on state performance goals and indicators identified by the federally mandated special education annual performance report and by No Child Left Behind. The School District's Special Education Plan serves as an action plan that describes the local board of school directors commitment to ensure that a quality education will be provided by each of its students with a disability eligible for special education over the three years it covers. The content of the plan describes the special education program and services that are provided and aligns with the District's Strategic Plan.

Administrative Recommendation: Grant permission to submit the updated McGuffey School District 2010-2013 Special Education Plan to Pennsylvania Department of Education

Action: Motion _____ Second _____

3. **Background Information:** McGuffey School District has been chosen to receive a \$10,000 award from the "*EIO Fund*" of the Washington County Community Foundation. This grant was made possible by corporate donor, CONSOL Energy. This award will be used to expand and support the Accelerated Reader program, a computer-assisted program that is integrated into the District's reading curriculum. **Attachment**

Administrative Recommendation: Approve the Funding Agreement between Washington County Community Foundation, Inc. and McGuffey School District

in the amount of \$10,000 for the Accelerated Reader program and accept funding from the ***"EIO Fund"*** of the Washington County Community Foundation

Action: Motion _____ Second _____

4. **Background Information:** The McGuffey School District would like to participate in the Educational Improvement Tax Credit Program of the Department of Community and Economic Development through the Washington County Foundation, Inc. for the 2010-2011 school year. **Handout**

Administrative Recommendation: Authorize the administration to submit the required documentation for participation in the Educational Improvement Tax Credit (EITC) Program through the Washington Community Foundation, Inc. and the Department of Community and Economic Development for the 2010-2011 school year

Action: Motion _____ Second _____

5. **Background Information:** The administration requests permission to submit a grant proposal to the Goldenrod Research Corporation and to accept and expend funding in the amount of **\$9,850.00** if awarded and if matching funds are available. The grant is for a Robotics Youth Touch System suitable for elementary and middle school students. The system integrates mathematics, science and technology within the framework of the existing curriculum, via hands-on learning activities. The comprehensive package includes robotics and fluid power equipment, instructional materials and on-site teacher training.

Administrative Recommendation: Authorize the administration to submit a grant proposal to the Goldenrod Research Corporation and to accept and expend funding in the amount of **\$9,850.00** if awarded and if matching funds are available

Action: Motion _____ Second _____

6. **Background Information:** Claysville Elementary School is requesting permission to submit a grant proposal to the Highmark Healthy High 5 School Challenge for the 2010-2011 school year. The purpose of the proposal is to purchase and implement the program "Peaceful Playgrounds" to encourage physical activity, self-esteem, and bullying prevention by creating more structured and cooperative activities on the playground for students to participate in during recess.

Administrative Recommendation: Approve Claysville Elementary School to submit the proposal to the Highmark Healthy High 5 School Challenge for the 2010-2011 school year and accept funding if awarded

Action: Motion _____ Second _____

7. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student A and Parent/Guardian for violations of the District's Student Code of Conduct and Drug and Alcohol Policy

Administrative Recommendation:

1. Student A agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 30 school day period of exclusion shall begin with the first day of the suspension of April 6, 2010.
4. Student A will receive alternative education from April 20, 2010, through May 18, 2010.
5. Student A will return to McGuffey High School on May 19, 2010.
6. During the period of exclusion, Student A will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student A will be on "Bad Standing" with the McGuffey School District through the 2009-2010 school year and the first nine weeks of the 2010-2011 school year.
8. Student A must submit to a drug and alcohol assessment and comply with its recommendations. Prior to readmission, a written verification that the drug and alcohol assessment and recommendations have been completed must be submitted to the administration. The parent or guardian assumes all costs and responsibilities relative to the drug and alcohol assessment and recommendations.
9. Student A will be required to attend a school-based support group during the remainder of the 2009-2010 school year and the 2010-2011 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
11. A juvenile petition will be filed with juvenile probation.

