

BOARD MEETING MINUTES - Draft

PRESENT: Principal Sue Greenlaw, Chairman Bob Weir, Business Manager Toni Butterfield, Superintendent Tari Thomas, James Noyes, Becky Beno

ABSENT: Tim Fleury, Jennifer Lucas

I. CALL TO ORDER

CHAIRMAN ROBERT WEIR CALLED THE MEETING TO ORDER AT 5:35 PM ROLL CALL: CHAIRMAN ROBERT WEIR, BECKY BENO, JAMES NOYES

II. PUBLIC INPUT

MOTION MADE BY JAMES NOYES TO CREATE A REMOTE OPTION FOR PUBLIC MEETINGS SECONDED BY BECKY BENO. ALL IN FAVOR. MOTION PASSES.

III. APPROVAL OF MINUTES OF THE JUNE 9, 2021 MEETING
[2021, June 9th - BES Board Minutes - Draft.pdf](#)

MOTION MADE BY BECKY BENO SECONDED BY JAMES NOYES FOR THE APPROVAL OF MINUTES OF THE JUNE 9TH, 2021 MEETING. ALL IN FAVOR, MOTION PASSES.

IV. FINANCIAL

A. General Information

Business Manager Butterfield stated that the auditors are currently looking at 2020; they will be working on 2021 in late summer. Initial end of the year balance is \$200,000, it was predicted \$188,000.

Business Manager Butterfield is having the board sign MS22, this is the appropriations after the annual meeting that is for the Department of Revenue.

Superintendent Thomas stated she would like to have the auditors meet with the board. This will allow the auditors to explain what is going well with BES practices and what could be improved on. The SAU are working to develop procedures, standards and templates for each district, this is to help with the future of the audits and budget.

V. PRINCIPAL'S REPORT

A. General Information

Principal Greenlaw opened by sharing her Principal Report and Family Letter that was sent home this month regarding reopening the school for 2021-2022. She has received some emails from the community voicing their opinions, but over all there is support for the school's reopening plan and decision on mask wearing. Masks will be worn if 3 feet apart can not be maintained. The teachers are working hard on making sure spacing between desks meet the criteria so the student

can be unmasked in the classroom if they are seated. There will be 3 lunches and students will be spread out 3 feet apart. The students will be facing in the same direction when they are eating. Once they are done eating, masks will be required. Teachers will still be utilizing the outdoors as much as possible. Principal Greenlaw mentioned that the permanent subs hired will become the academic support for the classroom they are in once the teachers return from their leave.

Board Member Noyes asked if there is a plan if there is Covid in the building. Principal Greenlaw stated that the school will not be able to quarantine cohorts this year if someone tests positive, only family members can be asked to quarantine. Superintendent Thomas added that Dr. Chen mentioned looking at different factors to increase mask wearing.

Masks will be worn by everyone at school, regardless of their vaccine status. New Hampshire State Law states you can not differentiate between mask and unmask amongst the vaccinated and unvaccinated.

Agreed upon to skip to "Covid Update " on the agenda to continue discussion.

VI. SUPERINTENDENT'S REPORT

A. Permanent Substitute Job Description – 1st Reading

Superintendent Thomas outlined the Permanent Substitute position, she mentioned that it is a struggle to get Substitute teachers. This an important position she states, as it would provide a person in the school that is familiar with procedures and the culture of the school.

Principal Greenlaw stated that the school has had this position in the past. It is beneficial for the students to know who the sub is. The person would be in the building to review and discuss sub plans and ask questions. This is a budgeted position which is support staff.

MOTION MADE BY BECKY BENO SECONDED BY JAMES NOYES TO APPROVE PERMANENT SUBSTITUTE JOB DESCRIPTION – 1ST READING. ALL IN FAVOR, MOTION PASSES.

B. COVID Update

Superintendent Thomas shared with the Board a spreadsheet from Dr. Chan and DHHS, a table was provided outlining activities and if action or no action was necessary based on activities. Superintendent Thomas gave a brief overview of each activity on the table; on the school bus masks will be required, singing can happen indoors with a mask, outdoor masks are not required. Recess masks will not be required. During lunch students will be masked when they are not eating, spacing for social distancing will also be in effect. Remote learning is no longer a mandate by the NH DOE, therefore it is not an option for 2021-2022. If parents want a remote option then they need to homeschool or sign up for VLACs.

Superintendent Thomas mentioned BES reopening plans of having masks on in the classroom when 3ft distance can not be maintained and in the hallways. She also provided reopening plans for other surrounding schools and their masking policies. Superintendent Thomas encouraged the Board to discuss.

