

BOARD MEETING MINUTES

PRESENT: Board Members Robert Weir, Timothy Fleury, Jennifer Lucas, James Noyes, Becky Beno; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Sue Greenlaw

CALL TO ORDER: Bob Weir called the meeting to order at 5:33 PM.

PUBLIC INPUT: Elizabeth Meehan, David Van Houten

Elizabeth Meehan: Questions about ESOL. Questioned whether the school has an ESOL teacher given there are students who require ESOL services. Principal Greenlaw is consulting with Karen Marks from Layette. The state said the plan in place is ok. Elizabeth referenced page 7 of the plan, which states someone should be teaching ESOL directly. Suggested training someone in house. Feels it would save money by keeping the position in-house vs. contracting services. Through University of Manchester, there is a course. She provided a flyer to Principal Greenlaw. Littleton and Haverhill Middle School cannot find an ESOL teacher. If the plan says we have an ESOL teacher directly teaching, we should have a teacher teaching directly. The ACCESS test is supposed to be given by a certified ESOL teacher. Sue: Sara Cascadden, our reading specialist, is looking into getting trained and Principal Greenlaw is in contact with DOE to make sure we are following the law. Elizabeth offered support for resources.

David Van Houten: Follow-up on progress for roof. School contracted with a structural engineer, who looked at roof; we are waiting for a written report. Board is holding off on heating/solar until after we repair the front steps.

I. APPROVAL OF MINUTES OF THE DECEMBER 10, 2019 BOARD MEETING

Discussion: incomplete sentence in minutes, will be amended

MOTION BY TIMOTHY FLEURY, SECONDED BY BECKY BENO, TO APPROVE MEETING MINUTES FROM DECEMBER 10, 2019, AS AMENDED. ALL IN FAVOR, MOTION CARRIES

II. FINANCIAL

Business Manager Franklin reviewed the financials and related data. Discussion ensued.

- a. Warrant Articles: Copies of proposed budget passed out to board members. Down 2.4%, almost \$70,000.

MOTION BY JAMES NOYES, SECONDED BY JENNIFER LUCAS, TO APPROVE THE BUDGET AS PRESENTED FOR FY20-21. ALL IN FAVOR, MOTION CARRIES.

MOTION BY BECKY BENO, SECONDED BY TIMOTHY FLEURY, TO APPROVE A WARRANT ARTICLE FOR TEACHER CONTRACTS. ALL IN FAVOR, MOTION CARRIES.

MOTION BY TIMOTHY FLEURY, SECONDED BY JENNIFER LUCAS, TO APPROVE A WARRANT ARTICLE TO ALLOW BES NON-RESIDENT EMPLOYEES' CHILDREN TO ATTEND BES TUITION FREE. ALL IN FAVOR, MOTION CARRIES.

Elevator needs upgrades. Would like a warrant article to put \$40,000 into Building Fund for four years. The quote for the elevator is \$63,000. There is \$77,000 in the building fund currently.

MOTION BY JAMES NOYES, SECONDED BY BECKY BENO, TO APPROVE A WARRANT ARTICLE TO ADD UP TO \$40,000 TO THE BUILDING FUND FROM THE UNRESERVED FUND BALANCE AT THE END OF THE YEAR. ALL IN FAVOR, MOTION CARRIES.

- b. Front Entry Bids: Clinton Brown from Hammer Down Construction bid \$54,775.00. Architect reviewed the bid. References were positive. Could start in June when school is out of session. Multiple contractors were mailed RFP but only Hammer Down responded. The project will be funded by the surplus or Building Capital Reserve Fund.

MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO ACCEPT THE FRONT ENTRY BID FROM HAMMER DOWN CONSTRUCTION FOR \$54,775.00 AND AUTHORIZE BOB TO SIGN THE PROJECT ACCEPTANCE. ALL IN FAVOR, MOTION CARRIES.

- c. General Information: none

III. PRINCIPAL'S REPORT

Principal Greenlaw reviewed Principal's Report and related data. Discussion ensued.

- a. Principal's Written Report: NEST looking to continue to donate. Playground Committee looking toward a new project, an outdoor classroom, looking at space within the playground/field areas.
- b. General Information: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. General Information: Provided document for filing of candidacy for board members. BES between January 29th and February 7th. Jennifer and Becky's positions are up for renewal for 3-years.

V. BOARD OF EDUCATION REPORTS

- a. None

VI. POLICY COMMITTEE

- a. JLCF – Wellness Policy, Second Reading
- b. IKE – Promotion and Retention of Students, Second Reading

MOTION BY BECKY BENO, SECONDED BY JENNIFER LUCAS, TO ACCEPT THE SECOND READINGS OF THE JLCF AND IKE. ALL IN FAVOR, MOTION CARRIES

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

VIII. OTHER BUSINESS

- a. Timothy Fleury: Executive Board meeting: one board had issues with Superintendent Couture's evaluation process and concerns about how information is or isn't being presented to general board members. EC members may not be representing views of all members of the board but their own views. Can add EC discussion on the agenda.

- b. Superintendent Couture: School Board Association: reps for the board needed. Four meetings per year, food is served, can accommodate through Skype or Zoom, mileage reimbursement.
- c. Business Manager Franklin reported on NASBA training for new board members in Whitefield, May 2020

IX. ADJOURNMENT

MOTION TO ADJOURN AT 6:32 PM BY JENNIFER LUCAS, SECONDED BY JAMES NOYES.
ALL IN FAVOR. MOTION CARRIES.

NOTE THE DATE AND TIME: The next Board Meeting will be held on **February 18th at 5:00 pm** BEFORE the Budget Hearing at 7:00 pm.

Respectfully submitted,

Michele Giarrocco
Board Clerk