

**COMMITTEE OF THE WHOLE BOARD – 6:00 P.M.**

**Board of School Directors Meeting  
August 19, 2010 – 7:00 p.m.  
McGuffey High School Large Group Instruction Room**

**AGENDA**

Call to Order  
Roll Call  
Pledge of Allegiance  
Recognition  
Presentation(s)  
Approval of Minutes  
Schedule of Bills  
Treasurer's Report  
Public Participation – agenda items  
Committee Recommendations  
Old Business / New Business  
Additional Public Participation – agenda and non-agenda items  
Adjournment

**Presiding Officer – Dr. Joyce Knestrick, Board President – Call to Order at 7:00 p.m.**

**Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mark Adams		
Carl Group		
Scott Harden		
Joyce Knestrick		
Kenneth Leasure		
Ronald Richey		
Richard Shriver		
Edward Szygenda		
Douglas Teagarden		

Beverly Arbore \_\_\_\_\_ Erica Kolat \_\_\_\_\_ Scott Burchill \_\_\_\_\_ Solicitor \_\_\_\_\_

**Pledge of Allegiance**

**Student Representatives**

**Recognition**

**Presentation(s)**

## **Approval of Minutes**

**Background Information:** The minutes of the July 15, 2010, school board meeting are submitted for approval. .... **Attachment**

**Administrative Recommendation:** Approve the minutes of the July 15, 2010, school board meeting as submitted

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Schedule of Bills**

**Background Information:** The Schedule of Bills from 07/15/2010 to 08/19/2010, check # 48102 to check # 48366, in the amount of \$796,755.65 is presented for approval. .... **Attachment**

**Administrative Recommendation:** Approve the Schedule of Bills as submitted

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Treasurer's Report**

**Background Information:** The Treasurer's Report is presented for approval. .... **Attachment**

**Administrative Recommendation:** Approve the Treasurer's Report as submitted

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Public Participation – agenda items**

### **Committee Recommendation(s)**

**Background Information:**

**Administrative Recommendation:**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Old Business**

## **New Business**

### **Superintendent's Report**

1. **Background Information:** The Agreement between Keystone Educational Consulting Group and McGuffey School District will provide for special education training for District staff. Estimated costs: Consultative Services \$4000.00. In addition, as per the McGuffey Education Association Agreement,

teachers who attend will be paid at the \$27.50 hourly rate for up to 10 hours through stimulus funds..... **Attachment**

**Administrative Recommendation:** Approve Agreement between McGuffey School District and Keystone Educational Consulting Group. (**Expenses paid through stimulus funds.**)

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

2. **Background Information:** The Agreement between Transformation Learning and McGuffey School District provides for special education services for students attending Transformation Learning for the 2010-2011 school year. .... **Attachment**

**Administrative Recommendation:** Approve the Special Education Placement Agreement between McGuffey School District and Transformation Learning for the 2010-2011 school year.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

3. **Background Information:** The Contract between Invo Health Care and McGuffey School District provides for an updated contract for the period August 19, 2010, to June 30, 2011, for special education related services. .... **Attachment**

**Administrative Recommendation:** Approve the Contract between McGuffey School District and Invo Health Care for August 19, 2010, to June 30, 2011

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

4. **Background Information:** McGuffey School District has been asked to participate in an inclusive practices training program in partnership with the PEAL Center (The Parent Education & Advocacy Leadership Center). The training will include 15 hours of direct instruction after school and follow up training in the classroom. The PEAL training partner is the Keystone Consulting Group which has worked with McGuffey School District the last three years. As per the McGuffey Education Association Agreement, teachers who attend will be paid at the \$27.50 hourly rate for up to 20 hours through stimulus funds.

**Administrative Recommendation:** Approve McGuffey School District's participation in inclusive practices training with the PEAL Center.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

5. **Background Information:** Claysville Elementary School is requesting permission to submit a grant proposal to Champion Creatively Alive Children, through Crayola and NAESP, for the 2010-2011 school year.

