

BETHLEHEM BOARD OF EDUCATION
BETHLEHEM ELEMENTARY SCHOOL
BETHLEHEM, NH 03574

DATE: AUGUST 9TH, 2022
TIME: 5:30 PM

BETHLEHEM BOARD MEETING MINUTES- Draft

PRESENT: Principal Sue Greenlaw, Superintendent Kate Segal, Business Manager Toni Butterfield, Chairman Bob Weir, Board Members; James Noyes, Jennifer Lucas, Becky Beno, and Tim Fleury.

I. Call to Order

CHAIRMAN ROBERT WEIR CALLED THE MEETING TO ORDER AT 5:32 PM, ROLL CALL: CHAIRMAN ROBERT WEIR, JAMES NOYES, JENNIFER LUCAS, TIM FLEURY, AND BECKY BENO.

II. Announcements & Good News

The new Superintendent, Kate Segal, was introduced to the Board. Superintendent Segal is from Bethlehem. She graduated from Profile in 1981 and even has played Gretal on the BES stage. Superintendent Segal is very excited to be part of our community, and BES is happy she is here.

III. Approval of the Minutes

MOTION MADE BY JAMES NOYES SECONDED BY JENNIFER LUCAS FOR THE APPROVAL OF JUNE 15th, 2022 MEETING MINUTES. JENNIFER LUCAS, BOB WEIR, AND JAMES NOYES ARE IN FAVOR. BENO AND FLUERY ABSTAINED. MOTIONED PASSED.

IV. Public Input

None

V. New Business

Tim Fleury resigned due to relocation to Maine; with regret, the Board excepted his resignation and thanked him for his services to BES. A new Board member needs to be nominated. Becky Beno mentioned Meglyn Lavoie as someone that would be interested. Becky will check with Meglyn and get back to the Board. Chairman Weir appointed James Noyes as Vice-Chair, James Noyes will have to be voted in at the next E-Board meeting.

VI. Continuing Business

Business Manager Butterfield states that there is not an update on the energy audit as to what BES will save or have to expend. There would not be a clear scope of the energy return until

after a year to ensure accuracy on the estimate. Business Manager Butterfield states that BES has a third-party energy provider, that has very low cost, which has been great for BES. Depending how much solar energy we get from the project, the Board will need to decide if they want to end that contract early. The Solar Project is a town project, and BES will have to see what is acquired from the town once it is complete. Principal Greenlaw reported that the Solar Project team came to BES property to start marked where to dig trenches to get the lines from the back field to the school. The trench will be on the left side of the building, past the shed, and down to the field. There is a delay as the project is waiting for dig safe. Rod Marvin, dug a trench to remedy the water issue in the gym. The wood pellet furnace was discussed regarding the frequency of maintenance it has needed and the savings when it is working properly. Discussion ensued regarding the budget and the solar project being a town project. Price of pellets currently is \$259 per ton, the price was at \$219 at the start of the project. Irving Oil is the only company to put in a bid, that was at \$3.693 per gallon.

VII. Standing Reports

A. Principal

1. Principal's Report

Principal Greenlaw shared she is excited how the summer has went and getting the school ready thanks to new Facility Director, Sean Monaghan with the help of a former BES student, Zack. Principal Greenlaw presented the Board with a list of things the school was able to purchase through grants, this is information could be shared with taxpayers, so they have a better understanding of how the grant money was expended. Bryan Smith will present at the next board meeting about his unique position, this will be a short presentation. Carol Bays and Bryan Smith will be giving a presentation at Bretzfelder Summer Program Series this week to talk about the gardening club and the sugaring project at BES, also the greenhouse that will be built using grant funding. Principal Greenlaw reported that although there were interviews, a 3rd-grade teacher was not found that would be a fit for BES. Matt Kristoff will have all the entire 3rd grade students for next year. Carol Bays will be the full time paraeducator in the room. Matt Kistoff will be co-teaching with Sara Casscaden and Donna Brooks. The Stronger Together Documentation regarding covid will no longer be. Superintendent Segal mentioned that the SAU will present new guidelines that will be based most likely off the CDC, DHHS and Dr. Chen's recommendation. Principal Greenlaw and Tammy Reardon will discuss and this will be available in September. The company that has polished the woodfloors in the past has new owners, due to this change there was a scheduling confusion and the polishing of the woodfloors fell through. The Facility Director will give the floors a deep clean before the start of school, Sean will begin to reach out to companies now for next year. The classlist was posted on the doors letting parents and students who their teacher will be this upcoming year.

