

Notebook Requirements

Biology-Schuster



In General:

In order to be successful in this class, it is important that you stay organized and keep all of your materials together. To help you accomplish this, you are required to keep a notebook dedicated to Biology specifically. Below are the requirements for the class notebook. **Keep this**

sheet in the Reference Section of your notebook to help to correctly organize class materials. You must write your full name, date, and period on the upper right hand of all work submitted for grading. Incorrectly headed work will receive a grade of zero.

Materials:

1. **1 ½ -2 inch, 3-ring, notebook** devoted exclusively to Biology. D-ring binders are expensive, but work best. They will last you for years.
2. Two **Dividers** with labeled tabs. The tabs labels should match 1-2 in the following section.

Notebook: Your notebook should have the following sections (tabs). **All work should be kept in chronological order. PUT THE CORRECT DATE ON EVERYTHING. Notebooks not kept in this manner are not accepted for grading. They will earn a grade of zero.**

1. **Reference Materials:** You will keep all reference material handed out over the course of the class in this section. For example, in this section you must have the class expectations, this notebook requirements sheet, how to graph data, list of root words, etc.
2. **Notes and Other Work:** All work is hole-punched and dated in addition to your name and class period. Place all work in chronological order into this section. The logic of this section chronology not type of paper. It may seem jumbled to you at first. However, keeping your notebook organized by date will help you to reconstruct and access your learning experience. It will also make your work easy to access and share with your colleagues.

Grading:

The notebook will be checked periodically, and work from the notebook may be collected with each unit exam. A grade will be given for completeness and organization. It is to your advantage to keep the notebook in good working order as the points given will help your grade. You might also be pleasantly surprised at the usefulness of a good notebook in terms of test prep. A generalized grading rubric appears on the back of this page.