**Administrative Recommendation:** Approve Claysville Elementary to submit the proposal to Champion Creatively Alive Children, through Crayola and NAESP, for the 2010-2011 school year and accept funding if awarded.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

6. **Background Information:** As has been done in the past, a Letter of Agreement between McGuffey School District and Washington Communities MH/MR Center, Inc. for the Student Assistant Program, is submitted for the 2010-2011 school year. Included in the Letter of Agreement is a section regarding the Point of Contact Initiative, school therapy program that the District has participated in for the last six years at no cost to the District. .... **Attachment**

**Administrative Recommendation:** Approve the Letter of Agreement and Operational Letter of Agreement between McGuffey School District and Washington Communities MH/MR Center, Inc.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

7. **Background Information:** McGuffey School District desires to renew the agreement with The Caring Mission for a health office assistant (**contingent upon approval of the 2010-2011 Accountability Block Grant and receipt of adequate funding**). .... **Handout**

**Administrative Recommendation:** Approve the renewal of the agreement with The Caring Mission for a health office assistant (**contingent upon approval of the 2010-2011 Accountability Block Grant and adequate funding**)

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

8. **Background Information:** Permission is requested to declare the old high school physical education equipment as unused and unnecessary.

**Administrative Recommendation:** Declare the old high school physical education equipment listed below as unused and unnecessary:

- 1) Tennis racquet holder – broken.
- 2) Assorted golf clubs – unsafe for student use.
- 3) PVC goals – broken.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

9. **Background Information:** Permission is being requested to sell, donate, or discard the old high school physical education equipment.

**Administrative Recommendation:** Authorize to sell, donate, or discard the old high school physical education equipment listed below:

- 1) Tennis racquet holder – broken.
- 2) Assorted golf clubs – unsafe for student use.
- 3) PVC goals – broken.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

10. **Background Information:** A new science series was purchased for the 2010-2011 school year for McGuffey elementary schools: National Geographic, Copyright 2011. Permission is being requested to declare the old science series: MacMillan-McGraw Hill, copyright 2005, as unused and unnecessary.

**Administrative Recommendation:** Declare the old elementary science series, MacMillan-McGraw Hill, copyright 2005 as unused and unnecessary.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

11. **Background Information:** Permission is being requested to sell, donate, or discard the old elementary science series, MacMillan-McGraw Hill, copyright 2005.

**Administrative Recommendation:** Authorize to sell, donate, or discard the old elementary science series, MacMillan-McGraw Hill, copyright 2005.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

12. **Background Information:** In order to provide funding for special events, activities, student incentives, extracurricular programs, field trips and equipment, fundraisers that involve students are conducted by both the Joe Walker PTO and the Joe Walker STARS.

Joe Walker PTO Fundraisers:

Market Day

Sarris Candy Sale – Christmas & Easter

Scholastic Book Fair – Fall & Spring

Open House - Bake Sale, School Spirit Items & Raffle

School Spirit Items-T-shirts, Sweatshirts, Promotional Items

Hoagie Sale – Fall

Holiday Gift Shop

Chuck E Cheese Family Night

Joe Corbi Pizza Sale

Family Night Bingo

Joe Walker Reimbursement Programs:

Box Tops for Education

Campbell's Soup Labels

Shop & Save Receipts

Giant Eagle – Apples for Students

Tyson A+

Joe Walker STARS (STUDENTS TAKING A RESPONSIBLE STANCE)

Fundraisers:

Fall and Spring Lemonade Sale (In Warm Weather)

Pencil Sale

Joe Walker STARS Reimbursement Programs:  
Office Max Ink Cartridge Recycling  
Abitibi Paper Recycling  
Terra Cycle Plastic & Paper Recycling

**Administrative Recommendation:** Approve Joe Walker PTO and Joe Walker STARS Fundraisers for the 2010-2011 school year.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

13. **Background Information:** Bethel Presbyterian Church in Prosperity, PA is sponsoring a Bible Release Program on Tuesdays from September 13-December 13, 2010 from 11:35-12:35 for grade 4 students. The local coordinator is Diane Burns. Transportation is provided by Bethel Presbyterian Church.

