

COMMITTEE OF THE WHOLE BOARD - 6:00 P.M.

**Board of School Directors Meeting
April 15, 2010 - 7:00 p.m.
McGuffey High School Large Group Instruction Room**

A G E N D A

Call to Order
Roll Call
Pledge of Allegiance
Recognition
Presentation
Approval of Minutes
Schedule of Bills (yellow)
Treasurer's Report (goldenrod)
Public Participation - agenda items
Committee Recommendations
Old Business/New Business
Additional Public Participation - agenda and non-agenda items
Adjournment

Presiding Officer - Dr. Joyce Knestrick, Board President - **Call to Order** at 7:00 p.m.

Roll Call

Board Member	Present	Absent
Mark Adams		
Carl Group		
Scott Harden		
Joyce Knestrick		
Kenneth Leasure		
Ronald Richey		
Richard Shriver		
Edward Szygenda		
Douglas Teagarden		

Joseph Stefka _____ Beverly Arbore _____ Scott Burchill _____ Solicitor _____

Pledge of Allegiance

Student Representatives

Recognition

- ★ Middle School Students of the Month: Allie Rose - 7th grade; Bryce Sanders - 8th grade

Presentations

- Instructor Laura Jacob and Senior Allison Burke - QR Code Project

Approval of Minutes

Background Information: The minutes of the March 18, 2010, school board meeting are submitted for approval. **Attachment**

Administrative Recommendation: Approve the minutes of the March 18, 2010, school board meeting as submitted

Action: Motion _____ Second _____

Schedule of Bills

Background Information: The Schedule of Bills from March 19, 2010, to April 15, 2010, (checks #00047231 - 00047463) in the amount of \$756,847.35 is presented for approval.. **Attachment**

Administrative Recommendation: Approve the Schedule of Bills as submitted

Action: Motion _____ Second _____

Treasurer's Report

Background Information: The Treasurer's Report is presented for approval. **Attachment**

Administrative Recommendation: Approve the Treasurer's Report as submitted

Action: Motion _____ Second _____

Public Participation - agenda items

Committee Recommendation(s)

1. **Background Information:**

Administrative Recommendation:

Action: Motion _____ Second _____

Old Business

New Business

Superintendent's Report

1. **Background Information:** A tentative 2010-2011 school calendar is presented for approval. Pursuant to Section 1502, the following dates will be designated as "official local school district holidays:" Friday, November 26, 2010 (day after Thanksgiving); Monday, November 29, 2010 (Monday following Thanksgiving); Friday, December 24, 2010 (Christmas Eve); Friday, December 31, 2010 (New Year's Eve); and Friday, April 22, 2011 (Good Friday). Once designated, Section 1502 "official local school district holidays" cannot be rescheduled and can only be cancelled in the event of a weather emergency or natural disaster.

..... **Handout**

Administrative Recommendation: Approve the 2010-2011 school calendar and designate as Section 1502 "official school district holidays:" Friday, November 26, 2010; Monday, November 29, 2010; Friday, December 24, 2010; Friday, December 31, 2010; and Friday, April 22, 2011

Action: Motion _____ Second _____

2. **Background Information:** Presented is the list of candidates from the graduating class of 2010 for the purpose of awarding a diploma provided the requirements of PDE and the McGuffey School District have been fully satisfied.

..... **Attachment**

Administrative Recommendation: Approve the list of candidates from the graduating class of 2010 for the purpose of awarding a diploma provided the requirements of PDE and the McGuffey School District have been fully satisfied

Action: Motion _____ Second _____

3. **Background Information:** Permission to establish a French Honor Société at McGuffey High School within the guidelines of Société Honoraire de Français of the American Association of Teachers of French

Administrative Recommendation: Approve the establishment of a French Honor Society at McGuffey High School within the guidelines of Société Honoraire de Français of the American Association of Teachers of French

Action: Motion _____ Second _____

4. **Background Information:** Renee Cambruzzi, the McGuffey FFA advisor, requests approval of the contract between Pennsylvania Club Livestock Association (PCLA) and the McGuffey School District and McGuffey FFA to approve the McGuffey FFA to be sanctioned under the PCLA guidelines for the "Beef Jackpot Show."

Administrative Recommendation: Approve the Contract to Host a PCLA Show between PCLA and the McGuffey School District and McGuffey FFA to approve the McGuffey FFA to be sanctioned under the PCLA guidelines for the "Beef Jackpot Show"

Action: Motion _____ Second _____

5. **Background Information:** Dr. Sapana Shah requests homebound instruction for Student A, grade 10, for medical reasons.