B. Superintendent

Superintendent Segal handed out the roles of the Superintendent and the School Board, as well as the entry plan and progress update. The Board reviewed the handouts, there was no further discussion. Superintendent Segal stated that she is impressed with how professional and brilliant the principals are within the SAU. She also mentioned that Jackie Daniels retired as the principal at Lisbon, Sam Nattie will be the new principal. Chairman Weir stated the Board is excited Superintendent Segal is here and encourages her to reach out if she needs anything. James Noyes mentioned to Superintendent that teacher negotiations is this year, officers on the negotiation team will be presented soon from the BEA soon.

1. Monthly Supt Report

Superintendent Segal mentioned that the Year End Report, reported on June 30th, will be discussed in non-public.

C. Business Manager

Business Manager Butterfield gave a fuel update. The budget for fuel was based of last years actuals. Irving was the only one that placed a bid. C.N. Brown, Rhymes and Dead River have not respond. Toni will reach out to the companies she has not heard from again. Irvings bid needs to be in tonight, the Board decided to wait on signing with Irvings as the cost of oil is steadily dropping. Business Manager Butterfield will keep and eye on the price and will inform the Board when she see the price drop. Business Manager Butterfield gave a brief comparison on fuel and pellets the current cost to last years cost. It was also mentioned that the cleaning services contract has gone up as well. At the ended of the year, regarding food service cost, BES was up. Next year food service will be put out to bid. Principal Greenlaw mentioned possibly bringing someone in house. Business Manager Butterfield will have to check if that would mean losing grant funding, also check on the guidelines, there may be restrictions menus and on a degree the provider would have.

1. Year End Report

This will be discussed in non-public.

2. ESSER Grant Finances

Superintendent Segal mentioned that Business Manager Butterfield and Principal Greenlaw have worked hard being creative with the grants. The SAU did hire a new grant writer. James Noyes asked if there will be a finance committee. Business Manager Butterfield state this will happen, and the new grant writer may want to be involved in this committee as well.

VIII. Committee Reports

A. Executive Board (BW)

Nothing to report.

B. Negotiations for Professional Staff (JN & BW)

Chairman Weir and Jennifer Lucas will be involve with negotiation in the Fall.

C. Facilities

The last two years, \$40,000 has been put into the Building Capital Reserve funds each year. There has been a list put together of small projects that need to be done. The roof is going to need to be done, a ballpark price needs to so that can be allocated and completed.

IX. Policy Handbook (--- & —)

Tammy Reardon and Principal Greenlaw will discuss the medication policy before the next meeting. All the SAU Principals will be reviewing the policy.

X. School Staffing Notifications & Approvals

None

XI. Non Public Session as per RSA 91-A:3, II

MOTION TO GO INTO NON-PUBLIC MADE BY TIM FLUERY, SECONDED BY JAMES NOYES. ALL IN FAVOR. ROLL CALL: NOYES, LUCAS, WEIR, BENO, FLUERY. MOTION CARRIES, TO ENTER NON-PUBLIC AT 6:30PM.

MOTION TO LEAVE NON-PUBLIC MADE BY BOB WEIR, SECONDED BY BECKY BENO. ALL IN FAVOR. MOTION CARRIES, TO RETURN TO PUBLIC SESSION AT 6:48 PM.

XII. Adjournment

MOTION MADE BY JAMES NOYES, SECONDED BY TIM FLUERY TO ADJOURN THE MEETING AT 6:48 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,
Rhienna Miscio
Board Clerk

Next Board meeting: September 13, 2022