**Administrative Recommendation:** Approve the Grade 4 Joe Walker Elementary students to be dismissed for Bible Release time on Tuesday's from September 13-December 13, 2010 at Bethel Presbyterian Church in Prosperity, PA from 11:35-12:35.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

14. **Background Information:** Mr. Kucherauw, high school principal, requests to have the approval of the allocation of funds for the attached high school trips.  
..... **Attachment**

**Administrative Recommendation:** Approve the allocation of funds for the attached high school trips.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

15. **Background Information:** The attached 2010-2011 bus schedule including stops and the routes is submitted for approval..... **Attachment**

**Administrative Recommendation:** Approve the 2010-2011 bus schedule including stops and the routes.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

16. **Background Information:** The following curricula were presented and proposed for a first reading at the July 15, 2010, school board meeting.

<u>Course Name</u>	<u>Cardman #</u>	<u>McGuffey Course #</u>
Music Technology and Digital Recording	670	6195
Beginning Piano	675	6185
Economics	218	5415

Health – Grade 8	930	
Science – Grade 5	305	
Science – Grade 6	306	
Science – Grade 7	307	
Science – Grade 8	308	
Physical Science	319	3100
Biology I	321	3200
Chemistry I	331	3300
Physics I	340	3410
Human Anatomy and Physiology	361	3565

**Administrative Recommendation:** Approve the above listed curricula for adoption.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Superintendent's Report**  
**For Your Information:**

1. Use of Facilities

**Executive Session**

**Personnel**

1. **Background Information:** The interview process has been completed for the position of school nurse.

**Administrative Recommendation:** Hire \_\_\_\_\_ as school nurse at \_\_\_\_\_ (Bachelors/Masters) – Step \_\_\_\_, effective \_\_\_\_\_, subject to assignment (current assignment: elementary) and per the terms and conditions of the Agreement between McGuffey Board of Directors and McGuffey Education Association, July 1, 2009, to June 30, 2013, and pending receipt of all required clearances and medical exams

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

2. **Background Information:** The interview process for the position of custodian at the high school/middle school has been completed.

**Administrative Recommendation:** Hire \_\_\_\_\_ as custodian, subject to assignment (current assignment: high school/middle school), effective September 20, 2010, and as per the terms and conditions of the Collective Bargaining Agreement, McGuffey School District and McGuffey Custodial/Food Service/Transportation ESP/PSEA/NEA, July 1, 2010 to June 30, 2015, and pending receipt of all required clearances and medical exams.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

3. **Background Information:** Request to authorize the administration to hire tutors for the 2010-2011 school year contingent upon approval of the 2010-2011 EAP grant and receipt of adequate funding.

**Administrative Recommendation:** Authorize the administration to hire tutors for the 2010-2011 school year contingent upon approval of the 2010-2011 EAP grant and receipt of adequate funding.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

4. **Background Information:** Vacancies may occur between the school board meeting of August 19, 2010, and the first day of school. These vacancies may need to be filled in order to begin the new school year.

**Administrative Recommendation:** Authorize the superintendent to fill any vacancies necessary to begin the new school year pending school board approval at the next meeting.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

5. **Background Information:** Jim Webb, director of transportation/child accounting, requests permission to attend the Pennsylvania Association of School Business Officials (PASBO) Transportation Conference, October 14-15, 2010, in Harrisburg, PA. **(Estimated costs: Registration - \$240; Lodging - \$140; Travel - \$240; and Meals - \$60)**

**Administrative Recommendation:** Approve Jim Webb to attend the Pennsylvania Association of School Business Officials (PASBO) Transportation Conference, October 14-15, 2010, in Harrisburg, PA. **(Estimated cost: \$680 – funded through Transportation/Child Accounting budget)**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

6. **Background Information:** Mary Kay Davis, assistant principal at Claysville Elementary, requests permission to attend the 19<sup>th</sup> Annual Conference on Integrated Learning: The School-to-Career Connection from November 8-10, 2010, at Penn State at a cost of \$650.00 to be paid from Title II Part A funds. **(Estimated costs: Registration – \$150; Lodging - \$320; Travel - \$150; and Meals - \$30)**