Administrative Recommendation: Approve Application for Homebound Instruction for Student A, grade 10, for medical reasons

Action: Motion _____ Second _____

6. **Background Information:** Waiver of Formal Hearing and Agreement between McGuffey School District and Student B and Parent for violating the Code of Conduct

Administrative Recommendation:

1. Student B agrees to be immediately excluded from attending the McGuffey School District for a thirty-day period.
2. Parent agrees to this period of exclusion and will sign all appropriate paperwork necessary to effectuate such exclusion.
3. Both Student B and Parent are aware that a Juvenile Petition, if filed, is a proceeding separate and apart from this agreement.
4. The thirty-day period of exclusion shall begin with the first day of suspension of March 15, 2010, and will conclude on April 28, 2010.
5. During the period of exclusion, Student B will be prohibited from being present on District property unless specifically authorized by the superintendent and will be prohibited from attending any District sponsored events or activities, whether on District property or otherwise.
6. The parties agree that Student B will attend an alternative education program at Transformation Learning beginning March 18, 2010, and throughout the period of exclusion.
7. The parties further agree that Student B will be on "Bad Standing" with the McGuffey School District through the end of 2009-2010 school year.
8. Student B must submit to a mental health evaluation by a licensed mental health facility and comply with its recommendation. Prior to readmission, a written verification that the mental health assessment and

recommendation have been completed must be submitted to the high school administration. The parent or guardian assumes all cost and responsibilities relative to the assessment and recommendations.

9. Student B will be required to attend a school-based anger management support group during the remainder of the 2009-2010 school year and the first semester of the 2010-2011 school year.
10. Any violation of the aforesaid provisions shall result in a hearing before the board of education.

Action: Motion _____ Second _____

7. **Background Information:** McGuffey Girls Soccer is requesting permission for Professional Speed Coach Dale Boring to conduct an Instructional Running Technique/Speed Camp for eight weeks on Tuesday and Thursday evenings at the McGuffey High School Stadium. The camp begins in mid June and is open to girls in grades 7-12. All conditions of the McGuffey Facility Use Application will be followed.

Administrative Recommendation: Approve Dale Boring, professional speed coach, to conduct an Instructional Running Technique/Speed Camp for eight weeks at McGuffey High School Stadium beginning in mid June and per the terms and conditions of the McGuffey Facility Use Application

Action: Motion _____ Second _____

8. **Background Information:** The McGuffey School District Wrestling Team is requesting permission to participate in the Tool City Wrestling Tournament in Meadville, PA on January 7-8, 2010. The team will leave the morning of Friday, January 7, 2011, and return at night on Saturday, January 8, 2011. The District will pay entry fees and transportation costs. Lodging, meals, and all other costs will be paid by the McGuffey Wrestling Boosters.

Administrative Recommendation: Approve the McGuffey Varsity Wrestling Team to participate in the Tool City Wrestling Tournament in Meadville, PA on January 7-8, 2011, with the District paying entry fees and transportation costs

Action: Motion _____ Second _____

Superintendent's Report:

For Your Information:

1. Use of Facilities
2. The following textbooks are being presented for review in accordance with District Policy No. 108 Adoption of Textbooks. The textbooks will be scheduled for adoption at the May 20, 2010, school board meeting. **Handout**

SCIENCE - Kindergarten

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 1

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 2

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 3

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 4

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

SCIENCE - Grade 5

Title: Life, Earth, Physical Science

Authors: Randy Bell, Malcolm Butler, Judith Lederman, Kathy Cabe Trundle,
Nell Duke, David Moore

Publisher: National Geographic / Hampton-Brown

Copyright: 2010

Estimated Cost (Science - Grade 1-5): \$134,910.00

SCIENCE - Grade 6

Title: Nature of Matter, Animal Diversity, Astronomy

Author: Lucy Daniel & Dinah Zike

Publisher: McGraw Hill - Glencoe

Copyright: 2008

Estimated Cost: \$13,212.00

SCIENCE - Grade 7

Title: Electricity & Magnetism, Life's Structures & Functions, Motion, Forces & Energy, Ecology, Waves, Sound & Light

