

COMMITTEE OF THE WHOLE BOARD – 6:00 P.M.

**Board of School Directors Meeting
July 15, 2010 – 7:00 p.m.
McGuffey High School Large Group Instruction Room**

AGENDA

Call to Order
Roll Call
Pledge of Allegiance
Recognition
Presentation(s)
Approval of Minutes
Schedule of Bills (yellow)
Treasurer's Report (goldenrod)
Public Participation – agenda items
Committee Recommendations
Old Business / New Business
Additional Public Participation – agenda and non-agenda items
Adjournment

Presiding Officer – Dr. Joyce Knestrick, Board President – **Call to Order** at 7:00 p.m.

Roll Call

Board Member	Present	Absent
Mark Adams		
Carl Group		
Scott Harden		
Joyce Knestrick		
Kenneth Leasure		
Ronald Richey		
Richard Shriver		
Edward Szygenda		
Douglas Teagarden		

Beverly Arbore _____ Erica Kolat _____ Scott Burchill _____ Solicitor _____

Pledge of Allegiance

Recognition

Presentation(s)

Approval of Minutes

Background Information: The minutes of the June 7, 16, and 24, 2010, school board meetings are submitted for approval..... **Attachment**

Administrative Recommendation: Approve the minutes of the June 7, 16, and 24, 2010, school board meetings as submitted

Action: Motion _____ **Second** _____

Schedule of Bills

Background Information: The Schedule of Bills from 06/29/10 – 07/15/10, check # 47976 to check # 48100, in the amount of \$862,720.29 is presented for approval. **Attachment**

Administrative Recommendation: Approve the Schedule of Bills as submitted

Action: Motion _____ **Second** _____

Treasurer's Report

Background Information: The Treasurer's Report is presented for approval. **Attachment**

Administrative Recommendation: Approve the Treasurer's Report as submitted

Action: Motion _____ **Second** _____

Public Participation – agenda items

Committee Recommendation(s)

1. Background Information:

Administrative Recommendation:

Action: Motion _____ **Second** _____

Old Business

New Business

Superintendent's Report

1. **Background Information:** Permission is requested to declare the old middle school science series as unused and unnecessary.

Administrative Recommendation: Declare the old middle school science series listed below as unused and unnecessary:

Title: Modern Earth Science

Grade: 8th
Copyright: 2002
Publisher: Holt, Reinhart, and Winston (HRW)

Title: Environmental Science; Cells, Heredity, and Classification; Sound and Light; Force and Motion; Electricity and Magnetism

Grade: 7th

Copyright: 2005

Publisher: Holt, Reinhart, and Winston (HRW)

Title: Astronomy, Animals, Introduction to Matter, Microorganisms, Fungi, and Plants

Grade: 6th

Copyright: 2005

Publisher: Holt, Reinhart, and Winston (HRW)

Action: Motion _____ Second _____

2. **Background Information:** Permission is being requested to sell, donate, or discard the old middle school science series that is being replaced with the new science series.

Administrative Recommendation: Authorize to sell, donate, or discard the old middle school science series listed below that is being replaced with the new science series:

Title: Modern Earth Science

Copyright: 2002

Grade: 8th

Publisher: Holt, Reinhart, and Winston (HRW)

Title: Environmental Science; Cells, Heredity, and Classification; Sound and Light; Force and Motion; Electricity and Magnetism

Grade: 7th

Copyright: 2005

Publisher: Holt, Reinhart, and Winston (HRW)

Title: Astronomy, Animals, Introduction to Matter, Microorganisms, Fungi, and Plants

Grade: 6th

Copyright: 2005

Publisher: Holt, Reinhart, and Winston (HRW)

Action: Motion _____ Second _____

3. **Background Information:** The newly ratified McGuffey Education Association Agreement states that the work year shall consist of 188 days. Therefore, an additional teacher in-service day is required. **Handout**

Administrative Recommendation: Approve the revised 2010-2011 school calendar with the additional teacher in-service/snow make-up day on January 17, 2011.

Action: Motion _____ **Second** _____

4. **Background Information:** The agreement between The Washington Hospital and McGuffey School District for the Teen Outreach Program for the 2010-2011 school year has been submitted. Projected costs for the 2010-2011 school year inclusive of both middle school and high school programs are \$5,643.00. (same as last year). **Attachment**

Administrative Recommendation: Approve the Agreement between The Washington Hospital and McGuffey School District for the Teen Outreach Program for the 2010-2011 school year at a cost of \$5,643.00.

Action: Motion _____ **Second** _____

5. **Background Information:** An agreement between McGuffey School District and West Virginia University has been submitted for teacher preparation programs (clinical and field experiences). **Attachment**

Administrative Recommendation: Approve the School System and Institution of Higher Education Articles of Agreement for College Student Pre-Service and Student Teachers between McGuffey School District and West Virginia University, effective August 25, 2010, through June 30, 2011.