Principal Greenlaw discussed at the Safety Committee meeting that having a "threshold" would be an issue as it is hard to get a handle on. There is no longer reporting to the Chief on cases in the community, and there is often a delay of any information. Therefore the information is not

something to accurately rely on. Another factor is if the focus is on just Bethlehem, or is it reliant on surrounding areas.

Principal Greenlaw discussed in detail the reopening plan. Music will be happening again. There will be 3 - 4/5th combos, they will change classrooms for math and ELA but are still considered a cohort. Teaching outside will still happen, which looking at last year was good for the students.

Discussion ensued.

Becky Beno stated that the reopening plan is a good compromise for the school and community.

Board Chair Weir stated that if masks were already part of the day, it is easier to stick with the decision if things were changed and the students were mask optional.

MOTION MADE BY JAMES NOYES SECONDED BY BECKY BENO TO APPROVE THE REOPENING PLAN AS PROPOSED FOR BETHLEHEM ELEMENTARY SCHOOL. ALL IN FAVOR, MOTION PASSES

C. Staff Nomination

Superintendent Thomas listed the staff nominations;

Kathy Kohatsu 6th Grade

Martha Sareault 2nd Grade

Paige Cohen Paraprofessional

Ashley Cloutier Paraprofessional

Skye Champagne Paraprofessional

Jack Pare Part Time Custodian

Mike Neveln Custodian

Sage Gargano Permanent Substitute

MOTION FOR HIRING STAFF NOMINATIONS MOTION MADE BY JAMES NOYES SECOND BY BECKY BENO. ALL IN FAVOR, MOTION PASSES.

D. General Information

Superintendent report is lean, more will be available in the next couple of weeks.

VII. BOARD OF EDUCATION REPORTS

No meeting will be held until September. The board is being asked to participate in the Superintendent evaluation, the board can do this anonymously. Evaluation email will be sent from Board Chair Weir soon. The process of superintendent search is going to begin soon, the board is asked to start thinking of parents or staff that would be a good fit for this process.

VIII. POLICY COMMITTEE

Superintendent Thomas states that the policies may need to be revisited next year as the Federal Government plans to authorize Title 9 by March 2022.

A. Policies for 2nd Reading

1. AC- Non Discrimination, Equal Opportunity & District Anti-Discrimination Plan

MOTION MADE BY BECKY BENO SECONDED BY JAMES NOYES FOR THE APPROVAL A SECOND READING, AC- NON DISCRIMINATION, EQUAL OPPORTUNITY & DISTRICT ANTI-DISCRIMINATION PLAN. ALL IN FAVOR, MOTIONED PASSES.

2. AC-E Annual Notice of Contact Information for Human Rights Officer, Title IX Coordinator, 504 Coordinator & Civil Rights Agencies

MOTION MADE BY BECKY BENO SECONDED BY JAMES NOYES FOR THE APPROVAL A SECOND READING, AC-E ANNUAL NOTICE OF CONTACT INFORMATION FOR HUMAN RIGHTS OFFICER, TITLE IX COORDINATOR, 504 COORDINATOR & CIVIL RIGHTS AGENCIES. ALL IN FAVOR, MOTIONED PASSES.

3. AC-R Non-Discrimination Title IX Grievances

MOTION MADE BY BECKY BENO SECONDED BY JAMES NOYES FOR THE APPROVAL A SECOND READING, AC-R NON-DISCRIMINATION TITLE IX GRIEVANCES. ALL IN FAVOR, MOTIONED PASSES.

IX. NON-PUBLIC SESSION AS PER RSA 91A:3 I, II (If Needed)

MOTION TO GO INTO NON-PUBLIC MADE BY JAMES NOYES 6:27PM , SECOND BECKY BENO. ALL IN FAVOR. MOTIONED CARRIES, TO ENTER NON-PUBLIC AT 6:27 PM.

MOTION TO LEAVE NON-PUBLIC MADE BY JAMES NOYES 6:30PM, SECOND BECKY BENO. ALL IN FAVOR. MOTIONED CARRIES, TO RETURN TO PUBLIC SESSION AT 6:30 PM.

X. OTHER BUSINESS

NONE

XI. ADJOURNMENT

MOTION MADE BY JAMES NOYES SECONDED BY BECKY BENO TO ADJOURN THE MEETING AT 6:30 PM . ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,

Rhienna Miscio
Board Clerk