Author: Cathy Ezraclson et al

Publisher: McGraw Hill - Glencoe

Copyright: 2008

Estimated Cost: \$22,020.00

SCIENCE - Grade 8

Title: Earth & Space

Author: Allison, DaGaetano, Pasachoff

Publisher: Holt, Rinehart, and Winston

Copyright: 2010

Estimated Cost: \$14,990.00

BIOLOGY - Grade 9 / ZOOLOGY - Grades 11 and 12

Title: Biology

Author: Alton, Biggs

Publisher: Glencoe Science

Copyright: 2009

Estimated Cost: \$25,632.00

PHYSICAL SCIENCE - Grade 10

Title: Physical Science

Author: McLaughlin, Thompson, Zike

Publisher: Glencoe Science

Copyright: 2008

Estimated Cost: \$16,668.00

CHEMISTRY I and II - Grades 10-12

Title: World of Chemistry

Author: Zumdahl, Zumdahl, DeCoste

Publisher: McDougal Littell

Copyright: 2007

Estimated Cost: \$15,112.80

PHYSICS I - Grades 11 and 12

Title: Physics Principles and Problems

Author: Zitzewitz and others

Publisher: Glencoe Science

Copyright: 2009
Estimated Cost: \$8,064.00

ENVIRONMENTAL SCIENCE I & II - Grades 11 and 12

Title: Environmental Science
Author: Karen Arms PhD
Publisher: Holt, Rinehart, and Winston
Copyright: 2008
Estimated Cost: \$7,495.00

HUMAN ANATOMY AND PHYSIOLOGY - Grades 11 and 12

Title: Hole's Human Anatomy and Physiology 12th Edition
Author: Shier, Butler, and Lewis
Publisher: McGraw Hill
Copyright: 2010
Estimated Cost: \$12,312.00

BOTANY - Grades 11 and 12

Title: Introductory Plant Biology
Author: Stern, Kingsley, Bidlack, James, Jansky, Shelley
Publisher: McGraw Hill
Copyright: 2008
Estimated Cost: \$8,475.00

A.P. CHEMISTRY - Grades 11 and 12

Title: Chemistry 8th edition
Author: Zumdahl and Zumdahl
Publisher: Brooks/Cole Cengage Learning
Copyright: 2010
Estimated Cost: \$3,578.60

A.P. BIOLOGY / Grades 11 and 12

Title: Life of Science of Biology 9th edition
Author: Sadara, Hillis
Publisher: Freeman
Copyright: 2010
Estimated Cost: \$2,860.00

ECONOMICS – GRADE 12

Title: Economics: Today and Tomorrow
Author: Miller, Roger LeRoy
Publisher: Glencoe/McGraw-Hill
Copyright: 2008
Estimated Cost: \$8,079.00

COMPUTER TECHNOLOGY - Grades 9-12

Title: Guide to Networking Essentials, Fifth Edition

Authors: Johnson, Tittel, Tomsho

Publisher: Cengage Learning

Copyright: 2007

Estimated Cost: \$2,838.00

COMPUTER PROGRAMMING 1 - Grades 11 and 12

Title: Alice in Action with Java

Author: Joel Adams

Publisher: Cengage Learning

Copyright: 2008

Estimated Cost: \$2,145.00

Executive Session

Action: Motion _____ Second _____

Personnel

1. **Background Information:** Due to the retirement of a custodian and subsequent requests for transfer, the position of cleaner/crossing guard at Claysville Elementary is vacant, and the interview process has been completed.

Administrative Recommendation: Hire Robert Endler as cleaner/crossing guard at Claysville Elementary as per the terms and conditions of the Collective Bargaining Agreement - McGuffey School District and McGuffey Custodial/Food Service/Transportation ESP, PSEA/NEA and pending receipt of all required clearances and medical exams

Action: Motion _____ Second _____

2. **Background Information:** Application to Attend a Conference has been submitted for Tommy Bedillion to attend the *Keeping Our Children Safe: Strategies for Schools and Communities - Safe Schools Conference* on May 3-5, 2010, at the Hilton Harrisburg and Towers in Harrisburg, PA. Estimated costs: Registration - free; Meals - \$110; Lodging \$435; Transportation - \$250. **Total estimated expenses: \$795 (Title II - Part A funds)**

Administrative Recommendation: Approve Tommy Bedillion to attend the *Keeping Our Children Safe: Strategies for Schools and Communities - Safe Schools Conference*, May 3-5, 2010, in Harrisburg, PA

Action: Motion _____ Second _____

3. **Background Information:** The following candidates have met all of the requirements for emergency certification as a day-to-day substitute through the Intermediate Unit 1 Emergency Certificate Substitute Teacher Training Program:
 - Donald Booher
 - Melissa Petrisek

Administrative Recommendation: Approve Donald Booher and Melissa Petriske for emergency certification as day-to-day substitute teachers for the remainder of the 2009-2010 school year

Action: Motion _____ Second _____

4. **Background Information:** The coaching evaluation process has been completed for Amanda Burchett as varsity girls basketball coach. The team finished with a 7-13 record and made the WPIAL playoffs, losing in the first round.