Action: Motion _____ **Second** _____

6. **Background Information:** The McGuffey High School Student Handbook has been revised for the 2010-2011 school year. **Handout**

Administrative Recommendation: Approve the changes to the McGuffey High School Student Handbook for the 2010-2011 school year as submitted.

Action: Motion _____ **Second** _____

7. **Background Information:** The McGuffey Middle School Student Handbook has been revised for the 2010-2011 school year. **Handout**

Administrative Recommendation: Approve the changes to the McGuffey Middle School Student Handbook for the 2010-2011 school year as submitted.

Action: Motion _____ **Second** _____

8. **Background Information:** The Elementary Student Handbook has been revised for the 2010-2011 school year. **Handout**

Administrative Recommendation: Approve the changes to the Elementary Student Handbook for the 2010-2011 school year as submitted.

Action: Motion _____ **Second** _____

9. **Background Information:** McGuffey Community Bible Program is requesting the “Release Time Bible Program” (RTBP) for the 2010-2011 school year. The program will be available to all 2nd, 3rd, 4th, and 5th grade students at Claysville Elementary School and would be held Tuesdays and Wednesdays on the following dates: September 21-22, 2010 through December 7-8, 2010.

Administrative Recommendation: Approve the “Release Time Bible Program” (RTBP) for Claysville Elementary School for the 2010-2011 school year.

Action: Motion _____ **Second** _____

10. **Background Information:** Request to submit the 2010-2011 Consolidated Federal Programs Application and accept funds for the following Federal Programs:

- Title I - \$292,872
- Title I (Neglected & Delinquent) - \$14,931
- Title II, Part A (Staff Development/Class-Size Reduction) - \$150,605

Administrative Recommendation: Authorize to submit the 2010-2011 Consolidated Federal Programs Application and accept and expend funds.

Action: Motion _____ **Second** _____

11. **Background Information:** Claysville Elementary PTO would like to hold the following fund-raisers for the 2010-2011 school year:

- Market Day-Catalogue
- Market Day-Foods
- Scholastic Book Fair
- SCRIP Cards
- Joe Corbi’s
- Butter Braids
- Sarris Candies

Administrative Recommendation: Approve Claysville Elementary PTO to hold the listed fund-raiser events for the 2010-2011 school year.

Action: Motion _____ **Second** _____

12. **Background Information:** McGuffey Middle School would like to hold the following fund-raising events for the 2010-2011 school year. The activities will be sponsored by the Middle School Student Forum, National Junior Honor Society, or Middle School Chorus.

- Annual Fall Magazine Sale (MS student body – Fall)
- Annual Spring Candy Sale (MS student body – Spring)
- Dances – Fall, Winter, Spring
- Pepperoni Roll sale – Fall
- Candy or other food sale – Fall, Winter, Spring
- Talent Show – Spring
- Students Helping Others (SHO) activities – September – Spring
- Turkey campaign for Thanksgiving – Fall
- Food Drives to benefit Claysville Food Bank – Fall, Winter, Spring
- McGuffey custom items – Fall, Winter, Spring
- Helping Hands, Hearts, and Lucky Clovers for various charities
- Flower sale – Dances or for Valentine’s Day
- Hoagie Sale
- Autism Speaks / Autism Walk – Fall, Winter, Spring

Administrative Recommendation: Approve the above listed Middle School fund-raising events for 2010-2011.

Action: Motion _____ **Second** _____

13. **Background Information:** McGuffey High school would like to hold the attached fund-raisers for all clubs for the 2010-2011 school year..... **Attachment**

Administrative Recommendation: Approve the High School fund-raisers as submitted for all clubs for the 2010-2011 school year.

Action: Motion _____ **Second** _____

14. **Background Information:** Request permission to submit a National Rifle Association Foundation Grant for rifle team equipment and supplies for the 2011-2012 school year.

Administration Recommendation: Authorize to submit a National Rifle Association Foundation Grant for the 2011-2012 school year and expend funds if awarded.

Action: Motion _____ **Second** _____

Superintendent’s Report
For Your Information:

1. Use of Facilities

2. Weapons Policy No. 218.1 has been revised (revision highlighted) and is being proposed for a first reading. **Attachment**

3. The following revised curriculum is being proposed for a first reading..... **Handout**

<u>Course Name</u>	<u>Cardman #</u>	<u>McGuffey Course #</u>
Music Technology and Digital Recording	670	6195
Beginning Piano	675	6185
Economics	218	5415
Health – Grade 8	930	
Science – Grade 5	305	
Science – Grade 6	306	
Science – Grade 7	307	
Science – Grade 8	308	
Physical Science	319	3100
Biology I	321	3200
Chemistry I	331	3300
Physics I	340	3410
Human Anatomy and Physiology	361	3565

Executive Session

Personnel

1. **Background Information:** Lisa Zaccone, school nurse, has submitted her letter of resignation from McGuffey School District. (Received notice of resignation on July 6, 2010.)