**Administrative Recommendation:** Approve Mary Kay Davis to attend the 19<sup>th</sup> Annual Conference on Integrated Learning: The School-to-Career Connection, November 8-10, 2010 at Penn State (**Estimated cost: \$650.00 - Title II Part A funds**)

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

7. **Background Information:** Assistant Superintendent Erica Kolat is requesting permission to attend the PA Association for Supervision and Curriculum Development Conference in Hershey, PA from November 20-23, 2010. (**Estimated costs: Registration - \$343; Lodging - \$440; Mileage/Tolls: \$240.00; Meals - \$100.00**)

**Administrative Recommendation:** Approve Erica Kolat to attend PA Association for Supervision and Curriculum Development Conference in Hershey, PA, November 20-23, 2010. (**Estimated cost: \$1123.00 – Title II, Part A funds**)

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

8. **Background Information:** West Virginia University is requesting a student teaching placement for Lindsey Lucas with David Haines, high school music instructor, from September 7 to October 22, 2010.

**Administrative Recommendation:** Approve the request from West Virginia University for a student teaching placement for Lindsey Lucas with David Haines, high school music instructor, from September 7 to October 22, 2010.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

9. **Background Information:** Waynesburg University is requesting placements for the first semester of the 2010-2011 school year for student teachers at Joe Walker Elementary School for the following:

**September – November 2010 - 8 weeks**

Abby Thompson-Cooperating Teacher-Melanie Moore  
Cecilia Camps-Cooperating Teacher-Jean Cline  
Sara Phillips-Cooperating Teacher-Vickie Group  
Brittany Whishner-Cooperating Teacher-Marissa Lowe  
Missy Fox-Cooperating Teacher-Dian Cataldo

**Administrative Recommendation:** Approve the Waynesburg University student teachers for practicum experience at Joe Walker Elementary for the 2010-2011 school year.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

10. **Background Information:** McGuffey Middle School Activity/Club sponsors for the 2010-2011 school year are being submitted for approval.

**Administrative Recommendation:** Approve the following McGuffey Middle School Activity/Club Sponsors for the 2010-2011 school year:

- Student Forum – Teresa Engler
- National Junior Honor Society – Darlene Farabee
- Yearbook – Chantel Nicolella
- Ski Club – Jacob Kribel

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

11. **Background Information:** The 2010-2011 Substitute Teacher List is presented for approval..... **Handout**

**Administrative Recommendation:** Approve the 2010-2011 Substitute Teacher List.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

12. **Background Information:** The 2010-2011 Substitute Aide List is presented for approval..... **Handout**

**Administrative Recommendation:** Approve the 2010-2011 Substitute Aide List.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

13. **Background Information:** The 2010-2011 Substitute Custodian List is presented for approval..... **Handout**

**Administrative Recommendation:** Approve the 2010-2011 Substitute Custodian List.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

14. **Background Information:** McGuffey Athletic Department and Varsity Girls Soccer Coach, Ryan Julian, are requesting permission to add Jeff Dittmer as a volunteer coach for the 2010 fall season to work with the middle school soccer team.

**Administrative Recommendation:** Approve Jeff Dittmer as a volunteer girls soccer coach for the 2010 fall season pending receipt of all required clearances.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

15. **Background Information:** McGuffey Athletic Department and Varsity Girls Soccer Coach, Ryan Julian, are requesting permission to add Meghan Pasquariello as a volunteer coach for the 2010 fall season.

**Administrative Recommendation:** Approve Meghan Pasquariello as a volunteer girls soccer coach for the 2010 fall season pending receipt of all required clearances.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

16. **Background Information:** It is recommended to hire Amanda Burchett as Assistant Girls Basketball Coach (middle school) at Step C-2 for the 2010 fall season.

**Administrative Recommendation:** Approve hiring Amanda Burchett as Assistant Girls Basketball Coach at Step C-2 for the 2010 fall season.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

17. **Background Information:** Kelly Dunkle has submitted a letter of resignation as Assistant Cross Country Coach for the 2010 fall season.

