

Blacklick Valley School District
Elementary Center
Educational Family Trip Form

Student absence from school when on a family trip, vacation, etc., **will be legal (excused)** if:

- parent request and received approval **two weeks prior** to the trip
- acceptable project is submitted **within 10 days** of the student's return to school.
(see back of form for project suggestions)
- all work assigned during this time period is due the day the student returns

Trips will not be approved:

- during the first 10 days or last 10 days of school
- during standardized test dates
- during high school course final exams.

Please note: Trips are limited to 5 days cumulative per year. Details can be found in Board Policy 204.

Parent to Complete

STUDENT NAME _____ GRADE/TEACHER _____

DATES OF ABSENCE _____

PLACES TO BE VISIT _____

PROJECT CHOSEN _____

PARENT SIGNATURE _____ DATE _____ (due 1 week prior to absence)

To be completed by building office

Project preapproval _____ yes _____ no

Project due date _____

Principal's signature _____ Date _____

Teachers (please initial) Classroom _____ Music _____ Art _____

Phys Ed _____ Library _____

PROJECT APPROVAL

Student Name _____

Date project submitted _____

Principal's recommendation for approval _____ yes _____ no

Absence _____ excused _____ unexcused

PROJECT SUGGESTIONS

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KINDERGARTEN

- ✓ Pictorial journal of trip (photograph or pictures)
- ✓ Scrapbook with items collected during the trip
- ✓ Share favorite things about trip with the class (example – souvenirs)

FIRST GRADE

- ✓ Send a postcard with a written message telling at least two things he/she has done/seen
- ✓ Daily journal
- ✓ Scrapbook with captions
- ✓ Short video narrated by the child (5 minutes)

SECOND GRADE

- ✓ Scrapbook with captions
- ✓ Oral report
- ✓ Daily journal
- ✓ Video narrated by the child
- ✓ Poster (example – travel poster including written information)

THIRD GRADE

- ✓ Daily journal
- ✓ Written summary report
- ✓ Photos or illustrations with captions
- ✓ Video

FOURTH GRADE

- ✓ Scrapbook with captions
- ✓ Diary of daily activities
- ✓ Video
- ✓ Written report on a place visited (historical or geographic)
- ✓ Map illustrating trip with captions

FIFTH GRADE

- ✓ Journal with/without pictures
- ✓ Map illustration of places visited
- ✓ Video

SIXTH GRADE

- ✓ Journal with/without pictures
- ✓ Map illustration of places visited
- ✓ Video