

	Huron School District #2-2	Code: BH Board Policy Development .. Adoption
	Policies and Regulations	

Board Policy Development/Adoption

The formulation and adoption of written district policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the district.

Policy issues may be presented by any Board member or by the superintendent, but all proposed policies shall be referred to the superintendent for review and analysis by the appropriate staff members before being considered by the Board. The superintendent shall formulate the proposed policy statement and present it to the Board for consideration.

To permit time for study of all new policies or amendments to policies and to provide an opportunity for others to react, proposed policies or amendments will be presented as an agenda item to the Board in the following sequence:

1. Information item – distribution with agenda (this may be an announcement that a policy is being developed in a particular area and that interested persons may submit suggestions).
2. Discussion item (First reading) – first reading of proposed policy or policies; response from superintendent; report from any Board or advisory committee assigned responsibility in the area; Board discussion and directions for any redrafting.
3. Action item (Second reading) – discussion, adoption or rejection.

It is intended that the Board and/or the superintendent shall inform affected persons of a proposed policy following its presentation as an information item. Any testimony received by the superintendent or individual Board members shall be presented to the Board at the time of the first or second reading on a policy.

Amendments to the policy at the action stage will not require repetition of the sequence, unless the Board so directs. When necessary, the Board may dispense with the above sequence to meet emergency conditions.

Policies adopted by the Board shall become effective immediately, unless specified otherwise in the motion for adoption. Once adopted, policies of the Board shall be distributed to the community, staff and students.

The formal adoption of policies shall be recorded in the minutes of the Board. Only those written statements so adopted and so recorded shall be regarded as official Board policy.