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Computer Basics at Barnstable Public Schools: An Overview
BHS 2014-2015

Acceptable Use Policy: All teachers and staff must sign and be familiar with the AUP. The student version is available in the student handbook.

The Novell Network: The school has an internal network. When you turn on your computer in the morning you see the Novell log in screen. You are required to enter a user name (usually: lastname_firstname) and a password. **GroupWise** is our email client. Your e-mail address is usually lastname_firstname@barnstable.k12.ma.us. To access your e-mail at school simply click on the "GroupWise" icon and enter you Novell user name. If you have created a password you will need to enter that as well. A password must be created if you wish to use GroupWise from home through the Internet.

When using your computer at home, you will not be able to connect to the school network so be sure to check box workstation only on the Novell log in screen.

The P Drive: When you log on to the Novell Network and you click the "my Computer" icon on the desktop you will see that you are linked to several drives. Some of these may include; the O drive (everyone server) and the P drive (with your name) among others. You may create files and save your documents and projects here. The O drive can seen by everyone as the name implies – a great way to share information but not a great place to store information. The P drive is private and is the place where you should save your work. Should anything go wrong with your computer it will most likely be "swapped out" and replaced with a working one or it will be re-imaged. If this happens you will lose all the work you saved on your computer (C drive). Please get in the habit of saving to the P.

Filr and iPrint: are two Novell services that are currently being rolled out in small increments. Please keep an eye on your email for further information.

School Dude: All service, maintenance and support requests for computers, notebooks, printers and peripherals are made through the online work order system known as School Dude, the password for our departments request is BPS. http://www.myschoolbuilding.com/ The organization number is 658926004

Ed Tech Team Web Page: The team maintains a web page with resources, information and professional development opportunities if you are looking for some tech info and resources start here. http://barnstable.schoolwires.net/domain/40

Educational Technology Department: The Educational Technology Department is here to support teachers in their work with students. Please let us know how we can help you. Do not forget the District Training Lab rm. 1319 at Barnstable High School is open to all staff. Feel free to just drop by or call 790-2813 ahead if you would like assistance. Because the Ed. Tech. Team members work district wide we are often away from the phone so if you need to contact a specific member of the team, e-mail may be your best means of communication. *Please remember that all service requests must be made through school dude.*

Bethann Orr	Director	orr_bethann@ barnstable.k12.ma.us
Kurt Turnbull	Network Coordinator	turnbull_kurt@ barnstable.k12.ma.us
Dee Dee Beckwith	Technology Facilitator	beckwith_deedee@ barnstable.k12.ma.us

Andrew Bunker	Network Specialist	bunker_andrew@ barnstable.k12.ma.us
Shawn Wenzel	Network Specialist	wenzel_shawn@ barnstable.k12.ma.us
Laura Rosenfield	Network Specialist	rosenfield_laura@barnstable.k12.ma.us
Kim Rumberger	Common Assessments Facilitator	rumberger_kim@barnstable.k12.ma.us
Beth Knittle	K-12 Technology Integration Specialist	knittle_beth@barnstable.k12.ma.us
Jodi Marini	Student Information Systems (SIS)	marinin-jodi@barnstable.k12.ma.us
Maureen Lovett	Info. Systems Accountability Specialist	lovett_maureen@barnstable.k12.ma.us
Jim Gilbert	Educational TV coordinator- B2B TV 22	gilbert_jim@barnstable.k12.ma.us
Noreen Jones	Systems Media Specialist B2B TV 22	jones_noreen@barnstable.k12.ma.us

At the elementary and intermediate level each school has a technology assistant, facilitator or specialist.

Lauren Minnicozzi	Barnstable Community Horace Mann Charter School (Gr. K-3)
Carrie Butcher	Barnstable Intermediate School (Gr. 6-7)
TBD	Barnstable United (Gr. 4-5)
Patti Kelleher	Barnstable United (Gr. 4-5)
TBD	Barnstable-West Barnstable (Gr. K-3)
Nicola Stacy	Centerville (Gr. PK-3)
Maura Bussiere	Hyannis West (Gr. K-3)
Nikki Chevalier	West Villages (Gr. K-3)

Ed Tech Team Roles

Bethann Orr, Director
She oversees all team staff, policy and budgets for all 8 district supported schools and central office.