Action: Motion _____ Second _____

8. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parent/Guardian for violations of the District's Student Code of Conduct and Terroristic Threats Policy

Administrative Recommendation:

1. Student B agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 30 school day period of exclusion shall begin with the first day of suspension of April 6, 2010.
4. Student B will receive alternative education from April 20, 2010, through May 17, 2010.

5. Student B will return to McGuffey High School on May 18, 2010.
6. During the period of exclusion, Student B will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District through the 2009-2010 school year and first nine weeks of the 2010-2011 school year.
8. Student B must submit to a mental health assessment and comply with its recommendations. Prior to admission, a written verification that the mental health assessment and recommendations have been completed must be submitted to the administration. The parent or guardian assumes all costs and responsibilities relative to the mental health assessment and recommendations.
9. Any violation of the aforesaid provisions shall result in a hearing before the board of education.
10. A juvenile petition will be filed with juvenile probation.

Action: Motion _____ Second _____

9. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student C and Parent/Guardian for violations of the District's Student Code of Conduct and Weapons Policy

Administrative Recommendation:

1. Student C agrees to be immediately excluded from attending the McGuffey School District for a six week (30 school days) period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. The 30 school day period of exclusion shall begin with the first day of suspension of April 8, 2010.
4. Student C will receive alternative education from April 22, 2010, through May 19, 2010.
5. Student C will return to McGuffey Middle School on May 20, 2010.
6. During the period of exclusion, Student C will also be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
7. The parties further agree that Student C will be on "Bad Standing" with the McGuffey School District through the 2009-2010 school year and the first nine weeks of the 2010-2011 school year.
8. Student C will be required to attend a school-based support group during the remainder of the 2009-2010 school year and the first semester of the 2010-2011 school year.
9. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Action: Motion _____ Second _____

10. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student D and Parent/Guardian for violations of the District's Student Code of Conduct and Weapons Policy

Administrative Recommendation:

1. Student D agrees to an expulsion of thirty (30) days.
2. Student D is expelled from McGuffey School District for a period ending on May 13, 2010.
3. During the time of the expulsion, Student D will be placed in the alternative education program.
4. Upon return to McGuffey School District on May 14, 2010, Student D shall be placed on "Bad Standing" status as the term is defined in the McGuffey Student Code of Conduct. The status of "Bad Standing" shall expire on the last day of the 2009-2010 school year.
5. It is agreed that in the event that Student D, during the first nine-week grading period of the 2010-2011 school year, shall be found to be guilty of any grades 9-12 Level II or greater violations, as those violations are defined in the McGuffey Student Code of Conduct, Student D shall be immediately placed on the "Bad Standing" status for a period of forty-five (45) days from the date of the new infraction. This shall be in addition to any discipline associated with the most recent infraction. (Level II violations as referenced above shall include any three (3) Level I violations that occur during the first nine-week grading period of the 2010-2011 school year.)
6. In the event that Student D shall violate any of the aforesaid provisions, this matter shall be referred to a formal hearing before the board of school directors.
7. The School District will abide by its record retention policies, PA School Code of 1949, as amended and will not release any student's disciplinary records except as required by law.

Action: Motion _____ Second _____

11. **Background Information:** Dr. Janine Rihmland requests homebound instruction for Student E, grade 9, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student E, grade 9, for medical reasons

Action: Motion _____ Second _____

12. **Background Information:** Dr. William Donaldson requests homebound instruction for Student F, grade 11, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student F, grade 11, for medical reasons

Action: Motion _____ Second _____

13. **Background Information:** The Marching Band requests permission to allow members of the 8th grade to participate in the Marching Band on an as needed and ability based basis.

Administrative Recommendation: Approve members of the 8th grade to participate in the Marching Band on an as needed and ability based basis

Action: Motion _____ Second _____

14. **Background Information:** The Marching Band requests to hold their annual summer music camp for grades 6, 7, and 8 from July 12th through July 23rd. The cost for the students is \$20.00.