Administrative Recommendation: Accept, with regret, the resignation of Lisa Zaccone, school nurse, effective 60 days from date of notice of resignation, September 3, 2010, and authorize the administration to post and advertise, if necessary, for the position.

Action: Motion _____ **Second** _____

2. **Background Information:** Lee Bedillion, custodian, has submitted his letter of intent to retire on September 30, 2010.

Administrative Recommendation: Accept, with regret, the retirement of Lee Bedillion, custodian, effective September 30, 2010, and authorize the administration to post and advertise, if necessary, for the position.

Action: Motion _____ **Second** _____

3. **Background Information:** Due to resignation of Larry Sprowls, effective June 30, 2010, the 4-hour security guard position is vacant.

Administrative Recommendation: Approval to hire Mark Gordon as the 4-hour security guard patrolling the HS/MS complex after school hours for the McGuffey School District during the 2010-2011 school year. All clearances are current. The hourly rate for the 2010-2011 school year will be \$12.50.

Action: Motion _____ **Second** _____

4. **Background Information:** An opening exists for a substitute home and school visitor through December 2010.

Administrative Recommendation: Authorize the administration to advertise for a substitute home and school visitor through December 2010.

Action: Motion _____ **Second** _____

5. **Background Information:** Mr. Jed Hamberger, elementary teacher, is enrolled in the Duquesne University Administration Program being offered in collaboration with Intermediate Unit 1. As part of the program leading to principal certification, candidates are required to complete internship work. Mr. Jed Hamberger requests to complete his internship with Mr. Keith Kucherawy, high school principal, and Mr. Michael Wilson, middle school assistant principal, from July 15, 2010, through August 15, 2010.

Administrative Recommendation: Approve Mr. Jed Hamberger to complete his internship work at McGuffey High School/Middle School from July 15, 2010, through August 15, 2010.

Action: Motion _____ **Second** _____

6. **Background Information:** McGuffey High School paid and unpaid activity club sponsors for the 2010-2011 school year are submitted for approval. ... **Attachment**

Administrative Recommendation: Approve the McGuffey High School paid and unpaid activity club sponsors for the 2010-2011 school year as submitted.

Action: Motion _____ **Second** _____

7. **Background Information:** The following names have been submitted as school bus drivers for 2010-2011:

SWART SCHOOL BUSES:

Darlene Dindal	Billie Jo Maxwell	David Shultz	Don Miller
Darlene Leasure	Candy Ingersoll	Suzanne McCord	Ralph Anderson
Joyce Donaldson	Loretta Koscheck	William Dillie	Robert Morgan
Ken Jackson	Debbie Hewitt	Bruce Graff	Konnie Naccarrato
Randy Allum	Tammi Johnson	Amanda Plants	
Richard Swart	Belinda McAdoo	Valerie McDonald	

Substitute drivers: Jeff Bull, Larry Cassidy, William Riggle

LAIDLAW TRANSIT:

Roger Hanning	Linda Cox	Evelyn Edwards	Frank Glessner
Patricia Smitley	Annette Wright	Nancy Rice	Patty Wynn
John Simpson			

Substitute drivers: Sarah Simonelli, Kandy Fuller

(All appropriate documents are on file in the Transportation Office.)

Action: Motion _____ **Second** _____

8. **Background Information:** The name of the following individual is submitted for placement on the Substitute Custodian List for the 2010-2011 school year:

Darla Clemens Clearances: Updated clearances pending

Administrative Recommendation: Approve Darla Clemens (pending updated clearances) for placement on the Substitute Custodian List for the 2010-2011 school year.

Action: Motion _____ **Second** _____

9. **Background Information:** The following list of individuals is submitted for approval for the 2010-2011 Substitute Cafeteria List:

Shirley Dinch	Tami Bradley	Pattie Martin
Carol Hilderbrand	Cathy Pattison	Valerie Kerns
Danielle Schultz	Jennifer Kidwell	Debbie Klepsic
Erin McClay	Carol Ringer	Joan Haines
Vicki Clark		

Administrative Recommendation: Approve the above list of individuals for placement on the 2010-2011 Substitute Cafeteria List.

Action: Motion _____ **Second** _____

10. **Background Information:** It is recommended to hire the following assistant coaches for the 2010 fall season:

Football

Rick Barlow B-3
Tim Sloane B-3
Justin Crothers B-3
Jed Hamberger C-3
Bret Moore C-3
Steve Shilling C-3
TBA

Volleyball

Sherrie MacKinney C-3
Laura Sibert C-3
TBA

Golf

Michael Fatigante C-2

Boys Soccer

Earl Cosgray C-3
Joe Shape C-3
Brandon Crawford C-1
(Pending Clearances)

Cross Country

Kelly Dunkle C-3

Girls Tennis

TBA

Girls Soccer

Robyn Williams C-2
Mark Chaney C-3

Middle School Girls Basketball

Carl R. Johnson C-1
TBA

Middle School Cheerleading Sponsor

TBA

Administrative Recommendation: Hire the above listed assistant coaches for the 2010 fall season.