Administrative Recommendation: Rehire Amanda Burchett as varsity girls basketball coach at Step A-2 for the 2010-2011 winter season

Action: Motion _____ Second _____

5. **Background Information:** The coaching evaluation process has been completed for Greg Papson as varsity boys basketball coach. The team finished with an overall record of 2-17. The participation is improving as evidenced by the return of our junior high program.

Administrative Recommendation: Rehire Greg Papson as varsity boys basketball coach at Step A-3 for the 2010-2011 winter season

Action: Motion _____ Second _____

6. **Background Information:** The coaching evaluation process has been completed for Howard Ashbrook as varsity rifle coach. The team finished with an overall record of 7-9.

Administrative Recommendation: Rehire Howard Ashbrook as varsity rifle coach at Step B-3 for the 2010-2011 winter season

Action: Motion _____ Second _____

7. **Background Information:** The coaching evaluation process has been completed for Jeff Breese as varsity wrestling coach. The team finished with an overall record of 5-9. Five wrestlers qualified for the WPIAL Championships and one for the PIAA Championships.

Administrative Recommendation: Rehire Jeff Breese as varsity wrestling coach at Step A-3 for the 2010-2011 winter season

Action: Motion _____ Second _____

8. **Background Information:** It is recommended to rehire Susan Simms as varsity cheerleading sponsor at Step A-3 for the 2010-2011 fall and winter seasons.

Administrative Recommendation: Rehire Susan Simms as varsity cheerleading sponsor at Step A-3 for the 201-2011 fall and winter seasons

Action: Motion _____ Second _____

9. **Background Information:** It is recommended to rehire Lissa White as junior high cheerleading sponsor at Step C-2 for the 2010-2011 fall and winter seasons.

Administrative Recommendation: Rehire Lissa White as junior high cheerleading sponsor at Step C-2 for the 2010-2011 fall and winter seasons

Action: Motion _____ Second _____

Policy

1. **Background Information:** Disposal of Obsolete/Outdated Equipment policy was proposed for a first reading at the March 18, 2010, school board meeting.

Administrative Recommendation: Adopt the policy titled: Disposal of Obsolete/Outdated Equipment

Action: Motion _____ Second _____

Business

1. **Background Information:** The spring 2010 adult education classes will be completed the week of April 19, 2010. Payment is due to the class instructors at the conclusion of the adult education program.

Administrative Recommendation: Approve payment to the following spring 2010 adult education instructors in the amount of \$300.00 per instructor at the conclusion of the adult education program

<u>Instructor</u>	<u>Class</u>	<u>Class Size</u>	<u>Amount Due</u>
Beth D'Alessandro	Aerobics	16	\$300.00
Jed Hamberger	Fly Casting	8	\$300.00
Susan Simms	Line Dancing	13	\$300.00

Bonnie Lushen	Knitting	5	\$300.00
Bonnie Perdeus	Tools of Technology	6	\$300.00
Christy Wildman	Yoga	10	\$300.00
Rhonda Armbrust	Zumba	26	\$300.00

Action: Motion _____ Second _____

2. **Background Information:** Payment is due to the Adult Education Coordinator Michele Watson at the conclusion of the 2010 spring classes (week of April 19, 2010)

Administrative Recommendation: Approve payment of \$1325.00 to Michele Watson, adult education coordinator, at the conclusion of the spring 2010 adult education program

Action: Motion _____ Second _____

3. **Background Information:** Peacock Keller submitted invoices for the fees and costs associated with the county-wide reassessment litigation. McGuffey School District and Washington School District are sharing the expenses of the litigation.
 **Attachment**

Administrative Recommendation: Approve payment to Peacock Keller for Invoice# 48289 in the amount of \$175.31 for professional services rendered in regard to the county-wide reassessment

Action: Motion _____ Second _____

4. **Background Information:** Andrews & Price have submitted invoices with the Billing Date: March 31, 2010, and Balance Due: \$4,864.50 **Attachment**

Administrative Recommendation: Approve payment to Andrews & Price for invoices submitted with the Billing Date: March 31, 2010, in the total amount of \$4,864.50

Action: Motion _____ Second _____

5. **Background Information:** CGA Law Firm, PC has submitted Bill Number 75207 in the amount of \$3,310.09 in the matter of 2009 Teacher Negotiations
 **Attachment**

Administrative Recommendation: Approve payment to CGA Law Firm, PC for Bill Number 75207 in the amount of \$3,310.09 for professional services rendered in the matter of 2009 Teacher Negotiations

Action: Motion _____ Second _____

6. **Background Information:** The McGuffey School District received the audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2008, as prepared by Hosack, Specht, Muetzel & Wood LLP.