Administrative Recommendation: Approve the request for the Marching Band to hold their annual summer music camp for grades 6, 7, and 8 from July 12th through July 23rd at a cost of \$20.00 per student

Action: Motion _____ Second _____

15. **Background Information:** The FFA is requesting permission to attend the FFA State Activities week at Penn State University on June 15 through 17, 2010. Approximately 15 students will be attending and it will be chaperoned by Renee Cambruzzi, FFA teacher and to be determined, a male chaperone.

Administrative Recommendation: Approve the FFA to attend the FFA State Activities week at Penn State University on June 15 through 17, 2010. Approximately 15 students will be attending and it will be chaperoned by Renee Cambruzzi, FFA teacher and to be determined, a male chaperone.

Action: Motion _____ Second _____

16. **Background Information:** McGuffey High School Athletic Hall of Fame Committee is requesting permission to rename and revise the McGuffey Sports Hall of Fame to McGuffey High School Athletic Hall of Fame. The revisions will include new guidelines, criteria, and a nomination procedures packet.

..... **Attachment**

Administrative Recommendation: Approve McGuffey High School Athletic Hall of Fame Committee to rename and revise the McGuffey Sports Hall of Fame to McGuffey High School Athletic Hall of Fame

Action: Motion _____ Second _____

17. **Background Information:** The McGuffey Boys and Girls Track and Cross Country Boosters are requesting permission to hold an Ultimate Frisbee Tournament as a fund-raiser at the high school stadium on Saturday, June 5, 2010.

Administrative Recommendation: Approve the McGuffey Boys and Girls Track and Cross Country Boosters to hold an Ultimate Frisbee Tournament at the high school stadium on Saturday, June 5, 2010

Action: Motion _____ Second _____

18. **Background Information:** The McGuffey Soccer Boosters is requesting permission to sponsor an instructional camp at McGuffey High School Stadium for girls in grades 9-12 on August 6, 7, and 8, 2010. The camp will be conducted by the District's girls soccer staff and guest instructor Nathan Bell of Victory Express pending receipt of clearances.

Administrative Recommendation: Approve the McGuffey Soccer Boosters to sponsor an instructional soccer camp at the high school stadium on August 6, 7, and 8, 2010, pending receipt of clearances

Action: Motion _____ Second _____

19. **Background Information:** McGuffey Youth Football is requesting permission to use the high school stadium for five Sunday football games on September 12, 19, 26, and October 3 and 24, 2010.

Administrative Recommendation: Approve McGuffey Youth Football to use the high school stadium for five Sunday football games on September 12, 19, 26 and October 3 and 24 per the terms and conditions of the McGuffey School District Facilities Use Application

Action: Motion _____ Second _____

20. **Background Information:** Armando Avolio, Jr. M.D. has agreed to remain as school physician for the 2010-2011 school year to perform all sports physicals at a cost of \$3500.00.

Administrative Recommendation: Approve Armando Avolio, Jr. M.D. as school physician for the 2010-2011 school year to perform all sports physicals at a cost of \$3500.00

Action: Motion _____ Second _____

21. **Background Information:** Advanced Orthopaedics & Rehabilitation has agreed to provide a physician to attend home football games for the 2010 fall season at a cost of \$200.00 per game.

Administrative Recommendation: Approve the agreement with Advanced Orthopaedics & Rehabilitation to provide a physician for home football games for the fall 2010 season at a cost of \$200.00 per game

Action: Motion _____ Second _____

22. **Background Information:** Due to the shortage of substitute teachers, McGuffey School District participates in the Intermediate Unit 1 Emergency Substitute Teacher Program. The District anticipates these same shortages for the 2010-2011 school year.

Administrative Recommendation: Authorize McGuffey School District to participate in the Emergency Substitute Teacher Program coordinated by the Intermediate Unit 1 at a cost of \$250.00

Action: Motion _____ Second _____

Superintendent's Report:
For Your Information:

1. Use of Facilities

Executive Session

Action: Motion _____ Second _____

Personnel

1. **Background Information:** McGuffey School District Superintendent Joseph Stefka is retiring effective July 1, 2010, and a new superintendent is to be elected.