Kurt Turnbull, Network Coordinator
Kurt runs the Novell network and the connections from building to the internet and between buildings. If servers, switches, wireless or the internet go down he is the main support staff. Please contact the tech office 508-790-2813 to report an outage.

Dee Dee Beckwith, Technology Facilitator
Dee Dee facilitates Data (X2 and supports the other systems/services as well)
She also does payroll, purchases, and coordinates and supports the rest of the team.

Andrew Bunker, Shawn Wenzel, and Laura Rosenfield, Network Specialists
Andrew, Shawn and Laura do computer, mobile device management, repair and imaging. They also support printers and assist with maintaining network. Please request support through School Dude.

Kim Rumberger, Common Assessment Facilitator
Kim assists with the printing and scanning of the districts common assessments. She supports teachers with Edwin.

Beth Knittle, District K12 Technology Integration Specialist
Beth is an instructional coach who supports teachers and students in using mobile devices, web services and computer applications to meet learning objectives. She manages the accounts for, Google Apps, Discovery Streaming, Moodle, GlogsterEDU, among others.

Jim Gilbert, Ed TV Coordinator
Jim runs channel 22 (B2BTV) and produces material for the channel across the district.

BHS Web Services Login Information

X2/Follet/Aspen

X2 is the student information system for Barnstable Public Schools. Teachers may use this system to communicate grades, assignment and learning resources.
Parents and students can have access to the family and student portal.
In general the student log in is as follows:

Student Username lastname_firstnameYOG
Password: LASID (local ID # found in X2) plus two zeros on the end

Discovery Streaming
 http://streaming.discoveryeducation.com/

Staff can create an account; each school has their own pass code. Students grades 4-12 also have Discovery Streaming accounts. Grade 4 and new student accounts are created by the end of September. If elementary teachers wish to have accounts for their students they may please contact Beth Knittle for further information.

Staff Passcode: Barnstable High School 4487-6B19
Student accounts follow the basic format:
        lastname_firstnameYOG
        Password: LASID (local ID # found in X2) plus two zeros on the end

Google Apps
https://sites.google.com/a/mybps.us/bps-googleapps-portal/

Student accounts at mybps.me are created in the fall for new students grades 4-12
New Staff accounts for mybps.us follow the basic format:
        lastname_firstname
        Initial password: BPSpassword

Student accounts follow the basic format:
        lastname_firstnameYOG
        Password: LASID (local ID # found in X2) plus two zeros on the end

Glogster EDU
http://edu.glogster.com/
 Please contact Beth Knittle to receive an account
Student accounts follow the basic format:
        lastnamefirstnameYOG
        Password: LASID (local ID # found in X2) plus two zeros on the end

SAS Curriculum Pathways
http://www.sascurriculumpathways.com/portal/#/subscribe?orgid=19221

Each teacher needs an individual user name and password to access SAS Curriculum Pathways. To obtain these login credentials, teachers register through our subscription application (available from the SAS Curriculum Pathways home page).

Student Login
BHSlearner, no password required

Moodle
http://barnstable.remote-learner.net/

Staff create their own account – please use your school email address when setting up the account.
Students grades 4-12 also have Moodle accounts. Grade 4 and new student accounts are created by the end of September. If Elementary teachers wish to have accounts for their students they may contact Beth Knittle for further information.

Student accounts follow the basic format:
        lastname_firstnameYOG
        Password: LASID (local ID # found in X2) plus two zeros on the end

Brain Pop
http://www.brainpop.com/

Student accounts
Username: barnstableps   or bhs
Password: redraider

Staff may make an account at BrainPOP Educators, our free professional community. Supporting all our resources, it offers lesson plans, webinars, video tutorials, graphic organizers, shared best practices, and additional professional development opportunities. Staff will need an activation code XPSG7666