**Administrative Recommendation:** Accept with regret the resignation of Kelly Dunkle as Assistant Cross Country Coach for the 2010 fall season.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

18. **Background Information:** Due to a resignation it is recommended to hire Frank R. Jones as Assistant Cross Country Coach at Step C-1 for the 2010 fall season.

**Administrative Recommendation:** Approve hiring Frank R. Jones as Assistant Cross Country Coach at Step C-1 for the 2010 fall season.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

19. **Background Information:** Due to a lack of participation, the McGuffey Athletic Department and Varsity Football Coach, Derek Bochna, are requesting permission for the ninth grade players to participate on the junior varsity/varsity team.

**Administrative Recommendation:** Approve the request for ninth grade football players to participate on the junior varsity/varsity team.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

20. **Background Information:** It is recommended to hire Michael McAdams as an Assistant Football Coach at Step C-1 for the 2010 fall season to work with the varsity and junior varsity football teams.

**Administrative Recommendation:** Approve hiring Michael McAdams as an Assistant Football Coach at Step C-1 for the 2010 fall season pending receipt of all required clearances.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Policy**

1. **Background Information:** The revised District Policy No. 218.1 WEAPONS was proposed for a first reading at the July 15, 2010, board meeting, and is presented for adoption..... **Attachment**

**Administrative Recommendation:** Adopt the revised District Policy No. 218.1 WEAPONS.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

## **Business**

1. **Background Information:** CGA Law Firm, PC has submitted Bill # 79512 in the amount of \$70.00 in the matter of 2009 teacher negotiations.

**Administrative Recommendation:** Approve payment to CGA Law Firm, PC in the amount of \$70.00 for Bill # 79512 in the matter of 2009 teacher negotiations.  
..... **Attachment**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

2. **Background Information:** Andrews & Price have submitted invoices with the billing date of June 30, 2010, in the amount of \$2,664.50 and invoices with the billing date of July 27, 2010, in the amount of \$2,039.00. .... **Attachment**

**Administrative Recommendation:** Approve payment to Andrews & Price for invoices with the billing date of June 30, 2010, in the amount of \$2,664.50 and invoices with the billing date of July 27, 2010, in the amount of \$2,039.00.

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

3. **Background Information:** The following cafeteria a la carte' price list is submitted for approval for the 2010 – 2011 school year.

**Administrative Recommendation:** Approve the cafeteria a la carte' price list for the 2010-2011 school year. .... **Attachment**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

4. **Background Information:** Preventive maintenance and safety checks are necessary to maintain the fitness center equipment.

**Administrative Recommendation:** Approve the Preventive Maintenance Service Agreement between Tri-State Fitness Services and McGuffey School District, at a cost of \$1,200. The term of the agreement is 9/01/2010 to 8/31/2011. .... **Attachment**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

5. **Background Information:** A Lease Agreement has been submitted between McGuffey School District and Community Action Southwest ending June 30, 2011, for one (1) classroom located in the Claysville Elementary School to be used for the Head Start Program.

**Administrative Recommendation:** Approve the Lease Agreement between McGuffey School District and Community Action Southwest ending June 30, 2011, for one (1) classroom located in the Claysville Elementary School to be used for the Head Start Program. .... **Attachment**

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Business**

**For Your Information:**

1. Budget Expenditure Report..... **Attachment**

**Solicitor's Report**

**Board Reports**

Western Area Career & Technology Center – Rich Shriver

PSBA Liaison – Dr. Joyce Knestrick

Citizens Library Representative – Ron Richey

**Additional Public Participation** (agenda and non-agenda items)

**Adjournment** (Time: \_\_\_\_\_)

**Action: Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**DATES TO REMEMBER**

August 23 – 25      Teacher In-Service

August 26      First Student Day

**Looking Ahead...**

September 6      Labor Day – No School

September 16      Board Committee Meeting – 6:00 p.m.  
Board Meeting – 7:00 p.m.