Administrative Recommendation: Adopt a Resolution electing _____ as District Superintendent for the McGuffey School District pursuant to Section 1073 of the Public School Code of 1949, as amended and for a period of five years beginning July 1, 2010, through June 30, 2015

Action: Motion _____ Second _____

2. **Background Information:** A vacancy will exist for the assistant superintendent position beginning July 1, 2010.

Administrative Recommendation: Adopt a Resolution electing _____ as District Assistant Superintendent for the McGuffey School District pursuant to Section 1073 of the Public School Code of 1949, as amended and for a period of five years beginning July 1, 2010, through June 30, 2015

Action: Motion _____ Second _____

3. **Background Information:** Beverly Arbore requests permission to attend the Pennsylvania Association of School Administrators (PASA) conference, June 15 - June 17, 2010, in Harrisburg, Pa. **(Estimated costs: Registration \$180.00; Lodging \$320.00; Mileage/Tolls \$285.00; and Meals \$120.00)**

Administrative Recommendation: Approve Beverly Arbore to attend the Pennsylvania Association of School Administrators (PASA) conference, June 15 - June 17, 2010, in Harrisburg, PA (**Estimated cost: \$905.00 - funded through Title II, Part A**)

Action: Motion _____ Second _____

4. **Background Information:** The following names in nomination have been submitted for the posting of department/grade level chairmanships (term of office: July 1st to June 30th):

Kindergarten	Jeannie Jones
Grade 1	Debbie Crouse
Grade 2	Reca Panian
Grade 3	Karen Jones
Grade 4	Patricia Ferrell
Grade 5	Natalie Papson
Agricultural Science	TBA
Art	Pam Bubash
Business Education	Karen Manni
Computers	TBA
English	TBA
Family & Consumer Science	Renee Dickson
Foreign Language	Jenna Greco-Fuerte
Health & Physical Education	Sharon James
Technology Education	TBA
Library	Karen Penwell
Mathematics	Susan Hamilton
Music	Dave Haines
Reading	Laura Young
Science	Kimberley Madura
Social Studies	Marie Bryner
Special Education	TBD

Administrative Recommendation: Approve the above listed individuals for department/grade level chairmanships for the term of office July 1st to June 30th

Action: Motion _____ Second _____

5. **Background Information:** The interview process for the 10 month secretary position for the special education services office has been completed.

Administrative Recommendation: Hire Kathy Jo Buchanan as 10 month secretary (current assignment: Special Services Office) as per the terms and conditions of the Collective Bargaining Agreement 2008-2011 McGuffey School District & McGuffey Education Support Professionals, PSEA-NEA and pending receipt of all required clearances and medical exams

Action: Motion _____ Second _____

6. **Background Information:** The interview process has been completed for the following individuals for placement on the cafeteria substitute list:

- Erin McClay - All clearances current
- Carol Ringer - All clearances current

Administrative Recommendation: Approve Erin McClay and Carol Ringer for placement on the cafeteria substitute list

Action: Motion _____ Second _____

7. **Background Information:** Ruth S. King has submitted a notice of retirement from her position as head cook, effective on the last school day of the 2009-2010 school year.

Administrative Recommendation: Accept, with regret, the retirement of Ruth S. King as head cook, effective at the end of the 2009-2010 school year

Action: Motion _____ Second _____

8. **Background Information:** Request approval for the following Marching Band staff for the 2010 season:

John Herold	Assistant Director	Step B-3
Gene Cappellini	Wind Instructor	Step C-3
Jeremy Polan	Percussion Instructor	Step C-3
Christina Geho	Color Guard Instructor	Step C-1

Administrative Recommendation: Approve the above listed Marching Band staff for the 2010 season

Action: Motion _____ Second _____

9. **Background Information:** Sheryl Fleck and Jed Hamberger have been asked by Dr. Jane Dashbach at PDE to be speakers at the Pennsylvania Department of Education Administrator's Summit titled "*Best Practices in Early Childhood Education*" at Penn State to be held on July 28 & 29, 2010. **Travel cost: \$836.00** (Lodging, Travel, Meals)

