



## Notebook and General Class Material Requirements Biology- Shook

### In General:

In order to be successful in this class, it is important that you stay organized and keep all of your materials together. To help you accomplish this, you are required to keep a notebook dedicated to Biology specifically. Below are the requirements for the class notebook. **Keep this sheet in the Reference Section of your notebook to help to correctly organize class materials. You must write your full name, date, and period on the upper right hand of all work submitted for grading. Incorrectly headed work will receive a grade of zero.**

### Materials:

1. **1 ½ -2 inch, 3-ring, notebook** devoted exclusively to Biology. D-ring binders are expensive, but work best. They will last you for years
2. Four **Dividers** with labeled tabs. The tabs labels should match 1-4 in the following section.

**Notebook:** Your notebook should have the following sections (tabs). **All work should be kept in chronological order. PUT THE CORRECT DATE ON EVERYTHING. Notebooks not kept in this manner are not accepted for grading. They will earn a grade of zero.**

1. **Journal:** You will be keeping a daily journal that you will fill in each day when you come to class. The journal will consist of daily activities, a word of the day and some sort of question that you will answer. You will have a template on which to record your daily entries. These will need to be kept in chronological order.
2. **Notes and Assignments:** In chronological order. This also will be a section primarily of loose leaf paper.
3. **Previous Chapters/Units Work:** In chronological order. This will be a section primarily of previous units or chapters work. You need to keep these for future reference, as we will have a cumulative semester final.
4. **Reference Materials:** You will keep all reference material handed out over the course of the class in this section. For example, in this section you must have the class expectations, this notebook requirements sheet, how to graph data, list of root words, etc.

### Grading:

The notebook will be checked periodically, and work from the notebook may be collected with each unit exam. A grade will be given for completeness and organization. It is to your advantage to keep the notebook in good working order as the points given will help your grade. You might also be pleasantly surprised at the usefulness of a good notebook in terms of test prep.