Action: Motion _____ **Second** _____

11. **Background Information:** It is recommended to hire Heath Shriver as assistant football coach at Step C-2 for the 2010 fall season.

Administrative Recommendation: Hire Heath Shriver as assistant football coach at Step C-2 for the 2010 fall season.

Action: Motion _____ **Second** _____

12. **Background Information:** The building principals recommend hiring the following teachers as technology leaders for the 2010-2011 school year:

Bonnie Perdeus – Claysville Elementary
Elaine Calvert – Joe Walker Elementary
Teresa Engler – Middle School
Laura Jacob – High School

The technology leaders will be paid \$1,000 at the end of the school year after all the reports have been submitted and approved. The program is funded through Title II Part A.

Administrative Recommendation: Approve Bonnie Perdeus, Elaine Calvert, Teresa Engler, and Laura Jacob as technology leaders for the 2010-2011 school year at a stipend of \$1,000 paid through Title II Part A.

Action: Motion _____ **Second** _____

13. **Background Information:** At the June 24, 2010, school board meeting, Amanda Wolf was approved as the special education department chairperson (K-12). The newly ratified agreement with McGuffey Education Association states that the special education department shall be divided into two sections: K-5 and 6-12.

Administrative Recommendation: Approve Amanda Wolf as special education department chairperson for grades 6-12 and approve Susan Flippin as special education department chairperson for grades K-5.

Action: Motion _____ **Second** _____

Business

1. **Background Information:** As required by the new Public Records Policy, the school district must designate an open records officer. Due to the retirement of Joseph Stefka, Beverly Arbore needs to be appointed the open records officer.

Administrative Recommendation: Remove Joseph Stefka as open records officer and appoint Beverly Arbore, superintendent to serve as the open records officer.

Action: Motion _____ **Second** _____

2. **Background Information:** CGA Law Firm, PC has submitted Bill Number 78398 in the amount of \$3,505.60 in the matter of 2009 Teacher Negotiations.
.....**Attachment**

Administrative Recommendation: Approve payment to CGA Law Firm, PC in the amount of \$3,505.60 for Bill Number 78398 in the matter of 2009 Teacher Negotiations.

Action: Motion _____ **Second** _____

3. **Background Information:** Andrews & Price has submitted an invoice with the billing date of May 31, 2010, in the amount of \$2,851.00. **Attachment**

Administrative Recommendation: Approve payment to Andrews & Price for the invoice dated May 31, 2010, in the total amount of \$2,851.00.

Action: Motion _____ **Second** _____

4. **Background Information:** Peacock Keller submitted an invoice for the fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation. [Billing through 6/30/2010].....**Attachment**

Administrative Recommendation: Approve payment to Peacock Keller for Invoice # 49847 in the amount of \$73.05 for fees and costs associated with the county-wide reassessment litigation.

Action: Motion _____ **Second** _____

5. **Background Information:** The Keystone Purchasing Network is a national procurement program that is available to all public school districts. This purchasing program fulfills all the bidding requirements of Pennsylvania Law and gives members access to a large representation of products and manufacturers.....**Attachment**

Administrative Recommendation: Approve the membership agreement between McGuffey School District and KPN (Keystone Purchasing Network), at no cost to the district.

Action: Motion _____ **Second** _____

6. **Background Information:** McGuffey administration has evaluated several mass notification systems. AlertNow has been selected for recommendation to the board based on price and functionality. The agreement is for three (3) years and does not automatically renew.....**Attachment**

Administrative Recommendation: Approve the agreement between McGuffey School District and Saf-T-Net, Inc., for a period from July 1, 2010 to June 30, 2013, with a \$5,000 fee in the first year and \$2.50 per student for each remaining year to purchase the AlertNow notification system.

Action: Motion _____ **Second** _____

Business

For Your Information:

1. Budget Expenditure Report..... **Attachment**

Solicitor's Report

Board Reports

Western Area Career & Technology Center – Rich Shriver

PSBA Liaison – Dr. Joyce Knestrick

Citizens Library Representative – Ron Richey

Additional Public Participation (agenda and non-agenda items)

Adjournment (Time: _____)

Action: Motion _____ **Second** _____

DATES TO REMEMBER

August 19	Board Committee Meeting – 6:00 p.m. Board Meeting – 7:00 p.m.
August 23 – 25	Teacher In-Service
August 26	First Student Day