Administrative Recommendation: Approve Sheryl Fleck and Jed Hamberger to attend the Pennsylvania Department of Education Administrator's Summit at Penn State on July 28 & 29, 2010, at a cost of \$836.00

Action: Motion _____ Second _____

Business

1. **Background Information:** Annual renewal is required for the District's student and athletic insurance coverage. **Attachment**

Administrative Recommendation: Approve the District's student and athletic insurance coverage with Bollinger Insurance for the 2010-2011 school year
(Annual Premium - \$8,502.00)

Action: Motion _____ Second _____

2. **Background Information:** Approval is needed for Deanna Lesneski as the driver for one (1) student to Pathfinder School, Bethel Park, PA.

Administrative Recommendation: Approve Deanna Lesneski as the driver for one (1) student to Pathfinder School, Bethel Park, PA

Action: Motion _____ Second _____

3. **Background Information:** Approval is needed for Gerald Main as the driver for one (1) student to McGuffey Middle School. All clearances are on file in the Transportation Office.

Administrative Recommendation: Approve Gerald Main as the driver for one (1) student to McGuffey Middle School

Action: Motion _____ Second _____

4. **Background Information:** Andrews & Price have submitted invoices with the Billing Date: April 30, 2010; and Balance Due: \$4,841.50. **Attachment**

Administrative Recommendation: Approve payment to Andrews & Price for invoices with the Billing Date: April 30, 2010, in the total amount of \$4,841.50

Action: Motion _____ Second _____

5. **Background Information:** CGA Law Firm, PC has submitted Bill Number 76229 in the amount of \$3,841.92 in the matter of 2009 Teacher Negotiations.
. **Attachment**

Administrative Recommendation: Approve payment to CGA Law Firm, PC in the amount of \$3,841.92 for Bill Number 76229 in the matter of 2009 Teacher Negotiations

Action: Motion _____ Second _____

6. **Background Information:** Annual renewal is required for the School District insurance package:

- **Package** **\$65,266.00**
(includes: property, general liability, crime, auto, boiler & machinery)
[Indemnity Insurance Company of North America]

•	School Leader Errors & Omissions	\$15,445.00
	[School Boards Insurance Company of Pennsylvania]	
•	Umbrella	\$ 9,749.00
	[Old Republic Insurance Company]	
•	Workers' Compensation	\$78,809.00
	[School Boards Insurance Company of Pennsylvania]	
	TOTAL	\$169,269.00

* Premiums include terrorism coverage

Administrative Recommendation: Approve insurance renewal for 2010-2011 as compiled by the School District insurance broker, Gleason Agency, at a total cost of \$169,269.00

Action: Motion _____ Second _____

7. **Background Information:** District funds are available for transfer due to grants and stimulus funding that offset budgeted expenditures in the 2009-2010 budget. These transfers will be used to purchase new textbooks for the science and computer program and technology equipment.

Administrative Recommendation: Approve the budgetary transfers to fund the purchase of new textbooks for the science and computer programs and technology equipment:

To: [Debit]	10-1100.640.000.10.00.00	\$62,601.00
	10-1100.640.000.30.50.00	\$50,222.00
	10-1100.640.000.30.80.00	\$99,182.00
	10-2240.757.000.00.00.00	\$47,895.00
From: [Credit]	10-1290.322.000.10.00.00	\$100,000.00
	10-1290.322.000.30.00.00	\$100,000.00
	10-1100.757.000.30.50.00	\$ 26,500.00
	10-1100.757.000.30.80.00	\$ 33,400.00

Action: Motion _____ Second _____

8. **Background Information:** The preliminary 2010-2011 General Fund Budget is being presented in the amount of \$ _____, with the real estate tax set @ _____ mills. The budget must be properly advertised as per the School Code.
..... **Attachment**