..... **Attachment**

Administrative Recommendation: Accept the McGuffey School District audit of the earned income tax collectors (EIT) financial statements for the year ended June 30, 2008, as prepared by Hosack, Specht, Muetzel & Wood LLP

Action: Motion _____ Second _____

7. **Background Information:** Hosack, Specht, Muetzel & Wood LLP have submitted Invoice No. 17400 in the amount of \$5,700.00 for audit services.

..... **Attachment**

Administrative Recommendation: Approve payment to Hosack, Specht, Muetzel & Wood LLP for Invoice No. 17400 in the amount of \$5,700.00 for preparation of the earned income tax collectors for McGuffey School District for the period July 1, 2007, to June 30, 2008, and submitting thirty (30) copies of the report

Action: Motion _____ Second _____

8. **Background Information:** Kellie Orlosky, McGuffey School District earned income tax collector for South Franklin Township, has submitted her resignation effective April 2, 2010.

Administrative Recommendation: Accept, with regret, the resignation of Kellie Orlosky as McGuffey School District earned income tax collector for South Franklin Township effective April 2, 2010

Action: Motion _____ Second _____

9. **Background Information:** Kellie Orlosky has resigned as earned income tax collector of South Franklin Township for the McGuffey School District, effective April 2, 2010. South Franklin Supervisors have appointed Crystal Brown as earned income tax collector for South Franklin Township.

Administrative Recommendation: Adopt Resolution 2009/2010-09 providing for the appointment of Crystal Brown as earned income tax collector for South Franklin Township residents for the McGuffey School District as authorized by 53 P.S. § 6907 of the Local Tax Enabling Act **Attachment**

Action: Motion _____ Second _____

10. **Background Information:** Kellie Orlosky, McGuffey School District earned income tax collector for Green Hills Borough, has submitted her resignation effective April 2, 2010.

Administrative Recommendation: Accept, with regret, the resignation of Kellie Orlosky as McGuffey School District earned income tax collector for Green Hills Borough effective April 2, 2010

Action: Motion _____ Second _____

11. **Background Information:** Kellie Orlosky has resigned as earned income tax collector of Green Hills Borough for the McGuffey School District, effective April 2, 2010.

Administrative Recommendation: Adopt Resolution 2009/2010-10 providing for the appointment of Crystal Brown as earned income tax collector for Green Hills Borough residents for the McGuffey School District as authorized by 53 P.S. § 6907 of the Local Tax Enabling Act **Attachment**

Action: Motion _____ Second _____

12. **Background Information:** The School District is required to maintain a bond on the newly appointed wage tax collector Crystal Brown, for South Franklin / Green Hills collections in an amount equal to 30% of the tax duplicate.

Administrative Recommendation: Approve the bonding amount of \$106,000.00 for Crystal Brown to collect wage taxes in South Franklin Township and Green Hills Borough for the McGuffey School District

Action: Motion _____ Second _____

13. **Background Information:** An agreement for technology services is needed for the 2010-2011 school year. The annual fee covers all services except installation of new network equipment.

Administrative Recommendation: Approve the Memorandum of Understanding, as presented, between McGuffey School District and Computer Center Line Technologies (CCL), entering into a 12 month contract for technology services to begin July 1, 2010, and expire June 30, 2011, at a monthly fee of \$6,750 (\$81,000 per year) **Attachment**

Action: Motion _____ Second _____

Business

For Your Information:

1. Budget Expenditure Report **Attachment (blue)**
2. Cafeteria Report for Mar-10 **Attachment**

Solicitor's Report

Board Reports

Western Area Career & Technology Center - Rich Shriver

PSBA Liaison - Dr. Joyce Knestrick

Citizens Library Representative - Ron Richey

Additional Public Participation (agenda and non-agenda items)

Adjournment (Time _____)

Action: Motion _____ Second _____

DATES TO REMEMBER

Looking Ahead...

May 20	School Board Committee - 6:00 p.m. School Board Meeting - 7:00 p.m.
May 31	Memorial Day - No School