Administrative Recommendation: Adopt the preliminary 2010-2011 General Fund Budget in the amount of \$ _____, with the real estate tax set @ _____ mills

Action: Motion _____ Second _____

9. **Background Information:** The preliminary 2010-2011 Food Service Department Budget is presented in the amount of \$1,133,474.00. **Attachment**

Administrative Recommendation: Adopt the preliminary 2010-2011 Food Service Department Budget in the amount of \$1,133,474.00

Action: Motion _____ Second _____

10. **Background Information:** The McGuffey School District received the audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2009, as prepared by Hosack, Specht, Muetzel & Wood LLP.
..... **Attachment**

Administrative Recommendation: Accept the McGuffey School District audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2009, as prepared by Hosack, Specht, Muetzel & Wood LLP

Action: Motion _____ Second _____

11. **Background Information:** Hosack, Specht, Muetzel & Wood LLP have submitted Invoice No. 17611 in the amount of \$5,900.00 for audit services.
..... **Attachment**

Administrative Recommendation: Approve payment to Hosack, Specht, Muetzel & Wood LLP for Invoice No. 17611 in the amount of \$5,900.00 for preparation of the earned income tax collectors for McGuffey School District for the period July 1, 2008, to June 30, 2009, and submitting 30 copies of the report

Action: Motion _____ Second _____

12. **Background Information:** The cost of renewing Edline service for one year is \$12,755.70. (Edline Web Hosting for Claysville Elementary, Joe Walker Elementary, McGuffey Middle School, and McGuffey High School).. **Attachment**

Administrative Recommendation: Approve the one year renewal of Edline (for web hosting at Claysville Elementary, Joe Walker Elementary, McGuffey Middle School, and McGuffey High School) at a cost of \$12,755.70

Action: Motion _____ Second _____

13. **Background Information:** In order for the School District to obtain state income tax information to be used by our earned income tax collectors, the Commonwealth of Pennsylvania Department of Revenue requires that Section 356 Agreement and Section 353(F) Memorandum of Understanding regarding Inspection of Information from Pennsylvania Income Tax Returns be approved.
..... **Attachment**

Administrative Recommendation: Approve Section 356 Agreement and Section 353(F) Memorandum of Understanding as presented

Action: Motion _____ Second _____

- 14. Background Information:** Peacock Keller submitted invoices for the fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.
..... **Attachment**

Administrative Recommendation: Approve payment to Peacock Keller for Invoice # 48590 in the amount of \$49.35 and Invoice# 49039 in the amount of \$105.00 for fees and costs associated with the county-wide reassessment litigation for a total cost of \$154.35

Action: Motion _____ Second _____

- 15. Background Information:** PGS Onshore, Inc. is requesting permission to conduct a seismographic survey on the District's property in South Franklin Township. With this seismic survey, it is the intention of the company to make knowledge any oil, gas, and mineral rights owned by the District that we may be unaware of. The rate of payment to the District for this tract is \$25.00 for 2.10 acres.

Administrative Recommendation: Approve PGS Onshore, Inc. to conduct a geophysical survey on the following parcels located in South Franklin Township:

<u>Parcel#</u>	<u>Acreage</u>
590-013-00-00-0017-03	2.00
590-013-00-00-0021-00	0.10

Action: Motion _____ Second _____

Business

For Your Information:

1. Budget Expenditure Report **Attachment**
2. Cafeteria Report for Apr-10 **Attachment**

Solicitor's Report

Board Reports

Western Area Career & Technology Center - Rich Shriver

PSBA Liaison - Dr. Joyce Knestrick

Citizens Library Representative - Ron Richey

Additional Public Participation (agenda and non-agenda items)

Adjournment (Time _____)

Action: Motion _____ Second _____

DATES TO REMEMBER

May 31 Memorial Day - No School

Looking Ahead...

June 15	Last Student Day
June 16-18	Teacher In-Service Days
June 24 (fourth Thursday)	Board Committee - 6:00 p.m.
	Board Meeting - 7:00 p.m.